

**Pathlink, LLC**

66 West Gilbert Street, Red Bank, NJ 07701

www.pathlinkllc.com

**VP of Finance**

Pathlink, LLC is a rapidly growing physician management organization that provides Pathology staffing and consulting in hospitals, Health Systems and outpatient settings. We are seeking an energetic, experienced Financial/ Accounting Executive to help scale the organization on a national basis.

The successful candidate will be responsible for the overall fiscal and financial integrity of Pathlink, LLC and other entities directly associated with the company. Will develop, implement and oversee the accounting and organizational finance processes, systems and functions employed in the operation of the business, while assuring that policies, procedures and generally accepted accounting principles are implemented and support the needs of the companies.

**Essential Functions:**

- Ensures that operational policies, procedures, and new initiatives across all sites are of high quality, consistently implemented and compliant with all operational regulations, policies and procedures. Responsible for development of annual operating budgets and strategic planning initiatives to support our growing business.
- Operational: Works closely with operations team to prepare proposals, do contract analysis; revenue projections and analytics; Implements performance goals, long term objectives and strategy developed for all sites.
- Manages internal and external operating protocols. Supports, monitors and communicates across sites regarding changes to operating policies and procedures. Assists with the development and implementation of new policies and procedures as appropriate.
- Workflow Efficiency - Analyzes and ensures efficient workflow and develops and implements improvements across all locations. Monitors patient access and patient volumes and labor productivity. Makes adjustments to staffing levels to maximize revenue, minimize unnecessary cost and improve efficiency and effectiveness of the sites.
- Quality Improvement Initiatives - Assists in the development of a quality improvement program that designs, plans, measures, and improves all populations served.
- Compliance Management - Assists in meeting compliance with all local, State, and Federal laws regarding licensure and certification.
- Administrative - Analyzes, evaluates and reports statistical data to optimize the use of resources and staff. Assists in the preparation of annual budgets necessary for all sites to fulfill their goals and objectives including planning workload and need for personnel, space, equipment and support services. Monitors operation budget performance for all sites.

**Other duties as assigned Qualifications:**

- Bachelor's Degree in Accounting or Finance.
- Minimum of five years of experience in Accounting and Finance.
- Healthcare experience.
- Physician Practice Management and, specifically, Pathology/Laboratory Practice Management a plus.

**Knowledge, Skills and Abilities:**

- Excellent oral/written communication skills are essential.
- Ability to communicate and work effectively with all levels of management, physicians, clinicians, outside investors, support staff and customers.
- Must possess a strong process improvement and financial management expertise

Please email your resume to Theresa DeRogatis, Human Resources Manager, at [tderogatis@ppenet.com](mailto:tderogatis@ppenet.com).