

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – December 18, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan.

Public Presentations

Jaimie Beisel, from Hoosier Start, presented information on a municipal employee's retirement plan.

Approval of Minutes

Minutes for the November 20, 2018 TC meeting were presented. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt reported that 3rd letters had been sent out.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department. Councilor Benson motioned to allow Marshal Resteau to go out for bids for road projects and to allow Attorney Nolan to update contracts and advertise for bids. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Ordinances & Resolutions

2018-12 An Ordinance of the Beverly Shores Town Council to Designate Load Limits on Certain Town Streets and Highways was presented. Councilor Malik motioned to approve on first reading with the amendment of "10,000 pounds" to read "10 tons". Councilor O'Neil seconded. Unanimously approved. Councilor Malik motioned to consider on second reading during the same meeting as it was introduced with amendment. Councilor Benson seconded. Unanimously approved. Councilor Malik motioned to adopt ordinance with amendment. Councilor Benson seconded. Unanimously approved.

2018

2013-13 An Ordinance of the Beverly Shores Town Council Amending Public Beaches Regulations was presented. Councilor Malik motioned to approve on first reading. Vice President Brown seconded. Unanimously approved. Councilor Malik motioned to consider on second reading during the same meeting as it was introduced. Councilor Benson seconded.

Unanimously approved. Councilor Malik motioned to adopt ordinance. Vice President Brown seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. CT Hundt presented ledger adjustments to the General Fund and the Water Tap-in Fund recommended by the SBOA. Councilor Benson motioned to approve adjustments. Councilor O'Neil seconded. Unanimously approved.

Public Comment

Adam Peterson (19 S. Greatwater) asked if the weight restriction was appropriate for the Town? Marshal Resteau explained exceptions can be made with prior approval.

Tom Weber (807 E. Vera) is working with the ABSR to have Beverly Shores designated as a Bird Town Indiana by the Indiana Audubon Society and indicated intent to request Town Council approval at January meeting. President Norkus requested information be send to CT for the shared drive for Council review.

Frank Hardwick (219 S. Broadway) asked if the Council can do anything to protect the Town from getting unwanted 5G forced upon it. Councilor Benson reported that FCC already approved it. President Norkus requested to be kept updated.

Reports from Committees/Liaisons:

ADA Progress: CT Hundt reported she received email from INDOT's ADA/Title VI compliance auditor and will be working on getting the Town's policies up to date and compliant.

Greenspace Committee: President Norkus gave report.

Park Board: Councilor Malik gave report.

Building & Building Site Committee: Nothing to report.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: Adam Peterson submitted fee increase recommendations to Council.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Vice President Brown reported the IDNL is discussing putting sand on the west side of the breakwater.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Coastal (Historic Landmark) Grant: Adam Peterson reports the tuckpointing should be done in a week or two. Bids for windows and (ADA) doors will be going out soon.

Storage Facility (Phase III) update: Councilor O'Neil reported Michael Ganz will be removing debris although some might have to wait until spring due to frozen ground. None of the groups

utilizing the building are willing to take on the responsibility of a JOA. Councilor O'Neil requested community groups present proposal for use with duration.

Depot Window repair/replacement: President Norkus gave update.

East Beverly additional repair cost: Nothing new to report.

Job description revisions: Descriptions for Building Committee Chairperson and Building Committee Member were presented. Changes were made to the Building Committee Member description. Councilor O'Neil made a motion to approve job descriptions with revisions. Councilor Benson seconded. Unanimously approved.

Wish list – projects, committees: Nothing to report.

Website/email addresses, anonymous violation line: Nothing new to report.

Community FAQ development: Nothing new to report.

Five-year Capital Plan: Nothing to report

Nisource request for tree cutting/replacement along Service Avenue: Nothing to report.

NICTD lighting: President Norkus reported NICTD putting together proposal to reduce bright lighting.

Town-owned/operated properties: Vice President Brown reported inspections were done on all Town buildings. Brown requested approval to spend up to \$550 for septic inspection for the Community House. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

National Flood Insurance Program meeting: Nothing to report.

2020 Census: President Norkus reported meeting with Census representative and the requests for liaison, committees, and facilities were made and will be considered.

Purdue University beach erosion study: Nothing to report.

SBOA audit 2014-2017: The audit is over. The SBOA will issue public report within 45 days.

New Business

Committee position availability: President Norkus reported there are annual appointments up for committees. CT Hundt to send out email and interested parties can read job descriptions on website.

Violations officer: Marshal Resteau reports this position will begin on January 1st.

Progress report: President Norkus encouraged Council members to review what they've accomplished these past 3 years and think about what they still want to accomplish in the upcoming year.

Written Communication

President Norkus received communication from Shirley Heinz representative requesting a variance to do open burns on their property. Norkus recommended that the Plan Commission review what is permitted use of land in the residential district as part of Comprehensive Plan updated as nature preserves are not currently a permitted use.

Town Council Comment

President Norkus reported that the dog park was not going to come to fruition and thanked everyone involved for all their hard work and dedication.


Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor O'Neil

Approved by unanimous vote.

Time: 8:43 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – November 20, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan.

Public Presentations

None.

Approval of Minutes

Minutes for the October 16, 2018 TC meeting were presented. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Minutes for the October 30, 2018 TC meeting were presented. Councilor Malik motioned to approve. Councilor Benson seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt had nothing to report.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department.

Ordinances & Resolutions

CT Hundt presented Ordinance 2018-10 2019 Salary Ordinance. Councilor O'Neil motioned to approve on first reading. Councilor Malik seconded. Unanimously approved. Councilor Malik motioned to consider on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved. Councilor O'Neil motioned to adopt ordinance. Vice President Brown seconded. Unanimously approved.

Radmila Bogdanich (106 Montana) asked about salary ordinance. Council explained why it was required.

CT Hundt presented Ordinance 2018-11 Codification Ordinance. Councilor Benson motioned to approve on first reading. Councilor O'Neil seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor O'Neil seconded. Unanimously approved. Councilor Malik motioned to adopt ordinance. Councilor Benson seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. CT Hundt explained that for internal control purposes, Council Malik will now be reviewing and initialing all reports presented at Council meeting. CT Hundt also reported that the 1782 Notice was received today and the 2019 Budget has been approved by the State.

Public Comment

Tammy Watkins (1570 Columbia, Pines, Indiana and newly elected Pines Township Trustee) stated she was looking forward to moving forward working with the Town of Beverly Shores, the Town of Pines, and Pines Township.

Reports from Committees/Liaisons:

ADA Progress: CT Hundt reported she will be working with Councilor O'Neil on needs survey.

Greenspace Committee: President Norkus gave report.

Park Board: Councilor Malik gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: Nothing to report.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Nothing to report

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: Nothing to report.

Unfinished Business:

Coastal (Historic Landmark) Grant: President Norkus reported that tuckpointing on the Admin Building has begun.

Storage Facility (Phase III) update: Councilor O'Neil reported the issue regarding debris on neighboring property is as yet unresolved. Additionally, the ABSRCF has declined to sign a JOA, reporting that managing the property does not fit with their mission nor is it provided for in their By-Laws. President Norkus stated that any one community partner should assume responsibility for community use by entering into JOA or a different model will be utilized to authorize use.

Depot Window repair/replacement: President Norkus reported NICTD has offered to pay the full cost for window repair under new lease agreement. As the Town and NICTD use the same legal counsel, a conflict of interest waiver is required if the parties choose not to seek separate counsel. Councilor Malik motioned to sign conflict of interest waiver. Councilor O'Neil seconded. In discussion, President Norkus offered a friendly amendment to reword paragraph 3

of the waiver presented. Councilor Malik motioned to accept amendment. Councilor O'Neil seconded. Waiver as amended was unanimously approved.

East Beverly additional repair cost: Nothing new to report.

Job description revisions: Nothing to report.

Wish list – projects, committees: Nothing to report.

Website/email addresses, anonymous violation line: Nothing new to report.

Community FAQ development: Vice President Brown will talk with Sandy Komaskinski about what he wants on website.

Five-year Capital Plan: Nothing to report

Auction of confiscated/unclaimed property: \$380 was raised for the Park Board from auctioned items.

Leaf pickup – The leaf pickup was successful. CT Hundt requested up to an additional \$1,000 from the Garbage Fund. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

NICTD lighting: President Norkus reported NICTD is looking into other options.

