

THE  
**ONE HUNDRED FOURTH**

ANNUAL REPORT  
OF THE  
**MUNICIPAL OFFICERS**  
OF THE PLANTATION OF  
**MONHEGAN, MAINE**

ORGANIZED SEPTEMBER 4, 1839

**FOR THE YEAR ENDED DECEMBER 31, 2019**



*Lincoln County Publishing Co.*  
Newcastle / Damariscotta, Me.

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**PLANTATION OFFICERS**  
**For the year ended December 31, 2019**

MODERATOR  
Marian Chioffi

BOARD OF ASSESSORS  
Andrew Dalrymple

Mott Feibusch

Rory Collin  
(Resigned 9/11/2019)

CLERK  
Lisa Brackett

COLLECTOR OF TAXES  
Lisa Brackett

TREASURER  
Jennifer Marr

CONSTABLE  
Matt Weber

Jessica Stevens

SCHOOL BOARD  
Mary Weber

Joan Brady

Mott Feibusch  
Matt Weber

PLANNING BOARD  
Andrew Dalrymple

Kathie Iannicelli

Matt Weber

MUNICIPAL POWER DISTRICT TRUSTEES  
Willard Boynton

Kole Lord

FIRE CHIEF  
Greg Rollins  
(Resigned 4/25/2020; Kole Lord Appointed 4/30/2020)

HARBOR MASTER  
Sherman D. Stanley

ROAD COMMISSIONER  
Travis Dow

TRUANT OFFICER  
Willard Boynton

FIRE WARDEN  
Kole Lord

DEPUTY FIRE WARDEN  
Christopher Smith

REGISTRAR OF VOTERS  
Lisa Brackett

DIFW AGENT  
Lisa Brackett

SUPERINTENDENT OF SCHOOLS  
Tonya Arnold

PLUMBING INSPECTOR  
Frank Tracy

STATE SENATOR  
Dana Dow  
3 State House Station  
Augusta, ME 04333

REPRESENTATIVE TO THE LEGISLATURE  
Michael Gilbert Devin  
House of Representative  
2 State House Station  
Augusta, ME 04333-0002

## ASSESSOR'S REPORT

<b>2019 Valuation</b>	<b>Real Estate</b>	<b>Personal</b>	<b>Total</b>
Residential / Non-Residential	\$ 87,031,615.00	\$ 113,000.00	\$ 87,144,615.00

### Assessments

Municipal Appropriation	\$ 311,917.00
Educational Appropriation	\$ 138,730.00
County Tax	\$ 110,818.42
Overlay	<u>\$ 19,900.16</u>
<b>Total</b>	<b>\$ 581,365.58</b>

### Deductions

Maine State Revenue Sharing	\$ 1,574.67
Veterans Reimbursement	\$ 103.5
Other Revenue	\$ 77,200.00
Homestead Reimbursement	<u>\$ 1,509.38</u>
<b>Total</b>	<b>\$ 80,387.55</b>

### Total Valuation X Tax Rate

\$ 87,144,615.00 X .00575 = \$ 501,081.54

### Abatements

Fitzgerald Trust	\$ 255,230
FOMVFD	\$ 23,639
Parsonage	\$ 225,182
Monhegan Plt.	\$ 380,486 (Teacher House)
Stephen Cooper	\$ 30,478
Lynda Goldsmith	\$ 212,136
Richard Farrell	<u>\$ 31,500</u>
<b>Total</b>	<b>\$ 1,158,651</b>

Respectfully submitted,

Mott Feibusch  
Andrew Dalrymple

**Report of Plantation Expenses**  
**For year ending December 31, 2019**  
**Assessor's Report**

Allocations: Account/Company	Total Paid to Vendor	Raised from Taxation	Transferred from Surplus	Revenue	Balance
<b>Dedicated Accounts</b>					
<b>Animal Control</b>					
Treasurer, State of Maine	\$ 51.00				
<b>Animal Control Ending Balance</b>	\$ 51.00			\$ 515.50	\$ 539.50
<b>Broadband Infrastructure</b>					
Tara Hire	7.35				
island institute	2,000.00				
Eaton Peabody	\$4,597.11				
<b>Technical Consultants</b>	12,905.00				
Payroll	210				
fica	16.07				
<b>Broadband Infrastructure Ending</b>	\$ 19,735.53	10,000.00		\$ 24,750.02	\$ 15,197.84
<b>Broadband Grant Matching Fund</b>					
Maine Aqua Ventus				\$ 100,000.00	\$ 100,000.00
<b>Broadband Grant Matching Fund Ending Balance</b>					\$ 100,000.00
<b>Building Maintenance Fund</b>					
Monhegan Boat Line	269.00				
Monhegan Restorations	325.00				
Rory Collin	3,790.00				
MPPD	100.00				
Rankin's	800.96				
<b>Building Ending Balance</b>	\$ 5,284.96			\$ 9,241.95	\$ 3,956.99
<b>Cemetery</b>					
Travis Dow	855.00				
Payroll	300.00				
FICA	22.95				
<b>Cemetery Ending Balance</b>	\$ 1,177.95	\$ 1,000.00		\$ 4,106.21	\$ 4,064.25
<b>Fire Barn</b>					
<b>Fire Barn Ending Balance</b>	\$ -	\$ 7,500.00		\$ 50,000.00	\$ 57,500.00
<b>Fire Truck</b>					
<b>Fire Truck Ending Balance</b>	\$ -			\$ 11,000.00	\$ 11,000.00
<b>Revaluation</b>					
Maine Assessment and Appraisal	\$ 3,238.24				
<b>Revaluation Ending Balance</b>	\$ 3,238.24			\$ 3,238.24	\$ -
<b>Shore Planning</b>					
Misc	31,451.43				
<b>Shore Planning Ending Balance</b>	\$ 31,451.43			\$ 47,220.83	\$ 15,769.40
<b>Tax Assessment</b>					
Falla & Sons	\$ 57.50				
Maine Assessment and Appraisal Services,	\$ 33,942.50				
<b>Tax Assessment Ending Balance</b>	\$ 34,000.00	\$ 12,000.00		\$ 10,000.00	\$ -

**Report of Plantation Expenses**  
**For year ending December 31, 2019**  
**Assessor's Report**

Allocations: Account/Company	Total Paid to Vendor	Raised from Taxation	Transferred from Surplus	Revenue	Balance
Long-term Wharf Maintenece					
MPPD	1,052.11				
Monhegan Boat Line	160.00				
Prock Marine	1,760.00				
Rockport Granite	1,760.00				
Bill o'Brien	60.00				
Storm Lobster Co.	150.00				
Misc.	854.10				
Payroll	600.00				
FICA	45.90				
L-T Wharf Ending Balance	\$ 6,442.11	\$ 5,000.00		\$ 17,288.28	\$ 15,846.17
Non-Dedicated Accounts					
Clerk's					
Misc.	97.50				
Clerk Ending Balance	\$ 97.50		\$ 500.00	\$ 40.00	\$ 442.50
Donation					
Monhegan House Public Restroom	1000				
Monhegan Memorial Library	500.00				
St. George Ambulance	500.00				
Lifelight Foundation	3,000.00				
Island Institute- Programs fund	200.00				
Island Institute- MIC dues	200.00				
MISCA	15,000.00				
Donation Ending Balance	\$ 20,400.00	\$ 20,400.00			\$ -
Fire Dept.					
Monhegan Plantation Power Dist	487.40				
Bill o'Brien	60.00				
SDS, Inc.	302.00				
Monhegan Boat Line	76.00				
Monhegan Restorations	240.00				
Rankin's	17.05				
Napa Auto Parts	42.99				
Radio Communications Mgmt, Inc.	4,000.00				
Fire Tech & Safety	1,241.00				
Admiral Fire and Safety	510.71				
Haddad Family Repair Services	585.00				
Maine Coast Petroleum	279.79				
Misc.	2,056.70				
Payroll	7,304.75				
FICA	558.82				
Fire Dept Ending Balance	\$ 17,762.21	\$ 26,500.00	\$ 2,000.00	\$ 902.00	\$ 11,639.79
Officer Compensation					
FICA error, MAY	2.28				
Payroll Total	\$ 30,025.00				
FICA	2,296.93				
Officer Ending Balance	\$ 32,324.21	\$ 34,017.40			\$ 1,693.19

**Report of Plantation Expenses**  
**For year ending December 31, 2019**  
**Assessor's Report**

Allocations: Account/Company	Total Paid to Vendor	Raised from Taxation	Transferred from Surplus	Revenue	Balance
<b>Plantation Expense</b>					
GoDaddy	250.00				
Island Institute	8,000.00				
Maine Municipal Association	9,448.50				
Monhegan Plantation Power Dist	543.25				
Lincoln County Publishing	648.10				
Consolidated Communications	552.34				
William H. Brewer, auditor	5,700.00				
Staples	283.65				
Lawyers	1,070.50				
Bureau of Unemployment Compe	322.84				
Newburgh and Associates	3,000.00				
Misc.	419.26				
Payroll Expenses	2,282.32				
<b>Plantation Ending Balance</b>	\$ 32,520.76	\$ 37,000.00	\$ 4,000.00	\$ 1,267.13	\$ 12,435.37
<b>Road and Snow Removal</b>					
JK Kalloch	6,080.00				
Island Transporter	7,912.50				
Eastern Tire & Auto Service	169.39				
Napa Auto Parts	147.48				
Maine Coast Petroleum	507.57				
Contractor, other	305.00				
Monhegan Boat Line	502.96				
Misc.	65.00				
Payroll	16,608.58				
FICA	1,283.74				
<b>Roads Ending Balance</b>	\$ 33,582.22	\$ 35,000.00	\$ 11,000.00	\$ 17,655.42	\$ 30,073.20
<b>Rodent</b>					
<b>Rodent Ending Balance</b>	\$ -		\$ 600.00		\$ 600.00
<b>Solid Waste</b>					
Monhegan Boatline	57.15				
Contractor, other	30.00				
Island Transporter	14,487.50				
Pine Tree Waste	\$ 21,436.05				
M.C. Disposal, Inc	4,336.51				
Supplies	1,091.65				
Payroll	6,137.50				
FICA	469.58				
<b>Solid Waste Ending Balance</b>	\$ 48,045.94	\$ 30,000.00		\$ 28,458.00	\$ 10,412.07
<b>Tax Collector's</b>					
USPS	\$165				
<b>Tax Coll. Ending Balance</b>	\$ 165.00	\$ 200.00	\$ 300.00		\$ 335.00

