

Richwood Village Council Regular Meeting – Agenda 5/13/2024

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from regular meeting 04/22/024

Motion to approve Minutes:

Motion PM Second DR Vote: RB AB PM Y VB Y DR Y JH Y BP AB

4. Warrants

Motion to approve Warrants

Motion RB Second PM Vote: RB Y PM Y VB Y DR Y JH Y BP AB

5. Introduction of Visitors

6. Legislation

- Enter into executive session to discuss employee personnel matters.
Motion PM Second JH Vote: RB Y PM X VB Y DR Y JH Y BP Y time: 7:08
- Return to regular session
Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y BP Y time: 7:20
- **Resolution 05012024** authorizing the Village Administrator to apply for, accept, and enter into an Ohio Water Development Authority Agreement on behalf of the Village of Richwood for design and construction of wastewater, storm facilities; and designating a dedicated repayment source for the loan.
Motion RB Second PM Vote: RB Y PM Y VB Y DR Y JH Y BP Y
- **Resolution 05022024** approving the 9-1-1 system final plan in Union County that is approved by the Union County 911 Program Review Committee and pursuant to division (B)(1) of section 128.07 of the Ohio Revised Code.
Motion RB Second PM Vote: RB Y PM Y VB Y DR Y JH Y BP Y

7. Mayor's Report:

- 8. Administration Report**
- Street/Utility
 - Police
 - Finance
 - Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion PM Second DR
Vote: RB Y PM Y VB Y DR Y JH Y Time: 8:29

Next Council meeting **Tuesday**, May 28th @ 7:00 PM (Memorial Day)

April 22, 2024
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on April 22, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were, Pat Morse, Donald Ridgeway, Von Beal, and Jackie Hamilton, Village Administrator Monte Asher, Police Chief Jim Hill, Zoning Officer Marion Bump, and Sarah Sellers Fiscal Officer, Solicitor Julie Spain (virtual). Council Member Reddy Brown, absent.

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 3/25/24. Motion passed unanimously.

Von Beal moved and Pat Morse seconded a motion to approve the warrants dated 4/09/24 and 4/22/24. The motion passed unanimously.

Visitors:

- Kenneth Crumb from NUSG reported the purchase of 10x40 shipping container that is moveable and will be placed on rock to keep new equipment and mower, etc. They purchased a PA system and requested approval for trenching 2 cable lines, request approved (reminded to call OUPS)
- Wendy Wilson, president of NUSG asked about insurance and what they need to get insured and requested information on who they can get. Monte Asher will call PEP and see if the fields, concession and lights are added or can be, approximately \$140,000 in total. Morse suggested USAA. Also reported 2 security lights out. Asher will call into Ohio Edison to make sure they are on the list.

Legislation:

Mayor's report:

- Discussed handicap parking downtown, request from Pat's Print Shop
- RABA would like to have more weekend yard sales, last weekend in May, June and July, all approved by council
- Trailblazers - Costco gazebo on the shuffleboard courts for shade at the splash pad for parents. Tamisha will try and reimburse cost by a grant.
- Jennifer Michael requested 35 black bags of mulch to be purchased by the Vets Memorial fund from Plotners and delivered to the memorial. She will purchase the flowers and request reimbursement. Approved by council
- Request for interest in being on Chamber of Commerce and take mayor's place. Meet once a month in Marysville at 7:45 am, I am no longer able to make the meetings. Pat Morse expressed interest.
- Working on a possible grant for EV charging stations in the village. Maybe one for the downtown lot, one for the municipal lot and one at the park. Looking into cost for the village.
- Republican Central Committee opening available.
- Complaint for foreclosure started again on 205 E Blagrove Street.

Street / Utility report: Village Administrator Monte Asher. Bold items reported.

Police report: Police Chief, Jim Hill Report attached.

Finance report: Fiscal Officer, Sarah Sellers. Report attached

Zoning report: Zoning Officer, Marion Bump. Report attached.

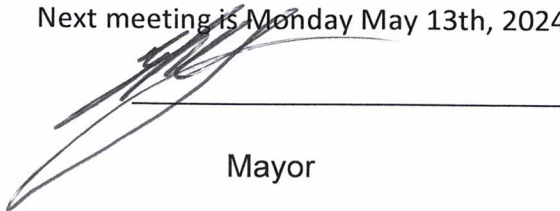
Old Business:

- Von Beal – Two people applied for open seat on council, Brad Plotner and Kelly Jerew. Committee Recommends Brad Plotner. Vote: 4-0 Brad Plotner. Brad Plotner will be sworn in at the next council meeting, May 13th or before.
- Donald Ridgeway reported that Carol Showalter would like to give the village a boat, Mayor stated that it is a liability for the village and to check and see if the fire department could use it.
- Updated report on North Franklin Street lot sale, need a quick claim deed to continue sale and Habitat for Humanity has purchased another lot, so they may not want this one because of the time it has taken.
- Questions regarding the animal ordinance and how long someone has to replace animals once they are gone and who monitors this; Julie Spain will do research and get as much information as she can.

New Business:

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn at 8:08 pm. The motion passed unanimously.

Next meeting is Monday May 13th, 2024 at 7pm.



