

# Treasurer's Workshop

Arizona Federation of Republican Women  
Board of Directors State Meeting  
February 10<sup>th</sup>, 2018



# Introduction

- Cindy Casaus
  - *Treasurer*, Arizona Federation of Republican Women (AzFRW)
  - *President*, Ahwatukee Republican Women
- Membership Reporting
  - Quarters / Due Dates / Voucher / Membership List
- Scholarship Remittance & Other Forms
- Discussion / Questions

# Membership Quarters

- Determined by the National Federation of Republican Women (NFRW)
- 2018 Membership Quarters
  - Q1 – October 16<sup>th</sup>, 2017 through January 15<sup>th</sup>, 2018
  - Q2 – January 16<sup>th</sup>, 2018 through April 15<sup>th</sup>, 2018
  - Q3 – April 16<sup>th</sup>, 2018 through July 15<sup>th</sup>, 2018
  - Q4 – July 16<sup>th</sup>, 2018 through October 15<sup>th</sup>, 2018
- Convention Years (2019)

# Membership Due Dates

- 2018 Due Dates
  - Q1 – January 15<sup>th</sup>, 2018
  - Q2 – April 15<sup>th</sup>, 2018
  - Q3 – July 15<sup>th</sup>, 2018
  - Q4 – October 15<sup>th</sup>, 2018
- Convention Years (2019)
  - Extra due date(s) for delegate counts
  - AzFRW & NFRW Conventions
- Report to AzFRW



NFRW 40<sup>th</sup> Annual Biennial Convention  
September 26<sup>th</sup> – 29<sup>th</sup>, 2019  
JW Marriott Indianapolis – Indianapolis, Indiana

# Membership Voucher

- Reconciliation of quarterly membership dues payments
  - Dues calculation per member
    - \$4 – AzFRW
    - \$10 – NFRW
  - Annual service charges
    - \$10 – AzFRW
    - \$15 – NFRW
- Let's take a look!

# Membership Voucher

## 2018 AzFRW MEMBERSHIP REPORT VOUCHER

AzFRW VOUCHER UPDATED Dec 2017 for Q1 ...PLEASE DESTROY ANY PREVIOUS FORMS!									
DUE January 15, 2018									
Please email a copy of this form and your Excel Membership Report to:									
DATE:	1/15/2018	Treasurer - Cindy Casaus							
		cindy.casaus@gmail.com							
CLUB NAME:	Ahwatukee Republican Women	CLUB #	13004105	CLUB PRESIDENT: Cindy Casaus					
CLUB TREASURER:	Laura Phipps	MEMB CHAIR: Judy Krahulec							
TREASURER EMAIL:	Laura@LauraPhipps.com	TRES PHONE:	480-242-8200	NFRW REG: 2					
2018 MEMBERSHIP REPORT DUE DATES:	# OF ACTIVE MEMBERS	CODE 400.2 NFRW DUES x \$10	CODE 400.1 AzFRW DUES x \$4	DUES AMOUNT TOTAL	CODE 400.3 NFRW ANNUAL CLUB S/C	CODE 400.7 AzFRW ANNUAL CLUB S/C	TOTAL AMOUNT DUE	PD BY CHECK NUMBER	YTD TOTAL PAID
2018 - Q1 is due on January 15th	50	\$ 500.00	\$ 200.00	\$ 700.00	\$ 15.00	\$10.00	\$ 725.00		\$ 725.00
2018 - Q2 is due on April 15th	0	\$ -	\$ -	\$ -			\$ -		\$ -
2018 - Q3 is due on July 15th	0	\$ -	\$ -	\$ -			\$ -		\$ -
2018 - Q4 is due on October 15th	0	\$ -	\$ -	\$ -			\$ -		\$ -
MEMBERS TO DATE:	50	\$ 500.00	\$ 200.00	\$ 700.00	\$ 15.00	\$ 10.00	\$ 725.00		\$ 725.00
ADJUSTMENT EXPLANATION (if any):									
Checks are still made payable to AzFRW. Thank you!									
Please list any Board Changes or demises (if any):									
Other Notes or Comments:									
Please remit ONE check for Membership dues ( payable to AzFRW ) and mail to:									
Cindy Casaus 2367 E Desert Trumpet Rd Phoenix, AZ 85048									
There is a NEW AzFRW & NFRW Scholarship Remittance Form on the website for your scholarship remittances. It may be found in the "Members Only" Section under Scholarships or Treasurer and has information about all the various funds. THANK YOU for your support!									

# Membership List

- Specific information reported for each member (eight fields)
  - New or Renewed Member (N/A)
  - Last Name
  - First Name
  - Address
  - City
  - Zip (Five digits only)
  - Phone Number
  - Email Address

# Membership List

Ahwatukee Republican Women  
Q1 2018

(N/R)	LAST	FIRST	ADDRESS	CITY	ZIP	PHONE	EMAIL
N	Burckhard	Ursula					
N	Getz	Carol					
N	Beauchamp	Melanie					
N	Maack	Dorothy					
N	Mitchell	Phyllis					
N	Hernandez	Susan					
N	Lindstrom	Renee					
R	Anderson	Jacqueline					
R	Anich	Sharon					
R	Astroth	Marylin					
R	Baumbach	Mary					
R	Berg	Judy					
R	Brauch	Lois					
R	Brooks	Pat					
R	Casaus	Cynthia	2367 E. Desert Trumpet Rd.	Phoenix	85048	602-300-4185	<a href="mailto:cindy.casaus@gmail.com">cindy.casaus@gmail.com</a>
R	Cress	Charliene					
R	Diekelman	Kathy					
R	Dombrowski	Nancy					
R	Gersbach	Kelly					
R	Giebelhaus	Terry					
R	Norgaard	Jill					
R	Ozuna	Veronica					
R	Park Youhanie	Mary					
R	Pellegrino	Lorraine					
R	Pellegrino	Mary					
R	Phipps	Laura					
R	Piscopo	Laura					
R	Pixler	Larissa					