New Business

Town-owned/operated properties: Vice President Brown reported getting estimate from inspector to look at all Town owned buildings (Administration Building, Fire House, Community House, the warming hut, Reborra Plaza, and the Depot) to determine needs Councilor Benson motioned to spend up to \$1,500 from the GO Bond for inspection of all Town owned buildings. Councilor O'Neil seconded. Unanimously approved.

Depot operating agreement: President Norkus reported looking at the current JOA in conjunction with discussions with NICTD.

National Flood Insurance Program meeting: President Norkus will be attending a meeting at the Admin Building on December 5th.

Republic contract extension: President Norkus signed extension letter.

Purdue University beach erosion study: The Park Board received a request to take drone footage of Town beaches. The project was completed Monday, November 19, 2018.

SBOA audit 2014-2017: CT Hundt received notification that SBOA will begin 4-year audit as soon as November 20, 2018.

Written Communication

President Norkus received communication from Carol Westbrook regarding accessibility at Community House.

President Norkus received communication requesting a meeting from the Census Bureau. Councilor Benson reports he received 1 bid for Fire House windows that was over approved amount.

Vice President Brown received email from Jay Hennessey regarding the generator.

Town Council Comment

Councilor O'Neil requested Double Tracking be reinserted to unfinished business.

Councilor Malik requested to allow Attorney Nolan work on new beach regulations ordinance and Council approved.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor O'Neil


Approved by unanimous vote.

Time: 8:14 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – October 16, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O’Neil were present. Also, present: Clerk-Treasurer Ellen Hundt and Town Marshal Susan Resteau. Town Attorney Connor Nolan was absent.

Public Presentations

Jim Metros, Republic Services, presented information regarding the changes in recycling. A new recycling chart will be available at the Clerk-Treasurer’s office. Republic offered to extend the existing contract for one more year at the current rate.

Personnel Changes

President Norkus announced Marshal Resteau will continue as the Town Marshal for 2019. President Norkus asked the Council to accept new terms of employment for Marshal Resteau for 2019, which includes a change in the compensation structure and imposition of new temporary duties with respect to training on Street Superintendent responsibilities; that Council accept new terms of employment for First Deputy Marshal Clapp for 2019, which includes a change in compensation and assumption of the new duty of supporting the Street Superintendent while learning the requirements of the position; and that Council appoint Edward Clapp to serve as Town Marshal And Street Superintendent effective January 1, 2020 with a change in compensation as proposed and further authorize him to begin the search for a deputy marshal. Councilor Benson motioned to accept these terms. Councilor Malik seconded. Unanimously approved.

2019 Budget Adoption

Councilor Benson motioned to adopt the 2019 Budget Ordinance 2019-09 as presented. Councilor O’Neil seconded. Unanimously approved. Councilor Benson motioned to adopt the 2019 Budget Ordinance 2019-09 on second reading. Councilor Malik seconded. Unanimously approved.

Approval of Minutes

Minutes for the September 18, 2018 TC meeting were presented. Councilor Benson motioned to approve. Councilor O’Neil seconded. Unanimously approved.

Minutes for the October 2, 2018 TC meeting were presented. Councilor Malik motioned to approve. Councilor O’Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt had nothing to report.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department. She thanked Vice Present Brown, Deputy Clapp, and Ed Bracken for their assistance in tree removal.

Ordinances & Resolutions

CT Hundt presented Ordinance 2019-08 Additional Appropriation and Reduction. This was a transfer of expenses. Councilor Benson motioned to approve on first reading. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to adopt ordinance. Councilor Malik Seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. Councilor Benson motioned to invite Republic to submit its offer of a one year contract at current rate and approve it if it is the same as current contract. Councilor O'Neil seconded. Unanimously approved. Hundt asked the public for donations to assist residents who need assistance paying their annual garbage and recycling bill by donating to the Town's Gift Fund and designating donation for garbage assistance.

Public Comment

Beth Gassoway, President of the Dunes Woman's Club, asked about moving things into the new storage building and whether the Town was engaged in beach replenishment.

Reports from Committees/Liaisons:

ADA Progress: Councilor O'Neil will begin working with CT Hundt, Title VI Coordinator.

Greenspace Committee: Nothing new to report.

Park Board: Councilor Malik gave report.

Building & Building Site Committee: Councilor O'Neil gave report. Councilor O'Neil motioned to assign a temporary Building Commissioner to 108 W. Fairwater with a cap of \$125 an hour and to accept the lowest bid. Vice President Brown seconded. There was discussion regarding who is the responsible payor and the need to have a plan in place going forward. Unanimously approved.

Christine Pritchett, Building & Building Site Committee, stated there is a conflict of interest regarding having Duneland Group be the Building Commissioner for 4 S. Pleasant because they did the original topography map. Councilor O'Neil motioned to keep Charles Ray as Building Commissioner. Councilor Malik seconded. There was discussion regarding how Duneland Group only did the original topography in 2016 and has been paid for their services. They have not been involved with any design or construction on the project. An addendum to the motion was made

that Duneland is to do no more work on this project, the Duneland Group name shall be deleted from project plans, and the Duneland Group name shall not appear on subsequent construction plans.. Unanimously approved.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: Councilor Malik gave report.

Fire & Emergency Management: Councilor Benson gave report. Councilor Benson motioned to go out for quotes to replace 8 windows and 1 door at the fire house, accept the lowest bid, and pay from the GO Bond. Councilor O'Neil seconded. Discussion followed regarding urgency of project. Unanimously approved.

There was discussion regarding the generator and whether it was adequate for the two buildings.

Indiana Dunes National Lakeshore: Vice President Brown gave report. The condition of Tremont Road falls under Porter County's jurisdiction. The NPS does not have any current plan for the culvert on Central Rd. or the dune erosion on Lake Front caused by cars.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Coastal (Historic Landmark) Grant: The quote from Chavez Tuckpointing was approved and work is to start on Town Hall/Administration Building on November 6, 2018.

Storage Facility (Phase III) update: ABSRCF is reviewing proposed JOA. The issue regarding debris on neighboring property as is yet unresolved.

Depot Window repair/replacement: President Norkus reported they have revised bid for windows and are waiting for new stucco bid.

East Beverly additional repair cost: Nothing new to report.

Job description revisions: Nothing to report.

Wish list – projects, committees: President Norkus suggested getting someone to assess all the needs of Town owned buildings.

Website/email addresses, anonymous violation line: Nothing new to report.

Community FAQ development: Vice President Brown has additional information to add.

Nisource request for tree cutting/replacement along Service Avenue: Councilor O'Neil motioned to accept latest proposal from Nisource. Councilor Malik seconded. Unanimously approved.

Auction of confiscated/unclaimed property: Auction is scheduled for November 12th at 1pm.

New Business

Leaf pickup – Scheduled for November 13th.

Porter County Animal Control Contract – Councilor Benson motioned to accept the contract. Councilor O'Neil seconded. Unanimously approved.

NICTD lighting – Councilor Benson reported the new light at the train station is "horrific" and is representative of the lighting the Town just got them to agree not to use in streetlights.

2019 IDEM Beach Monitoring – Councilor Benson motioned for Council to allow him to submit application for 2019 grant. Councilor Malik seconded. Unanimously approved.

Written Communication
None.

Town Council Comment
Councilor Malik commented on the return of the swans to the marsh at Broadway and Beverly. President Norkus reminded everyone that November 6th is election day and a sample ballot would be available at the Clerk-Treasurer's office.

Public Comment
Toots Foy (424 E. Myrtle) asked that the time be included on the meeting agenda.
Christine Pritchett (327 E. Ripplewater) stated she is against the decision to allow Duneland Group to be Building Commissioner on the 4 S. Pleasant project.
Paula Tillman (713 E. Rogers) requested a balance be considered regarding the light at the train station as she feels there is a safety issue there.

Adjourn:
Motion to Adjourn by Councilor Benson.
Seconded by Vice President Brown
Approved by unanimous vote.

Time: 9:07 p.m.

Town Council President: Donna Norkus

Attest:

Ellen Hundt

Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – October 2, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 6:45 p.m.

Roll Call - Council Members: Donna Norkus, President and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Vice President Greg Brown and Councilor Geoff Benson were absent.

Opening of Bids for Services to the Town

Tuckpointing bids were received and opened. The scope for all bids were the same.

Chavez Tuckpointing = \$38,150.
Custom Masonry Restoration = \$42,900.
Bruno's Tuckpointing, Inc. = \$68,289.

Councilor Malik motioned to accept the bid from Chavez Tuckpointing. Councilor O'Neil seconded. Unanimously approved.

Adjourn:

Motion to Adjourn by Councilor O'Neil.
Seconded by Councilor Malik.
Approved by unanimous vote.

