



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 20th March 2018 at 7.30pm

Held at: St Mary's Community Centre, Church Lane, Mirfield

Councillors Present:

M Ibberson (Chairman), V Lees-Hamilton, J Hirst, K Taylor, P Tolson, S Guy, M Bolt

In Attendance:

Clerk: Lisa Staggs

Public: None

Press: None

MTC237/2017 Chairman's Welcome and Remarks:

The Chairman Cllr Ibberson welcomed Cllrs to the meeting on the 1st day of Spring

MTC238/2017 Public Question Time:

None

MTC239/2017 Apologies For Absence

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

Cllrs: M Burton, A Burton, C Walker, K Sibbald, J Taylor, P Blakeley, S Benson, J Nottingham, D Pinder

MTC240/2017 Declaration of Interest

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests.

Cllr Guy declared a personal interest MTC242(1) member RBL

Cllr Taylor declared a pecuniary interest Heavy Woollen Planning & Kirklees Licensing

Cllr Bolt declared an other interest MTC245(3) Land at Slipper Lane

MTC241/2017 Confirmation of Minutes

To approve minutes of the ordinary meeting of 6th March 2018 as a true and correct record including payments of **Nil**. Cllr Lees-Hamilton **Proposed** the minutes were a true & correct record Cllr Bolt **Seconded Vote: All in favour**

MTC242/2017 Matters Arising From The Minutes:

To receive information on the following ongoing issues and decide further

action where necessary.

1. To receive an update from Clerk on Mirfield Memorial Park & decide and agree any action necessary – Clerk reports that she has still not received further response from Kirklees but has emailed Ramsdens as per action from previous meeting.
2. To receive an update from the Flood Prevention meeting and agree any action necessary – No update.

MTC243/2017

Finance:

To approve the following accounts for payment:

MARCH		
Payee	Description	Amount
Clerk L Staggs	March Salary	£ 837.45
HMRC	March PAYE	£ 261.87
Clerk L Staggs	Home Working Allowance	£ 18.00
St Marys	March Room Hire	£ 42.00
Just Gardens	March Maintenance	£ 80.00
Zurich	Insurance Renewal	£ 821.27
TOTAL		£ 2060.59

Cllr Bolt **Proposed** items 1-6 payment en block Cllr Lees-Hamilton **Seconded**
Vote: All in favour

7. To receive a bank reconciliation to 28/02/18 – **Noted**

8. To receive a spend/income comparison with the adopted budget - **Noted**

MTC244/2017

Grant Applications:

1. To consider grant applications submitted: **None Received**

2. To receive updates from previously approved grants: **None**

Cllr Bolt Proposed to suspend standing orders and bring forward

MTC246 Cllr Lees-Hamilton Seconded Vote: All in favour

MTC245/2017

Planning

1. To consider planning applications received from Kirklees Council.
2018/90651 – Cllr Bolt notes that it is now getting commonplace for variation of conditions on applications.

2018/90629 – Noted

2018/90631 – Noted

2018/90628 – Noted

2018/90620 – Noted

2018/90657 – Noted

2018/90706 – Noted

2018/90687 – Noted

2018/90641 – Noted

2018/90709 – Noted

2018/90686 – Noted

2. To consider planning decision notifications from Kirklees Council:
No Comments/Noted

3. To consider potential controversial applications:

2017/93935 Erection of 61 dwellings with associated access, drainage, open space & landscaping Land off Woodward Court – Cllrs

thank Cllr Bolt for his role in seeking planning consultants. Clerk confirms that she used her delegated powers to engage Andy Rushby. Cllr Lees-

Hamilton **Proposed** Cllr Bolt be a second point of contact in the event the Clerk is not contactable or absent Cllr Taylor **Seconded Vote: All in favour**

2017/94124 Land at Dunbottle Lane Outline application erection 60 dwellings – Cllr Bolt reports he received an email from Niles Parker confirming Kirklees are progressing the application but have decided against using the land for private dwellings and are looking at sites for Homecare. Clerk to email case officer for an update.

