



KELOWNA KIWANIS FESTIVAL

2020

FESTIVAL

Rules & Guidelines

The following pages provide an overview of the general rules & guidelines of the Festival, including important information about registration. Please note that **Concert Band, Choir, Orchestra/Chamber, Piano and Dance** have some rules & guidelines that are unique to the discipline. Refer to the individual syllabus for each discipline as it outlines any additional and/or specific rules & guidelines along with important category, class and fee information.

PARTICIPANTS

1. All participants are registered in one category of their selected discipline, which is determined by age or musical Grade Level. As such, participants must:
 - a. enter in the age category that he/she is as of December 31, 2019, **OR**
 - b. in the category specified by the Royal Conservatory of Music grade level (*participants will enter in the grade that they were studying as of December 31, 2019*).
2. Participants can enter only once in each class, but are encouraged to enter in one or more different classes at the event. Note: In many disciplines, two or more class entries are required to be performed by a participant to be considered eligible for awards and/or scholarships. (**Please check individual syllabus to confirm**).
3. A participant must enter the Festival as either Competitive, **OR** Non-Competitive. This designation is identified in the on-line registration form. Participants, who choose to enter the Festival as non-competitive will receive comments from the adjudicator for their performance, but will not receive a grade, or be eligible for awards and/or scholarships. This designation is mandatory for registration and cannot be changed after on-line registration is submitted.
4. The Festival is open to 'amateur performers ONLY'. Amateur performers are adults and children who do not receive their primary income from performing.

ENTRIES

5. Festival entries and fees **must be** received by **January 22, 2020** (midnight) for **DANCE, MUSIC, & VOICE**. Late entries may be accepted if scheduling permits, but will be subject to a \$20.00 late fee.
6. Participants in all disciplines are required to **submit their entries electronically** through the On-line Registration Form, which will be posted on the Festival website at www.kelownakiwanisfestival.com on December 1, 2019. **Correct class entry, spelling and contact information is required for accurate registration.** All Festival communication is sent through the email entered in the on-line registration form (Ensure a **valid e-mail address** is provided.)
7. Fees for all entries are required to be **paid online through PAYPAL**. Registration is not confirmed until payment is received by Paypal. An exception is made for **Choirs, Orchestras and Concert Bands ONLY**, which may submit their payment via cheque, along with a copy of their on-line entry form, through regular mail. Envelopes must be postmarked on, or before January 22, 2020.
8. The individual submitting the entry is responsible for entering the participant accurately, as well as placing them into the correct class(es). If an error is made during registration, the Festival office must be notified, as soon as possible, to complete the change manually. However, **No changes will be accepted after the registration deadline(s)**. PLEASE NOTE: *For a festival to run smoothly, and be enjoyable and equitable for ALL participants, it is very important for entries to be submitted accurately, including correct class placement. Therefore, after all entries have been received they will be reviewed to ensure that they are placed in the correct classes. This could mean that some changes may occur. This will be done to ensure that ALL participants will have a positive experience and the adjudication process can run smoothly. Families will be notified of any changes made by the festival. This means that the onus is on the individual submitting the entry to ensure that entry information is submitted correctly.*
9. Receipt of entry will be sent immediately to the email address provided on the on-line registration form, which will confirm the entry information has been received by the Festival.
10. After the entry deadline closes, discipline schedules will be assembled and information will be sent out via email as soon as completed, which will confirm the participant's class, location, date and time.
11. The Festival reserves the right to combine classes.

12. Special scheduling cannot be requested. Participants need to be available during the days that are designated for the discipline which he/she has registered to perform in, as per the 2020 Festival Calendar.
13. No Festival entry fees will be refunded after the Festival entry deadlines (**January 22, 2020 for Dance, Music, & Voice**) unless proof is provided for extenuating circumstances, such as a doctor's note. There will be a processing fee of \$20.00 per participant.

AT THE FESTIVAL

14. Participants must arrive 20 minutes before their class begins (*unless otherwise directed*).
15. A warm-up room is provided before performing unless specified by a particular discipline. **Please refer to the individual syllabus.** For example, there is no warm-up space provided for participants of the Piano Festival.
16. Music and Voice participants must provide original or authorized music books and scores to the adjudicator. If the adjudicator is not provided with this material, the participant will be permitted to perform his/her entry, but the performance will be deemed as non-competitive and be ineligible for awards and/or scholarships.
17. Music and Voice participants must provide their own accompanists, and bring their own music stands if required.
18. Performances begin when the Adjudicator signals. Adjudicators may stop any performance at any time, and/or when the time limit is reached.
19. The Festival reserves the right to disqualify any participant who is not ready to perform when called upon by the adjudicator's secretary, unless an acceptable reason has been submitted prior to the class.
20. A change of selection cannot be made or announced on the stage at performance time. The performer must perform the selection identified in the official Festival Programme.
21. Participants who must withdraw from a class are requested to notify the Festival Office in advance.
22. Addressing the adjudicator during class is not acceptable. Failure to comply may result in disqualification of a participant. Necessary questions should be directed to the adjudicator's secretary, who will confer with the adjudicator. During performances, it is not permissible by parents/guardians and/or teachers to interact with adjudicators.

23. Certificates and comment sheets will be distributed to Voice and Music participants along with the return of their music immediately after the completion of the class (after adjudication). Dance adjudicator sheets are to be picked up during intermission, at the end of the day, or at the beginning of the following day at the Festival event.
24. Photography and videos are not permitted during performances, or adjudication. Parents or teachers, who would like to take photography or videos, are permitted to do so outside of the theatre prior to, or after the participant performs. A designated event photographer/videographer is the **only person** permitted to take photos, or videos in the theatre during events.

AWARDS

25. To be eligible for an award and/or scholarship participants must enter as 'competitive' and are required to perform in at least **two different classes** in the same discipline in most events. (*Concert Band, Orchestra/Chamber, Choir, and Dance (under the age of 9) differ. Please refer to individual syllabi.*)
26. Awards and Scholarships are presented at the Gala Concert to be held at the Rotary Centre for the Arts in downtown Kelowna on **May 29, 2020**.
27. Available Awards and Scholarships will be listed in the Festival Programme, and will be updated on the Festival website at www.KelownaKiwaniisFestival.com

LIABILITY WAIVER

Acceptance of a participant's entry into the Kelowna Kiwanis Festival will release any responsibility of the Festivals' Directors, Staff and Volunteers from any claims, demands, damages, actions or causes of action arising out of or in consequence of any loss, injury or damage to any participant or any participant's personal property incurred while attending or participating in the Festival.