

VILLAGE OF INNSBROOK
BOARD OF TRUSTEES MEETING AGENDA

Tuesday, March 10, 2015 * 7:00 p.m.

Village Hall * 1835 Highway F

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Agenda
- 5) Approval of Minutes:
 - A) Regular Meeting of February 10, 2015
 - B) Special Meeting of February 19, 2015
- 6) Public Comments
- 7) Communications, Petitions, Presentations
- 8) Chairman/Trustee Announcements/Business and Reports
 - A) Trustee Reports/Requests
 - B) Planning & Zoning Commission -No March meeting
 - C) Administrator's Report
 - a) Hwy F Shoulder Project Update
 - b) Village Limits and Zoning Map Updates
 - c) Discussion of "Special Noise Permit" legislation amendments
 - d) Proposition 1 - April Ballot
 - e) Hwy F Drive "street not thru" signage
 - f) Village Administrator Position
 - g) Unfinished Business/Hold Items Report
 - h) Reappointment of Trustee Rust to Planning & Zoning Commission
 - D) Financial Report
 - a) February 2015 Financial Reports
- 9) Legislation
 - A) Bill No. 212 Ordinance allowing an exemption for event noise in the Village of Innsbrook. (Ord. No. 210)
- 10) Final Public Comments
- 11) Adjournment

Unfinished Business/ Hold

- BHS/Landfill Area
 - Complaint Properties
 - Animal Shelter
 - Septic Issues
 - Dry Hydrants
 - Reifsnider Noise Issue
- (Next quarterly report June, 2015)

Chris McCormick, Village Administrator

**THE NEXT MEETING OF THE VILLAGE OF INNSBROOK BOARD OF TRUSTEES
WILL BE TUESDAY, APRIL 14, 2015 at 7:00 p.m.**

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1) Call to Order

Chairman Jeff Thomsen called the Board of Trustees meeting of the Village of Innsbrook to order at 7:00 p.m. on Tuesday, March 10, 2015.

2) **Pledge of Allegiance**

Chairman Thomsen led the Pledge of Allegiance.

3) **Roll Call**

On roll call the following were present: Trustees Rust, Dowdle, Stevener, Dunn and Thomsen. Chairman Thomsen announced that a quorum was present for the transaction of business. Also present was Rich McFall and Village Administrator Chris McCormick.

4) **Approval of Agenda**

Trustee Stevener made a motion to approve the March 10, 2015 agenda, seconded by Trustee Rust. On the motion to approve the agenda a unanimous vote of approval was heard. Motion carried 5 to 0.

5) **Approval of Minutes**

Trustee Dowdle made a motion to approve the Regular Meeting Minutes of February 10, 2015 and the Special Meeting Minutes of February 19, 2015, seconded by Trustee Rust. On roll call the Trustees voted: Trustees Rust, Dowdle, Stevener, Dunn and Thomsen. – Ayes. Nays – none. Motion carried 5 to 0.

6) **Public Comments** - None.

7) **Communications, Petitions, Presentations** - None.

8) **Chairman/Trustee Announcements/Business and Reports**

A) **Trustee Reports/Requests**- None.

B) **Planning and Zoning Commission** - No March Meeting.

C) **Administrator's Report**

a) **Hwy. F Shoulder Project Update** - Chris McCormick reported that an email was received from Bob Manzke of MODOT stating that MODOT has accepted the Hwy. F Shoulder Project. The only item that remains is deeding the easements over to MODOT which is in process and will be done by ordinance.

b) **Village Limits and Zoning Map Updates:** Chris McCormick showed the Board a draft of the Village map that is being prepared by Krishna of Boonslick Regional Planning. Some minor adjustments have been made but the final map should be available by the next Trustee meeting.

c) **Discussion of "Special Noise Permit" legislation:** The Village Attorney has reviewed the amendments to the language in Bill No. 212 which is before the Board this evening.

d) **Proposition 1 - April Ballot:** Continued to this night from February 10, 2015 the Board wished to discuss how to educate the voters on Proposition 1. Chris McCormick provided the Board with a draft of the sample ballot for the April 7th election that was received from the Warren County Clerk. Chairman Thomsen requested information from Warren County Clerk Barb Daly on "write in" candidates. Barb Daly responded that write in candidates must

register with her office by the 2nd Friday before the election indicating that they wish to be a write in candidate. The write in candidate would have to get more votes than the other candidates and would have to meet the qualifications set out such as registered voter, residency, etc. Chairman Thomsen did not want the appearance that the Board was promoting or discouraging passage rather than educating on Proposition 1, thus, suggested that no educational material or emails be sent to the voters especially since the language will be published in the Warren County Record and is on the Village website. The Board was agreeable to Chairman Thomsen's recommendation.

e) **Resident Request for "Street Not Thru" Sign - Hwy. F Drive:** Mr. Mitchell, who lives on Hwy. F Drive, was agreeable to a "street not thru" sign which would be attached to the present street sign with clamps. The Board requested that Chris McCormick order the sign.

f) **Village Administrator Position:** Chris McCormick stated that the Administrator/City Clerk position was advertised in the Record once and four applications have been received. The Board suggested that the ad be published one additional time in the Warren County Record and will then be addressed by the Board at the April Trustee meeting.