2018/91005 Land at Slipper Lane – Cllr Bolt reports there are 2 developers; Caddick Construction & Taylor Wimpey. He reports that Kirklees seem more relaxed about the application this time. Majority of industrial is Warehousing Logistics, MTC in a previous report wanted retention of jobs. The land allocated in 1998/99 in the UDP was opposed by Conservative Groups and MTC. MTC & 3 Ward Cllrs in order to protect minor roads insisted on HGV restriction as a condition of planning but were refused. Cllr Lees-Hamilton **Proposed** in view of the change of use Clerk writes to the officer and insists that there is a HGV restriction on minor roads as a condition of planning and asks for a copy of Section 106 Cllr Taylor **Seconded Vote: All in favour** Cllr Lees-Hamilton **Proposed** MTC insists that Taylor Wimpey facilitate a public meeting Cllr Hirst **Seconded Vote: All in favour**

MTC246/2017

Internal Matters

To receive information on the following items and decide any action where necessary.

1. To discuss General Data Protection Regulation and agree a course of action – MTC notes that the Clerk has consistently sent out information to Cllrs since the inception from YLCA. Cllr Bolt reports he attended the YLCA Branch meeting. GDPR cannot be delegated to the Clerk, it must be actioned by Cllrs. Denby Dale appear to be leading on this as they have asked Kirklees for help on behalf of the other Town/Parish councils. He reports that there is a £40 registration fee for a Data Protection Officer. Cllrs discuss the impact on MTC and possible issues with server & webmail. Clerk reports that there will be further training days by YLCA. Actions: Clerk to collate all paperwork from YLCA for all Cllrs and review the issue of webmail & server.
2. To receive an update on the Outstanding Decisions Summary 2017 (circulated by email) and discuss and agree any action necessary – Cllrs discuss the outstanding motions and update the list accordingly. Cllr Lees-Hamilton **Proposed** to delete the 10 completed motions, remind Cllrs to action the remaining ones and Clerk to include January, February, March 2018 motions to the summary Cllr Guy **Seconded Vote: All in favour**
3. To discuss the 30th Anniversary of Town Council & agree any action necessary and costs involved – Cllr Lees-Hamilton reports she met with Ruth Edwards who is to help compile a list of volunteering groups. Any celebration of the 30th Anniversary should include all the groups MTC has worked with over the years and incorporate with the Celebration of Mirfield Volunteering Network & Ambassador Awards. Cllrs agreed to set up a working party consisting of Cllrs Lees-Hamilton & Ibberson assisted by the Clerk.
4. To agree a date for the Annual Town & Annual Town Council meeting – Cllrs discuss the dates and Clerk's holidays and bank holidays in April & May. Cllr Lees-Hamilton **Proposed** 1 meeting in April (24th) and 1 meeting

in May to be held 15th May this being the Annual Town & Annual Town Council meeting Cllr Guy **Seconded Vote: All in favour**
Cllr Ibberson Proposed to reinstate standing orders Cllr Lees-Hamilton Seconded Vote: All in favour

MTC247/2017 **Community**

To receive an update/discuss/note on the following items:

1. To receive a list of local volunteering groups from Cllrs for the Celebration of Mirfield Volunteering Network and agree any action necessary – Cllr Guy reports that he has compiled a list. List to be emailed to the Clerk.

MTC248/2017 **Correspondence**

To receive the following new items of correspondence and decide any action where necessary.

1. NKCCG Stakeholder Newsletter – **Noted**
2. NKCCG Quarterly engagement event invite – **Noted**
3. YLCA NALC Chief Executive Bulletin – **Noted**
4. YLCA GDPR Data Audit Pro Forma - **Noted**

MTC249/2017 **Matters for Report and Information**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

None

MTC250/2017 **The Date Of The Next Town Council Meeting:**

Due to the Clerk's holidays and work commitments Cllr Lees-Hamilton **Proposed** to have one meeting in April (24th) & delegate the decision of a meeting 10th April to Clerk & Chairman if any urgent items arise or they deem it necessary Cllr Guy **Seconded Vote: All in favour**

Date of next meeting **Tuesday 24th April 2018**

Time Meeting Closed.....**9.10pm**.....