**Report of Plantation Expenses  
For year ending December 31, 2019  
Assessor's Report**

Allocations: Account/Company	Total Paid to Vendor	Raised from Taxation	Transferred from Surplus	Revenue	Balance
<b>Treasurer's</b>					
USPS	150.00				
Misc.	19.80				
<b>Treasurer Ending Balance</b>	\$ 169.80	\$ 500.00	\$ 500.00		\$ 830.20
<b>Wharf - operating</b>					
Monhegan Plantation Power Dist	2,613.30				
MPPD overpayment February	27.00				
Monhegan Boat Line	4.00				
Misc.	28.39				
<b>Wharf-operating Ending Balance</b>	\$ 2,672.69	\$ 5,700.00	\$ 1,600.00	\$ 1,531.50	\$ 6,158.81
<b>LUPC</b>	\$ 14,760.00	\$ 14,760.00			\$ -
<b>Lincoln County Tax</b>	\$ 110,818.42	\$ 110,818.42			\$ -
<b>education</b>	138,730.00	138,730.00			
<b>Total</b>		\$ 489,125.82	\$ 20,500.00	\$ 327,215.08	\$ 398,494.27

<b>EMILY THOMPkins FARRELL FUND</b>		<b>JAEQUELINE AND JULIE HUDSON FUND</b>		<b>CEMETERY SAVINGS ACCOUNT</b>	
Previous Balance (1/01/2018)	\$151,674.57		\$27,544.36		\$7,237.12
Interest	\$8,942.92		\$3,735.48		\$9.47
<b>Total Fund Balance (12/31/2018)</b>	<b>160,617.49</b>		<b>\$31,279.84</b>		<b>\$7,246.59</b>

**Total Transferred to Undesignated Funds 1/1/2020**

Clerk's Account	\$ 442.50
Fire Dept. Account	\$ 11,639.79
Official's Compensation Account	\$ 1,693.19
Plantation Expenses Account	\$ 12,435.37
Road & Snow Removal Account	\$ 30,073.20
Rodent Account	\$ 600.00
Solid Waste Account	\$ 10,412.07
Tax Collector's Account	\$ 335.00
Treasurer's Account	\$ 830.20
Wharf Account	\$ 6,158.81
Property Tax 2019	-\$10,899.89
<b>Total</b>	<b>\$ 63,720.23</b>

**Total Undesignated Funds as of 1/1/2020**

Previous Balance January 1, 2019	\$ 33,031.85
Total Transferred into accounts	\$ 20,500.00
Transferred from accounts 1/1/2020	\$ 63,720.23
<b>Balance</b>	<b>\$ 76,252.08</b>

**PROPERTY TAX 2019**

Receipts	\$433,416.97
Transferred from Homestead Account	\$1,588.00
Transferred from Veteran's Reimbursement Account	\$15.00
Transferred from Municipal Revenue Sharing Account	\$1,196.59
Transferred from Property Tax 2018	\$42,009.37
Total In	\$478,225.93
Transferred to Appropriations	\$489,125.82
<b>Balance</b>	<b>-\$10,899.89</b>

Respectfully Submitted,  
Mott Feibusch, First Assessor

## Treasurer's Report

Account	Begin Bal.	Taxation	Receipts	Surplus	Trans. In	Expended	Trans. Out	To Surplus	Balance
<b>Dedicated</b>									
Animal	515.50	0.00			75.00				590.50
Boat Agent	0.00	0.00							0.00
Broadband	24750.02	10000.00				19735.53			15014.49
Buildings	9241.95	0.00				5284.96			3956.99
CBA Committee	0.00	0.00							0.00
Cemetery	4106.21	1000.00	100.00			1177.95			4028.26
Education	138363.17	138730.00	20236.78			145582.58			151747.37
Fire Barn	50000.00	7500.00							57500.00
Fire Truck	11000.00	0.00							11000.00
Revaluation	3238.24	0.00				3238.24			0.00
Rev Share 2019	0.00	0.00	1267.13						1267.13
Shore Planning	14569.40	0.00	32651.43			31451.43			15769.40
State DOT	0.00	0.00							0.00
Tax Assessment	10000.00	12000.00	12000.00			34000.00			0.00
Wharf Maint.	16938.28	5000.00	350.00			6442.02			0.00
<b>Non-Ded.</b>	<b>Begin Bal.</b>	<b>Taxation</b>	<b>Receipts</b>	<b>Surplus</b>	<b>Trans. In</b>	<b>Expended</b>	<b>Trans. Out</b>	<b>To Surplus</b>	<b>Balance</b>
Auto	0.00	0.00	7410.42						7410.42
Boat	0.00	0.00	886.50						886.50
Clerk	0.00	0.00	115.00	500.00		148.50	75.00		391.50
Donation	0.00	20400.00				20400.00			0.00
Fire	0.00	26500.00	1689.50	2000.00		19312.21			10877.29
Home	0.00	0.00	1588.00						1588.00
Prop. Tax Interest	0.00	0.00	431.49						431.49
Cheeking Interest	0.00	0.00							0.00
Licensing/Certs.	0.00	0.00							0.00
Lincoln	0.00	110818.42				110818.42			0.00
LUPC	0.00	14760.00				14760.00			0.00
Mooring	0.00	0.00	145.00						145.00
Officers'	0.00	34017.40				32324.21			1693.19
Plant. Ex.	0.00	37000.00	2689.00	4000.00		32520.76			11168.24
Prop 18	0.00	0.00	42009.37			119.72			41889.65
Prop 19	0.00	0.00	433416.97				489125.82		-55708.85
Roads	0.00	35000.00	2695.00	11000.00		33582.22			15112.78
Rodent	0.00	0.00		600.00					600.00
Solid W.	0.00	30000.00	28458.00			48045.90			10412.10
Undesignated Funds	33031.85	0.00					20500.00		12531.85
Tax Coll.	0.00	200.00		300.00		165.00			335.00
Treasurer	0.00	500.00		500.00		169.80			830.20
Vehicle	0.00	0.00	7650.00	500.00		100.00			7550.00
Veterans	0.00	0.00	15.00						15.00
Wharf	0.00	5700.00	500.00	1600.00		2672.69			5127.31
<b>TOTALS</b>	<b>315754.62</b>	<b>489125.82</b>	<b>596304.59</b>		<b>75.00</b>	<b>562052.14</b>	<b>509700.82</b>	<b>0.00</b>	<b>350007.07</b>
Respectfully submitted									
Jennifer Marr, Treasurer					<b>\$7,245.86</b>				
Cemetery Savings Account Balance as of November 01, 2019							Bank Statement bal	11-06-19	361195.80

## Tax Collector's Report 2019

Personal and Property Tax Commitment 2019	\$500,809.51
2019 Taxes Collected in 2019	\$454,559.44
2019 Interest Collected in 2019	\$ 87.43
2019 Taxes Collected in 2020	\$186,168.84
2019 Interest Collected 2020	\$424.84
2018 Taxes Collected in 2019	\$19,500.96
2018 Interest Collected in 2019	\$712.13

### **Outstanding Taxes**

2012	
Piatelli, Lee	\$270.10
2013	
Piatelli, Lee	\$165.56
2014	
Piatelli, Lee	\$199.81
2015	
Piatelli, Lee	\$280.85
2016	
Piatelli, Lee	\$264.86
2017	
Piatelli, Lee	\$296.83
2018	
Piatelli, Lee	\$294.32
2019	
Pederson, Alan	\$5920.36
Cundy, Donna	\$2721.64
Oberman, Emily	\$1919.41
Chappell, Thomas	\$4479.28
Downing, Mary	\$310.50
Consolidated Communications	\$2887.22
Vis, Ben	\$11.50

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**TOTAL UNPAID TAXES** **\$18249.91**

Auto Excise Taxes Received	\$ 7103.77
Boat Excise Taxes Received	\$ 876.50

Total Property Taxes Collected 2019	\$474060.40
Total Interest Collected 2018	\$799.56
Total Property Taxes Collected 2020	\$18,616.84
Total Interest Collected 2020	\$424.84

**2019 Total Property Taxes and Interest Collected \$493,901.64**

**Tax Collector's Department**

2019 Appropriation	\$500.00
Less: Operating expenses	\$33.90
Closing Balance	\$466.10

Respectfully Submitted  
Lisa S. Brackett  
Tax Collector

**CLERK AND REGISTRAR'S REPORT 2019****ACCOUNTS 2019****ANIMAL CONTROL:**

Opening Balance	\$ 466.50
2019 dog license fees	\$ 75.00
2019 late fees	\$ 25.00
ME Treasurer: Animal Welfare Program-Fees 2019	\$ (51.00)
Closing Balance	\$ 515.50

**MOORING FEES****Receipts:**

2019	\$145.00
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**VEHICLE PERMIT FEES****Receipts:**

2019	\$7450.00
2018	\$ 200.00

**CLERKS DEPARTMENT**

Opening Balance	\$ 0.00
Appropriation	\$ 500.00
Cemetery	\$ 0.00
Expenses	\$ (61.60)
Registrar of Voters	\$ 0.00
Marriage Licenses	\$ 40.00
Certificate sole proprietors adopting name	\$ 0.00
Closing Balance	\$ 478.40

**VITAL STATISTICS**

Births: 0

Deaths: 3, Sherman M Stanley, E. Carson Schnell, Jeanne "Frankie" Odom

Marriages: 1, Mott and Carley Feibusch

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## REGISTRAR OF VOTERS

Total Registered Voters 11/05/19	74
Additions in 2019	1
Removals in 2019	4

## ELECTIONS

Statewide Referendum Election      November 5, 2019

Special Town Meeting      May 10, 2019

Special Town Meeting      December 10, 2019

Special Town Meeting      December 18, 2019

Annual Town Meeting: May 2, 2019

School Budget Validation Referendum: May 9, 2019

Respectfully submitted,

Lisa S. Brackett, Monhegan Town Clerk and Registrar of Voters

### Appropriations 2019

Article	Taxation	Undesignated	Revenue	Appropriations
First	\$7,600.00			
Second	\$3,650.00			
Third	\$3,150.00			
Treasurer	\$4,100.00			
Clerk	\$2,100.00			
Tax Collector	\$2,600.00			
Harbor Master	\$450.00			
Constable	\$1,600.00			
Fire Chief	\$6,400.00			
subtotal	\$31,650.00			
FICA	\$2,421.23			
3 Total	\$34,071.23			
21 School	\$176,323.00			\$176,323.00
26 Broadband	\$10,000.00			\$10,000.00
30 Plantation Expenses	\$37,000.00	\$4,000.00		\$41,000.00
31 Building and Maintenance	\$0.00			\$0.00
32 Treasurer	\$500.00	\$500.00		\$1,000.00
33 Clerks	\$0.00	\$500.00		\$500.00
34 Tax Collector	\$200.00	\$300.00		\$500.00
35 Rodent Control	\$900.00	\$600.00		\$1,500.00
36 Solid Waste	\$30,000.00		\$27,000.00	\$57,000.00
37 Roads	\$35,000.00	\$11,000.00	\$15,000.00	\$61,000.00
38 Long Term Wharf Maintenance	\$5,000.00			\$5,000.00
39 Wharf Operating	\$5,700.00	\$1,600.00	\$700.00	\$8,000.00
40 Fire Department	\$26,500.00	\$2,000.00		\$28,500.00
41 Fire Barn	\$7,500.00			\$7,500.00
42 Library	\$500.00			\$500.00
43 Senior Spectrum				\$0.00
44 Midcoast Mental				\$0.00
45 St. George Ambulance	\$500.00			\$500.00
46 LifeFlight	\$3,000.00			\$3,000.00
47 Island Institute	\$200.00			\$200.00
48 MIC	\$200.00			\$200.00
49 MISCA	\$15,000.00			\$15,000.00
51 Cemetary	\$1,000.00			\$1,000.00
50 Tax Revaluation	\$12,000.00		\$12,000.00	\$24,000.00
LUPC	\$14,760.00			\$14,760.00
County	\$110,478.00			\$110,478.00
<b>Totals</b>	<b>\$526,332.23</b>	<b>\$20,500.00</b>	<b>\$54,700.00</b>	<b>\$601,532.23</b>

