



ESCROW BRANCH: _____

ESCROW OFFICER: _____

Please complete and return this terms sheet to your escrow officer as soon as possible.

AGENT NAME: _____

PROPERTY ADDRESS: _____

COE DATE: _____ SALES PRICE: \$ _____

Commission

PAID BY SELLER: \$ _____ PAID BY BUYER: \$ _____

Transaction Coordinator Fee: Paid by ()Buyer ()Seller ()Agent

Fee: \$ _____ Payable to: _____

Who Pays: Title Fee: ()Buyer ()Seller ()Split 50/50

Escrow Fee: ()Buyer ()Seller ()Split 50/50

Who Pays: County Transfer Tax: ()Buyer ()Seller ()Split 50/50

City Transfer Tax: ()Buyer ()Seller ()Split 50/50

CREDITS

Credit: \$ _____ For: _____ From: B() / S() / A() To: B() / S() / A()

Credit: \$ _____ For: _____ From: B() / S() / A() To: B() / S() / A()

Reimbursement For Upfront Fee: \$ _____ From: B() / S() / A() To: B() / S() / A()

Home Warranty: _____ Premium \$ _____ Paid by ()Buyer ()Seller ()Agent

Natural Hazard: _____ Cost \$ _____ Paid by ()Buyer ()Seller ()Agent

HOA Transfer Fee: Paid by ()Buyer ()Seller ()Agent

HOA Document Fee: Paid by ()Buyer ()Seller ()Agent

Rent @ \$ _____ /Per Day

From _____ Thru _____ ()Hold ()Direct Credit to: B() / S()

Security Deposit \$ _____ ()Hold ()Direct Credit to: B() / S()

Seller Primary Residence?: ()Yes ()No Tax Withholding: \$ _____

When do the Sellers want to sign? _____

Seller Email: _____

Please List any Additional Terms not listed above: _____

THANK YOU FOR YOUR ESCROW & WE TRULY APPRECIATE YOUR BUSINESS!