

# Clarion County Career Center

447 Career Lane • Shippenville PA 16254 • 814-226-4391

## Joint Operating Committee:

JIM BEARY Keystone Vice-Chairperson	MITCHELL BLOSE Redbank Valley	CHRIS BOOZER Clarion-Limestone	HEIDI BYERS Redbank Valley	JOHN CREESE Union	JILL FOYS North Clarion Chairperson	TODD MACBETH Clarion Area
JAMES SHAFTIC North Clarion	COREY SHERMAN Allegheny-Clarion Valley	GARY SPROUL Clarion-Limestone	JAMEEN STUMP Allegheny-Clarion Valley Treasurer	DWAYNE VANTASSEL Keystone	KEN WALTER Union	BRAXTON WHITE Clarion Area
Administration:	TRACI WILDESON Director		JOSEPH CARRICO Superintendent of Record			LINDA SKELLEY Board Secretary

## JOINT OPERATING COMMITTEE

MONDAY, JANUARY 24, 2022 • 7:00 P.M. • FORMER ALLIED HEALTH CLASSROOM

*Face masks are optional while in the school. The CDC and Dept. of Health continue to recommend wearing face masks.*

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
  - A. Allied Health Science presentation
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration of the December 21, 2021 reorganization and regular meeting minutes and January 12, 2022 special meeting minutes
- VIII. Financial Reports
  - A. General fund bills for January, 2022
  - B. Activity report for January, 2022
  - C. Treasurer's report for December, 2021
- IX. Executive Session
  - A. Personnel
- X. Other Business
- XI. Personnel
  - A. Approve the 2022-2026 Administrator and Management Staff Compensation Plan for the Director of Student Services.

- B. Approve the resignation, for the purpose of retirement, by Frank Magagnotti, Cooperative Education Instructor/Adult Education Coordinator, effective June 3, 2022.
- C. Approve the extension of the Superintendent of Record, Joseph Carrico, for one (1) year, with his position ending June 30, 2023. (The additional year covers the remaining term of the previous Superintendent of Record.)
- D. Approve Employee #001 for unpaid days, as they occur, through the remainder of the 2021-22 school year.
- E. Approve Employee #5393 to work from home, for an as needed length of time, while recovering from a medical procedure.
- F. Approve adding Dawn Ritzler to the IU6 Guest Teacher list for 2021-22.
- G. Approve hiring \_\_\_\_\_ as an Automotive Technology long-term substitute Instructor at \_\_\_\_/day, with full benefits starting \_\_\_\_\_, pending receipt of all required clearances.
- H. Approve hiring \_\_\_\_\_ as a 12 months/year part time Custodian at a rate of \$11.25/hr. with .20/hr. shift differential after 1:00pm, effective \_\_\_\_\_, with an increase of \$.25/hr. after 90 days probation, pending receipt of all required clearances. (There are no benefits with this position.)

XII. Travel

XIII. Policy

- A. First reading of Policy 610 – Purchases Subject to Bid/Quotation
- B. First reading of Policy 611 – Purchases Budgeted

XIV. Considerations

- A. Approve the updated Health and Safety Plan.
- B. Approve Brooks & Rhoads 20-21 school year audit report.
- C. Approve ARP ESSR grant budget allocations.
- D. Review of ESCO IGA RFP (Investment Grade Audit Request for Proposal) submissions. Approve RFP from Company: \_\_\_\_\_ Cost: \_\_\_\_\_.
- E. Approve the Educational/Clinical Site agreement with Guardian Healthcare Home Office LLC.
- F. Approve replacing the current medical terminology textbook, Quick & Easy Medical Terminology 6<sup>th</sup> Edition - Peggy C. Leonard, Elsevier with Quick & Easy Medical Terminology 9<sup>th</sup> Edition - Peggy C. Leonard, Elsevier ISBN#9780323552486
- G. Approve Perkin's Stakeholders Committee list.
- H. Approve adding \_\_\_\_\_ to the Facilities/Buildings & Grounds committee.
- I. Approve adding \_\_\_\_\_ to the Finance committee.
- J. Approve adding \_\_\_\_\_ to the Strategic Planning committee.
- K. Approve adding \_\_\_\_\_ to the Personnel committee.
- L. Approve removing members who are no longer serving on the Joint Operating Committee from the sub-committees.

XV. Old Business

XVI. Director Report – Traci Wildeson, Director

XVII. Superintendent of Record Report – Joseph Carrico

XVIII. Announcements

- A. Committee: Facilities/Buildings & Grounds, 2/28/22, 6pm
- B. Regular JOC meeting for February, 2022: 2/28/22, 7pm

XIX. Adjournment