## DRAFT Appropriations 2020

Article	Taxation	Undesignated	Revenue	Appropriations
First	\$6,650.00			
Second	\$5,650.00			
Third	\$4,150.00			
Treasurer	\$4,150.00			
Clerk	\$2,150.00			
Tax Collector	\$2,650.00			
Harbor Master	\$450.00			
Constable	\$1,650.00			
Fire Chief	\$3,250.00			
subtotal	\$30,750.00			
FICA	\$2,352.38			
5 Total	\$33,102.38			\$33,102.38
24 School	\$204,646.00			\$204,646.00
4 Municipal Admin	\$30,000.00			\$30,000.00
31 Plantation Expenses	\$28,000.00	\$12,000.00		\$40,000.00
32 Building and Maintenance	\$5,000.00			\$5,000.00
33 Treasurer	\$200.00	\$800.00		\$1,000.00
34 Clerks	\$0.00	\$500.00		\$500.00
35 Tax Collector	\$100.00	\$400.00		\$500.00
36 Rodent Control	\$0.00	\$1,500.00		\$1,500.00
37 Solid Waste	\$20,000.00	\$10,000.00	\$27,000.00	\$57,000.00
38 Roads	\$0.00	\$26,000.00	\$15,000.00	\$41,000.00
39 Long Term Wharf Maintenance	\$5,000.00			\$5,000.00
40 Wharf Operating	\$5,700.00	\$1,600.00	\$700.00	\$8,000.00
41 Fire Department	\$35,200.00	\$11,100.00	\$2,290.00	\$48,590.00
42 Fire Barn	\$3,000.00			\$3,000.00
43 Library	\$500.00			\$500.00
44 Senior Spectrum	\$100.00			\$100.00
45 Midcoast Mental	\$100.00			\$100.00
46 St. George Ambulance	\$500.00			\$500.00
47 LifeFlight	\$3,000.00			\$3,000.00
48 Island Institute	\$200.00			\$200.00
49 MIC	\$200.00			\$200.00
50 MISCA	\$15,000.00			\$15,000.00
LUPC	\$14,490.00			\$14,490.00
County	\$111,854.96			\$111,854.96
<b>Totals</b>	<b>\$515,893.34</b>	<b>\$63,900.00</b>	<b>\$44,990.00</b>	<b>\$624,783.34</b>
total calculated surplus as of dec 31 2019		\$76,252.08		
Surplus/undesignated funds not distributed		\$12,352.08		

**Revenues appropriated and/or transferred** All unmandated and unexpected balances to Surplus Account

8 Civil Emergency Funds	\$0.00
General Assistance	\$0.00
Local Road Assistance	\$2,200.00
Municipal Revenue Sharing	\$1,196.59
Public Library State Aid per Capita	\$0.00
State Aid to Education, including Federal pass-through Funds	\$0.00
Veterans Exemption Reimbursement	\$15.00
9 Interest on Property Tax into Cemetery Account	\$799.56
10 Interest on Checking Account into Cemetery Account	\$0.00
11 Auto Excise into Road Account	\$7,410.42
12 Boat Excise into Wharf Account	\$886.50
13 Vehicle Permit Fees into Road Account	\$7,650.00
14 Mooring Fees into Wharf Account	\$145.00
15 Interest on Taxes after October 1, 2018	\$431.39

Respectfully Submitted,  
Mott Feibusch, First Assessor

## MONHEGAN WATER CO.

## 2019 ANNUAL REPORT

## INCOME

FEES 2019	\$27,790.91
FEES 2018 & PRIOR BALANCES	\$5,154.16
INTEREST & REFUNDS	<u>\$314.57</u>
TOTAL RECEIPTS 2019	\$33,259.64
 BALANCE FORWARD FROM 2018	 <u>\$34,663.15</u>
 TOTAL REVENUE BALANCE FOR 2019	 \$67,922.79

## EXPENSES

ADMINISTRATION	\$158.76
FEES & PROFESSIONAL	\$290.00
SALARIES & WAGES	\$17,430.42
PAYROLL TAXES & WORKMANS COMP.	\$5,632.86
SUPPLIES, EQUIPMENT & OPERATIONS	\$9,193.84
TESTING	\$490.58
UTILITIES	\$4,308.65
FREIGHT	<u>\$1,734.93</u>
TOTAL EXPENSES 2019	\$39,240.04

BALANCE FORWARD 2019

(REVENUE BALANCE MINUS EXPENSE) \$28,682.75

## ACCOUNTS RECEIVABLE

FEES 2019	\$4,622.46
UNPAID BALANCES 2018	<u>\$3,455.34</u>
TOTAL ACCOUNTS RECEIVABLE	\$8,077.80

Respectfully Submitted

Raymond Hydusik  
Clerk/Treasurer

**MONHEGAN PLANTATION POWER DISTRICT  
FINANCIAL REPORT FOR FISCAL YEAR 2019**

Total number of customers as of 12/31/2019	157
Total number of KWH sold between 1/1 - 12/31/2019	348430

**Income**

Hook up fees	\$ 45,459.39
Operating Revenue	\$ 243,901.00
Meter fees	\$ 18,840.00
Interest Income	\$ 625.25
<b>Total Income</b>	<b>\$ 308,825.64</b>

**Expenses**

**Production Expenses (Operations)**

Labor/Payroll	\$ 28,234.02
Engine Fuel	\$ 157,953.48
Supplies	\$ 1,860.75
Freight	\$ 2,140.22
Other	\$ 375.99
<b>Total Operation Expense (a)</b>	<b>\$ 190,564.46</b>

**Maintenance**

Engines and Turbines	\$ 27,747.00
Building repair/Maint.	
Misc. Equipment	\$ 702.31
Other	

<b>Total Maintenance Expense (b)</b>	<b>\$ 28,449.31</b>
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<b>Distribution Expenses (c)</b>	<b>\$ 2,101.43</b>
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<b>Customer Meter Reading (d)</b>	<b>\$ 2,125.00</b>
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**Administrative Expenses**

Audit	\$ 2,974.54
Dues/Membership Fees	\$ 600.00
Insurance	\$ 6,548.00
Workers' Comp	\$ 1,824.14
Legal Expenses	\$ 718.60
Regulatory Commission	\$ 4,818.00
Office Supplies	\$ 847.83
Payroll Expenses	\$ 17,000.00
Salaries	\$ 15,600.00

*Continued next page*

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Telephone	\$ 793.71
Internet Expenses	\$ 1,128.89
Misc. General Expenses	\$ 811.99
<b>Total Administrative Expense (e)</b>	<b>\$ 53,665.70</b>
<b>Interest Expense (f)</b>	<b>\$ 1,332.43</b>
<b>Uncategorized Expenses (g)</b>	<b>\$ 28,996.12</b>
<b>The First Loan payments (h)</b>	<b>\$ 1,219.42</b>

<b>Credit Line Balance</b>	<b>\$ 38,500.00</b>
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<b>Total Income</b>	<b>\$ 308,825.64</b>
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<b>Total Expense (a-h)</b>	<b>\$ 308,454.87</b>
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<b>Net Gain</b>	<b>\$ 370.77</b>
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<b>Checkbook balance 12/31/2019</b>	<b>\$ 21,646.62</b>
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Respectfully submitted,  
Marian Chioffi  
Bookkeeper

# Education Budget Report

	2018-19		2018-19		2018-19
					6/30/2019
	BUDGET		EXPENDED		BALANCE
<b>2120 Guidance</b>					
1010 Salary - Consultant	\$ 1,815.00	\$	950.00	\$	865.00
5810 Travel	1136	\$	1,247.28	\$	(111.28)
<b>1100-1000 Elementary Instruc.</b>					
1010 Salaries - Teacher	39760	\$	39,466.64	\$	293.36
1022 Salaries - Ed. Tech.	10300	\$	7,790.00	\$	2,510.00
1230 Salaries - Substitutes	1200	\$	130.00	\$	1,070.00
1500 Curriculum Development	350	\$	-	\$	350.00
2110 Health Insurance	11887	\$	10,690.44	\$	1,196.56
2210 FICA Medicare	3035	\$	2,670.34	\$	364.66
2510 Teacher Prof. Devel.	1800	\$	525.07	\$	1,274.93
2610 Unemployment Insur.	358	\$	259.68	\$	98.32
2710 Workers Comp	\$ 250.00	\$	250.00	\$	-
3200 Contracted Education	\$ 4,000.00	\$	-	\$	4,000.00
6100 Teaching Supplies	\$ 1,000.00	\$	1,263.21	\$	(263.21)
6410 Textbooks	\$ 600.00	\$	779.95	\$	(179.95)
7390 Instructional Equipment	\$ 300.00	\$	209.70	\$	90.30
6510 Assessment Administration	\$ 500.00	\$	-	\$	500.00
<b>1100-2700 Field Trips</b>					
8500 Travel	\$ 1,100.00	\$	27.80	\$	1,072.20
8900 Dues and Fees	\$ 500.00	\$	-	\$	500.00
<b>2500-2330 Special Education</b>					
3440 Salary-Consultant	\$ 1,225.00	\$	225.00	\$	1,000.00
5800 Travel	\$ 160.00	\$	120.68	\$	39.32
6100 Supplies	\$ 100.00	\$	-	\$	100.00
<b>2100-2140 Psychological Services</b>					
3440 Salary-Consultant	\$ 2,000.00	\$	490.00	\$	1,510.00
<b>4900-1000 Gifted &amp; Talented</b>					
3400 Salary - Consultant	\$ 2,580.00	\$	605.00	\$	1,975.00
5800 Travel	\$ 300.00	\$	-	\$	300.00
6100 Materials and Supplies	\$ 180.00	\$	-	\$	180.00
3300 Professional Development	\$ 75.00	\$	-	\$	75.00
<b>0000-2130 Health Services</b>					
3400 Salary - Visiting Nurse	\$ 690.00	\$	300.00	\$	390.00

