

**Clarion County Career Center
Joint Operating Committee
May 27, 2025 Minutes -**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on May 27, 2025 at 7:02 p.m. by Todd MacBeth, Chairperson.

Members present were: Brady Feicht, Lianna Empfield, David Lewis, Todd MacBeth, Chris Mogus, Jeffrey Powell, Abby Simcheck, and Gary Sproul.

Members absent: Rick Best, Heidi Byers, Kevin Johnson, Erica Niznik, Jason McMillen, and Terry Sweeney.

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record

Administration absent: Board Secretary/Confidential Administrative Assistant.

Community members present: None

Public Comment Period:

None

Committee Reports: Strategic Planning

Traci Wildeson provided a summary of the committee meeting including anticipated enrollment for the 25/26 school year of 382 with 186 in the morning session and 196 in the afternoon session. Seven of the nine programs are full with a waitlist in the morning and five of the nine programs are full with a waitlist in the afternoon. Improved enrollment is noted in the afternoon session of Computer Networking and Automotive is full in both sessions with a waitlist.

The committee discussed the possibility of moving all Culinary students to one session for the 2026/2027 school year and hiring a part-time instructor for last year of the program. Traci will discuss with the superintendents regarding the ability to provide transportation and the schedule changes for this to occur.

Planning continues to open the new Education program in 2026/2027 including OAC meetings and writing curriculum. Discussion regarding the possibility of having some programs be a two-year program versus a three-year program occurred as well. Traci will inquire about this possibility with PDE.

Students in 7th, 8th, and 9th grade will be asked to complete a survey next year to evaluate career interest to help plan for the opening another program in the 2027/2028 school year.

Agenda:

On a motion by Chris Mogus, seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the May 27, 2025 meeting.

Minutes:

On a motion by Brady Feicht, seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve the April 28, 2025 regular meeting minutes.

Financial Reports:

On a motion by Brady Feicht, seconded by David Lewis, with all members voting in the affirmative **IT WAS RESOLVED** to approve the payment of the General Fund bills for May 2025, the Activity report for April 2025, and the Treasurer's report for April 2025.

Other/New Business:

None

Executive Session:

On a motion by Brady Feicht, seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel and Safety items at 7:09 pm.

On a motion by Brady Feicht, seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to exit the Executive Session at 7:22 pm.

Personnel:

On a motion by Gary Sproul seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve hiring Sunnie Bracken as the Receptionist at a rate of \$15.25/hour with benefits, with a start date pending receipt of all required clearances and approve the compensation plan for Confidential Administrative Assistant.

On a motion by Brady Feicht seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to retroactively approve the resignation of Sherry Neal as the part-time custodian effective May 20, 2025, approve the advertisement for a part-time custodian, and approve the updated job description for the Career & Technical Instructor.

On a motion by David Lewis, seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve the MOU for the Business Manager's compensation plan.

On a motion by Lianna Empfield, seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve the resignation of Sharyon Lauer as the FT instruction aide with gratitude for her service, approve the advertisement for a full-time instructional aide, and approve the advertisement for a long-term Allied Health Science substitute.

On a motion by Brady Feicht, seconded by David Lewis with all members voting in the affirmative, **IT WAS RESOLVED** to approve the contract between Clarion County Career Center and the Education Support Personnel Association effective July 1, 2025 through June 30, 2030.

On a motion by Lianna Empfield, seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve Linda Maze to provide CSIU and PIMS training at an hourly rate of \$21.50/hour.

Travel:

None

Policy:

On a motion by David Lewis, seconded by Brady Feicht with all members voting in the affirmative, **IT WAS RESOLVED** to approve; the second reading Policy #314 Physical Examination; Policy 314.1 HIV Infection; Policy #317 Conduct/Disciplinary Procedures; Policy 317.1 Educator Misconduct; Policy 318 Attendance and Tardiness; Policy #319 Outside Activities; Policy #320 Freedom of Speech by Employees and to approve the first reading of Policy #321 Political Activities; Policy 322 Gifts Policy #718 Service Animals in Schools with the exclusion of language related to miniature horses.

Considerations:

On a motion by Chris Mogus, seconded by David Lewis with all members voting in the affirmative, **IT WAS RESOLVED** to approve the purchase of a Garrett Super Scanner V Metal Detector at a cost of approximately \$225 from Garrett Direct.

