



Neighborhood Second HOA

**EXECUTIVE BOARD OF DIRECTORS
REGULAR SESSION MEETING MINUTES
JANUARY 13, 2022**

BOARD MEMBERS PRESENT President Lyle McKenzie, Vice President William Villegas (via ZOOM), Secretary Gigi Marquart, Directors Lance Mancuso and Andrea Whittle. **ABSENT** Treasurer Robert Harrop and Director Mona Schwarz. **OTHERS PRESENT** Gerald Northfield, Community Manager, with Performance CAM the management company and Owners per the sign in sheet and/or ZOOM recording.

I. ESTABLISH QUORUM / CALL TO ORDER / BEGIN RECORDING

President Lyle McKenzie conducted a roll call of Board members to determine a quorum was established, either in the Performance CAM conference room and/or via Zoom Meeting. President called the meeting to order at 6:00pm and asked all persons to identify themselves for the recording. For the safety and health of our homeowners, board members and management, this board meeting is being held in person and virtually to alleviate concerns regarding physical Association meetings, while still meeting NRS requirements.

II. OWNERS COMMENT AND DISCUSSION PERIOD (Limited to Agenda items)

None.

III. SECRETARY REPORT

A. Discuss / Act to approve Regular meeting minutes - A motion was made and seconded to approve the November 11, 2021 Regular meeting minutes, as submitted. Motion carried unanimously.

IV. TREASURER REPORT

A. Review Treasurer Report / Acceptance of Financials - A motion was made and seconded to accept the November and December 2021 Treasurer's Reports in accordance with NRS 116.31083. Motion carried unanimously.

B. Discuss / Act upon movement of Operating funds to 3/6/9 month CD's – Dropped.

C. Discuss / Act upon approval of 2021 Audit/Tax Return engagement - A motion was made and seconded to engage CPA W. Cole to perform the 2021 audit (\$1500) and tax return (\$150), as submitted. Motion carried unanimously.

V. REPORTS

A. Architectural Review Committee (Director Marquart/Cassie)

1. ARC Committee Report – None.

B. Community Events Committee – Place notice in newsletter for volunteers.

C. Compliance Committee (Gerry) – None.

D. Landscape (President McKenzie)

1. Landscape \$100 award recipient – 5651 Deer Run was drawn for the January award.

E. Management (Gerry)

1. Review / Set 2022 Annual Planning Calendar – 2022 Annual planning calendar was reviewed.

2. 2022 1st Quarter Educational Status report - None

3. Discuss / Act upon reimbursements – None.

VI. UNFINISHED BUSINESS

None.

VII. NEW BUSINESS

A. Discuss/Review/Act upon adopting Rules & Regulations - A motion was made and seconded to adopt the new Rules & Regulations policy effective March 1, 2022, as submitted. Motion carried unanimously.

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B. Discuss/Review/Act upon adopting Compliance fine policy - A motion was made and seconded to adopt the new Compliance Enforcement policy effective March 1, 2022, as submitted. Motion carried unanimously.

C. Discuss/Review/Act upon adopting Collection policy - A motion was made and seconded to adopt the new Collection policy effective March 1, 2022, as submitted. Motion carried unanimously.

D. Act upon Wright Ventures CNLV street sign proposal – A motion was made and seconded to approve the January 6, 2022 CNLV street sign proposal at a cost of \$8,136.04, as submitted. Motion carried unanimously.

E. Discuss / Act upon bid to stain the CNLV pony wall along Ann Road (between Whitestone and Clayton) – A motion was made and seconded to approve the January 12, 2022 Project 18191 to power wash and stain the pony wall at a change order to the pony wall caps order at cost of \$3,256 for a total of \$9,381.00, as submitted. The Association shall purchase Sherwin William residential stain (approx. cost \$962.) and provide to the contractor. Motion carried unanimously.

VIII. OWNERS COMMENT AND DISCUSSION PERIOD (Limited to Non-Agenda items)

None.

IX. NEXT REGULAR BOARD MEETING

The Board elected to hold the next meeting on February 10, 2022, at 6:00 pm.

X. ADJOURNMENT / AUDIO RECORDING STOPPED

The President, noting no further business to come before the Board, adjourned the meeting at 6:55 pm.

Submitted by Recorder, Gerald Northfield, Community Manager

Approved,

By Gisela Murgueta Title Secretary Date FEB 10, 2022

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