5800 Travel	\$	150.00	\$	61.04	\$	88.96
6000 Supplies, Health	\$	155.00	\$	295.98	\$	(140.98)

**1100-1010 Literacy**

3400 Salary-Literacy Consultant	\$	1,600.00	\$	225.00	\$	1,375.00
5800 Travel	\$	150.00	\$	-	\$	150.00

**0000-2220 Libraries & Ed. Media**

4310 Equipment Repair/Cleaning	\$	50.00	\$	-	\$	50.00
6400 Books & Periodicals	\$	200.00	\$	166.67	\$	33.33
6100 Supplies	\$	325.00	\$	155.32	\$	169.68
6510 Subscriptions	\$	500.00	\$	475.68	\$	24.32

**0000-2230 Technology**

3400 Salary - Consultant	\$	2,400.00	\$	-	\$	2,400.00
4320 Hardware Repair	\$	250.00	\$	-	\$	250.00
5200 Device Insurance	\$	600.00	\$	663.90	\$	(63.90)
5800 Travel	\$	164.00	\$	-	\$	164.00
6520 Computer Hardware	\$	1,500.00	\$	7.37	\$	1,492.63
6510 Computer Software	\$	120.00	\$	-	\$	120.00
8100 Dues and Fees	\$	415.00	\$	373.56	\$	41.44

**2600 Operation of Plant**

4300 Custodial Services	\$	2,326.00	\$	1,188.80	\$	1,137.20
4310 Buildings and Grounds	\$	9,900.00	\$	6,319.47	\$	3,580.53
5300 Telephone	\$	500.00	\$	513.78	\$	(13.78)
6000 Supplies	\$	700.00	\$	593.85	\$	106.15
6220 Electricity	\$	2,500.00	\$	1,929.79	\$	570.21
6230 Propane	\$	4,000.00	\$	2,432.00	\$	1,568.00
6310 Freight	\$	300.00	\$	251.00	\$	49.00
7300 Equipment	\$	1,350.00	\$	1,019.99	\$	330.01

<b>Total Elementary</b>	<b>\$</b>	<b>117,356.00</b>	<b>\$</b>	<b>84,673.99</b>	<b>\$</b>	<b>32,682.01</b>
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**1200 Secondary Instruction**

5130 Room and Board	\$	-	\$	-	\$	-
5630 Tuition	\$	-	\$	-	\$	-
Insured Factor	\$	-	\$	-	\$	-
6400 Books	\$	-	\$	-	\$	-
<b>5680 Total Secondary</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**2310 School Committee**

1180 Bookkeeping	\$	-	\$	-	\$	-
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1500 Stipends - Board	\$	6,500.00	\$	6,500.00	\$	-
1510 Stipends - Subcommittee	\$	500.00	\$	500.00	\$	-
2200 FICA Medicare	\$	536.00	\$	116.25	\$	419.75
3400 Audit	\$	3,300.00	\$	3,349.68	\$	(49.68)
5200 Liability Insurance	\$	1,900.00	\$	2,390.00	\$	(490.00)
5400 Superintendent Search	\$	500.00	\$	6.80	\$	493.20
5800 Travel	\$	1,000.00	\$	88.84	\$	911.16
6000 Supplies	\$	600.00	\$	146.36	\$	453.64
8100 Dues	\$	400.00	\$	399.00	\$	1.00
8140 Prof. Development	\$	750.00	\$	-	\$	750.00
<b>2320 Office of Superintendent</b>						
1040 Salary	\$	15,600.00	\$	14,400.00	\$	1,200.00
3400 Bookkeeping	\$	1,560.00	\$	1,560.00	\$	-
2040 Health Insurance	\$	-	\$	-	\$	-
2240 FICA Medicare	\$	965.00	\$	921.32	\$	43.68
2540 Prof. Development	\$	250.00	\$	274.00	\$	(24.00)
2640 Unemployment Insur.	\$	204.00	\$	182.16	\$	21.84
2740 Workers Comp.	\$	300.00	\$	71.00	\$	229.00
5800 Travel	\$	3,541.00	\$	2,567.24	\$	973.76
6000 Supplies	\$	100.00	\$	-	\$	100.00
8100 Dues	\$	175.00	\$	175.00	\$	-
<b>Total Administration</b>	<b>\$</b>	<b>38,681.00</b>	<b>\$</b>	<b>33,647.65</b>	<b>\$</b>	<b>5,033.35</b>
<b>6000 Contingency Fund</b>						
9600 Rent Contingency	\$	-		9627.77	\$	(9,627.77)
<b>Total Contingency</b>						
<b>TOTAL BUDGET</b>	<b>\$</b>	<b>156,037.00</b>	<b>\$</b>	<b>118,321.64</b>	<b>\$</b>	<b>37,715.36</b>

## Annual Report from Monhegan Superintendent of Schools

February 1, 2020

Learning on Monhegan is full of opportunities. The school and community have much to offer. The five students we've served this year demonstrate positive values when learning out in the wider world. On the Lego Robotics trip our learners showed gracious professionalism and lots of flexibility and perseverance. This is a testament to the love, support and guidance they receive on Monhegan.

Special thanks to Nancy for all her time volunteering this year, and to Liz for joining the team. Our students have benefited from many volunteers this year from the island and away. Greatly appreciated as well is a generous gift from Susan Bateson and Steve Fuller funding a trip to Washington DC this year. The Inter-Island Event and ongoing virtual student literacy groups continue to be wonderful experiences. Participation in the Outer Islands TLC and off-island field trips, are important to the socialization of our young learners with others their age.

The goals we have established for the 2020-21 school year include:

1. Continuation of the three goals from 2019-20 regarding deepening and strengthening curriculum in science, math, literacy, as well as art and music, and supporting learning opportunities outside of the 175 school days
2. Prepare for future pre-kindergarten programming in case needed.
3. Support for programming that addresses socialization needs of students.
4. Preparation for middle school students in the transition to high school.
5. Support of professional development for teacher and ed tech III certification.
6. Planning for short and long range facilities needs to maintain a healthy learning environment.
7. Recognizing the need for long range planning for recruiting families with students to spend time on or move to the island.

Our students are progressing very well academically. The school environment is rich with opportunity for social emotional learning, including healthy practices such as yoga and mindfulness. The multi-age approach to units allows for community building, as well as opportunities to practice critical skills for collaborative problem-solving.

The next adventure includes helping one of our students start high school next year and a spring search for a new island teacher who will start work in August. Mandy has been an amazing and talented teacher, who also models so well how to be a kind, thoughtful, and dedicated human. We will be asking her to stay connected to the school as a mentor to the new teacher, and of course come back to deliver chocolate in person!

Sincerely,

Tonya Arnold, Superintendent

List of Taxpayers

Property Owner	Total Value	Land Value	Bldg. Value	Exemption	Pers. Prop.	Property Tax
Abbott William	\$338,161.00	\$155,000.00	\$183,161.00	\$0.00		\$1,944.43
Araminta's Dream, LLC	\$1,966,111.00	\$500,000.00	\$1,462,111.00	\$0.00	\$4,000.00	\$11,305.14
Arness John A	\$620,366.00	\$276,250.00	\$350,116.00	\$6,000.00		\$3,567.10
Arvan Marlene	\$349,809.00	\$107,500.00	\$242,309.00	\$0.00		\$2,011.40
Balano III James W	\$332,008.00	\$142,500.00	\$189,508.00	\$0.00		\$1,909.05
Barker/Holmberg et al	\$748,332.00	\$387,500.00	\$360,832.00	\$0.00		\$4,302.91
Bartels Ann B	\$604,145.98	\$426,999.98	\$176,146.00	\$0.00	\$1,000.00	\$3,473.84
Bates Daniel W	\$689,440.00	\$517,500.00	\$171,940.00	\$0.00		\$3,964.28
Beck Michael	\$529,510.03	\$216,000.03	\$313,510.00	\$0.00		\$3,044.68
Bezio Brandon	\$2,000.00		\$0.00	\$0.00	\$2,000.00	\$11.50
Blumenthal Adam	\$725,519.98	\$599,999.98	\$125,520.00	\$0.00		\$4,171.74
Bogdanov Judith Trustee	\$347,757.00	\$107,250.00	\$240,507.00	\$0.00		\$1,999.60
Bolman Jr, Susan O	\$541,038.00	\$302,500.00	\$237,538.00	\$0.00	\$1,000.00	\$3,110.97
Boody Maryann	\$362,171.00	\$156,750.00	\$224,421.00	\$20,000.00	\$1,000.00	\$2,082.48
Bott Marilyn	\$177,358.00	\$57,500.00	\$119,858.00	\$0.00		\$1,019.81
Boynton Limited Family Partnership Specterman Sally	\$794,366.00	\$457,500.00	\$335,866.00	\$0.00	\$1,000.00	\$4,567.60
Boynton Douglas	\$591,704.00	\$280,000.00	\$331,704.00	\$20,000.00		\$3,402.30
Boynton Sally	\$413,589.00	\$305,000.00	\$108,589.00	\$0.00		\$2,378.14
Boynton Willard J	\$800,706.03	\$412,000.03	\$398,706.00	\$20,000.00	\$10,000.00	\$4,604.06
Brackett Lisa	\$266,000.00	\$155,000.00	\$129,000.00	\$20,000.00	\$2,000.00	\$1,529.50
Brady Joan	\$2,000.00		\$0.00	\$0.00	\$2,000.00	\$11.50
Burdick Carol V	\$810,566.01	\$490,000.01	\$319,566.00	\$0.00	\$1,000.00	\$4,660.76
BurkhardtRevocableTrust	\$227,072.00	\$63,250.00	\$163,822.00	\$0.00		\$1,305.66
Burton Robert A	\$550,075.02	\$201,000.02	\$347,075.00	\$0.00	\$2,000.00	\$3,162.93
Cabot III George	\$989,979.00	\$591,500.00	\$396,479.00	\$0.00	\$2,000.00	\$5,692.38
Cameron Eileen Y	\$638,959.00	\$300,000.00	\$338,959.00	\$0.00		\$3,674.01
Capt. Earl Field LLC	\$364,828.00	\$135,000.00	\$229,828.00	\$0.00		\$2,097.76