Time: 6:52 p.m.

Donna Norkus

Town Council President: Donna Norkus

Attest: *Ellen Hundt*

Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – September 18, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan.

Public Presentations

Ed Kleese, ABSR, requested to reserve Administration Building Conference Room October 7, 2018 from 1:00-5:00 p.m. Councilor Benson motioned to approve request. Vice President Brown seconded. Unanimously approved.

Greg Veselica requested Town Council appoint a Building Commissioner for his building project. Council O'Neil motioned to appoint Michael Ganz to act as Building Commissioner for the Veselica project. Vice President Brown seconded. Unanimously approved.

Veselica requested that Council rule on whether his driveway permit may be issued separate of full building permit. President Norkus stated the Council does not have authority to make this decision. Veselica will have to go back to Building & Building Site Committee.

Veselica requested the waiver of the BZA requirement to have endangered species study done. President Norkus stated the Council does not have the authority to make that decision. Veselica will have to go back to BZA. Councilor O'Neil stated that Veselica has 1 year to get the study completed and it is not prerequisite to commencement of construction.

Councilor O'Neil to inform Veselica and Building & Building Site Committee how to proceed.

2019 Budget Public Hearing

President Norkus opened the public hearing.

Scott Vitek (28 S. Beach) inquired as to whether a previous offer of raise to Clerk-Treasurer was in the 2019 budget.

Geof Benson (116 S. Wells) stated the CT did a good job working on budget.

Marica Metzcus (25 W. Stillwater) inquired as to how people could view budget or ask questions.

There was no Town Council comment.

Councilor O'Neil motioned to close public hearing. Councilor Benson seconded. Unanimously approved.

Public Comment

Angela Maurello (11 S. Broadway) thanked Greg Brown, Roger Goode, and Marshal Resteau for clearing a fallen tree near her property.

Tammy Watkins (Town of Pines) introduced herself as candidate for Pines Township Trustee.

She reminded everyone to check their voter registration and to get out and vote.

Approval of Minutes

Minutes for the August 21, 2018 TC meeting were presented. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt presented 4 appeals:

PV 10421/Miller: Councilor Benson motioned to deny appeal. Councilor Malik seconded. Unanimously approved.

PV 10565/Leighton: Councilor Benson motioned to deny appeal. Councilor Malik seconded. Unanimously approved.

PV 10653/Gosztanyi: Councilor Malik motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

PV 10667/Ray: Councilor O'Neil motioned to deny appeal. Councilor Malik seconded. Unanimously approved.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department. She thanked Councilor O'Neil for working on 2018 Community Crossings Grant Application.

Ordinances & Resolutions

Councilor Benson presented Resolution 2018-03 A Resolution of the Town of Beverly Shores Town Council in Support of the 2018 SepticSmart Week. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. Hundt reminded everyone of the last important budget date of October 16th for budget adoption.

Reports from Committees/Liaisons:

ADA Progress: Nothing to report.

Greenspace Committee: President Norkus gave report.

Park Board: Councilor Malik gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: Councilor Malik gave report and Adam Peterson gave update.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Vice President Brown gave report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Coastal (Historic Landmark) Grant: President Norkus stated there needs to be a special meeting to open bids. Councilor Benson motioned to request quotes and receive them no later than 6:45pm of October 2, 2108. President Norkus seconded. Unanimously approved. Councilor Benson motioned to set a special meeting for October 2, 2018, 6:45 p.m. at Town Hall, to open bids. President Norkus seconded. Unanimously approved.

Storage Facility (Phase III) update: Councilor O'Neil is finalizing JOA for Council review. New issue arose regarding debris on neighboring property as is yet unresolved.

Depot Window repair/replacement: President Norkus reported they are waiting for written quote. **East Beverly additional repair cost:** Nothing new to report.

Job description revisions: Councilor Benson motioned to accept job description updates and revisions for Assistant to the Clerk-Treasurer, Committee Secretary, Violations Clerk, Park Board Member, Street/Park Laborer, and Park Board President. Councilor O'Neil seconded. Unanimously approved.

Wish list – projects, committees: Nothing to report.

Website/email addresses, anonymous violation line: Nothing new to report.

Community House Windows: Vice President Brown reported the windows are installed and project is completed, and the regular users of the Community House are very pleased.

Community FAQ development: Vice President Brown is still working on completing list.

Five-year Capital Plan: Adam Peterson suggested the Council view the plan as a guideline.

Nisource request for tree cutting/replacement along Service Avenue: Nothing new to report.

Action of confiscated/unclaimed property: Marshal to come up with a date for auction.

New Business

None.

Written Communication

None.

Town Council Comment

Councilor Malik commented on the ugliness of comments and gossip in the Town and is looking forward to the Town moving forward in a more positive manner.

Public Comment
David Phelps (115 W. Stillwater) requested Council talk to the National Park regarding the condition of Central Ave. He also requested Council to not refund bonds on properties and building sites that cause erosion and deforestation.

Adjourn:

Motion to Adjourn by Councilor Malik.

Seconded by Councilor Benson.

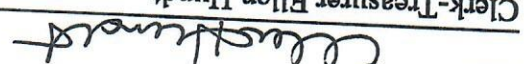
Approved by unanimous vote.

Time: 8:14 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – August 21, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geoff Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan.

Public Presentations
Ed Kleese, ABSR, requested to reserve Administration Building Conference Room September 23 1:00-5:00 p.m. Councilor Malik motioned to approve request. Councilor O'Neil seconded. Unanimously approved.

Public Comment
None.

Approval of Minutes
Minutes for the July 17, 2018 TC meeting were presented. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report
CT Hundt had nothing to report.
Police Report
Marshal Resteau presented updates for the Police Department.
Street Report
Marshal Resteau presented updates for the Street Department. Resteau requested Council to consider two projects to be paid from GO Bond; brush hogging West Beverly and a Town tree removal project.

Ordinances & Resolutions

Ordinance No. 2018-06 An Ordinance of the Beverly Shores Town Council Amending Portions of the Text of the Town Code and Zoning Ordinance Relating to Signs
Councilor Benson motioned to approve on first reading. Councilor Malik seconded. Unanimously approved.
Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. Unanimously approved.
Councilor Benson motioned to adopt ordinance. Councilor Malik seconded. Unanimously approved.

Ordinance No. 2018-07 Additional Appropriation for the Community Crossings Matching Fund
(Fund 447)

Councilor Benson motioned to approve on first reading. Vice President seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to adopt ordinance. Councilor Malik seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. Hundt reminded everyone of important budget dates: September 18th, 7pm for public hearing and October 16th for budget adoption. CT Hundt also requested Council's approval to open up Town Hall on August 25, 2018 for the ABSR's ribbon cutting ceremony. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Reports from Committees/Liaisons:

ADA Progress: Nothing to report.

Greenspace Committee: President Norkus gave report.

Park Board: Councilor Malik gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: Councilor Malik gave report.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Vice President Brown gave report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Coastal (Historic Landmark) Grant: President Norkus reported they are waiting for Coastal approval of bids.

Storage Facility (Phase III) update: Councilor O'Neil reported there is a ribbon cutting ceremony on August 25th at 10am. He also reported the Joint Operating Agreements still have to be completed and a representative of the ABSR will need to officially offer the building to the Town at a Council meeting.

Depot Window repair/replacement: President Norkus reported they are waiting for scaled-down bids.

East Beverly additional repair cost: Attorney Nolan reported he received a letter from the Dept. of the Interior that they are sending the request to a department in the National Park Service for review.

Job description revisions: Councilor Benson motioned to accept job description updates and revisions for Plan Commission President, Plan Commission Member, BZA President, and BZA member. Vice President Brown seconded. Unanimously approved.

Electric Charging Station: Vice President Brown reported the new charging system is up and working and it displays that it now charges at a cost to the customer.

Wish list – projects, committees: Nothing to report.

Website/email addresses, anonymous violation line: Nothing new to report.

Community House Windows: CT Hundt reported the new windows are being installed on August 22nd.

Community FAQ development: Vice President Brown reported he sent draft to CT Hundt.

Five-year Capital Plan: Nothing to report.

Nisource request for tree cutting/replacement along Service Avenue: Nothing new to report.

Auction of confiscated/unclaimed property: Nothing new to report.

New Business

President Norkus requested to schedule an Executive Session to be at 6pm on September 18, 2018. Council Members to let CT Hundt know availability so she can post notice.

Written Communication

None.

