



## Chief Fire Officer 3A Human Resource Management (2014)

May 21 - 23, 2020

Class Location: Fire Instruction, 840 East F St., Suite B, Oakdale, CA 95361

0900 - 1600 hours

Student Cost: \$345.00

**Designed for:** The Certified Company Officer advancing to the Chief Fire Officer Classification

**Description:** This course provides students with a basic knowledge of the human resources requirements related to the roles and responsibilities of a Chief Fire Officer including developing plans for providing employee accommodations, developing hiring procedures, establishing personnel assignments, describing methods of facilitating and encouraging professional development, developing an ongoing education training program, developing promotion procedures, developing proposals for improving employee benefits, and developing a measurable accident and injury prevention program.

Prerequisites: Meet the educational requirements for Company Officer

Certification: Chief Fire Officer

Instructor: Capt. John F. Smith, MBA (Ret.)

Registration: Visit our website at www.fireinstruction.org

For assistance, please contact our office at (209) 322-3037 or email info@fireinstruction.org

## Fire Instruction

840 East F Street, Suite B, Oakdale, CA 95361 209-322-3037 Fax 209-322-3396

Please visit our website www.fireinstruction.org for additional classes



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