Property Owner	Total Value	Land Value	Bldg. Value	Exemption	Pers. Prop.	Property Tax
Carroll Corlis	\$1,000.00		\$0.00	\$0.00	\$1,000.00	\$5.75
Carvalho Steven A	\$551,392.00	\$236,500.00	\$314,892.00	\$0.00		\$3,170.50
Chappell Thomas	\$779,005.00	\$410,000.00	\$369,005.00	\$0.00		\$4,479.28
Charles Cynthia	\$507,118.98	\$230,999.98	\$296,119.00	\$20,000.00		\$2,915.93
Chase-Schubert LLC Robin	\$365,666.00	\$137,500.00	\$228,166.00	\$0.00		\$2,102.58
Chioffi Marian & Lucas Pye Jennifer	\$502,577.98	\$147,499.98	\$375,078.00	\$20,000.00		\$2,889.82
Cochrane Edward L., Jr. Revocable Trust	\$417,605.00	\$255,000.00	\$162,605.00	\$0.00		\$2,401.23
Consolidated Communications	\$502,125.00	\$500,000.00	\$2,125.00	\$0.00		\$2,887.22
Cooke Chatham M	\$524,818.00	\$295,000.00	\$229,818.00	\$0.00		\$3,017.70
Cooper Stephen	\$1,002,427.00	\$715,000.00	\$287,427.00	\$0.00		\$5,763.96
Court Casey	\$325,674.00	\$147,000.00	\$178,674.00	\$0.00		\$1,872.63
Court Jr. Lee W	\$736,269.02	\$619,500.02	\$116,769.00	\$0.00		\$4,233.55
Cundy Donna K	\$473,328.00	\$250,000.00	\$239,328.00	\$20,000.00	\$4,000.00	\$2,721.64
Curtis Jane	\$228,996.00	\$92,500.00	\$136,496.00	\$0.00		\$1,316.73
Deci Edward	\$460,493.00	\$152,500.00	\$307,993.00	\$0.00		\$2,647.83
Demay Dwight	\$556,132.00	\$236,500.00	\$319,632.00	\$0.00		\$3,197.76
Dickson Sandra	\$427,466.00	\$217,500.00	\$209,966.00	\$0.00		\$2,457.93
Dolan Mary	\$201,392.00	\$80,000.00	\$121,392.00	\$0.00		\$1,158.00
Downing Mary C	\$801,021.00	\$315,500.00	\$485,521.00	\$0.00		\$4,605.87
Duck Black	\$2,000.00		\$0.00	\$0.00	\$2,000.00	\$11.50
Edgerton Elizabeth P	\$90,000.00	\$90,000.00	\$0.00	\$0.00		\$517.50
Eichner Pamela Lynn L. Trustee	\$416,565.02	\$197,500.02	\$219,065.00	\$0.00		\$2,395.25
Eichner Stuart	\$356,964.98	\$194,999.98	\$161,965.00	\$0.00		\$2,052.55
Elphant Markus	\$226,015.00	\$118,250.00	\$107,765.00	\$0.00		\$1,299.59
Farrell Richard	\$550,715.00	\$204,750.00	\$363,965.00	\$20,000.00	\$2,000.00	\$3,166.61
Feibusch Mott	\$2,000.00		\$0.00	\$0.00	\$2,000.00	\$11.50
Ferris Inc.	\$54,000.00	\$54,000.00	\$0.00	\$0.00		\$310.50
Finkin Mark	\$475,379.00	\$115,000.00	\$360,379.00	\$0.00		\$2,733.43
Fitzgerald Trust	\$0.00	\$126,500.00	\$128,730.00	\$255,230.00		\$0.00
FOMVFD	\$0.00		\$24,222.00	\$24,222.00		\$0.00
Ford Mark	\$119,059.00	\$73,125.00	\$45,934.00	\$0.00		\$684.59

Property Owner	Total Value	Land Value	Bldg. Value	Exemption	Pers. Prop.	Property Tax
Fry Maine Property Trust	\$322,849.00	\$137,500.00	\$185,349.00	\$0.00		\$1,856.38
Goldsmith Lynda	\$1,238,992.00	\$960,000.00	\$278,992.00	\$0.00		\$7,124.20
Gould Tanara	\$928,555.02	\$243,000.02	\$685,555.00	\$0.00		\$5,339.19
Green Janice E	\$430,699.00	\$142,500.00	\$288,199.00	\$0.00		\$2,476.52
Gregory Russell M	\$374,934.00	\$121,000.00	\$252,934.00	\$0.00	\$1,000.00	\$2,155.87
Grey William F	\$827,528.02	\$632,500.02	\$195,028.00	\$0.00		\$4,758.29
GuffeyRevocableTrust Guffey Elizabeth & Katherine	\$903,463.00	\$453,750.00	\$449,713.00	\$0.00		\$5,194.91
Gunnere John	\$531,765.00	\$317,500.00	\$214,265.00	\$0.00		\$3,057.65
Gussow Am	\$968,231.02	\$570,000.02	\$398,231.00	\$0.00		\$5,567.33
Hartley Rebecca	\$348,113.00	\$112,500.00	\$235,613.00	\$0.00		\$2,001.65
Hausser Bruce E	\$784,945.00	\$303,550.00	\$481,395.00	\$0.00		\$4,513.43
Henry Elena	\$564,260.00	\$265,000.00	\$299,260.00	\$0.00		\$3,244.50
Hidell Willis & Anne J	\$384,664.00	\$225,000.00	\$159,664.00	\$0.00		\$2,211.82
Hill Allison	\$521,052.98	\$177,499.98	\$361,553.00	\$20,000.00	\$2,000.00	\$2,996.05
Hitchcock Barbara	\$869,718.97	\$292,499.97	\$595,219.00	\$20,000.00	\$2,000.00	\$5,000.88
Hitchcock Bryan	\$231,812.00	\$62,500.00	\$169,312.00	\$0.00		\$1,332.92
Hitchcox Paul D	\$395,505.98	\$214,499.98	\$179,006.00	\$0.00	\$2,000.00	\$2,274.16
Hovey Chandler	\$226,000.00	\$226,000.00	\$0.00	\$0.00		\$1,299.50
Hudson Charles Lea Conservation Easement w/ Monhegan A	\$331,775.00	\$331,775.00	\$0.00	\$0.00		\$1,907.71
Hudson Charles	\$468,785.00	\$337,500.00	\$131,285.00	\$0.00		\$2,695.51
Hughey Ann C. Revocable Trust	\$785,783.00	\$312,500.00	\$473,283.00	\$0.00		\$4,518.25
Hyduk Raymond J	\$50,312.00		\$76,312.00	\$26,000.00		\$289.29
Iannicelli Angela	\$403,871.00	\$125,000.00	\$294,871.00	\$20,000.00	\$4,000.00	\$2,322.26
Iannicelli Kathie	\$1,000.00		\$0.00	\$0.00	\$1,000.00	\$5.75
Island Farm	\$2,000.00		\$0.00	\$0.00	\$2,000.00	\$11.50
Jahn-Clough Eric & Lisa	\$434,023.02	\$180,000.02	\$254,023.00	\$0.00		\$2,495.63
Kaplis Norma Galvin James	\$208,903.00	\$60,000.00	\$148,903.00	\$0.00		\$1,201.19
Kerns/Cousins Family Living Trust	\$718,348.00	\$275,000.00	\$443,348.00	\$0.00		\$4,130.50
Kordak John P	\$282,468.00	\$156,750.00	\$125,718.00	\$0.00		\$1,624.19
Kornbluth Bruce & Jan	\$399,169.00	\$87,500.00	\$310,669.00	\$0.00	\$1,000.00	\$2,295.22

Property Owner	Total Value	Land Value	Bldg. Value	Exemption	Pers. Prop.	Property Tax
Kornbluth Bruce, Jan & Ian	\$369,847.00	\$112,500.00	\$257,347.00	\$0.00		\$2,126.62
Lamstein Mary C	\$246,826.00	\$107,250.00	\$139,576.00	\$0.00		\$1,419.25
Leavesley Ian	\$228,618.00	\$96,000.00	\$132,618.00	\$0.00		\$1,314.55
Lehrman Robert	\$381,546.00	\$381,000.00	\$367,546.00	\$0.00		\$4,304.14
Lord Heirs Victor	\$766,980.02	\$375,000.02	\$410,980.00	\$20,000.00	\$1,000.00	\$4,410.14
Lord Carole	\$293,239.00	\$87,500.00	\$205,739.00	\$0.00		\$1,686.12
Lord Kole	\$559,472.00	\$118,250.00	\$457,222.00	\$20,000.00	\$4,000.00	\$3,216.96
Loiz John heirs Susan Winton	\$219,999.99	\$219,999.99	\$0.00	\$0.00		\$1,265.00
Lynan Charles E	\$530,821.00	\$307,500.00	\$223,321.00	\$0.00		\$3,052.22
Mainstay Covenant, LLC	\$361,640.00	\$142,500.00	\$219,140.00	\$0.00		\$2,079.43
McDonough Family LLC	\$963,709.02	\$547,500.02	\$416,209.00	\$0.00		\$5,541.33
Miller Cottage Family Trust	\$521,682.00	\$270,000.00	\$250,682.00	\$0.00	\$1,000.00	\$2,999.67
Miller Lucia	\$509,870.00	\$232,500.00	\$277,370.00	\$0.00		\$2,931.75
MISCA	\$1,218,662.00	\$601,000.00	\$617,662.00	\$0.00		\$7,007.31
Monhegan Associates Inc.	\$2,062,626.28	\$2,055,671.28	\$6,955.00	\$0.00		\$11,860.12
Monhegan Island Inn Inc	\$3,854,434.00	\$1,072,125.00	\$2,778,309.00	\$0.00	\$4,000.00	\$22,162.99
Monhegan Library	\$0.00	\$107,500.00	\$169,532.00	\$277,032.00		\$0.00
Monhegan Lighthouse Museum	\$0.00	\$386,750.00	\$493,368.00	\$880,118.00		\$0.00
Monhegan Museum	\$0.00	\$645,000.00	\$339,075.00	\$984,075.00		\$0.00
Monhegan Water Co.	\$0.00		\$8,479.00	\$8,479.00		\$0.00
Monhegan Windward L.L.C.	\$600,991.00	\$187,500.00	\$412,491.00	\$0.00	\$1,000.00	\$3,455.70
MonheganPltPowerDistrict	\$0.00	\$250,000.00	\$45,842.00	\$295,842.00		\$0.00
Monhegan Trucking	\$2,000.00		\$0.00	\$0.00	\$2,000.00	\$11.50
Morris Daniel B	\$219,432.00	\$92,500.00	\$126,932.00	\$0.00		\$1,261.73
Morrison Kristen L.	\$327,859.00	\$70,000.00	\$257,859.00	\$0.00		\$1,885.19
Morse Emily	\$609,773.00	\$235,750.00	\$373,023.00	\$0.00	\$1,000.00	\$3,506.20
Mosel Joshua	\$1,065,480.00	\$690,000.00	\$374,480.00	\$0.00	\$1,000.00	\$6,126.51
Moulton Thomas	\$799,460.00	\$337,500.00	\$459,960.00	\$0.00	\$2,000.00	\$4,596.90
Mrazek Robert	\$1,068,499.00	\$659,000.00	\$409,499.00	\$0.00		\$6,143.87
Murdoch John	\$2,419,864.00	\$839,250.00	\$1,595,614.00	\$20,000.00	\$5,000.00	\$13,914.22
Nelson Monhegan Trust Elise & Cyril	\$978,784.04	\$330,000.04	\$648,784.00	\$0.00		\$5,628.01

