

Call to Order Supervisor Earl Barks, Sr. called the meeting to order at 7:30 p.m. with all in attendance reciting the Pledge of Allegiance.

Attendance Attendance revealed Supervisor Earl Barks, Sr., Clerk Sandra June, Treasurer David Cook, Trustee Louis Faivor, and Trustee Eric Voisinet. A quorum was reported. Also in attendance were nine others.

Approval of Agenda With the addition of 15. New Business c.) Watkins Assessing Township Assessor's Services Agreement and d.) DeWitt Charter Township Comprehensive Development Plan, a motion was made by Trustee Eric Voisinet, seconded by Trustee Louis Faivor to approve the December 5, 2016, agenda as amended. MOTION CARRIED.

Oath of Office Clinton County Clerk Diane Zuker gave Oath of Office to Clerk Sandra June at the Clinton County Courthouse during business hours on December 5, 2016. Olive Township Clerk Sandra June provided Oath of Office to Deputy Clerk Scott June prior to the December 5, 2016, Olive Township board meeting due to a scheduling conflict. Oath of Office was then given at the meeting to the Supervisor, Treasurer, Deputy Treasurer, two Trustees, and one Board of Review member. The Oath Book was signed and witnessed.

Approval of Minutes A motion was made by Trustee Louis Faivor, seconded by Trustee Eric Voisinet to approve the minutes of the November 14, 2016, meeting as presented. MOTION CARRIED.

Treasurer's Report	Beginning Balance	\$18,090.56
	Receipts	1,642.30
	Disbursements	( 8,173.46)
	Balance on Hand	\$11,559.40

A motion was made by Trustee Eric Voisinet, seconded by Trustee Louis Faivor to accept and place on file the Treasurer's Report. MOTION CARRIED.

Approval of Payment A motion was made by Trustee Louis Faivor, seconded by Trustee Eric Voisinet to approve the payment of the invoices. Clerk Sandra June added an automatic payment for the annual Intuit update automatic payment of \$327.54 bringing the total amount to \$8,501.00, Check #'s 8541-8559, and includes three automatic payments. MOTION CARRIED. For additional information, see Clerk's Bills Payable Report.

- Sheriff's Report                      Clinton County Sheriff Deputy John Vance was not present.
- DAESA Report                         DAESA Representative Bob Jesse was present and reported the following:  
a.) The DAESA annual audit was a clean audit with no recommendations or comments.  
b.) The Budget Committee met tonight at 6 p.m. to work on preliminary numbers for the 2017-2018 DAESA budget.  
c.) Firefighter resignation due to relocation.
- County Commissioner                County District 4 Commissioner Adam Stacey was not present.
- Library Report                         The September 1, 2016; September 22, 2016; October 27, 2016, and the revised October 27, 2016 minutes; and the November 22, 2016, Briggs District Library minutes were forwarded to Olive Township Board members.
- Public Comments                      Election chair Holly Phinney shared highlights of the November 8, 2016, election and requested purchasing more secrecy folders, ballot boxes, and requested more signage/parking lot lighting.  
  
Assessor Gail Watkins shared projections for assessed and taxable values in 2017.  
  
Supervisor Earl Barks, Sr. introduced Doug Riley, Clinton County Community Development Director. Upcoming changes include online building permits and online permit tracking.
- Information Items                      a.) EMS runs: None.  
b.) The Olive Township November 8, 2016, audit is on hold until completion of the Presidential recount.
- Old Business                          None.
- New Business                         a.) A motion was made by Treasurer David Cook, seconded by Trustee Eric Voisinet to submit a letter to the Clinton County Zoning Board of Appeals stating the Olive Township Board has no objection to the variance request as presented with permanent decommission of the old residence to a workshop. MOTION CARRIED.  
b.) A motion was made by Treasurer David Cook, seconded by Trustee Eric Voisinet to accept the Title Transfer to Olive Township as presented. MOTION CARRIED.

c.) A motion was made by Treasurer David Cook, seconded by Eric Voisinet to accept the Township Assessor's Services Agreement as presented. MOTION CARRIED.

d.) No action taken on the DeWitt Charter Township Comprehensive Development Plan.

Board Member Comments Supervisor Earl Barks, Sr. highlighted projected Olive Township 2017 road projects following driving the roads with Road Commission Representative Ron Armbrustmacher.

Supervisor Earl Barks, Sr. stated that Barks Farm staff will snow plow the Olive Township parking lot for 2016-2017.

**The Olive Township Board would like to request sealed bids for lawn mowing services in 2017 beginning with publication in late February 2017 with bids to be opened at the March meeting.**

Adjournment A motion was made by Trustee Eric Voisinet, seconded by Trustee Louis Faivor to adjourn the meeting at 8:33 p.m. MOTION CARRIED.

Respectfully recorded and submitted by,

Sandra June, Clerk  
Olive Township

NOTE: These minutes are subject to approval on January 9, 2017.