

CAMANCHE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Wednesday, January 14, 2026, at 4:00PM

<https://hello.freeconference.com/conf/call/6701695>

ROLL CALL: Gail Grim, Randy Goldbeck, Boni Hugunin, Shannon McManus. Bambi Blaess arrived at 4:11pm.

APPROVAL OF AGENDA: President McManus made a motion to approve the agenda as written. Trustee Blaess seconded the motion, and it was passed with all ayes.

CONSENT AGENDA: A motion was made by President McManus to approve the consent agenda as shared. Trustee Blaess seconded the motion and was passed by all ayes.

- 1) Approve Minutes from Board meeting held on December 10, 2025.
- 2) Approve New Bills and Book Orders.
- 3) Approve Financials as submitted.

DIRECTORS REPORT

Financial - Nothing new noted by Director Grim.

Personnel/Operational –

- **Employee Update** – A big Shout out to the staff for covering for each other as illness and holiday plans disrupted the normal flow.
- Director Grim – Requesting Vacation **March 2-6, 2026**. Without PRN staff to help cover the hours of operation, we will need to close at 2:00 on Wednesday, March 4 (we are typically open until 6:30 pm on Wednesdays). Discussed asking staff if they would like to stay and work on cleaning/inventory. Director Grim will discuss and then share with public by Facebook post.

Programming –

- Programming Update – December Attendance
- Coffee and Donuts with Friends – 10
- Adult Painting Party - 9
- Adult After Hours Game night - 10
- Camanche Public Library Book Club – 6
- Readers on the River Book Club – 5
- L'Arche – 13
- Mahjong – 6
- Diamond Art – 3
- Clinton County Conservation – 7

- David Evers – Duck Decoys - 11
- Working on Summer Reading Program – will be sharing programs with Clinton and DeWitt libraries this year.
- Feb 25 @ 10am – Citizens First will be presenting about Fraud Prevention. Discussed having this placed on the moving signs at the bank and the City Park to better visibility.

Collection Development –

- Inventory Update about 4,000 more items (28,000 total) to inventory.
- Weeding all Books on CD – to be placed for sale at Friends of the Library Book Sale

Facilities –

- Nightly Tracking of Patrons – Monthly Update: December 2026 - 834
- December Stats – 671 physical items checked out, 179 items renewed: E-book check outs – 442.
- Update on cameras – Director Grim has been working with Tri City Electric, who is also working with the Camanche Police Dept who is looking at options. It may be a month or so before we hear back with their recommendation.
 - Verkada – Camera has been in use this month at the library. Quality-wise, all is good, ease of use, hook up, etc. all good. We are looking at getting 3 cameras outside, and 3 inside.
- Update on Library redesign meeting:
 - Kyarsgaard Construction – Discussed with Kyarsgaard about the two phases of work we are thinking about. Phase One: Bathroom Update, Better Access, and Storage Solutions. Phase Two: Room Additions. The board needs to nail down specifics of what it wants to do, and then he will come do measurements and give us a quote.
 - Share Manats email and quote for updating the parking situation.

Children's Programming –

- Toddler Time: On 12/2, we had 7, on 12/16 we had 7, and 12/30 we had 3.
- Two preschool classes attended totaling 50 people.
- Wonderful Wednesday – had 4 children on 12/10.
- Fun Friday – On 12/12 we had 7, and on 12/26 we had 0.
- After School Kids Club – 0 attendees for December 12th

Misc-

OLD BUSINESS –

- Discussed the new heating system. Director Grim shared that it is working well.

NEW BUSINESS –

- Welcome City Council Liaison, Randy Goldbeck
- Received letters of resignation from board of trustee's members Bill Goble, and Amanda Hoershelmann
- Discuss procedures for filling vacant positions.

ADD TO AGENDA

- Revisit the parking lot and other "fixes" at the next Building Maintenance Committee meeting, then report back to the Board.

LIASONS REPORT: City Liaison Randy Goldbeck shared that the City's website is being updated and will be completed soon. He stated that they are still working on railroad crossing issues and the Fareway build.

PUBLIC COMMENT (3 min limit) Mary Griswald shared that the Friends of the Library will help with the vacant positions by sharing with the public.

NEXT MEETING

- The Next Board of Trustee's Meeting will be held February 11, 2026, at 4:00PM
- The Next Library Maintenance Committee meeting will be Jan 21, 2026, at 4pm.

ADJOURNMENT: President McManus adjourned the meeting at 5:02pm

Interested Citizens are invited to attend.

Public library board meetings are subject to the Open Meeting Law, Iowa Code, Chapter 21.