Mayor



Fiscal Officer

Payment Listing

5/13/2024 to 5/31/2024

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|--|------------|------------------|------|------------------------------------|-------------|--------|
| 27298 | 05/13/2024 | 05/13/2024 | AW | VERIZON WIRELESS | \$200.65 | O |
| 27299 | 05/13/2024 | 05/13/2024 | AW | PICKENS UNDERGROUND UTILITY SERVIC | \$425.00 | O |
| 27300 | 05/13/2024 | 05/13/2024 | AW | JULIE SPAIN LAW | \$5,425.00 | O |
| 27301 | 05/13/2024 | 05/13/2024 | AW | PLOTNER HARDWARE | \$1,006.24 | O |
| 27302 | 05/13/2024 | 05/13/2024 | AW | AUTO TRIM OF NW OHIO INC | \$950.00 | O |
| 27303 | 05/13/2024 | 05/13/2024 | AW | EDGE TECHNOLOGY | \$561.53 | O |
| 27304 | 05/13/2024 | 05/13/2024 | AW | MASI Environmental Services | \$638.30 | O |
| 27305 | 05/13/2024 | 05/13/2024 | AW | Ohio Utilities Protection Service | \$12.00 | O |
| 27306 | 05/13/2024 | 05/13/2024 | AW | KEVIN L BLANKENSHIP | \$95.00 | O |
| 27307 | 05/13/2024 | 05/13/2024 | AW | Brown Supply Co. | \$477.96 | O |
| 27308 | 05/13/2024 | 05/13/2024 | AW | Pat's Print Shop | \$199.00 | O |
| 27309 | 05/13/2024 | 05/13/2024 | AW | GRAINGER | \$151.82 | O |
| 27310 | 05/13/2024 | 05/13/2024 | AW | RICHWOOD AUTO AND TRUCK, LLC | \$69.46 | O |
| 27311 | 05/13/2024 | 05/13/2024 | AW | AG-PRO | \$930.94 | O |
| 27312 | 05/13/2024 | 05/13/2024 | AW | RICHWOOD MARKETING | \$3,425.00 | O |
| Purpose: FARMERS MARKET - WEB SITE & BANNERS | | | | | | |
| 27313 | 05/13/2024 | 05/13/2024 | AW | Pat's Print Shop | \$157.00 | O |
| Purpose: FARMERS MARKET - YARD SIGNS/FLYERS | | | | | | |
| 27314 | 05/13/2024 | 05/13/2024 | AW | REGAL PLUMBING | \$1,035.00 | O |
| Purpose: WATER PLANT REPAIRS | | | | | | |
| 27315 | 05/13/2024 | 05/13/2024 | AW | LAW ENFORCEMENT SYSTEMS, INC. | \$238.00 | O |
| Purpose: MISDEMEANOR/REPORT/LABEL | | | | | | |
| 27316 | 05/13/2024 | 05/13/2024 | AW | PARR PUBLIC SAFETY SERVICES | \$75.00 | O |
| 27317 | 05/13/2024 | 05/13/2024 | AW | HERITAGE COOPERATIVE | \$1,505.77 | O |
| Total Payments: | | | | | \$17,578.67 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$17,578.67 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Richwood Police Department/Council Report 05/13/2024

- **Off. Browley resigned, effective 05/20/2024. Have been conducting interviews and offered one conditional offer.**
- **UC Law Enforcement Memorial Ceremony went well, thanks to Mayor Jerew for his attendance.**
- **Received Notification from State of Ohio Liquor Control of two violations from Wildcat Pizza. The violations were for serving to underage confidential informant.**

Village of Richwood
Finance Report: 05/13/2024

- Payroll biweekly/monthly 05/24; monthly June 06/07)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (**on-going**)
- **April bank reconciliations are completed and with paperwork**
- **I will be on vacation from 5/28 through 6/7**
 - **VOR bills will be estimated**
 - **Bills will be mailed on time, paperless bills will be sent early**
 - **Possibly limited office hours while I am gone (Monte and Eric will fill in as much as possible)**
 - **Magnetic Springs sewer bills will be late, mailed on 10th when I return (posted this in MS Post Office and noted on current bill)**
 - **I will not be at the next council meeting on 5/28 (I will have the paperwork prepared the Friday prior) – Reddy Brown as Clerk**
 - **The following council meeting – June 10th, I might not have all paperwork prepared; will be the day I return to work (Reddy Brown will take minutes from 5/28 meeting**
 - **Payroll will be done remotely 😊**
- **State audit for 2022 and 2023 will start in June**



center

Village of Richwood

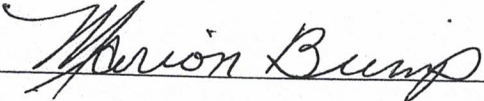
Village Administrator Monte R. Asher
Mayor WM Scott Jerew

153 North Franklin St.
Richwood, Ohio 43344

Case Activity Report

Date from: APR 25 2024 To: MAY 13 2024

| | | |
|-----|-----------------------------|-----------|
| 1) | Pending Cases | <u>10</u> |
| 2) | Active Cases | <u>3</u> |
| 3) | Completed Cases | <u>7</u> |
| 4) | Cases on Hold | <u>1</u> |
| 5) | Zoning Applications | <u>7</u> |
| 6) | Zoning Permits | <u>7</u> |
| 6) | Demolition Application | <u>1</u> |
| 7) | Demolition Permits | <u>-</u> |
| 8) | Tree Permit Application | <u>-</u> |
| 9) | Tree Permit | <u>-</u> |
| 10) | Zoning Complaints | <u>-</u> |
| 11) | Record of Complaint | <u>-</u> |
| 12) | Cases Referred to Solicitor | <u>-</u> |
| 13) | Inspections | <u>14</u> |
| 14) | Letters Sent | <u>2</u> |
| 15) | Certified Letters Sent | <u>5</u> |
| 16) | Clean up Due | <u>1</u> |
| 17) | Clean up Completed | <u>-</u> |
| 18) | Clean up Billed | <u>-</u> |
| 19) | Unlicensed Vehicles Removed | <u>3</u> |



Marion Bump Zoning Enforcement Officer