On a motion by Brady Feicht, seconded by Jeffrey Powell with all members voting in the affirmative, **IT WAS RESOLVED** to approve the purchase of new lockers for Diesel Technology at an approximate cost of \$10,500 from Global Industries.

On a motion by Chris Mogus, seconded by David Lewis with all members voting in the affirmative, **IT WAS RESOLVED** to approve the purchase of six (6) replacement security cameras at a cost of \$475 from Hopper Corp.

On a motion by Brady Feicht, seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agreement between Interstate Maintenance and Clarion County Career Center for a part-time custodian in the amount of \$2,705.04 per month if unable to hire a part-time custodian.

On a motion by Brady Feicht, seconded by Jeffrey Powell with all members voting in the affirmative, **IT WAS RESOLVED** to approve Knox Law as the solicitor for the 2025/2026 school year.

On a motion by Lianna Empfield, seconded by Jeffrey Powell with all members voting in the affirmative, **IT WAS RESOLVED** to approve Carol Bell as an authorized signatory for Farmer's bank accounts.

On a motion by Jeffrey Powell, seconded by Lianna Empfield with all members voting in the affirmative, **IT WAS RESOLVED** to approve the purchase of two P25 radios from MobilCom at an approximate cost of \$3,644.62 using PCCD grant funds.

Old Business:

None

Director's Report – Traci Wildeson:

- Carol Bell, Confidential Administrative Assistant started on May 19, 2025.
- Welding & Fabrication open position – three (3) applications have been received. Interviews and a hands-on weld test will be scheduled with industry professionals assisting with the welding evaluations.
- The anticipated 25/26 enrollment is 382 students with 186 in the AM session and 196 in the PM session
- The roof replacement project continues without any major issues. Almost the entire roof has been replaced with the hot asphalt applied. The next step is the application of the cold asphalt with gravel overlay.
- NOCTI scores for this year were excellent. *Traci commended the faculty and students for their efforts to achieve these results.*
 - 97% Advanced or Competent (74/77 students)
 - Six programs with a 100% pass rate.
 - 52% Advanced (40 students)
 - 44% Competent (34 students)
 - 6% Basic (3 students)
- The WF coil will be replaced during the HVAC project this summer.
- The HVAC replacement project will begin May 30, 2025.
 - Shane Wolbert is overseeing the roof project and coordinating both contractors working at the same time.
- Thirteen students participated in cooperative education this year with two students continuing over the summer at their cooperative placement.
- Senior Recognition Night was held on May 15, 2025 with approximately 575 people in attendance and over \$11,500 in scholarships awarded. *Todd MacBeth congratulated and thanked the Senior Recognition Committee for the work put into the Senior Recognition Night expressing how well the evening went. He also thanked the cooperative education employers for their support and the businesses who donated materials and supplies to the Career Center this year.*

Superintendent of Record – Dr. David McDeavitt:

Dr. McDeavitt updated the JOC members regarding the following legislative updates:

- Advocacy continues in Harrisburg regarding cyber reform for flat rate, special education tiered rate, fund balance restrictions, truancy, and increased accountability for academic performance.
- Discussion continues for special education funding and basic education funding increases which is smaller than

expected.

- Modification of the teaching certifications to K-6 for elementary and 7-12 for high school.
- Discussion regarding school vouchers with two bills in both chambers.
- David expressed his appreciation for the work of the JOC, negotiation and other committees as his tenure as the Superintendent of Record.
 - Traci Wildeson stated the next Superintendent of Record is Michael Hall from Keystone. He will begin in July.

Announcements:

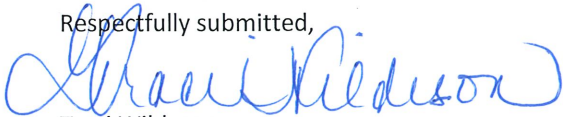
A. Committee: Building & Grounds **Monday 6/23/25 at 6pm**

B. Regular JOC meeting for June 2025: **Monday 6/23/25 at 7pm**

Adjournment:

On a motion by Brady Feicht, seconded by Chris Mogus with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 7:50 p.m.

Respectfully submitted,



Traci Wildeson
Director