# Scholarship Funds

- NFRW Scholarship Funds
  - Betty Rendel Scholarship
  - Dorothy Kabis Internship
  - Marion Martin Building Fund
  - National Pathfinder Scholarship
- AzFRW Scholarship Funds
  - Laura Bush College Scholarship
  - Dodie Londen Excellence in Public Service (EIPS) Leadership Series
  - Dodie Londen Teenage Republicans (TARS) Memorial Scholarship

# Scholarship Remittance Form

## Arizona Federation of Republican Women 2018 Scholarship Remittance Form



It is part of AzFRW's mission to increase the effectiveness of women in the cause of good government through participation in the political process. Contributions to these annual scholarships & internships provide young women with education opportunities in Arizona & Nationally.  
*Any amount is greatly appreciated and welcome. Thank you for your generosity!*

National Federation of Republican Women Scholarships				
Scholarship Name	Frequency	Awards		Notes
		Amount*	Gift Amount	
Betty Rendel Scholarship	Annual	Any	\$ -	Check payable to the Betty Rendel Scholarship Fund
Dorothy Kabis Internship	Annual	Any	\$ -	Check payable to the Dorothy Kabis Internship Fund
Marion Martin Building Fund	Annual	\$ 10.00	\$ -	Check payable to the Marion Martin Endowment Fund
National Pathfinder Scholarship	Annual	Any	\$ -	Check payable to the National Pathfinder Scholarship Fund

Issue separate checks for the above and mail directly to NFRW:

**National Federation of Republican Women  
124 N. Aldred Street  
Alexandria, VA 22314**

Arizona Federation of Republican Women Scholarships				
Scholarship Name	Frequency	Awards		Notes
		Amount*	Gift Amount	
Laura Bush College Scholarship	Annual	\$ 25.00	\$ -	
Dodie Londen EIPS Leadership Series	Annual	Any	\$ -	
Dodie Londen TARS Memorial Scholarship	Annual	\$ 15.00	\$ -	
<b>Total Gifts / Check Total</b>			<b>\$ -</b>	

Issue one check out to AzFRW for the above and mail with remittance form to:

**Cindy Casaus, AzFRW Treasurer  
2367 E. Desert Trumpet Road  
Phoenix, AZ 85048**

Please complete the information below and include a copy of this remittance form with your check.

**Club Name:**  
**Club Treasurer:**  
**Treasurer Email:**  
**Treasurer Phone:**

Date Revised: Feb 2018

\*Please note that if a gift is made in the Awards amount, a club will receive points in the biennial Achievement Awards process. The points allotments for scholarship gifts are still TBD as they need to be verified by the 2018-2019 Achievement Awards Committee.

# Documents & Resources

- AzFRW Website
- Access the *Members Only* Section
  - About Tab
  - Click on the AzFRW Logo
    - Operating Documents
    - Newsletters
    - Officer Information & Documents
    - Committee Documents
- Visit [azfrw.com](http://azfrw.com) often!



# Members Only Section



The screenshot shows the website for the Arizona Federation of Republican Women. At the top left is the organization's logo, a circular emblem with 'ARIZONA FEDERATION OF REPUBLICAN WOMEN' around the perimeter and 'AzFRW 1924-2014' in the center. To the right of the logo, the text 'Established in 1924' is displayed next to Facebook and Twitter social media icons. The main title 'Arizona Federation of Republican Women' is written in a large, red, cursive font. Below the title is a dark red navigation bar with white text links: HOME, ABOUT, OFFICERS & CLUBS, MEETINGS & EVENTS, WAYS & MEANS, SCHOLARSHIPS, SPONSORS, and AMERICANISM / CFA / ASC. A decorative horizontal band with white stars on a dark blue background separates the navigation bar from the main content area. The main content area has a dark red background. A white rounded rectangle in the center contains the text 'Members Only' in a blue cursive font, followed by 'These documents are considered confidential and private for AzFRW members' in a smaller black font. Below this is a section titled 'AzFRW DOCUMENTS & RESOURCES' in red, followed by a list of links: '2018-2019 Calendar Updated February 2018', '2018-2019 Quarterly Reports', '2018-2019 AzFRW Documents Master List (lists most recent versions of all documents)', '2018-2019 AzFRW Region Alignment', '2018-2018 Hosting Regions Schedule', and 'AzFRW Bylaws (2017)'. On the left side of the website, there is a vertical sidebar with social media icons for Facebook, Twitter, a printer icon, an email icon, and a plus sign for additional options.

**Members Only**

These documents are considered confidential and private *for AzFRW members*

**AzFRW DOCUMENTS & RESOURCES**

- [2018-2019 Calendar](#) Updated February 2018
- [2018-2019 Quarterly Reports](#)
- [2018-2019 AzFRW Documents Master List](#) *(lists most recent versions of all documents)*
- [2018-2019 AzFRW Region Alignment](#)
- [2018-2018 Hosting Regions Schedule](#)
- [AzFRW Bylaws \(2017\)](#)



# THANK YOU!

- Email: [cindy.casaus@gmail.com](mailto:cindy.casaus@gmail.com)
- Phone: 602-300-4185