



## ADMISSIONS INFORMATION 2023 - 2024

*Our Mission is educating and inspiring life-long learners.*

Montessori Academy is one of the leading Montessori schools in the nation, providing a quality education and an authentic Montessori environment. Accreditation with the American Montessori Society (AMS), Cognia (formerly SACS CASI) and International Montessori Council (IMC) is a high priority. With 1,100 member schools, AMS includes 217 schools that are fully accredited, approximately 29 of these schools are also accredited by Cognia. Montessori Academy is the only Montessori school in Middle Tennessee (and one of only two in the state) that is accredited by AMS and Cognia.

Our historical roots began at the first Montessori school in Nashville, when our founder, Mrs. Eileen Bernstorf, assisted a neighbor in starting Montessori Centre in 1967. In 1985, she began Montessori Academy on the current 24-acre wooded campus. The first of five buildings was completed in 1986 and now with over 50,000 square feet under roof, Montessori Academy offers an excellent educational experience for Toddler (18 months - 36 months), Primary (ages 3-6), Elementary/Middle School (levels 1-8), and High School (levels 9-12). Montessori Academy is a not-for-profit corporation.

*“It is true that we cannot make a genius. We can only give to each child the chance to fulfill his potential possibilities.” - Maria Montessori*

Our educators are dedicated to honoring the child's physical, mental, spiritual, and academic development and implement Montessori pedagogy. The focus on executive functions are a natural outcome of Dr. Montessori's philosophy and passion for precision, love of order, pride in accomplishment, and respect. Teachers strive to incorporate these critical skills into each child's daily activities to become the foundation for successful living. Additionally, Montessori Academy provides students with a strong sense of belonging in a safe and protected community.

Thank you for your interest in Montessori Academy. To apply, please follow the instructions listed on the following pages.

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100 Montessori Drive • Brentwood, Tennessee 37027

p (615) 833-3610  
[www.montessoriacad.org](http://www.montessoriacad.org)

## Application & Enrollment Procedures

A Campus Tour by parents is the first step of the Admission Process. Application may then be made by submitting a completed application form and the application fee. Each age level has the following specific requirements before a student may enroll:

**Toddler & Primary Programs** - Parents must complete an application and questionnaire. Your child will then be placed in our wait pool. Because we seek balanced classrooms in both age and gender, we have a "wait pool" rather than a conventional wait list. When a possible space opens for your child, an interview and classroom visit will be scheduled, and the parents will be interviewed by the Director. If the classroom interview goes well and the Director decides that the family is a good fit for Montessori Academy, parents will be notified by email of acceptance. Payment of the registration fee at that time will reserve your child's space. Parents must submit the Tennessee School Immunization Certificate, which may be obtained from your pediatrician.

**Elementary / Middle / High School** - Parents must complete an application and questionnaire. A two-day interview/visit for your child in the classroom will be scheduled. On the close of the second day of your child's visit, an administrator will speak with the parents at 3:15 p.m. in the office. Final acceptance is contingent upon evaluations of: (1) a successful interview and visit, (2) the candidate's transcripts, and (3) the assessment forms completed by former teachers. Parents must submit the Tennessee School Immunization Certificate, which may be obtained from your pediatrician.

## Fees & Commitments

### Application Fee -- \$125

Non-refundable fee must accompany application prior to additional admission procedures. It is paid once during the time the child attends Montessori Academy (MA). If the child leaves and returns to MA, the fee may be waived upon re-enrollment.

### Registration of New Students -- \$300

This non-refundable fee is due at the time the student is accepted.

### Re-Registration of Current Students -- \$150

In early spring of each school year, Re-Registration packets are sent home with currently enrolled students. The completed re-registration form & fee secure a student's space for the following school year.

### Materials Fee -- \$150

A \$150/student Materials Fee is due yearly, on August 1<sup>st</sup>.

### Parent Leadership Program

The Parent Leadership Program at MA models volunteer leadership to our children and affords parents the opportunity to be involved in our Community. Parents are encouraged to work with Parent Coordinators to enhance the Montessori experience.