Town Council Comment

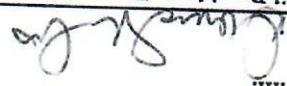
President Norkus warned residents of an IRS scam and to remember the IRS will never call you at home.
Councilor Benson reported NIPSCO has gotten approval for a gas rate increase.

Public Comment

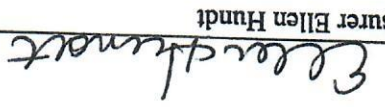
Chris May (4 E. Fairwater) requested Council consider adding public comment to end of meeting. President Norkus said they would consider it.
Ed Kleese (705 E. Rogers) asked if anyone ever found out why Lake Shore County water drained. Vice President Brown said they had not.
Barb Vaneko (801 Vera) asked Town's opinion regarding putting physical addresses into the new Dunes Woman's Club Town directory. Council members stated it should be an individual's decision.
Richard Vaneko (801 Vera) stated he agreed with Chris May. President Norkus stated that there is an opportunity for public comment at Council Meetings although by law, they are not obligated to provide time for public comment.
Deborah Allen (831 E. Lake Front) stated she appreciated the information she received by attending meetings but requested that Council members speak louder.

Marcia Metzcius (25 W. Stillwater) stated she has never been unable to talk or ask questions at meetings.

Adjourn:
Motion to Adjourn by Councilor Benson.
Seconded by Councilor O'Neil.
Approved by unanimous vote.
Time: 8:13 p.m.



Town Council President: Donna Norkus

Attest: 
Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – July 17, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geoff Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt and Town Marshal Susan Resteau.

Public Presentations

None.

Public Comment

Tammy Watkins, Town of Pines, introduced herself. She is running for Pines Township Trustee. Angela Maurello (11 S. Broadway) asked the Town Council to vote against any further actions regarding the cell tower.

Approval of Minutes

Minutes for the June 19, 2018 TC meeting were presented. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

“TOWN COUNCIL MEETING MINUTES – JANUARY 16, 2017 Town Council meeting minutes to read, Council O'Neil motioned to correct the January 16, 2017 Town Council meeting minutes to read, seconded. Unanimously approved.

“TOWN COUNCIL MEETING MINUTES – FEBRUARY 20, 2017 Town Council meeting minutes to read, Council O'Neil motioned to correct the February 20, 2017 Town Council meeting minutes to read, seconded. Unanimously approved.

Committee Vacancy

President Norkus thanked all who applied for vacant position and appointed Mark Lies to the Building & Building Site Committee.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt presented the parking violation appeals:

PV#10388/Beck: Councilor Malik motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

PV#10390/Lane: Councilor Malik motioned to deny appeal. Councilor O'Neil seconded. Unanimously approved.

PV#10400/Navarez: Councilor Malik motioned to deny appeal. Vice President Brown seconded. Unanimously approved.

PV#10454/Jackson: Councilor Malik motioned to approve appeal. Councilor O'Neil seconded. Appeal approved 4-1.

Street Report

Marshal Resteau presented updates for the Street Department.

Police Report
Marshal Resteau presented updates for the Police Department. Resteau recognized Deputy Marshal Clapp for his response and rescue of a resident from a fall inside the home. President Norkus recognized Resteau for her capture of a suspect of a stolen vehicle and for the return of vehicle and property.

Ordinances & Resolutions
Resolution 2018-02 Resolution Allowing for the Transferring of Funds Within the Building Department's 2018 Budget was presented. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.
Ordinance 2018-05 An Ordinance of the Beverly Shores Town Council Amending the Town Code Regarding Rates and Fees for Electric Vehicle Charging Stations was presented. Councilor Benson motioned to approve on first reading. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to consider on second reading during the same meeting as it was introduced. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to adopt ordinance. Councilor Malik seconded. Unanimously approved.

Clerk-Treasurer's Report
Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. Hundt reminded everyone of important budget dates: August 8th, 6pm for public workshop, September 18th, 7pm for public hearing, and October 16th for budget adoption.

Reports from Committees/Liaisons:

ADA Progress: Nothing to report.

Greenspace Committee: President Norkus gave report.

Park Board: Councilor Malik gave report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: Nothing to report.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Vice President Brown gave report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Nothing to report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Coastal (Historic Landmark) Grant: Adam Peterson, Project Manager, requested that the Town Council approve funding of \$19,125 to Chavez Tuckpointing from the 2017 GO Bond fund as an approved capital cost that will in part, be reimbursed in 2018. Councilor Benson motioned to accept. Councilor O'Neil seconded. Unanimously approved.

Storage Facility (Phase III) update: Councilor O'Neil gave update that ABSR Community Foundation to have ribbon cutting ceremony on August 25th at 10am.

Depot Window repair/replacement: President Norkus reported bids came back higher than NICTD agreed to pay. She will meet with them to discuss.

East Beverly additional repair cost: Nothing new to report.

Job description revisions: Councilor Malik motioned to accept job description updates and revisions for the Town Attorney, Town Council Member, and Town Council President, as well as the new position of Code Enforcement Officer. Vice President Brown seconded. Unanimously approved.

Electric Charging Station: Vice President Brown motioned to accept a 3-year contract for \$1,410 with Chargepoint to be paid out of the MVH: Maintenance and Repair fund. Councilor O'Neil seconded. Unanimously approved.

Wish list – projects, committees: Councilor O'Neil requested funds of approximately \$1,104 for brush hogging West Beverly. President Norkus suggested he discuss budget and funding options with Marshal Resteau.

Website/email addresses, anonymous violation line: Nothing new to report.

Community House Windows: Vice President Brown reported down payment has been made.

Community FAQ development: Vice President Brown reported he will meet with CT Hundt and Sandy Komaskinski to put on website.

Five-year Capital Plan: Nothing to report.

Nisource request for tree cutting/replacement along Service Avenue: Councilor Malik motioned to allow Nisource to move forward to complete plan. Vice President Brown seconded. Motioned approved 4-1.

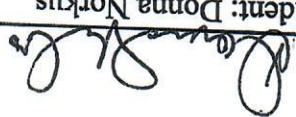
New Business
Auction of confiscated/unclaimed property: President Norkus to provide legal requirements and additional information to Marshal Resteau for Resteau to set date of sale.

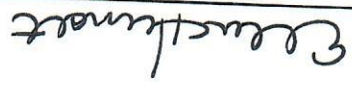
Written Communication
None.

Town Council Comment
Councilor O'Neil stated they should have made PV#10454/Jackson stay for entire meeting as community service.
Councilor Malik suggested the Council act at next meeting regarding 5-year capital plan.

Public Comment
Barb Vanecko (801 Vera) inquired about present state of Town's financial position as opposed to its past. Council reported that the Town is moving forward.

Adjourn:
Motion to Adjourn by Councilor Benson.
Seconded by Councilor O'Neil.
Approved by unanimous vote.
Time: 8:23 p.m.


Town Council President: Donna Norkus

Attest: 
Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – June 19, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, and Matrona Malik were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan. Councilor Brian O'Neil was absent.

Public Presentations

Caryl Schwallier, from Utility Forester for Arbormetrics and representing Nisource, gave presentation on tree cutting/replacement along Service Avenue. There was discussion from public and Council.

Public Comment

Chris May (4 E. Fairwater) Voiced his opinion about what he perceives as lack of transparency regarding public meetings.

Adam Peterson (19 S. Greatwater) Informed audience that the plans for cell tower and the minutes for the last Park Board meeting were posted on the Town's website.

Bill May (805 E. Vera) Asked who donated the piece of property for the proposed cell tower.

Rick Rikoski (1 E. Lake Front) Gave history of the Town's acquisition of the property and of his attempt to purchase lot from the Town of proposed cell tower.

Barbara Vanecko (801 E. Vera) Reported the lot was never owned by Green Space.

David Phelps (115 W. Stillwater) Asked whether project would be a public or private works.

Dave Wagner (603 N. Forest) Confirmed the project would have to go to the Building &

Building Site Committee for permit and probably the BZA for variances.

Carol Westbrook (1 E. Lake Front) Talked about known and unknown cancer risks.

Carol Gallagher (312 E. Myrtle) Talked about the compensation the Town would receive as

payment for cell tower.

Linda Wagner (603 N. Forest) Inquired as to date of meeting the Park Board will be continuing

the cell tower hearing.

Toots Foy (424 E. Myrtle) Would like better notice for "hot" topics.

Lorene Schaudt (9 S. Cornada) Stated better communication would resolve issues.

Chris May (4 E. Fairwater) Blamed Town Council and other officials of not telling him what was

going on.