g) **Unfinished Business/Hold Items Report**

- **BHS/Landfill Area:** Bruce Morrison of EPA has relayed via email that there is no change in status but he believes that it is getting closer to a settlement. Repairs have been made to the fence and the landfill cap was inspected. Chairman Thomsen requested that Chris McCormick contact DNR to see if tanker trucks would come out this spring to remove any leachate.
- **Complaint Properties:** The only complaint property that remains is on Walkers Way. This property was purchased on the courthouse steps recently. The new owner also purchased another parcel on Walkers Way. Chris McCormick spoke with him and his plan is to clean up the property as soon as the weather breaks.
- **Animal Shelter:** Trustee Dowdle stated that he and Tracy Sator visited PALS in Lincoln County, who have been in business for 27 years. PALS adopted out 320 animals last year and can hold up to 59 animals at the facility. They are a private organization funded by donations. Jennifer from PALS provided Trustee Dowdle with a binder of all of the forms that they use.

Trustee Dowdle and Tracy Sator will also be visiting the property on Hwy. U that is owned by one of the animal agencies. No facility was ever opened there because of an ordinance stating that no animal shelter could be within 1000 feet of a subdivision because of the noise. There is also thought of talking with the City of Warrenton about expansion of their shelter.

- **Septic Issues:** Chris McCormick spoke with Chris Graville who is still working on drafting a bill on some septic problems.

- **Dry Hydrants:** Charlie Boyce indicated that Innsbrook Corporation would fund the cost of a few dry hydrants within the Resort. Warrenton Fire Chief Mike Owenby said that he will review the site locations that he and Mr. Boyce agreed upon and will follow up. Trustee Rust noted that with the installation of a 10" water main on Hwy. F that Alliance is installing fire hydrants about every 500 feet.
- **Reifsnider Noise Issue:** The Village is awaiting word from Kyle Larimore of the Department of Conservation about their attendance at a meeting with the Village on the 10 Year Plan and the noise issue. Mr. Larimore has communicated that the Department of Conservation has policies and procedures that they follow and he is awaiting approval from his superiors on this topic.

Rich McFall requested that the Village follow up on holding a meeting with the Department of Conservation on the noise issue and the 10 Year Plan.

Comments were made that the Busch Wildlife Shooting Range was closed on January 1, 2015 for 2 1/2 years for renovation which could be the reason why there is more activity at the Reifsnider shooting range.

Miscellaneous -

- **Village Hall Polling Place** - In response to questioning by the Village the Warren County Clerk responded that there would be no charge for the Village of Innsbrook to use the Village Hall as a polling place if the Village had no issues on the ballot. She further stated that any costs incurred would be absorbed by those entities requesting an issue on the ballot, i.e. state, fire or school districts, etc. More parking will be available at the Village Hall when the Innsbrook Housekeeping staff moves from the Village Hall building.
- **Stewart Lawsuit** - The Attorney advised that the Interrogatories are due March 23rd.
- **Adopt A Highway** - The Warren County Sheltered Workshop has indicated that they are no longer interested in participating in the Adopt A Highway Program. They have, however, provided the name of a group that may be interested. Chris McCormick will contact them. The first Adopt A Highway for 2015 is March 27th.

h) Reappointment of Trustee Rust to the Planning and Zoning Commission - Trustee Dowdle made a motion to reappoint Jerry Rust to the Planning and Zoning Commission for a four year term ending in April, 2019, seconded by Trustee Stevener. On roll call the vote revealed: Trustees Rust, Dowdle, Stevener, Dunn and Thomsen - Ayes. Nays - none. Motion carried 5 to 0.

D) Financial Report - The Board was provided with the February financial reports with no comment.

9) Legislation - Trustee Stevener suggested adding "special community event noise" rather than "event noise" to the title of Bill No. 212 as well as throughout the Bill and Permit. After considerable discussion Trustee Stevener made a motion to read Bill No. 212, An Ordinance allowing an exemption

for special community event noise in the Village of Innsbrook, with the amended language, be read two times by title only, seconded by Trustee Rust. Motion carried and Bill No. 212 was read for the 1st and 2nd time by Chairman Thomsen and placed before the Board for adoption. Trustee Stevener made a motion to adopt Bill No. 212, seconded by Trustee Rust. With no questions or comments the following votes were heard: Trustees Rust, Stevener, Dunn and Thomsen – Ayes. Nays – none. Abstain - Trustee Dowdle. Motion carried 4 to 0 with one abstention. Bill No. 212 became Ordinance No. 210.

10) Final Public Comments - Chris McCormick passed out an information provided by Boonslick Regional Planning Commission on a "Senate Bill filed to increase fuel tax to close funding gap".

11) Adjourn – Trustee Stevener moved to adjourn the meeting, seconded by Trustee Rust. A unanimous voice vote of those present was heard. Motion carried.


The meeting adjourned at 8:05 p.m.

Chris McCormick, Village Administrator

Minutes Approved: 4-14-2015



Jerry Rust, Village Clerk



Attest: Chris McCormick,
Village Administrator/Clerk

