

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Kent D. Nation, *Chairperson*

Scott A. Lauchlan, *Secretary*

William S. Clark, *Treasurer*

Joseph S Sawicki, *Vice-Chairman*

Joseph S. Boldaz, *Asst. Secretary/Treasurer*

Anita M. Ferenz, *Administrator*

Meeting Agenda – June 26, 2025

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JB) _____, Will Clark (WC) _____, Scott Lauchlan (SL) _____, Kent Nation (KN) _____ and Joe Sawicki (JS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Action on Minutes of Previous Meeting(s)

- May 22, 2025 regular meeting

Public Comment / Presentation.

- An Executive Session was held on May 30, 2025 and June 22, 2025 to discuss personnel issues.
- Traditions of America at 603/604/608 East Reeceville Road – developer and engineer to present sewer and pump stations plans.
- Tom Eells to be in attendance regarding manhole in front of 301 Reeceville Road, just north of the intersection with Hurley Road.

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
 - i. Consider requested geotechnical investigations along Reeceville Road.
 - ii. Consider pump type for TOA #3 pump station.
3. Solicitor
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January – site visit to be scheduled in the fall
 - c. Planning – May / August / November / February

5. Administrator

a. Monthly Report.

- i. Consider Proposal dated 6/20/2025 from Pipe Data View to televise a run on Reeceville Road as well as Old Spring if time permits.

New Business:

Finances:

As of May 30, 2025:

1. Mid Penn Operating - \$268,678.87
2. Mid Penn Debt Service - \$157,598.88
3. Mid Penn Capital Reserve - \$883,642.24
4. Mid Penn DSRF - \$568,815.21
5. Bills paid and to be ratified (5/23/2025 to 6/26/2025) - \$ _____
6. Payroll for May 2025 - \$5,187.28

Dates of Upcoming Meetings

1. Board of Supervisors on Thursday, July 17, 2025 at 7:30 p.m.
2. Municipal Authority, on Thursday, July 24, 2025 at 7:00 p.m.

Adjournment (time: _____)