

Meeting Acushnet Public Library Board of Trustees

July 12, 2017

In attendance: Kristen Leotti, Chairperson; Nancy Francis, Acting Secretary; Henry Preston; Jean Stripinis; Diane Ferreira; Dina Brasseur, Library Director

Audience: Connie Preston

The meeting was held at the Acushnet Town Hall in the Meeting Room and called to order at 4:02 p.m. by Chair Kristen Leotti who established that a quorum was present.

Motion was made by Nancy Francis and seconded by Diane Ferreira to accept the Secretary's report with the following changes. In the financial report, **from FY17** was added to the second sentence, "D Brasseur spoke with Brian Noble, Town Administrator, and Julie Hebert, Town Accountant and found that the remaining money **from FY17** for Salaries...". On the second page in the paragraph about Solar Panels, **State** was added to the first sentence. "Jim Marot, Town Bld. Inspector, received information from the **State** Dept of Energy Resources....." All voted in favor.

The Financial Report was presented by Director Brasseur. Motion was made by Jean Stripinis and seconded by Diane Ferreira to accept the Financial Report. All voted in favor.

The Board reviewed the standing committees and all members agreed to remain on the committees to which they were assigned: Facilities - Diane Ferreira, Henry Preston; Finance - Nancy Francis; Governance - Nancy Francis; Long-Range Planning - Nancy Francis, Kristen Leotti; Personnel - Jean Stripinis. Chair Leotti will check with Jeri Howland to determine on which committee she would like to serve.

The Memorandum of Understanding between the Library and the Friends was recently approved by the Friends, and a motion was made by Henry Preston and seconded by Jean Stripinis to accept the document. All voted in favor.

Director Brasseur presented an update of the Strategic Plan. She is currently spending two hours a week drafting the Plan and should present it to the Board after August 21st. She met with 7th graders at Ford Middle School for Summer Reading promo and mini Strategic Planning focus groups. David Wojnar chaired three committee meetings and did a great job. Chair Leotti and Nancy Francis, both members of the Long Range Planning Committee, offered their assistance in putting the Plan together

Director Brasseur presented a report on the 2017 Summer Reading Program. 235 children are signed up for the program. They are also encouraging those aged sixteen and up to read at least four books. They are then entered into a raffle where prizes will be awarded on August 21st.

Connie Preston reported that an awning for the north (staff) entrance has been purchased by the Friends and will soon be installed. She also reported that the Friends are purchasing more tables and chairs for the deck.

Announcements:

- Director Brasseur reminded all that the Library schedule can be found on Facebook with a full list of programs also on the Library website: acupl.org
- The Library now has a People Counter, as recommended and purchased by Mr. Noble, Town Administrator, following his participation in the Strategic Planning Committee. The Counter was installed in mid-May. The library is averaging 200 people a day on non-program days and 250 people a day on program days.
- The Massachusetts Library Board of Commissioners was extremely impressed with the building when they attended the Bruins event on June 28. They commented on the interior decorating as well the project itself of renovating the building for use as a Library.
- Director Brasseur attended an ARIS (state aid) webinar on June 28th. State Aid financials are not yet available. However, due to a reallocation of the state budget, Saturday delivery has been lost, replaced by delivery on Monday through Friday.

The next meeting is scheduled for Thursday, August 31, 2017 at 4:00 p.m., in the Community Room of the Library.

Motion was made by Henry Preston and seconded by Jean Stripinis to adjourn the meeting at 4:30 p.m. All voted in favor.

Respectfully Submitted,

| Nancy Francis, Acting Secretary

Approved at 8.31.17 BOT meeting