Richard Vanecko (801 E. Vera) Asked if the Park Board had absolute authority over the land it

owns.

William Foy (424 E. Myrtle) Thanked Council for allowing public comment.

Other residents spoke but did not identify themselves at the time.

Approval of Minutes

Minutes for the May 15, 2018 TC meeting were presented. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Minutes for the May 29, 2018 TC meeting were presented. Councilor Benson motioned to

approve. Councilor Malik seconded. Unanimously approved.

Committee Vacancy
President Norkus announced there was a vacancy on the Building & Building Site Committee. CT Hundt to send email to residents regarding opening.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt had nothing to report.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department.

There was one tree removal bid received. Councilor Benson motioned to accept the bid. Councilor Malik seconded. Unanimously approved. Attorney Nolan will prepare a contract.

Ordinances & Resolutions

Ordinance No. 2018-04: Additional Appropriation for the 2017 GO Bond Project Fund (307)

was presented. Councilor Benson motioned to approve on first reading. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to approve on second reading during the same meeting as it was introduced. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to adopt ordinance. Vice President Brown seconded.

Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. CT Hundt requested approval of the 2019 Budget Public Workshop on August 8th, 6pm, the 2019 Budget Public Hearing on September 18th, 7pm, and the 2019 Budget Adoption Meeting on October 16th, 7pm. All to be held at the Town Hall, 500 S. Broadway, Beverly Shores, Indiana. Councilor Benson motioned to approve all dates. Vice President Brown seconded. Unanimously approved.

Reports from Committees/Liaisons:

ADA Progress: Nothing new to report.

Greenspace Committee: President Norkus gave report.

Park Board: President Norkus gave report.

Building & Building Site Committee: President Norkus gave report.

Board of Zoning Appeals (BZA): Councilor Malik gave report.

Capital Planning: Councilor Malik gave report.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Vice President Brown gave report.

Plan Commission: President Norkus gave report.

NIRPC: Councilor Benson gave report.
Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Coastal (Historic Landmark) Grant: Adam Peterson, Project Manager, will give Council monthly updates.

Storage Facility (Phase III) update: President Norkus presented Councilor O'Neil's report that the building is nearing completion.

Depot Window repair/replacement: President Norkus is coordinating with Adam Peterson on window projects.

East Beverly additional repair cost: Nothing new to report.

Job description revisions: Revisions are still being worked on.

Electric Charging Station: Vice President Brown reported figures for the cost of the charging station and will work with Attorney Nolan on drafting ordinances to reflect changes. Vice President Brown to come to July meeting with recommendations on ChargePoint contract.

Wish list – projects, committees: President Norkus reported that Councilor O'Neil will be working on options for West Beverly.

Website/email addresses, anonymous violation line: CT Hundt reported it is still being researched.

Community House Windows: No bids were received in response to bid requests sent by Attorney Nolan. Councilor Benson motioned to allow Vice President to accept lowest bid from bids received from Dunes Woman's Club and pay from the GO Bond fund. Councilor Malik seconded. Unanimously approved.

Building Commissioner consulting arrangement: Vice President Brown motioned to accept amended agreement with Duneland Group. Councilor Malik seconded. Unanimously approved.
Community FAQ development: Vice President Brown reported his FAQ is still being developed.
Five-year Capital Plan: Adam Peterson presented. Council will review.

New Business

CT Hundt presented a request from Valerie Blumenfeld regarding purchasing two (2) golf cart permits from the Town. Councilor Benson motioned to allow the purchase of two (2) golf cart permits. Councilor Malik seconded. Unanimously approved.

Written Communication


President Norkus received request from Beth Cassoway, President of the Dunes Woman's Club, regarding the demolition of the two sheds by the Community House. Cassoway requested the


Town take responsibility of demolition. President Norkus believes this should be discussed with the Town Center Working Group as that group was in charge of the entire project. President Norkus reported she received several emails regarding the cell tower proposal. President Norkus received group email correspondence from member of the Building & Building Site Committee raising questions about transition to new Building Commissioner.

Town Council Comment
President Norkus reminded everyone that when sending emails to Town Council members to not expect Council to reply as that would be in violation of the Open Door Law. Councilor Benson apologized to Marshal Resteau for sticking his tongue out at her at the last meeting, stating he was out of line to do that at a public meeting and he only did that because he likes her and does not want her to retire. Marshal Resteau accepted apology.

Adjourn:
Motion to Adjourn by Councilor Benson.
Seconded by Vice President Brown.
Approved by unanimous vote.

Time: 9:26 p.m.


Town Council President: Donna Norkus

Attest: 
Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – May 29, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Councilor Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau. Town Attorney Connor Nolan was absent.

Awarding of Bids for Services to the Town

President Norkus presented summaries of bids received (attached). Councilor Benson motioned to accept the following bids: 1) Street Bids A-Y to Reith-Riley; 2) Leaf Pickup to Signature; 3) Brush Hogging to Signature; 4) Snow Removal for a 3-year contract to D & M; and 5) Culverts to D & M. No bids were received for Tree Trimming. Council O'Neil seconded. Unanimously approved. President Norkus will inform Attorney Nolan to prepare contracts.

West Beverly

Marshal Resteau and Council discussed numerous ideas as options for West Beverly. Councilor O'Neil motioned to not accept any bids for culverts or paving for West Beverly at this time. Councilor Malik seconded. Unanimously approved.

Drainage of Water from East of Lake Shore County Road

President Norkus explained options up for discussion tonight: 1) to leave culvert as is or 2) accept offer from National Park Service to fill old culvert with riprap and clay. Marshal Resteau reported that she did not agree with what NPS is stating is the problem and that the drainage had nothing to do with the old culvert. Council discussed options. Vice President Brown motioned to do nothing at this time. Councilor Benson seconded. The motion failed with a vote of 2-3. Councilor O'Neil motioned to authorize Vice President Brown to talk to NPS regarding closing the old culvert temporarily. Councilor Malik seconded. Unanimously approved.

Public Comment

Tom Weber (807 E. Vera) asked why the Council was rushing to block culvert when natural vegetation is now coming in and water is away from roadway.
Scott Vitek (21 S. Beach) stated the water was at a level that was impacting the roadway. He asked why do something when we don't really know why it happened.
Larry Jensen (801 E. Alyce) reported there is a completely washed out culvert in Brown Ditch and maybe causing the water to drain to the East.
Angela Maurillo (11 S. Broadway) requested Park Board agendas be sent out because she just found out about the cell tower placement.

Written Communications

President Norkus reported receiving an email from resident against opening West Beverly.

Town Council Comment

Councilor O'Neil will propose additional options for West Beverly. Specs will follow, as needed. President Norkus suggested Councilor O'Neil come back with options and/or full proposal. President Norkus reported she meant with Carol Ruzic and representative from NICTD regarding Depot window replacement. She will be leading the project with NICTD committing up to \$30,000 for project.

Adjourn:

Motion to Adjourn by Councilor Benson.
Seconded by Councilor O'Neil.
Approved by unanimous vote.

Time: 7:55 p.m.

Donna Norkus

Town Council President: Donna Norkus

Ellen Hundt

Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – May 15, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, and Matrona Malik were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan. Councilor Brian O'Neil was absent.

Public Presentations

Superintendent Paul Labovitz from Indiana Dunes National Lakeshore gave informational presentation.

Approval of Minutes

Minutes for the April 17, 2018 TC meeting were presented. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Minutes for the April 22, 2018 Executive Session were presented. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Opening of Bids for Services to the Town

Vice President Brown opened the bids. Vice President Brown motioned to approve the review of the bids with decisions to be made at next Council meeting and for Marshal Resteau to get additional bids for tree trimming. Councilor Benson seconded. Unanimously approved.

Appeal of Fine Assessed for Failure to Obtain Business License: Councilor Benson motioned to waive violation because of it being a first offense. President Norkus seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt had nothing to report.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department.

Ordinances & Resolutions

Ordinance No. 2018-01: An Ordinance of the Beverly Shores Town Council Amending Portions of the Text of the Town Code and Zoning Ordinance Relating to Fees for Tree Removal was presented for second reading. Councilor Benson motioned to approve Ordinance No. 2018-01 on second reading. Councilor Malik seconded. Unanimously approved.

Ordinance No. 2018-02: An Ordinance of the Beverly Shores Town Council revising, Rearranging, Restating, Amending and Recodifying the Town Code was presented. Councilor Benson motioned to approve on first reading. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to approve on second reading during the same meeting as it was introduced. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to adopt ordinance. Vice President Brown Seconded. Unanimously approved.