Property Owner	Total Value	Land Value	Bldg. Value	Exemption	Pers. Prop.	Property Tax
Nelson Christopher	\$771,164.00	\$341,500.00	\$429,664.00	\$0.00		\$4,434.19
Nelson Holden	\$736,986.00	\$410,000.00	\$326,986.00	\$0.00		\$4,237.67
Nigh Duck Family Trust Clapp	\$464,276.00	\$285,000.00	\$179,276.00	\$0.00		\$2,669.59
Norman Elizabeth M	\$545,195.02	\$135,000.02	\$410,195.00	\$0.00		\$3,134.87
Novey Lawrence	\$580,179.00	\$310,000.00	\$270,179.00	\$0.00		\$3,336.03
Oberman Emily M	\$333,810.00	\$165,000.00	\$168,810.00	\$0.00		\$1,919.41
Odum Ben & Jeanne	\$1,193,713.00	\$830,750.00	\$362,963.00	\$0.00		\$6,863.85
Oram William A	\$819,571.00	\$562,500.00	\$257,071.00	\$0.00		\$4,712.53
Oswald Kurt & Jennifer	\$318,396.00	\$135,000.00	\$183,396.00	\$0.00		\$1,830.78
Page John Page Helen	\$9,800.00	\$9,800.00	\$0.00	\$0.00		\$56.35
Partridge LLC Monhegan	\$764,675.98	\$412,499.98	\$352,176.00	\$0.00		\$4,396.89
Pedersen Alan	\$1,029,627.00	\$662,500.00	\$366,127.00	\$0.00	\$1,000.00	\$5,920.36
Perry Kathleen A &Freireich Naomi	\$351,129.00	\$80,000.00	\$271,129.00	\$0.00		\$2,018.99
PittMonhegan	\$0.00	\$1,035,249.98	\$979,323.00	\$2,014,572.98		\$0.00
Pratt Therese Loise Revocable Trust	\$622,812.00	\$460,000.00	\$162,812.00	\$0.00		\$3,581.17
Pulsifer Daphne	\$197,008.00	\$75,000.00	\$122,008.00	\$0.00		\$1,132.80
Remick Herts Ray	\$428,672.00	\$112,500.00	\$316,172.00	\$0.00		\$2,464.86
Revocable Trust	\$114,000.00	\$114,000.00	\$0.00	\$0.00		\$655.50
Richardson Nikki Chisholm Elise	\$322,803.00	\$154,000.00	\$168,803.00	\$0.00		\$1,856.12
Rollinger Pamela	\$227,470.00		\$227,470.00	\$0.00		\$1,307.95
Rollins Christopher M	\$202,097.00	\$196,000.00	\$2,097.00	\$0.00	\$4,000.00	\$1,162.06
Schnell Carson E	\$539,309.98	\$230,999.98	\$327,310.00	\$20,000.00	\$1,000.00	\$3,101.03
Schweier III James T	\$450,570.00	\$153,000.00	\$297,570.00	\$0.00		\$2,590.78
Schweier Juliet O	\$340,000.00	\$340,000.00	\$0.00	\$0.00		\$1,955.00
Scott Family Cottage LLC	\$224,946.00	\$75,000.00	\$149,946.00	\$0.00		\$1,293.44
Searls Margot E	\$272,006.00	\$115,000.00	\$157,006.00	\$0.00		\$1,564.03
Smith Chris	\$368,961.00	\$204,250.00	\$180,711.00	\$20,000.00	\$4,000.00	\$2,121.53
Smith Robert & Carol Anne Penelope J	\$405,876.00	\$147,500.00	\$258,376.00	\$0.00		\$2,333.79
Sproul Craig	\$226,307.00	\$167,500.00	\$58,807.00	\$0.00		\$1,301.27
Stahl Robert	\$526,639.00	\$200,000.00	\$325,639.00	\$0.00	\$1,000.00	\$3,028.17
Stanley Sherman D	\$638,790.00	\$250,625.00	\$402,165.00	\$20,000.00	\$6,000.00	\$3,673.04

Property Owner	Total Value	Land Value	Bldg. Value	Exemption	Pers. Prop.	Property Tax
Stanley Sherman M	\$688,515.00	\$305,250.00	\$389,265.00	\$6,000.00		\$3,958.96
Stone Donald W. Revocable Trust Stone Sarah S.	\$745,999.00	\$303,750.00	\$441,249.00	\$0.00	\$1,000.00	\$4,289.49
Sturgis Samuel P., III Trustees of the Sturgis Realty Trust Ab	\$228,232.00	\$69,000.00	\$159,232.00	\$0.00		\$1,312.33
Sullivan Anne Marie	\$189,416.00	\$36,000.00	\$153,416.00	\$0.00		\$1,089.14
Sullivan Margot	\$462,013.00	\$173,250.00	\$288,763.00	\$0.00		\$2,656.57
Sullivan Monhegan Island Irrevocable Trust	\$86,500.00	\$86,500.00	\$0.00	\$0.00		\$497.38
Thomson Matthew	\$378,465.00	\$217,500.00	\$172,965.00	\$20,000.00	\$8,000.00	\$2,176.17
Trailing Yew LLC	\$1,219,991.00	\$576,250.00	\$641,741.00	\$0.00	\$2,000.00	\$7,014.95
Trustees of The Miles Family Trust Patten, Mary & Miles, B	\$300,951.00	\$156,750.00	\$144,201.00	\$0.00		\$1,730.47
Unknown	\$0.00	\$456,500.00	\$0.00	\$456,500.00		\$0.00
Van Houten Elizabeth	\$337,072.00	\$165,000.00	\$171,072.00	\$0.00	\$1,000.00	\$1,938.16
Vaughan Ellen	\$280,104.00	\$87,500.00	\$192,604.00	\$0.00		\$1,610.60
Vaughan Frances D	\$151,196.00	\$60,000.00	\$91,196.00	\$0.00		\$869.38
Velek Katherine	\$411,797.00	\$350,000.00	\$61,797.00	\$0.00		\$2,367.83
Vis Ben	\$2,000.00		\$0.00	\$0.00	\$2,000.00	\$11.50
Walker Margaret B.	\$431,392.01	\$105,000.01	\$326,392.00	\$0.00		\$2,480.50
Way Stewart & Melanie	\$168,316.00		\$168,316.00	\$0.00		\$967.82
Webb Sarah E.	\$360,361.01	\$99,000.01	\$261,361.00	\$0.00		\$2,072.08
Weber Judith C	\$290,959.00	\$123,750.00	\$187,209.00	\$20,000.00		\$1,673.01
Weber Matt	\$606,423.00	\$195,500.00	\$426,923.00	\$20,000.00	\$4,000.00	\$3,486.93
Wyeth James B	\$1,733,465.98	\$1,248,499.98	\$484,966.00	\$0.00		\$9,967.43

\$86,029,371.37    \$45,621,171.35    \$45,930,271.00    \$5,634,070.98    \$112,000.00    \$494,668.89

**WARRANT  
FOR THE ANNUAL PLANTATION MEETING**

To: Matthew J. Weber, Constable, Monhegan Plantation in the County of Lincoln.

Greetings:  
In the name of the State of Maine, you are hereby required to notify and warn the voters of the Plantation of Monhegan in the said County, qualified to vote in Plantation affairs, to meet at the Monhegan Schoolhouse Lawn in said Plantation June 2nd, A.D. 2020, at 4:00 in the evening, then and there to act on the following articles to wit:

Art. 1. To choose a Moderator to preside at said Meeting

Art. 2. To see if the Plantation will vote to discuss the Plantation Report

Art. 3. To see if the Plantation will vote to establish the position of Municipal Administrator and to authorize the Board of Assessors to advertise the position, interview candidates, and appoint a qualified person to fill this position as generally described in the written job description accompanying this warrant.

Art. 4. To see what sum the Plantation will vote to raise and appropriate for compensation of a Municipal Administrator to establish a Dedicated account for their compensation.

**The Assessors recommend: \$ 30,000**  
Raised from Taxation: \$30,000

Art. 5. To see what sum the Plantation will vote to raise and appropriate from Taxation for the compensation of Plantation Officers and Officials. Stipends to be allocated with a minimum attendance (virtually, written report, or physically) at 9 Assessor’s meetings.

**Officers request:**

First Assessor	\$6,650
Second Assessor	\$5,650
Third Assessor	\$4,650
Treasurer	\$4,150
Clerk	\$2,150
Tax Collector	\$2,650
Harbor Master	\$450
Constable	\$1,650

Fire Chief	\$3,250
Subtotal Stipends	\$30,750
FICA/MC	\$2,352.38
<b>Grand Total Stipends</b>	<b>\$33,102.38</b>

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Art. 6. To choose all necessary Plantation Officers: First Assessor, Second Assessor, Third Assessor, Plantation Clerk, Collector of Taxes, Planning Board, Treasurer, all necessary members of the School Board, Truant Officer, Fire Chief, Road Commissioner, Constable, Harbor Master, and all necessary Trustees of the Monhegan Plantation Power District.

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Art. 7. To see if the Plantation will vote to transfer all un-mandated and unexpended balances to the Undesignated Funds Account.

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Art. 8. To see if the Plantation will vote to accept the categories of funds listed below provided by the Maine State Legislature

Civil Emergency Funds	Amt.Unknown
General Assistance	Amt.Unknown
Local Road Assistance	Est. \$2,200.00
Municipal Revenue Sharing	Est. \$900.00
Public Library State Aid per Capita	Amt.Unknown
State Aid to Education, including Federal pass- through funds	Amt.Unknown
Veterans Exemption Reimbursement	Est. \$ 30.00
Other State Grants and/or other funds not listed below	Amt.Unknown

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Art. 9. To see if the Plantation will vote to put the Interest on Property Tax receipts into the Cemetery Account.

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Art. 10. To see if the Plantation will vote to put the Interest on Checking into the Cemetery Account.

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Art. 11. To see if the Plantation will vote to put the Auto Excise Tax Receipts and Snowmobile and ATV registration fees into the Road Account.

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Art. 12. To see if the Plantation will vote to put the Boat Excise Tax Receipts and Boat Agent Fees into the Wharf Account.

Art. 13. To see if the Plantation will vote to put the Vehicle Permit Fees into the Roads Account.

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Art. 14. To see if the Plantation will vote to put the Mooring Fees into the Wharf Account.

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Art. 15. To see if the Plantation will vote to collect the maximum the legislature will allow on all Personal and Property Taxes paid after October 1<sup>st</sup>, 2019.

