

**Clarion County Career Center
Joint Operating Committee
April 22, 2024 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on April 22, 2024 at 7:00 p.m. by Todd MacBeth, Chairperson.

Members present were: Rick Best, Heidi Byers, Brady Feicht, Kevin Johnson, David Lewis, Garrett Carulli (alt), Todd MacBeth, Jason McMillen, Chris Mogus, Jeffrey Powell, Abby Simcheck, Gary Sproul, and Terry Sweeney.

Members absent: Lisa Norbert and Winfield Lutz.

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record and Crissy Long, Board Secretary/Confidential Administrative Assistant.

Community members present: Ryan Pugh, Clarion News

Public Comment Period:

No public comments were made.

Committee Reports:

No report given.

Agenda:

On a motion by Kevin Johnson seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the April 22nd, 2024 meeting.

Minutes Approved:

On a motion by Kevin Johnson seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the March 25th, 2024 regular meeting.

Financial Reports Approved:

On a motion by Brady Feicht, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for April 2024, the Activity report for March 2024 and the Treasurer's report for March 2024.

Other/New Business:

No Other or New Business items were presented.

Executive Session:

On a motion by Kevin Johnson, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items at 7:02 pm.

Personnel:

On a motion by Kevin Johnson, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the resignation for retirement of Tina Bauer effective August 7, 2024 and to

advertisement for the position of Business Manager. Todd MacBeth thanked Tina Bauer for her years of service to the Career Center.

On a motion by Kevin Johnson, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to approve Kelly Flick to teach the adult education Nurse Aide Training course June 3-28, 2024 at a rate of \$30/hr.

Travel:

On a motion by Chris Mogus, seconded by Kevin Johnson, with all members voting in the affirmative, **IT WAS RESOLVED** to approve Kevin Burkhardt to attend the Cyber EdCon24 conference in Orlando, Florida on June 15-17 at a total cost of \$320 for gas. **Mr. Burkhardt has secured a \$750 grant to pay for the registration and lodging.

Policy

On a motion by Rick Best, seconded by Jason McMillen, with all members voting in the affirmative, **IT WAS RESOLVED to** approve **A.** first reading of Policy 127 - Assessment System; **B.** first reading of Policy 135 - Use of Live Work; **C.** first reading of Policy 137.1 - Extracurricular Participation by Home Education Students; **D.** first reading of Policy 140.1 - Extracurricular Participation by Charter/Cyber Charter Students; **E.** first reading of Policy 143 - Standards for Persistently Dangerous Schools; **F.** first reading of Policy 144 - Standards of Victims of Violent Crimes; **G.** first reading of Policy 146.1 - Trauma-Informed Approach; **H.** first reading of Policy 201 - Admission of Students; **I.** first reading of Policy 202 - Eligibility of Nonresident Students; **J.** first reading of Policy 203 - Communicable Diseases; **K.** first reading of Policy 203.1 - HIV Infection; **L.** first reading of Policy 204 - Attendance; **M.** first reading of Policy 206 - Assignment to Programs; **N.** first reading of Policy 207 - Confidential Communication of Students; **O.** first reading of Policy 208 - Withdrawal From School; **P.** first reading of Policy 209.1 - Food Allergy Management; **Q.** first reading of Policy 209.2 - Diabetes Management (new policy).

Considerations:

Todd MacBeth expressed that he would like to be considered as a member of the Strategic Planning Committee. Traci Wildeson advised that with a motion and vote that would be acceptable.

On a motion by Jason McMillen, seconded by Brady Feicht, with all members except Todd MacBeth who abstained, voting in the affirmative, **IT WAS RESOLVED to** approve Todd MacBeth to be a member of the JOC Strategic Planning committee

On a motion by Kevin Johnson, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to** approve Brady Feicht, Kevin Johnson and Jason McMillen to be members of the JOC Strategic Planning committee; Abby Simcheck to be a member of the JOC Facilities committee; Kevin Johnson and Jason McMillen to be members of the JOC Finance committee; Abby Simcheck to be a member of the JOC Personnel committee.

On a motion by Kevin Johnson, seconded by David Lewis, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the enrollment of a student from East Forest School District for the 24/25 school year at a tuition rate of \$7,685.80.