Ordinance No. 2018-03: An Ordinance of the Beverly Shores Town Council Amending Portions of the Text of the Town Code and Zoning Ordinance Relating to the Building Commissioner and the Building Committee was presented. Vice President Brown motioned to approve on first reading. Councilor Malik seconded. Unanimously approved. Councilor Benson motioned to approve on second reading during the same meeting as it was introduced. Councilor Malik seconded. Unanimously approved. Vice President Brown motioned to adopt ordinance. Councilor Malik Seconded. Unanimously approved.

Resolution of the Town Council of Beverly Shores, Indiana to Honor Pat Wagner was presented. Councilor Benson motioned to ratify resolution that was read at Pat Wanger's Memorial on April 21, 2018. Vice President Brown seconded. Unanimously approved. Councilor Benson further motioned to memorialize Pat Wagner by presenting a plaque, to be mounted on the Beverly Shores Fire Station, at this year's annual Firemen's Ball. Vice President Brown seconded. Unanimously approved.

Title VI Plan was presented. Councilor Benson motioned to accept the plan as presented. Vice President Brown seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. Councilor Benson motioned that going forward liens shall be placed on property owners with an outstanding garbage bill totaling over \$500 by May 1st of each year. Vice President Brown seconded. CT Hundt reported she signed up to participate in Trust Indiana, a State approved investment pool.

Public Comment:

None.

Reports from Committees/Liaisons:

ADA Progress: Nothing new to report.

Greenspace Committee: President Norkus gave report.

Park Board: Councilor Malik gave report.

Building & Building Site Committee: President Norkus gave report.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: Councilor Malik gave report.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Vice President Brown gave report.
Plan Commission: President Norkus gave report.
NIRPC: Councilor Benson gave report.
Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Coastal (Historic Landmark) Grant: President Norkus reported grant has been approved and Adam Peterson will be coordinating.

NIPSCO lighting: President Norkus reported NIPSCO has approved 3000 K (kelvin) bulbs for Beverly Shores.

Storage Facility (Phase III) update: President Norkus presented Councilor O'Neil's report that the building is nearing completion.

Depot Window repair/replacement: President Norkus reported she will be attending a NICTD meeting later this month.

East Beverly additional repair cost: Nothing new to report.

Job description revisions: Nothing new to report.

Electric Charging Station: Vice President Brown reported figures for the cost of the charging station.

Wish list – projects, committees: Nothing to report.

Community FAQ development: Vice President Brown reported his FAQ is still being developed.

Website/email addresses, anonymous violation line: Nothing new to report.

Community House Windows: Nothing to report.

Building Commissioner consulting arrangement: Nothing to report.

NIPSCO tree removal request/landscape enhancements: President Norkus reported they are putting together a power point for Council.

New Business

Conflict of Interest Statement: Councilor Benson presented statement for IDEM grant management.

Insurance Renewal: Options for additional cyber security were presented. Councilor Malik motioned to approve Option 4 with \$2,000,000 limit of liability and a \$5,000 deductible. Vice President Brown seconded. Unanimously approved.

Five-Year Capital Plan: Council to review and make decision at next months meeting.

Written Communication

Senator Tallian wrote a letter regarding short-term rentals.

Town Council Comment

None.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor O'Neil.

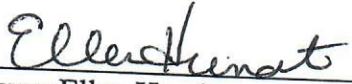
Approved by unanimous vote.

Time: 9:05 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – April 17, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan.

Public Presentations

None.

Approval of Minutes

Minutes for the March 20, 2018 TC meeting were presented. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt had nothing to report.

Police Report

Marshal Resteau presented updates for the Police Department.

Street Report

Marshal Resteau presented updates for the Street Department. She also presented the 2018 street repair/repaving bids and leaf pick-up bid. There was discussion among Council regarding the reopening of West Beverly. Councilor Benson reported that West Beverly is officially a closed road and was closed for safety reasons. He also stated that although he will agree to put it out for bid, he does not believe the Town should spend money on opening it up to vehicle traffic. Councilor Benson motioned to have Marshal Resteau send bid requests out as presented. Councilor O'Neil seconded. Unanimously approved.

Ordinances & Resolutions

Ordinance No. 2018-01: An Ordinance of the Beverly Shores Town Council Amending Portions of the Text of the Town Code and Zoning Ordinance Relating to Fees for Tree Removal was presented. There was discussion among Council regarding clarification on fee and size of allowable trees. Councilor O'Neil motioned to approve Ordinance No. 2018-01 on first reading. Councilor Malik seconded. The vote was 4-1. The Council will vote on 2nd reading at May Council meeting.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports. CT Hundt reported she is attending SBOA training in June.

Public Comment:

John Mackin (204 S. Quigley) inquired about changes in the Building Commissioner position. He specifically asked about a complaint he read about and whether having Duneland would create a conflict of interest.

Scott Vlieg (21 S. Beach) spoke regarding his complaint to which John Mackin referred.

Emerson Delaney (1359 N 100 East, Chesterton) introduced himself. He is running for Porter County Council, District 1.

Reports from Committees/Liaisons:

ADA Progress: Councilor O'Neil gave report.

Greenspace Committee: President Norkus gave report.

Park Board: Nothing to report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Nothing to report.

Capital Planning: Councilor Malik gave report.

Fire & Emergency Management: Councilor Benson gave report.

Indiana Dunes National Lakeshore: Vice President Brown gave report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Request to waive water tap-in fee for 7 S. Drake: Nothing new to report.

Cellular Tower Request: Nothing new to report.

Coastal (Historic Landmark) Grant: President Norkus reported grant has been approved and she is reviewing agreement. CT Hundt and Adam Peterson will work together regarding keeping and filing of necessary paperwork.

NIPSCO lighting: Nothing new to report.

Storage Facility (Phase III) update: Councilor O'Neil gave update.

Leaf pickup:

Beach replenishment:

Depot Window repair/replacement: Nothing new to report.

Sign ordinance: Has been referred to Plan Commission.

East Beverly additional repair cost: Nothing new to report.

Job description revisions: Nothing new to report.

Title VI Plan: Attorney Nolan reported final draft has been presented to Council for review. Council to vote on approval in May meeting.

Electric Charging Station: Vice President Brown reported one station is broken and he is going to install new piece of equipment provided for no charge.

Employee benefit

Wish list – projects, committees: Vice President announced he will work on FAQ for residents that can be available on website.

Website/email addresses, anonymous violation line: Nothing new to report.

Community House Windows: Councilor Benson motioned to approve bid requests to be sent out and opened at next meeting. Vice President Brown seconded. Unanimously approved.

Building Commissioner consulting arrangement: Attorney Nolan reported contract has been sent to Duneland for review.

Scheduled meeting with NPS: Paul Labovitz will be attending May Council meeting.

New Business

President Norkus requested use of Town Hall for a retirement party for colleague. Councilor Benson motioned to approve request. Councilor O'Neil seconded. Unanimously approved. President Norkus reported she met with NIPSCO tree removal people regarding tree removal on west Service Ave. NIPSCO is to present a removal and replacement proposal at a later date.

Written Communication

None.

Town Council Comment

Councilor Benson he sent an email to Nicole Barker regarding window replacement for the Depot.

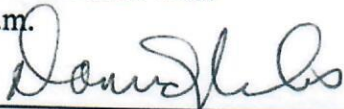
Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor O'Neil.

Approved by unanimous vote.

Time: 8:08 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

MINUTES
BEVERLY SHORES TOWN COUNCIL
EXECUTIVE MEETING
April 21, 2018


An executive meeting of the Beverly Shores Town Council was held at 12:30 p.m. at 500 S. Broadway in Beverly Shores, Indiana, to discuss strategy with respect to any of the following: Initiation of litigation or litigation that is either pending or has been threatened specifically in writing pursuant to Ind. Code § 5-14-1.5-6.1(b)(2)(B).

Present were Council President Donna Norkus, council members Greg Brown, Geof Benson, Matrona Malik, and Brian O'Neil. Also in attendance was Clerk-Treasurer Ellen Hundt.

No votes were taken. No other town business was discussed.

The Town of Beverly Shores Clerk-Treasurer certifies that no matter was discussed in the executive session other than the subject matters specified in the public notice.

Respectfully submitted,

Ellen Hundt, 

Beverly Shores Clerk-Treasurer

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – March 20, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan.

Public Presentations

Margaret Williford, representing Green Space, requested Town Council accept donation of lot on Highway 12, west of Broadway, from John & Cynthia Pfaff. Councilor Benson motioned to accept the donation. Councilor O'Neil seconded. Unanimously approved. Margaret presented check for payment of taxes to CT Hundt.