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Art. 16. To see what sum the Plantation will authorize to be expended for Regular Instruction.

School Committee recommends: \$ 112,137.00

- This is the total of elementary and secondary education
- 

Art. 17. To see what sum the Plantation will authorize to be expended for Special Education.

School Committee recommends: \$ 3,366.00

- This is the total of Special Education and Psychological Services
- 

Art. 18. To see what sum the Plantation will authorize to be expended for Student and Staff Support.

School Committee recommends: \$ 18,887.00

- This total includes Guidance, Teacher professional development, Gifted and Talented, Literacy, Health Services, Technology and library/Educational media
- 

Art. 19. To see what sum the Plantation will authorize to be expended for System Administration.

School Committee recommends: \$ 46,621.00

- This total includes the school committee and the Office of the Superintendent
- 

Art. 20. To see what sum the Plantation will authorize to be expended for Facilities Maintenance.

School Committee recommends: \$ 23,635.00

- This is operation of plant
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Art. 21. To see what sum the municipality will appropriate for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (recommend \$35,989.12) and to see what sum the municipality will raise as the municipality's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A § 15688.

Recommend: \$35,989.12

Explanation: The school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

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Art. 22. Shall Monhegan Plantation raise and appropriate \$ 138,656.88 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$ 138,656.88 as required to fund the budget recommended by the school committee?

The school committee recommends \$ 138,656.88 for additional local funds and gives the following reason for exceeding the State's Essential Programs and Services model: Public education from pre-kindergarten to grade 12 here on Monhegan costs significantly more than the state's formula allows for.

Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act.

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Art. 23. To see what sum the municipality will authorize the school to expend for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Act, non-state funded construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A § 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of the school.

Recommend: \$ 204,646

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Art. 24. To see if the Plantation will authorize the School Committee to expend from other unanticipated and anticipated revenues, educational grants and subsidies from Federal, State, local or private sources for the support of the school.

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Art. 25. To see if the Plantation will authorize the School Committee to expend from other anticipated revenues, educational grants and subsidies from Federal, State, local or private sources for the support of the school.

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Art. 26. To see if the Plantation will vote to continue supporting the Monhegan School's commitment to participating in The Outer Islands Teaching and Learning Collaborative.

Art. 27. To see if the Plantation will vote to authorize the Board of Assessors to make application for and execute any documents related to federal, state, or private grants, and to accept said grant funds if awarded and authorize their expenditure for the purpose specified in the grant.

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Art. 28. To see if the Plantation will vote to approve acquisition of public easements for the Monhegan Broadband Project as described by the Board of Assessors in a Condemnation Order dated May 14, 2020 (“Order”) and filed with the Clerk, and further to appropriate the amount of damages to be paid to the owners of record as just compensation as listed and determined in the Order as follows: A single total award of \$0.00 for each of the owners of record.

*Explanatory Note: This article supports and helps Monhegan satisfy a condition to secure the USDA RUS Grant Award of \$626,298 by having public easements for Monhegan’s Plantation-Owned Community Broadband System. Monhegan’s Plantation-Owned Community Broadband System will be generally located within and outside existing public ways (e.g., public roads) along existing water lines. Details on its location are described in the Condemnation Order dated May 14, 2020, and other documents on file at the Plantation Office and website.*

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Art. 29. To see if the Plantation will vote to authorize the following actions by the Board of Assessors based upon terms and conditions deemed by the Assessors to be in the best interest of Monhegan:

- (a) Enter into a lease, sublease, or similar agreement regarding the tower and associated facilities for Monhegan’s Community Broadband System located in the vicinity of the Monhegan Planation Power District’s generation/office facility; and
- (b) Enter into a memorandum of understanding or similar agreement with the Monhegan Water Company regarding attachment of broadband fiber and related facilities for Monhegan’s Community Broadband System; and
- (c) Enter into any other agreements and/or take actions deemed necessary and appropriate by the Assessors to finalize closing of the USDA RUS Grant Award and otherwise advance Monhegan’s Community Broadband System.

*Explanatory Note: This article also supports and helps Monhegan satisfy conditions to secure the USDA RUS Grant Award of \$626,298 by having necessary agreements in place and taking necessary and appropriate actions to close on the grant award and otherwise advance Monhegan’s Plantation-Owned Community Broadband System.*

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Art. 31. To see what sum the Plantation will vote to raise and appropriate for Plantation expenses:

**The Assessors recommend: \$ 40,000.00**

Transferred from Undesignated Funds Account: \$12,000.00

Raised from Taxation: \$ 28,000.00

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Art. 32. To see what sum the Plantation will vote to raise and appropriate for the Building and Maintenance Dedicated Account:

**The Assessors recommend: \$ 5,000.00**

Raised from Taxation: \$5,000.00

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Art. 33. To see what sum the Plantation will vote to raise and appropriate for the Treasurer's Department:

**The Assessors recommend: \$ 1,000.00**

Transfer from Undesignated Funds Account: \$ 800

Raised from Taxation: \$ 200.00

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Art. 34. To see what sum the Plantation will vote to raise and appropriate for the Clerk's Department expenses:

**The Assessors recommend: \$ 500.00**

Transfer from Undesignated Funds Account: \$ 500.00

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Art. 35. To see what sum the Plantation will vote to raise and appropriate for the Tax Collector's Department expenses:

**The Assessors recommend: \$ 500.00**

Transfer from Undesignated Funds Account: \$ 400.00

Raised from Taxation: \$ 100.00

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Art. 36. To see what sum the Plantation will vote to raise and appropriate for Rodent Control:

**The Assessors recommend: \$ 1,500.00**

Transfer from Undesignated Funds Account: \$1,500

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Art. 37. To see what sum the Plantation will vote to raise and appropriate for the Solid Waste Department expenses:

**The Assessors recommend: \$ 57,000.00**

Transfer from Undesignated Funds Account: \$10,000

Estimated Revenues: \$27,000.00

Raised from Taxation: \$ 20,000.00

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Art. 38. To see what sum the Plantation will vote to raise and appropriate, and expend from revenues for Road and Snow Removal expenses:

**The Assessors recommend: \$ 41,000.00**

Estimated Revenues: \$ 15,000.00

Transfer from Undesignated Funds Account: \$ 26,000.00

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Art. 39. To see what sum the Plantation will vote to raise and appropriate for the Long Term Wharf Maintenance Dedicated:

**The Assessor's recommend: \$ 5,000.00**Raised from Taxation: \$ 5,000.00

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Art. 40. To see what sum the Plantation will vote to raise and appropriate for Wharf expenses:

**The Assessors recommend: \$ 8,000.00**

Estimated Revenues: \$700.00

Transferred from Undesignated Funds Account: \$1,600.00

Raised from Taxation: \$5,700

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Art. 41. To see what sum the Plantation will vote to raise and appropriate, and expend from revenues for Fire Department expenses:

**The Assessor's recommend: \$48,590**

Transfer from Undesignated Funds Account: \$11,100

Anticipated Revenues: \$2,290

Raised from Taxation: \$35,200

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Art. 42. To see what sum the Plantation will vote to raise and appropriate, and expend for the Fire Barn Dedicated Account:

**The Assessor's recommend: \$ 3,000.00**Raised from Taxation: \$3,000.00

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Art. 43. To see what sum the Plantation will vote to raise and appropriate for the Monhegan Memorial Library:

**The Assessors recommend: \$ 500.00**Raised from Taxation: \$ 500.00

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Art. 44. To see what sum the Plantation will vote to raise and appropriate for Senior Spectrum, Central Maine's Area Agency on Aging:

**The Assessors recommend: \$ 100.00**Raised from Taxation: \$ 100.00

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Art. 45. To see what sum the Plantation will vote to raise and appropriate for Mid-Coast Mental Health Center:

**The Assessors recommend: \$ 100.00**

Raised from Taxation: \$ 100.00

Art. 46. To see what sum the Plantation will vote to raise and appropriate for the St. George Ambulance:

**The Assessors recommend: \$ 500.00**

Raised from Taxation: \$ 500.00

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Art. 47. To see what sum the Plantation will vote to raise and appropriate for the LifeFlight Medical Service:

**The Assessors recommend: \$ 3,000.00**

Raised from Taxation: \$ 3,000.00

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Art. 48. To see what sum the Plantation will vote to raise and appropriate for the Island Institute's Programs Department:

**The Assessors recommend: \$ 200.00**

Raised from Taxation: \$ 200.00

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Art. 49. To see what sum the Plantation will vote to raise and appropriate for the Maine Island Coalition Dues:

**The Assessors recommend: \$ 200.00**

Raised from Taxation: \$ 200.00

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Art. 50. To see what sum the Plantation will vote to raise and appropriate for Monhegan Island Sustainable Community Association:

**The Assessors recommend: \$ 15,000.00**

Raised from Taxation: \$ 15,000.00

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The Assessor's hereby give notice that they will be in session on the 2nd of June A.D. 2020 at the Monhegan Schoolhouse Lawn and place of meeting for the purpose of correcting the list of voters from 4:00pm EST until the polls are closed.

Given unto our hands this the 8<sup>th</sup> of May A.D. 2020

Mott Feibusch  
Andrew Dalrymple  
Rory Collin (Resigned 9/11/2019)

**RETURN ON THE WARRANT**

Monhegan Plantation, Maine

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Plantation, qualified as herein expressed, to meet at said time and place, and for the purposes therein named by posting an attested copy of said warrant at the Post Office bulletin board in said Plantation, on the 8th of May A.D. 2020, being at least seven days before the meeting.

Mathew J. Weber  
Constable  
Monhegan Plantation

***Draft Version for Community Review Purposes – Subject to Change  
and Dependent Upon Voter Approval***

**Monhegan Plantation**

**Job Description: Municipal Administrator**

***(Projected Start Date: October 1<sup>st</sup>, 2020)***

**Purpose of Position:**

Monhegan Plantation in Monhegan, Maine seeks a Municipal Administrator. This position reports to Monhegan Plantation's Board of Assessors and is responsible for a variety of municipal administrative tasks, as well as being appointed Deputy Treasurer and Deputy Clerk of the municipality. This position is for an hourly, non-exempt employee of Monhegan Plantation who will be paid a rate of up to \$30 per hour. The employee will be expected to work an average of 18 hours per week throughout the year. The position will also require that prospective candidates either be an existing Monhegan resident or have the ability to work on-island in the municipal office.

