



# CITY OF SANDERSVILLE POLICE DEPARTMENT

## ADMINISTRATIVE HEARING REQUEST FORM

Under Georgia Law, **Official Code of Georgia Annotated 40-14-18**, the registered owner has the right to contest a civil violation by attending an Administrative Hearing. To request a hearing, please fill out the information &

**Mail or Fax This Form To:**

**City of Sandersville Police Department**

Administrative Hearing Department

4411 Oakwood DR

Chattanooga, TN 37416

**Fax: (423) 702-4404**

**Email: Hearings@violationpayment.net**

**\*You will be notified by United States Postal Service of your hearing date.\***

Person Requesting Hearing: **Required**

Citation #: (Top Right Hand Corner of Violation) **Required**

Address: **Required**

Email: **Will respond by USPS.**

City, State, Zip Code: **Required**

Phone #: **Required**

Post Mark Date (On Envelope):

Date Received:

**\*The OWNER of the registered vehicle may contest through an Administrative Hearing.\***

If you have questions regarding the hearing, or the hearing procedure please call **1.855.252.0086** or send an email to [hearings@violationpayment.net](mailto:hearings@violationpayment.net)

*For Departmental Use Only (Do Not Write Below the Line Above)*

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Hearing Date Scheduled: \_\_\_\_\_

Date Notice Sent to Above Named Party: \_\_\_\_\_