Ed Kleese, representing ABSR, requested use of Town Hall on 06/15/18 (5pm-8pm/Necktie) and 06/30/18 (8am-6pm/Garden Walk). Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Approval of Minutes

Minutes for the February 20, 2018 TC meeting were presented. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved.

Councilor O'Neil motioned to correct the October 16, 2017 meeting minutes to read "Approval of Minutes: Minutes for the September 18, 2017 TC Meeting were presented. Councilor Nordstrom motioned to approve. Vice President Brown seconded. Unanimously approved." Councilor Benson seconded. Unanimously approved.

Temporary BZA Appointment

President Norkus thanked Richard Saul for his public service. President Norkus reported Greg Lyman, newest member of BZA, recused himself from voting on the 426 E. Bellevue project. President Norkus appointed Carol Westbrook as a temporary BZA member for this project only.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt had nothing to report.

Street Report

Marshal Resteau presented updates for the Street Department.

Police Report

Marshal Resteau presented updates for the Police Department.

Ordinances & Resolutions

None.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports.

Outstanding check to be voided-- CT Hundt presented outstanding check from 2015. Councilor Benson motioned to approve voiding of check. Vice President Brown seconded. Unanimously approved.

Public Comment:

Mark Weber (5 S. Merrivale) gave presentation on his issue with the Town's steep slope ordinance.

Susan Zucker (6 S. Merrivale) spoke to whether steep dunes are truly protected by the ordinance. Carol Westbrook (1 W. Lake Front) spoke to issue of making land unbuildable by property owners.

Paul Zucker (6 S. Merrivale) spoke to lack of clarity of steep slope ordinance and restrictions on property.

Jay Hennessy (103 E. Clearwater) gave brief report on fire department.

Reports from Committees/Liaisons:

ADA Progress: Councilor O'Neil gave report.

Greenspace Committee: Nothing to report.

Park Board: Nothing to report.

Building & Building Site Committee: Councilor O'Neil gave report.

Board of Zoning Appeals (BZA): Councilor O'Neil gave report.

Capital Planning: Councilor Malik gave report.

Fire & Emergency Management: Councilor Benson referenced report given during public comment.

Indiana Dunes National Lakeshore: Nothing to report.

Plan Commission: Councilor O'Neil gave report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Request to waive water tap-in fee for 7 S. Drake: Attorney Nolan reported a counter offer was made. Councilor Benson motioned to reject the counter offer. Councilor Malik seconded. Unanimously approved.

Cellular Tower Request: Nothing to report.

Coastal (Historic Landmark) Grant: Nothing to report.

NIPSCO lighting: Nothing to report.

Storage Facility (Phase III) update: Councilor O'Neil gave update.

Leaf pickup: Council approved bids to be collected.

Beach replenishment: Starts in Ogden Dunes as preliminary site.

Depot Window repair/replacement: Nothing to report.

Sign ordinance: Nothing to report.

East Beverly additional repair cost: Nothing to report.

Job description revisions: Nothing to report.

Title VI Plan: Attorney Nolan is finalizing for review with CT Hundt.

Electric Charging Station: Nothing to report.

Employee benefit: Nothing to report.

Wish list – projects, committees: Nothing to report.

Website/email addresses, anonymous violation line: Nothing to report.

Community House Windows: Vice President Brown reported on cost of windows.

New Business

Building Commissioner consulting arrangement: Nothing to report

Scheduled meeting with NPS: President Norkus and Vice President Brown to meet with them on 03/22/18.

Written Communication

None.

Town Council Comment

None.

Attorney Comment

Attorney Nolan requested to work with Vice President Brown on bid package for Community House windows. Councilor O'Neil motioned to approve request. Councilor Benson seconded. Unanimously approved.

Public Comment

Paul Zucker (6 S. Merrivale) reported the Town of Beverly Shores/Dark Sky Community sign on East State Park Rd. was damaged and lying on the ground.


Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Vice President Brown.

Approved by unanimous vote.

Time: 8:07 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – February 20, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan.

Public Presentations

Ed Kleese, ABSR, requested use of Town Hall for The Sunday Speaker Series for 03/25, 04/08, 04/15, and 04/22. Councilor Benson motioned to approve the request. Councilor O'Neil seconded. Unanimously approved.

CT Hundt requested the use of Town Hall on May 8th and November 6th for elections on behalf of Porter County. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Approval of Minutes

Minutes for the January 16, 2018 TC meeting were presented. Councilor Benson motioned to approve. Vice President seconded. Unanimously approved.

Elections for 2018

Park Board: Councilor Malik motioned to appoint Frank Hardwick. Councilor Benson seconded. Vice President Brown motioned to appoint Carol Westbrook. A vote on the first motion was taken. Frank Hardwick was appointed 4-1 to finish vacated term until 12/31/19.

Building Commissioner: Council agreed to delay appointment until research and any necessary changes can be completed.

Building and Site Committee: Councilor Benson motioned to appoint Hans Lagoni to the Building Committee & Building Site Committee. Vice President Brown seconded. Unanimously approved.

Plan Commission: President Norkus reported receiving a letter of resignation from Richard Saul. President Norkus appointed Greg Lyman to replace him on the Plan Commission.

BZA: President Norkus appointed Greg Lyman to the BZA to replace the vacancy left from Saul's resignation.

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt reported she has forwarded outstanding 2017 parking violations to Attorney Nolan for collections.

Street Report

Marshal Resteau presented updates for the Street Department.

Police Report

Marshal Resteau presented updates for the Police Department.

Ordinances & Resolutions

Councilor O'Neil motioned Council to accept recommendation from the Plan Commission to approve the Temporary Business Application and License. Councilor Benson seconded. Unanimously approved.

Clerk-Treasurer's Report

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports.

Outstanding check to be voided-- CT Hundt stated she would like to postpone this until next month.

Request to attend education seminar—CT Hundt requested approval to use funds from training and education appropriation to attend the annual Indiana League of Municipal Clerk-Treasurer's Institute & Academy in March at Ball State. Councilor Benson motioned to approve request. Vice President Brown seconded. Unanimously approved.

Request to use Umbaugh for budget assistance—CT Hundt request to use Umbaugh for the 2019 Budget for \$4,000. Councilor Benson motioned to approve request. Councilor O'Neil seconded. Unanimously approved.

Public Comment:

Geof Benson announced he bumped a car he parked while parking on the street to let the owner know in case there was any damage.

Reports from Committees/Liaisons:

ADA Progress: Nothing to report.

Greenspace Committee: President Norkus gave report.

Park Board: Councilor Malik gave report.

Building & Building Site Committee: President Norkus gave report.

Board of Zoning Appeals (BZA): Councilor Malik gave report.

Capital Planning: Nothing to report.

Fire & Emergency Management: Joe Guncheon gave report.

Indiana Dunes National Lakeshore: Vice President Brown reported he will be meeting with IDNL on March 14th.

Plan Commission: Councilor O’Neil gave report.
NIRPC: Councilor Benson gave report.
Depot Museum and Gallery: President Norkus gave report.

Unfinished Business:

Request to waive water tap-in fee for 7 S. Drake: No update.

Cellular Tower Request: No update.

Coastal (Historic Landmark) Grant: No update.

NIPSCO lighting: No update.

Storage Facility (Phase III) update: Councilor O’Neil gave update.

Leaf pickup: No update.

Beach replenishment: Vice President Brown reported bill was passed.

Depot Window repair/replacement: No update.

Sign ordinance: Attorney Nolan has sent ordinance to Plan Commission.

East Beverly additional repair cost: No update.

Job description revisions: No update.

Title VI Plan: No update.

Electric Charging Station: No update.

Wish list – projects, committees: Nothing to report.

Website/email addresses, anonymous violation line: No update.

New Business

*Between meeting approval for use of Administration Building—*President Norkus reported she gave approval for Beverly Shores Police Department to use Town Hall on February 12th.

*LimeBike—*Councilor Benson gave background on this bike sharing company.

*Earth Law Center request—*President Norkus gave summary of correspondence. Council decided to decline invitation to participate with organization.

*Building Commissioner—*Vice President Brown motioned to have Attorney Nolan review terms to approve Duneland Group to act as Building Commissioner and to draft proposed ordinance changes for Plan Commission approval. Councilor Benson seconded. Unanimously approved.

Written Communication

President Norkus received correspondence from Beth Gassoway, President of the Dunes Woman's Club regarding windows in the Community House. Vice President Brown to assess.