### Tuition Payments

Tuition is due the first of the month beginning August 1, 2023.

*Montessori Academy admits students of any race, gender, religion, or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to any student. Montessori Academy does not discriminate on the basis of race, gender, religion, national origin, or ethnic origin in administration or educational policies or in any school programs.*

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*Our Vision at Montessori Academy* is to be a community that supports, encourages, and empowers all students to reach their full, unique potential.

# Tuition

Toddler: (18 months – 36 months)

Morning Arrival is 7:30-8:15 a.m.

Full Time: Monday – Friday

Schedule	10 Monthly Payments:	Annual Tuition:
8:15 – 12:00	\$1,435	\$14,350
8:15 – 3:00	\$1,730	\$17,300
8:15 – 4:30	\$1,895	\$18,950

4 Days: Parents' Choice of 4 Consecutive Days

Schedule	10 Monthly Payments:	Annual Tuition:
8:15 – 12:00	\$1,190	\$11,900
8:15 – 3:00	\$1,395	\$13,950
8:15 – 4:30	\$1,535	\$15,350

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Primary: (3 – 6 years)

Morning Arrival is 7:30-8:15 a.m.

Schedule	10 Monthly Payments:	Annual Tuition:
8:15 – 12:00	\$1,200	\$12,000
8:15 – 3:00	\$1,415	\$14,150
8:15 – 4:30	\$1,600	\$16,000
8:15 – 5:30	\$1,705	\$17,050

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Lower Elementary/Upper Elementary/Middle School: (1<sup>st</sup> – 8<sup>th</sup> levels)

Morning Arrival is 7:30-8:00 a.m.

Schedule	10 Monthly Payments:	Annual Tuition:
8:00 – 3:00	\$1,435	\$14,350
8:00 – 4:30	\$1,630	\$16,300
8:00 – 5:30	\$1,725	\$17,250

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High School: (9<sup>th</sup> – 12<sup>th</sup> levels)

Morning Arrival is 7:30-8:00 a.m.

Schedule	10 Monthly Payments:	Annual Tuition:
8:00 – 3:00	\$1,465	\$14,650

\*Tuition is based upon the academic school year.

Summer Programs are available for Toddler – Lower Elementary Students for an additional fee.

## Payment Instructions

- Electronic bill pay is highly recommended.
- Payment can be made via check, ACH Direct Debit or Electronic Check through the Family Portal.
- Bring payments to the Admin. Office. Please do not send your check to the classroom with your child or it may not make it to the office in time to avoid late charges.
- You will not receive a bill unless the payment is late.

## Tuition Late Fee

\$25 applied to monthly tuition payments received after the 4th of each month.

## School Year Discounts

Families may receive a 2% discount on tuition (not After Care) if the yearly tuition is paid in full by August 1.

**The following discounts are available to families for children registered for full-time 3:00 p.m. dismissal or later:**

- Families receive a \$50 per month sibling discount on the 2nd child's tuition.
- Families receive a \$100 per month sibling discount on the 3rd child's tuition.
- Families receive a \$150 per month sibling discount on the 4th child's tuition.

## Additional Sibling Discounts:

Families with 2 or more students in *Elementary and above* will receive a \$50 per month discount on the first child.

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## School Schedule

7:30 - 8:00	Elementary/Middle/High School Arrival
7:30 - 8:15	Toddler/Primary Arrival
11:45am	Toddler Half-Day Dismissal (children stay through lunch time)
12:00 noon	Primary Half-Day Dismissal (children stay through lunch time)
2:45 - 3:00	Toddler & Primary Dismissal
3:00 - 3:15	Elementary/Middle/High School Dismissal
3:00 - 4:00	Optional After School Clubs (various days & times)
3:10 - 5:30	After School Care (ASC) (Toddler ASC Closes at 4:30pm.)
5:30pm	School and After School Care closes (Check school calendar for early closing days.)

Thank you for considering our Program for your family! Additional information can be found on the website at [www.montessoriacad.org](http://www.montessoriacad.org). The Administrative Office can be reached at (615) 833-3610. Please do not hesitate to contact us with any questions.

