

West Groton Water Supply District
Minutes of the Monthly Meeting
November 09, 2021

Commissioner Blood opened the meeting @ 7:00 p.m. reading a statement that in accordance with the Commonwealth of Massachusetts Open Meeting Law, the meeting is open to the public and the public is welcome to attend; however, the purpose of the meeting is to efficiently conduct and stay focused on the business of the District. Individuals are not permitted to disrupt the meeting and should refrain from comment. Anyone wishing to comment must be recognized by the Chair. If anyone has a matter to discuss with the Board, they should notify the Clerk or Manager 4 days in advance of the meeting to be placed on the Agenda. The following persons were in attendance:

Robert Blood, Doug DeNatale, Jack Risdon (phone), Commissioners
Paul W. Curtin, General Manager
Dawn Priest, Treasurer

Review of the Monthly Minutes: The October 2021 Monthly Minutes were approved and accepted.

Review of Monthly Invoices/Treasurer's Report: The October 2021 invoices were approved and accepted.

Review of Profit & Loss Statement and Balance Sheet: The Profit & Loss Statement and Balance Sheet for 7/1/2021 – 10/31/2021 were approved and accepted.

Ground Water Study Update – Maura collected static levels and arranged for collection of pumping condition levels. However, she was unable to collect pumping condition levels due to low demand (we were unable to pump enough). Pumping condition water levels will be taken in the Spring (Paul will flush hydrants while pumping to avoid waste).

Doug would like to speak with Maura directly concerning cross sections/mapping. Although he had said he would do it, after some thought, he feels someone other than him should do it. He does not want to enter into any further contracts with her, and wants Maura to just invoice the District when complete. . He said we are “nickel and diming” her and she doesn't want to work for us because of this. He also feels this project is taking too long. Doug will contact John Zaniboni about the mapping/cross sections contracted portion of the work. Jack suggested having Maura come in for the meeting with Paul and Doug. He feels it is important to include Paul in the conversation. Paul is unsure that a meeting with Maura and Doug is necessary. He questioned the need for Doug's direct involvement as the scope of work has already been determined. Doug believes “two heads are better than one.” Everyone agreed that Maura is qualified to do the work and Paul is qualified to act under the Board's direction.

Doug is frustrated this project isn't finished yet. Paul feels the project hasn't been halted but an understanding of who is running the project needs to be reached in order to keep things moving. Doug stated he would prefer not to be involved.

Cost to date was discussed. The original proposal from Maura/quotes for contour maps/cross sections portion of the work was \$16,800.

Paul will contact Maura to discuss the mapping/cross sections. Doug stated he would like Bluebird Lane and Kauppi properties represented (ledge). Doug and Paul discussed the scope of what we need done using original proposal from Maura.

Paul will contact Maura to proceed with the static level portion of the work and will remain in contact with Doug throughout the process for his input. He will first confirm with Maura that if she is willing/able to do what we need, and what the cost would be. Paul will give an update at the next meeting.

Town Forest Well Cleaning – Doug contacted Andy Chapman who originally did the well in Town Forest. He sold the records ten years ago to Ogden Well Drilling (when he went out of business) at auction . Andy contacted Ogden and the records were located. They are being mailed to Doug and will include as built drawing of well and performance step test.

We are still waiting for report and invoice from Frank Sullivan for the well cleaning. We have the video inspection.

PFA's - The PFA's test results for the Town Forest Well were received and the result is 0 . PFA's test samples for Townsend Road were collected the last week of October. We expect to receive those results sometime next week. Paul will reach out to DEP in regard to a possible future waiver if the next round of PFA's test results are similar.

Bluebird Lane – All water service connections are paid and two services were installed. Doug asked when occupancy is expected. We are not sure, but don't expect it to be this year.

Proposed Rules for Board Meetings – Doug feels more formal rules for Board meetings are needed. He would like the three commissioners and Paul to create the Agenda. Jack feels "Other Business" is used appropriately. Doug said other Boards operate much more formal. He would like the Chairman to announce what's next on the Agenda. He would also like more official votes taken rather than just discussion and agreements. Doug said he would like a one to two page document monthly from Paul which would include his activities. For example, monthly water tests, meter change outs, changes from routine, things he hears, etc. This Monthly Activity Log would be available at the Monthly Meeting to review and discuss. Paul suggested adding "General Manager's Report" right before New Business on the Agenda.

VOTE

Motion: Jack made a motion to add "General Manager's Report" to the Monthly Meeting Agenda. Bob seconded the Motion.

Vote: The Commissioner's voted unanimously to add "General Manager's Report" to the Monthly Meeting Agenda.

Other Business – A letter was sent to the Land Use Director regarding concerns against development of Blood land. We received a response saying they will keep us informed, and that due to rare/endangered species and Zone 2, development is limited.

Doug mentioned some possible changes to lead and copper testing. Paul explained when/how lead pipe was used and there is no lead pipe in our system. Lead has only been detected on one sample in the District and it is still well under the limit (likely caused by the plumbing).

The Middlesex Savings Bank accounts are open and once on-line banking is set-up and complete Dawn will close Citizens' accounts.

Jack suggested filling propane tanks due to price increase.

Paul rebuilt the chlorine pump at Townsend Road.

As there was no further business, a motion was made and seconded to adjourn the meeting @8:51 p.m.

Respectfully Submitted,

Lisa M. Dearth

Clerk

