

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: September 12, 2022

The Fiscal Officer called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, absent; Ms. Mary Herring, present
Ms. Pat Cochenour made a motion to excuse Ms. Stidam from the meeting.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea
The motion passed: 2 yeas – 0 nays

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent
Mr. Tim Reese, Maintenance Supervisor

Minutes: August 22, 2022 Meeting
Ms. Mary Herring made a motion to approve the August 22, 2022 minutes as written.
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea
The motion passed: 2 yeas – 0 nays

Vouchers: *Ms. Pat Cochenour made a motion to approve the bills paid for the board.*
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea
The motion passed: 2 yeas – 0 nays

REPORTS:

- A. Water Loss Report
The August water loss report showing a loss of 16.2% was provided to the board.

ADJUSTMENTS:

- A. Diane Halen, 39 Fun Dr., Acct. 3991 (-\$115.58)
August billing showed a significant increase in usage. It was found that there was a leak inside the meter pit on the outlet side of the meter. Based on the account history, it appears that this leak started just before the July billing cycle. A six-month average was determined and the account was credited for 20,100 gallons/\$115.58 for the July and August billing cycles. The leak has been repaired and the account will be reviewed during the next billing cycle to see if further adjustments are necessary.
Ms. Pat Cochenour made a motion to approve the account adjustment.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea
The motion passed: 2 yeas – 0 nays

RESOLUTIONS:

- A. Resolution 22-43, Utility Rates & Fees (Final Reading)
A RESOLUTION ESTABLISHING THE MUNICIPAL UTILITY RATES, FEES AND CHARGES IN THE VILLAGE OF RUSSELLS POINT.
Ms. Pat Cochenour made a motion to approve Resolution 22-43 by title on the final reading.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea

The motion passed: 2 yeas – 0 nays

CITIZEN’S COMMENTS: None

OLD BUSINESS:

A. SCADA System Updates

The chlorine analyzer system is installed and employees have been trained. Hoskins Solution will be connecting the analyzer to the SCADA System by the end of the month. Mr. Tynan would like to add a chlorine leak detection to the SCADA system as well. Currently in the event of a chlorine leak, there is an alarm that is triggered at the plant, however if there is nobody at the plant, they would have no way of knowing.

B. High Service Pump Repair

Buckeye Pumps is still working on the pump.

C. Fence Repair – North Water Tower

Mr. Reese has received two quotes for the repair, Stockyard Rd. Fence & Construction in the amount of \$5,650.23, and Jordan’s Fencing in the amount of \$2,000.00. He is still trying to get quotes from two other companies.

D. Generator Service

Mr. Tynan reported that he got a quote from Cummins for the annual maintenance of the generator which was much higher than what we are currently paying WW Williams. He is also getting quotes from other companies to do the annual maintenance of the dehumidifier.

E. Unused Equipment

Mr. Reese reported that he has the information sheet completed for the GovDeals sale of the blue box truck but does not have a starting bid.

NEW BUSINESS:

A. Annual Water Tower Inspections

Leary Construction has completed the annual tower inspections and is working on the reports.

B. Security System

The board was informed that the camera system stopped working at the water plant. Security Unlimited was contacted and it is suspected that the recorder quit working due to a power surge. They quoted \$1,700.00 to replace the recorder and install a power surge protector. It is unknown if there was any damage to the cameras. It was decided that quotes will be obtained from various companies to replace the entire system including cameras.

C. Sump Pump

Mr. Tynan reported that the sump pump in the softener room caught fire. He would like to have smoke detectors installed and connected to the alarm system.

Ms. Pat Cochenour moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea

The motion passed: 2 yeas – 0 nays

The meeting was adjourned at 5:38 p.m.

Next Meeting Date: **Monday, September 26, 2022 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____