Forest Park Estates Water Users Association, Inc.

POLICY LETTER 1-2011

Date: March 7, 2011

Subject: Water Use Payment Policy

ALL fees for water usage are due and payable by the 20th of the month in which the monthly statement is received. If the account **IS NOT** paid in full within 60 days after the end of the month in which the water usage occurred (unless other arrangements have been made) it will be considered delinquent and a \$25 late fee will be assessed. A letter will be sent to the user. Notifying them that full payment of **ALL** fees must be received no later than the tenth day following receipt of the correspondence.

The letter will also notify the delinquent user that failure to remit **ALL** fees plus a \$25 late fee will result in the disconnection of their supply line from the Forest Park water system. If the disconnection occurs, the delinquent user will be further assessed a \$250 reinstatement fee, that together with all water fees plus the late fee must be paid before any steps are taken to re-connect the user to the Forest Park water system.

This policy letter supersedes policy letter 3-2009, date October 19, 2009.

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