Town Council Comment

Councilor Benson and O'Neil briefly discussed bike path, specifically between Beverly Shores and Tremont.

Marshal Resteau reported she recommended to the Substance Abuse Council that Ed Clapp receive recognition for his life saving use of Narcan on a resident in Pines.

President Norkus reported attending a Coastal Advisory meeting regarding a tree inventory management plan.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor Malik.

Approved by unanimous vote.

Time: 7:57 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt

MINUTES
BEVERLY SHORES TOWN COUNCIL
EXECUTIVE MEETING
January 30, 2018

An executive meeting of the Beverly Shores Town Council was held at 5:00 p.m. at 107 Broadway in Chesterton, Indiana, to discuss a job performance evaluation of an individual employee pursuant to Ind. Code § 5-14-1.5-6.1(b)(9) and strategy with respect to any of the following: Initiation of litigation or litigation that is either pending or has been threatened specifically in writing pursuant to Ind. Code § 5-14-1.5-6.1(b)(2)(B).


Present were Council President Donna Norkus, council members Greg Brown, Geof Benson, Matriona Malik, and Brian O'Neil. Also in attendance was Clerk-Treasurer Ellen Hundt and Attorney Connor Nolan.

No decisions were made nor were any votes taken. No other town business was discussed.

The Town of Beverly Shores Clerk-Treasurer certifies that no matter was discussed in the executive session other than the subject matters specified in the public notice.

Respectfully submitted,

Ellen Hundt,



Beverly Shores Clerk-Treasurer

Town of Beverly Shores
TOWN COUNCIL MEETING MINUTES – January 16, 2018
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Roll Call - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O'Neil were present. Also, present: Clerk-Treasurer Ellen Hundt and Town Attorney Connor Nolan. Town Marshal Susan Resteau arrived at 7:03 p.m.

Public Presentations

CT Hundt requested the use of Town Hall on February 17th at 1:30 p.m. for a Town Hall Meeting on behalf of Senator Karen Tallian. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Approval of Minutes

Minutes for the December 12, 2017 TC meeting were presented. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

Elections for 2018

Town Council President: Councilor Malik nominated to reelect Donna Norkus for Town Council President. Vice President Brown seconded. Unanimously approved.

Town Council Vice-President: Councilor Benson nominated to reelect Councilor Brown for Vice President. Councilor O'Neil seconded. Unanimously approved.

BZA: Plan Commission to appoint.

Park Board: Councilor O'Neil motioned to reappoint Michael Ganz. Vice President Brown seconded. Unanimously approved. Vice President Brown motioned to appoint Paula Tillman. Councilor Malik seconded. Unanimously approved. President Norkus explained Board should not have more than 2 members of same political party. Council agreed to leave remaining seat open for one month. CT Hundt to send email to residents in search of Republican or non-Democratic resident to serve.

Green Space Committee: Councilor Benson motioned to reappoint Margaret Williford. Vice President Brown seconded. Unanimously approved. Councilor Benson motioned to reappoint Barbara Vanecko. Councilor Malik seconded. Unanimously approved.

Street Superintendent and Marshal: Councilor Benson motioned to reappoint Susan Resteau. President Norkus seconded. Unanimously approved.

Fire Chief: Andy Himan Sr. was reelected by the BSVFD. Councilor Benson motioned to approve their decision. Vice President Brown seconded. Unanimously approved.

Newspaper for Legal Notices: Councilor Benson motioned to keep Chesterton Tribune. Councilor O'Neil seconded. Unanimously approved.

Bank of Record: Councilor Benson motioned to keep First State Bank of Porter. Councilor O'Neil seconded. Unanimously approved.

Animal Control Contract: Councilor Benson motioned to keep Porter County. Councilor O'Neil seconded. Unanimously approved.

Building Commissioner: Council agreed to delay appointment for 1 month to review bids from interested parties.

Building and Site Committee: Councilor Benson motioned to appoint the slate of John Mackin, David Phelps, Dave Wagner, and Christine Pritchett. Councilor Malik seconded. Unanimously approved.

Plan Commission: Vice President Brown motioned to appoint Thomas Weber. Councilor Malik seconded. Councilor O'Neil motioned to reappoint Ray Szarmach. There was no second. A vote was called to appoint Thomas Weber. Unanimously approved. Councilor Benson motioned to appoint Councilor O'Neil and President Norkus. Councilor Malik seconded. Unanimously approved.

NIRPC Commissioner: President Norkus motioned to reappoint Councilor Benson. Councilor Malik seconded. Unanimously approved.

Council Liaisons: Councilor Benson motioned to appoint the following as liaisons. Vice President Brown seconded. Unanimously approved.

BZA: Councilor Malik

Depot Museum and Gallery: President Norkus

INDU: Vice President Brown

Park Board: Councilor Malik

Police Dept.: President Norkus

Volunteer Fire Dept.: Councilor Benson

Streets: Vice President Brown

Capital Planning: Councilor Malik

Building & Site: Councilor O'Neil

Report of the Police Department & Street Departments

Violation Clerk Report

CT Hundt had nothing to report.

Street Report

Marshal Resteau presented updates for the Street Department. Marshal Resteau requested Council consider putting a 15-ton weight limit on Lake Shore County Rd. President Norkus deferred to Attorney Nolan and Council will take under advisement.

Police Report

Marshal Resteau presented updates for the Police Department. Marshal Resteau requested Council's approval for new 2018 Police vehicle costing \$25,092. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved.

Ordinances & Resolutions

None.

Clerk-Treasurer's Report

CT Hundt thanked Councilor for the bonus but declined to accept due to restrictions on budget and in Indiana code. President Norkus explained the Council will consider this again during the 2019 budget season.

Consideration of Claims – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Councilor O'Neil seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports.

Public Comment:

Vytas Kasniunas (18 W. Bellevue) inquired about fence violation. President Norkus stated the issue was ongoing.

Reports from Committees/Liaisons:

ADA Progress: Councilor O'Neil will be managing.

Greenspace Committee: President Norkus gave report.

Park Board: Nothing to report.

Building & Building Site Committee: Nothing to report.

Board of Zoning Appeals (BZA): Vytas Kasniunas gave report.

Capital Planning: Nothing to report.

Fire & Emergency Management: Councilor Benson and Joe Guncheon gave reports.

Indiana Dunes National Lakeshore: Councilor O'Neil reported correspondence has been exchanged with list of common interest topics. He hopes to plan quarterly discussions.

Plan Commission: Nothing to report.

NIRPC: Councilor Benson gave report.

Depot Museum and Gallery: Nothing to report.

Unfinished Business:

Request to waive water tap-in fee for 7 S. Drake: No update.

Cellular Tower Request: No update.

Coastal (Historic Landmark) Grant: No update.

NIPSCO lighting: NIPSCO has agreed to install 3,000 kelvin lights in Beverly Shores, instead of the purposed 4,000K. NIPSCO will be sending Council the agreement in upcoming weeks.

Storage Facility (Phase III) update: Councilor O'Neil reported project has had delays but is moving forward.

Leaf pickup: CT Hundt requested Council consider putting this out for bid in April and using up to \$5,000 from the Garbage Fund to pay for Fall leaf pickup.

Beach replenishment: Nothing new to report.

Depot Window repair/replacement: President Norkus expects meeting in next few months.

Sign ordinance: Attorney Nolan has sent ordinance to Plan Commission.

East Beverly additional repair cost: Attorney Nolan reported form has been submitted.

Job description revisions: Nothing new to report.

Title VI Plan: Attorney Nolan finalizing revisions and will forward to CT Hundt for review.

Electric Charging Station: Vice President Brown reported free contract is up in August. Charging station will cost \$563 annually.

Wish list – projects, committees: Nothing to report.

Website/email addresses, anonymous violation line: Nothing to report.

New Business

None.

Written Communication

President Norkus received correspondence from resident about missing sidewalk from Fairwater to Lake Front on Broadway. It was discussed that there was never a sidewalk there and is Permit Only parking.

Town Council Comment

Councilor Benson is looking forward to the new year with Council.

President Norkus said there is no ABSR liaison and in the past individuals have stepped up once or twice to take on that role, but it is not a government affiliation. ABSR should feel free to discuss their needs with any TC member but there will be no liaison appointed.

Adjourn:

Motion to Adjourn by Councilor Benson.

Seconded by Councilor Malik.

Approved by unanimous vote.

Time: 8:08 p.m.



Town Council President: Donna Norkus

Attest:



Clerk-Treasurer Ellen Hundt