



|                                      |                                       |
|--------------------------------------|---------------------------------------|
| APPLICATION DATE: Month / Day / Year | SCHOOL START DATE: Month / Day / Year |
|--------------------------------------|---------------------------------------|

### CHILD's NAME

|                      |                      |                      |                               |
|----------------------|----------------------|----------------------|-------------------------------|
| First Name           | M.I                  | Last Name            | Date of Birth: Month/Day/Year |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>          |

|                          |                      |                      |
|--------------------------|----------------------|----------------------|
| Full Address: Street No. | City                 | Postal Code          |
| <input type="text"/>     | <input type="text"/> | <input type="text"/> |

|   |  |
|---|--|
| Application for: Half Day Program<br>Morning 9:00am to 12:00pm <input type="checkbox"/> | Full Day Program<br>9:00am – 3:00pm <input type="checkbox"/> |
|---|--|

|  |   |
|--|---|
| Extended Day Program 7:00am to 6:00pm <input type="checkbox"/> | Please select appropriate program: 3-days 4-days 5-days |
|--|---|

|  |  |   |
|--|--|---|
| Please select days<br>Days: M T W TH F | Prep 1 (2 to 3 yr) <input type="checkbox"/>  | Preschool/TK (3 ½ - 5 yr)<br>(3 by March 1 <sup>st</sup> , 2025) <input type="checkbox"/>   |
|  | Prep 2 (2 ½ to 3 ½ yr)<br>(2 by March 1 <sup>st</sup> 2025) <input type="checkbox"/> | Kindergarten (5 to 6 yr) <b>5 day option only (9:00am – 3:00pm*<br/>                 or 7:00am – 6:00pm)</b> <input type="checkbox"/> |

### PROGRAM SCHEDULE INFORMATION

- Option-A: 3 Half-Day Program (9am – 12pm)
- Option-B: 4 Half-Day Program (9am – 12pm)
- Option-C: 5 Half-Day Program (9am – 12pm)
- Option-D: 3 Full-Day Program (9am – 3pm)
- Option-E: 4 Full-Day Program (9am – 3pm)
- Option-F: 5 Full-Day Program (9am -3pm)
- Option-G: 3 Extended Childcare (7am – 6pm)
- Option-H: 4 Extended Childcare (7am – 6pm)
- Option-I: 5 Extended Childcare (7am – 6pm)

Child Care for Options A-F = \$14/hour *(if before and/or after care is needed)*



## Application for Enrollment

### PARENTS / GUARDIAN INFORMATION

|              |            |
|--------------|------------|
| Fathers Name | Occupation |
| Home Address | Email      |
|              | Cell Phone |
| Home Phone   | Work Phone |

|               |            |
|---------------|------------|
| Mother's Name | Occupation |
| Home Address  | Email      |
|               | Cell Phone |
| Home Phone    | Work Phone |

### EMERGENCY CONTACT PERSON – 1

|           |                 |
|-----------|-----------------|
| Name      | Relationship    |
| Res Phone | Work/Cell Phone |

### EMERGENCY CONTACT PERSON – 2

|           |                 |
|-----------|-----------------|
| Name      | Relationship    |
| Res Phone | Work/Cell Phone |

### AUTHORIZED PICK-UP PERSON(S)

|           |                 |
|-----------|-----------------|
| Name      | Relationship    |
| Res Phone | Work/Cell Phone |

### AUTHORIZED PICK-UP PERSON(S)

|           |                 |
|-----------|-----------------|
| Name      | Relationship    |
| Res Phone | Work/Cell Phone |



## Application for Enrollment

### IMPORTANT NOTE

- 1a. Enrollment will be confirmed only once we have received the completed application.**
- 1b. A non-refundable registration fee of \$100 is required with this application.**
- 1c. A non-refundable registration fee of \$150 is required for two children with this application.**
- 1d. The first month's full tuition is due at the time of enrollment.**

#### **Refund Policy before Starting School:**

- **60 days withdrawal notice: 100% refund of the first month's tuition**
- **30-days withdrawal notice: 50% refund of the first month's tuition**

#### **Withdrawal After Starting School:**

- **A minimum notice of 30 days is required**
- **No refund for the tuition after starting school**

- 3. The monthly tuition is due by the 3<sup>rd</sup> day of the month regardless of the days in a month, absenteeism due to illness or inclement weather, plus school and statutory holidays, etc. [makeup days is not an option]**
- 4. Tuition is based on 10 equal installments for the 2025-26 school year. Each installment consists of 18 days. We have evenly distributed your costs throughout the school year. You are not being billed for days class is unavailable to you. (holidays, breaks, teacher workdays, conference days, etc.) Annual calendar is available on website for your reference.**
- 5. Children will not be released to anyone not listed in the enrollment form/emergency card unless advised by the parent.**

|                    |       |
|--------------------|-------|
| Parents' Signature | Date: |
|--------------------|-------|

All Personal Information provided to Blackhawk Montessori will be treated in accordance with the terms of the school Privacy Policy. By affixing your signature above, you agree that you have read the Parents handbook including the school privacy policy carefully and that you have agreed to all the school policies and procedures as described in the Parent's handbook.