Jason McMillen asked, for knowledge, how the per student tuition rate was determined. Traci Wildeson explained that the amount was included in the approved budget and calculated by dividing the total budget amount by the anticipated student enrollment. She further explained that an out of district student would be attending the Career Center in the fall which is why this amount is relevant.

Traci Wildeson explained the changes to and usage of the federal Perkins monies.

Traci Wildeson explained the changes to and usage of the CDC Public Health Grant including staff laptops, mobile radios for all staff members, Go Buckets for emergencies, Navigate 360 software, Stop the Bleed training kits and classroom stations, first aid kits and Stop the Bleed trainers.

On a motion by Brady Feicht, seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the revised 23/24 Perkins Budget and the revised 22/23 Public Health Grant Budget.

Old Business:

Traci Wildeson addressed Rick Best's question from the March 25th, 2024 meeting regarding alternate means of tuition payments. She looked into the Opportunity Scholarship Tax Credit (OSTC) which provides tax credits to eligible businesses contributing to an Opportunity Scholarship Organization as well as the Educational Improvement Tax Credit Program (EITC) which provides tax credits to eligible businesses contributing to a Scholarship Organization and/or an Educational Improvement Organization. CCCC nor any other the sending districts are able to take advantage of the OSTC as none are considered a failing district. However, the EITC will be looked into by Traci. She has obtained a contact to help any business willing to help the company with the application. In turn, the company could get up to a 90% reduction in their state tax. The application opens in July and Traci plans to contact some of the Career Center's business supporters to see if they would be interested in taking part in the program.

Director's Report – Traci Wildeson:

- Supplemental Equipment Grant- Written for \$20,000 and received \$75,925. Traci has reached out to staff to see what is being recommended by the OAC meetings in terms of equipment.
- TC Energy Grant- The grant was originally for \$5,000 and has been increased to \$6,500 for welding needs.
- Public School Facility Improvement Grant- The building exterior renovation may not be approved. If it is not, Traci will write the grant to address the roof and either HVAC or the boiler.
- Invited members to Senior Recognition Ceremony on May 16th at Cornerstone Church. Hors d'oeuvres at 5pm. Ceremony at 6pm.
- Job Fair- Wednesday, April 24th, 2024 with approximately 49 attendees. Brady Feicht commented about the fair last year and praised it.
- Traci explained the issue that caused the fracture to the boiler section was a result of too large of a range in the temperature settings. This issue has been addressed and no further issues are expected.
- HVAC- Replacement of the HVAC unit in the Allied Health locker room will begin on Monday, April 29th, 2024.
- Kelly Flick Nurse's Aide Class- eight (8) Allied Health Students and one (1) Cosmetology student will be taking the class from June 3-28, 2024
- 10 Career Center students passed their PA Inspection class.
- 26 students currently out on Co-Op. At this time last year, we had 23 students.
- 24/25 Admission: 198 students in the AM and 157 plus 2 adult students in the PM totaling 357 students thus far. All but one (1) program in the morning are filled to capacity with waitlists. The afternoon has one (1) program at

capacity with several others almost at capacity.

- Guardian Healthcare is no longer involved with the adult ed Nurse Aide training. The program will be administered solely by the Career Center with Traci as the administrator of the program.
- 24/25 Budget passed with fifty-five (55) yes votes and zero (0) no votes. Traci thanked the members for taking the budget back to their sending districts and explaining it, which enabled the positive outcome.

Superintendent of Record – Dr. David McDeavitt

- Last Friday was the Annual Superintendent Summit. The Governor’s budget was discussed. The Secretary of Education was present.

Announcements

- Committee: Personnel for May 2024: 5/21/24, 6pm (**Date due to Memorial Day**)
- Regular JOC meeting for May, 2024: 5/21/24, 7pm (**Date due to Memorial Day**)
- Todd MacBeth spoke about a recent article he read by Mike Rowe and the Toolbelt Generation.

Adjournment

On a motion by Kevin Johnson seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 7:47 p.m.

Respectfully submitted,

Crissy Long
J.O.C. Secretary