**Duties and Responsibilities:**

- Assists the Treasurer and Town Clerk in deputy capacity as needed to ensure that duties of these departments are completed in a timely fashion
- Assists the Board of Assessors with preparation of warrant for monthly board meetings
- Assembles materials for and attends all annual meetings and Board of Assessors meetings, records the proceedings and prepares the minutes for plantation records.
- Prepares correspondence, forms, and other documents as directed by the Board of Assessors
- Assists department heads with monthly updates, budgeting, and documentation
- Validates and maintains copies of official documents and assists municipal officials with responding to incoming information requests as governed by the Freedom of Access Law and any other applicable local, state, or federal requirements.
- Oversees posting of official notices and advertisements, ensuring timely publication in accordance with State statutes and regulations.
- Maintains the plantation website, including posting of notices, minutes, and reports, and updating the calendar.
- Works in collaboration with elected officials to prepare plantation publications, including the annual town report and related department budgets
- Works with Board of Assessors and department chairs as time allows to research and apply for municipal grant opportunities
- Acts as communication liaison between community organizations and the plantation's government, assisting with cross-organizational projects and grant applications as needed
- Is responsible for maintaining a clean and organized office environment, including arranging solid waste removal from office and ordering of office supplies as requested

- Checks all incoming mail, voicemails, and emails to the Monhegan Plantation account a minimum of three times per week and sorts, responds, or forwards to the appropriate official with the same frequency

### **Requirements of Work:**

- Ability to communicate effectively orally and in writing, including research capability and reporting ability
- Ability to organize and use time effectively, and to be creative and analytical.
- Ability to listen and to accept criticism, must possess conflict resolution skills and public relations skills
- Strong time management and multitasking skills
- Working knowledge of physical mailing systems and ability to effectively manage a general contact municipal email address
- Computer literacy skills, including proficiency in Microsoft Office suite, data entry, and website maintenance
- Ability to enter data efficiently, timely and correctly in order to meet deadlines
- Ability to work independently and with a team
- Ability to work in a busy office with occasional interruptions

### **Preferred Education and Experience:**

- Bachelor's degree in a related field or equivalent combination of education and experience (ex. Associates degree and two years of municipal operations experience)
- Preference will be given to candidates with experience in municipal budgeting, QuickBooks usage, grant writing, and project management
- A working knowledge of Monhegan Plantation history and community is also preferred
- Knowledge of municipal management, municipal government programs, community problems, and decision-making processes

### **Physical Requirements:**

In this position, the employee will be expected to work all hours in the Monhegan Plantation Office unless otherwise negotiated with the Board of Assessors. Prospective candidates must be able to sit for long periods of time while using office equipment and computers, as well as attend meetings in-person in a variety of locations. Candidates must also have the ability to move around the town office as needed, bend to access file drawers, and occasionally lift objects that weigh up to 30 pounds.

*\*Monhegan Plantation is an equal opportunity employer and will comply with all related legal requirements. Employment will be decided on the basis of qualifications and municipal operations needs.*

## **MONHEGAN PLANTATION CONDEMNATION ORDER**

### **EASEMENTS FOR PLANTATION-OWNED COMMUNITY BROADBAND SYSTEM**

WHEREAS, Monhegan Plantation is developing a Plantation-Owned community broadband system in Monhegan, Maine, as described in Monhegan's Application to the USDA RUS to obtain financing support; and

WHEREAS, Monhegan's community broadband system will significantly increase the ability of residents, businesses, property owners, and visitors to access broadband and related services for the overall betterment of Monhegan; and

WHEREAS, Monhegan received a grant in the amount of \$626,298 from the USDA RUS to help finance Monhegan's Plantation-Owned community broadband system (the "Grant"); and

WHEREAS, a condition of the Grant is for Monhegan to have satisfactory title to its Plantation-Owned community broadband system; and

WHEREAS, Monhegan's Plantation-Owned community broadband system will be located within and outside existing public ways, requiring that Monhegan secure necessary easements to construct, operate, and maintain its Plantation-Owned community broadband system as a necessary condition to the Grant; and

WHEREAS, the Board of Assessors has determined a public exigency exists for taking easements as described above by the Plantation for its Plantation-Owned community broadband system; and

WHEREAS, based on the foregoing recitals, at a Plantation Meeting set for June 2, 2020, the Inhabitants of Monhegan Plantation will be asked to find that the facts recited above require Monhegan to acquire easements by eminent domain for the purposes of its Plantation-Owned community broadband system.

NOW, THEREFORE, the Board of Assessors of Monhegan Plantation, acting as the municipal officers pursuant to Title 23 M.R.S. § 3023, hereby approve the following Condemnation Order, which will be sent to the owners of record by registered mail in accordance with § 3023, to take easements for all lawful purposes regarding Monhegan's Plantation-Owned community broadband system as follows:

1. EASEMENTS DESCRIPTION: Easements shall be taken for the purposes to install, construct, reconstruct, maintain, repair, improve, replace, extend, enlarge, and operate a community broadband system on, over, under, and across a number of strips of land as described below. All such strips of land shall have as their centerlines existing water utility lines of the Monhegan Water Company ("MWC") following the routes described below. Fiber lines of the community broadband system will be attached to MWC's existing water utility lines and, in locations where attachment to the existing water utility lines is not feasible, located with minimal deviation from said lines within said strips of land. The width of each such strip of land shall extend twelve and one half (12 ½) feet on each side of its centerline. The routes of the said strips of land are described as follows:

*Lighthouse Hill; Deadman Cove; Ice Pond; Meadow; School; Fish Beach*

A. Beginning at the Monhegan Plantation Power District generator facility on Lighthouse Hill Road, thence westerly to a main water utility line intersection at the MWC public water supply storage tanks; thence northerly towards Lighthouse Hill Road to an intersection of the MWC main water utility lines; thence northerly crossing Lighthouse Hill Road to an intersection of the MWC main water utility lines on Blackhead Road; thence easterly along Blackhead Road towards Deadman Cove, ending at the terminus of the MWC main water utility line.

B. Beginning at the aforescribed intersection of the MWC main water utility lines on Blackhead Road; thence westerly along Blackhead Road towards Main Street to an intersection of the MWC main water utility line; thence southerly towards Lighthouse Road, ending at the terminus of the MWC main water utility line.

C. Beginning at the immediately aforescribed intersection; thence westerly along Blackhead Road and then northerly in a direction west of Ice Pond to an intersection of the MWC main water utility lines; thence easterly towards Ice Pond and northerly of Ice Pond, ending at the terminus of the MWC main water utility line.

D. Beginning at the aforescribed intersection west of Ice Pond; thence westerly then southerly, ending at the terminus of the MWC main water utility line northerly of the Monhegan Schoolhouse.

E. Beginning at the aforescribed intersection northerly of the MWC public water supply tanks and southerly of Lighthouse Hill Road; thence westerly towards the northerly side of the cemetery and continuing westerly to an intersection of the MWC main water utility lines at the northerly side of the Meadow wetland; thence

northwesterly crossing Main Street and then westerly, ending at the terminus of the MWC main water utility line.

F. Beginning at the aforescribed intersection at the northerly side of the Meadow Wetland; thence southwesterly along the westerly side of the Meadow wetland to an intersection of the MWC main water utility lines southerly of Wharf Hill Road and easterly of Main Street, thence westerly crossing Main Street, ending at the terminus of the MWC main water utility line southerly of Wharf Hill Road and easterly of the Monhegan Inn.

G. Beginning at the aforescribed intersection southerly of Wharf Hill Road and easterly of Main Street; thence southwesterly along the westerly side of the Meadow wetland; thence westerly crossing Main Street northeasterly of Fish Beach, ending at the terminus of the MWC main water utility line.

*Horns Hill; Hilltop; Lobster Cove*

H. Beginning at the aforescribed intersection at the MWC public water supply tanks; thence southerly and then westerly towards Stanley Lane to an intersection of the MWC main water utility lines at Stanley Lane; thence southerly along Stanley Lane towards Horns Hill Road and following Horns Hill Road, ending at the terminus of the MWC main water utility line.

I. Beginning at the aforescribed intersection at Stanley Lane; thence westerly towards Hilltop Lane to an intersection of the MWC main water utility lines between Hilltop Lane and Stanley Lane; thence northerly, ending at the terminus of the MWC main water utility line.

J. Beginning at the aforescribed intersection between Hilltop Lane and Stanley Lane; thence westerly towards Hilltop Lane to an intersection of the MWC main water utility lines at Hilltop Lane; thence northerly towards the Meadow wetland and continuing westerly along the southerly side of the Meadow wetland, ending at the terminus of the MWC main water utility line.

K. Beginning at the aforescribed intersection at Hilltop Lane; thence westerly north of Horns Hill Road, crossing Meadow View and Martins Lane; thence southerly crossing Hilltop Lane to an intersection of the MWC main water utility lines on the southerly side of Hilltop Lane; thence westerly crossing Lobster Cove Road, continuing westerly, and then northerly crossing Horns Hill Road, ending at the terminus of the MWC main water utility line.

L. Beginning at the aforescribed intersection on the southerly side of Hilltop Lane; thence southerly then westerly towards Lobster Cove Road at an intersection of the MWC main water utility lines on the easterly side of Lobster Cove Road; thence westerly in the direction of Wharton Avenue and crossing Lobster Cove Road, ending at the terminus of the MWC main water utility line.

M. Beginning at the aforescribed intersection on the easterly side of Lobster Cove Road; thence southerly along and crossing Lobster Cove Road towards Cabot Lane, crossing Cabot Lane and continuing southerly along Lobster Cove Road to an intersection of the MWC main water utility lines southwesterly of where Mooring Chain Road and Lobster Cove Road intersect; thence southerly to an intersection on the westerly side of Lobster Cove Road; thence easterly crossing Lobster Cove Road, ending at the terminus of the MWC main water utility line.

N. Beginning at the aforescribed intersection on the westerly side of Lobster Cove Road; thence southerly along Lobster Cove Road, ending at the terminus of the MWC main water utility line.

O. Beginning at the aforescribed intersection southwesterly of where Mooring Chain Road and Lobster Cove intersect; thence westerly along Mooring Chain Road to Court Street; thence northerly along Court Street, ending at the terminus of the MWC main water utility line.

2. OWNERS OF RECORD & AWARD OF DAMAGES.

The owners of record of the properties affected by the easement takings described in this order are listed in Exhibit A attached hereto and made part thereof. The Board of Assessors has decided to award damages of \$0.00 to each owner because (a) the easements taken all follow existing water lines, so there will be no greater burden on the properties, and (b) access to the broadband system is expected to be a benefit to the affected properties.

3. Notices: This Order shall be filed with the Monhegan Clerk, with copies sent by registered mail to the owners of record described in Section 2 above. If said Plantation Meeting on June 2, 2020, approves the condemnation and the amount of damages to be awarded to the owners, then checks for the damages, if any, shall be immediately served upon the owners, and a certificate attested by the Plantation Clerk pursuant to Title 23 M.R.S. § 3024 shall be recorded in the Lincoln County Registry of Deeds.

Approved May 14, 2020

**MONHEGAN PLANTATION  
BOARD OF ASSESSORS**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

~ Notes ~



