

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Business Meeting**  
**October 19, 2020**  
**Zoom Meeting/Live w/Facebook**

A business meeting of the Village of Millerton Board of Trustees was held on Monday, October 19, 2020. It was called to order at 6:22 PM via Zoom meeting telecommunication (Due to COVID-19 restrictions from State and County levels) with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, Matthew Hartzog and Joshua Schultz. Also, present Clerk Kelly Kilmer, Officer in Charge Michael Veeder, Highway Supervisor Cole Lawrence, and Attorney Ian MacDonald. (Sign in sheet attached). Members of the public were able to view and ask questions through the Village of Millerton Facebook page where this meeting was televised live.

**Vouchers**

*Motion* was made by Trustee Hartzog to allow the payment of Voucher #2019607-2019632 **General \$ 7,487.73 – Water \$ 2,357.72** for a total of **\$ 9,845.45**, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

**Attorney – Ian MacDonald**

Attorney MacDonald presented the second part of the SEQR review for the Eddie Collins Revitalization Project. He explained the process and portions of Part 2 and Part 3. He answered all questions that were asked regarding this process. *Motion* was made by Deputy Mayor Najdek to pass Resolution # 2020-24 (Resolution of SEQR Determination, attached) with a negative declaration, seconded by Trustee Sartori, all five (5) members in attendance approved and motion was passed. Attorney MacDonald then went over the new AT&T Lease proposal with the board members. After some discussion the board agreed that they would like to stay with the current lease the Village has with AT&T. Discussion regarding the upcoming WIIA project and who would be serving as Bond Counsel and regular Legal Counsel was then entertained. The board agreed to continue with Mr. MacDonald as regular legal counsel for the WIIA grant process and will be looking into a Bond Counsel recommended by the engineering firm, Tighe & Bond.

**Departments**

**Highway** – Highway supervisor Cole Lawrence reported that an engineer had to come out to the highway garage to check on the smell of smoke coming from the water control panel. It was determined that it was a bad lug in one of the VFD's. Cole is asking the board look at purchasing a back up VFD for the future at a cost of approximately \$7K- \$10K. Cole received a engineering report from Tighe & Bond regarding the Mill St. Bridge, which was given a Yellow Flag marker by NYS DOT. The cost from the report is at a cost of \$16,000. The board asked Cole to send both the DOT report and the engineering report to the board so they could review both reports. Cole was able to obtain 3 quotes for the required valve that needs to be replaced at the water tank prior to the tank being repainted. Cost range is between \$11,000 - \$14,000, Cole will forward them to the Clerk. Cole asked about the 3 trees that still need to be replace and Mayor Middlebrook advised him to purchase those replacement trees. He also asked about the remaining 3 tree's that are in need of being taken down. Cole informed the board that the tree on Highland and the tree on Simmons Streets are the two that are more of a priority. The third tree on Main Street will be looked into regarding prices and where the budget stands with the removal for this Fiscal Year. Clerk Kilmer will be getting a new Water Usage Permit over to Cole so that he can

Approved: 11162020

get the information gathered for a new home on Rudd Pond Road. This form will need to be used for all new residents that are requesting a new water hook up.

**Police** – Officer in Charge Michael Veeder presented the month of September Police report (attached) and was discussed with the board. Officer Veeder made the board aware that the two (2) recently approved police officers were sworn in this evening by Clerk Kilmer. *Motion* was made by Trustee Hartzog to allow Mayor Middlebrook to sign a proposal by PowerDMS, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed. This proposal is for the assistance and program to help the department with their accreditation process. Officer Veeder also asked that the board allow for him to sign up on a NYS Criminal Justice portal that allows him the opportunity to search and apply for grants for the police department. *Motion* was made by Trustee Schultz to allow the mayor to sign this registration, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

### **Committee Reports**

**Jenn** – Deputy Mayor advised the board that there is a possibility that Millerton Fire Department is trying to see if a Parade of Lights could be possible with some new regulations during the pandemic. More information will be coming at a later date.

**Alicia** – Trustee Sartori reported that she is working with Anna Klune for another \$25,000 grant for the Eddie Collins project, the deadline is 10/22/2020.

**Matt** – Trustee Hartzog met with the office employee Suzanne the other day and her work with putting binders/books together for each grant in progress

**Josh**- Trustee Schultz stated that the Human Rights Commission is moving along and working well with finding proactive ways to help the community at this time.

### **Clerk Report**

Clerk Kilmer asked the board if they would like to come up with a date to close the composting toilet for the season. The board agreed that with the Village still seeing high volumes of people that they would like to keep them open and revisit the question at the Workshop meeting in November. A reminder was made regarding Halloween and the curfew for minors 16 years of age and younger without a parent with them, will be 9 PM on 10/31/2020. Clerk Kilmer gave a brief description of the new LGS-1 Retention Schedule that the Village must put in effect no later than January 1, 2021. Resolution 2020-23 was given to the board and read into the record (attached), *Motion* was made by Trustee Hartzog to accept the new Retention Schedule by resolution, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

### **Treasurer Report**

Clerk Kilmer asked if the board had any question regarding the Expense Report that was given at the previous meeting. No questions were asked.

### **Mayor**

Mayor Middlebrook gave an update regarding the Police Reform meeting her and Officer Veeder have been attending via ZOOM. They will having another meeting tomorrow, which they both will attend. The mayor let the board know that at next months Business meeting, Erin from Tighe & Bond will be joining us some updates to the Wastewater/Sewer project. Mayor Middlebrook also updated the board on the sidewalk project and that Engineer Ray Jurkowski would be reaching out to Dutchess County to let them know that we will starting the project in the spring of 2021.

**Public Comment**

No Comments

**Executive Session**

*Motion* was made by Trustee Schultz to enter executive session at 8:09 PM for personnel regarding employee questions and ongoing litigation, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

*Motion* was made by Deputy Mayor Najdek to exit executive session at 8:49 PM and return to regular business meeting, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

**Adjourn**

*Motion* made by Deputy Mayor Najdek to adjourn at 8:56 PM, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

Respectfully Submitted,

Kelly Kilmer  
Village Clerk