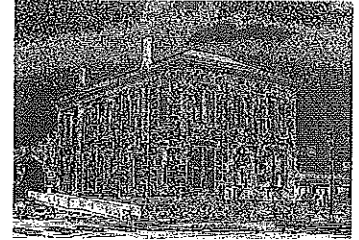


# Clinton Township

172 W. Michigan Ave./ P.O. Box G  
Clinton, MI 49236

Phone 517 456-4837

FAX (517) 456-4608



## BUILDING PERMIT APPLICATION

The following will be needed with the application: Residential or Non-residential

Permit N°.: \_\_\_\_\_  
\_\_\_\_\_  
Receipt N°: \_\_\_\_\_

1. Copy proof of ownership must accompany the application.

2. PARCEL IDENTIFICATION NUMBER: CL \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Location of Proposed Building \_\_\_\_\_ Fee enclosed \$ \_\_\_\_\_

Between \_\_\_\_\_ & \_\_\_\_\_ (cross roads)

a. **Owner**

i. Name: \_\_\_\_\_

ii. Street address: \_\_\_\_\_

iii. City / Post office: \_\_\_\_\_

iv. ZIP code: \_\_\_\_\_ - \_\_\_\_\_

v. Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

3. The building code requires three (3) sets of plans be submitted with each permit application. a. These plans need dimensions and should be composed, at a minimum, of a plan view and cross-section view which detail all building construction.

**NOTE:** Building permit applications without the necessary drawings will be returned.

4. A statement regarding the existence of any natural water-ways, streams, or lakes on the property or within 500 feet of the property.

5. Copy of Driveway permits from Lenawee County Road Commission. (If the proposed drive accesses a public road.) Copy of Private Road Maintenance Agreement if on Private Road.

6. Copy Health permits from Lenawee County (If there will be a water supply in the structure)

7. If a contractor is making application, a copy of the signed contract or a letter from the homeowner stating that you are authorized to do this work must accompany this application.

8. **Contractor**

i. Name: \_\_\_\_\_

ii. Street address: \_\_\_\_\_

iii. City / Post office: \_\_\_\_\_

iv. ZIP code: \_\_\_\_\_ - \_\_\_\_\_

v. Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell N°: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

vi. Builders License N°: \_\_\_\_\_

(1) Expiration Date: \_\_\_\_ / \_\_\_\_ / 20\_\_

vii. Federal Employer ID Number (or reason for exemption): \_\_\_\_\_

viii. Workers' Comp Insurance Carrier (or reason for exemption): \_\_\_\_\_

ix. MESC Employer Number (or reason for exemption): \_\_\_\_\_

**NOTE:** Building permits become null and void if work is not started within six (6) months, or is suspended or abandoned for a period of six (6) months after work is commenced (“abandoned” meaning you haven’t called for an inspection). There will be an additional administrative fees if inspections are not requested before the permit expires.

- To schedule an inspection, please call the **Building Inspector** at (Ed Engle 517-456-4837 or 734-657-4353) Please review application and fill in the appropriate information. **PRINT LEGIBLY.** If there are any questions call the Township office on Monday, Wednesday, or Friday between the hours of 9:00 a.m. and 12:00 noon.

**NOTES:**

- This form is authorized by Public Act #230, as amended.
- Completion of this form is necessary to obtain a building permit.
- This form must be signed and accompanied by the proper fee or a building permit will NOT be issued.
- The Clinton Township Building Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status or political beliefs.
- Separate applications must be made to the appropriate division for plumbing, mechanical, and electrical work permits.

**9. TYPE OF IMPROVEMENT AND PLAN REVIEW**

**a. Type of improvement (check one)**

- i.  New building     Addition     Alteration     Repair     Demolition  
 Relocation     Foundation only     Premanufacture     Mobile Home Set-up

**b. Review(s) to be performed**

- i.  Building     Electrical     Mechanical     Plumbing

**10. PROPOSED USE OF BUILDING**

**a. Residential**

- i.  Single family     Two or more family — (Number of units planned: \_\_\_)  
 Attached garage     Detached garage     Other

**b. Non-residential**

- i.  Amusement     Church / religion     Industrial     Parking garage  
 Service station     Hospital, institutional     Office, bank, professional  
 Public utility     School, library, educational     Store, mercantile  
 Tanks, towers     Other \_\_\_\_\_

**NOTE – NON-RESIDENTIAL:**

- Describe, in detail, the proposed use of the building, e.g. Food Processing Plant, Machine Shop, Laundry Building at Hospital, Elementary School, Secondary School, College, Parochial School, Parking Garage for Department Store, Rental Office Building, Office Building at Industrial Plant.
- If use of existing building is being changed, enter proposed use.

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**BUILDING PERMIT APPLICATION**

**11. SELECTED CHARACTERISTICS OF PROPOSED BUILDING**

**a. Principal type of frame**

- i.  Masonry, wall bearing  Wood frame  Structural steel  Reinforced concrete  Other

**b. Principal type of heating**

- i.  Natural gas  Oil  Electricity  Propane  Coal  Other (Passive solar, etc.)

**c. Type of sewage disposal**

- i.  Public (or private) sewage treatment  Septic system

**d. Type of water supply**

- i.  Public (or private) water company  Private well or cistern

**e. Type of mechanical**

- i. Will there be air-conditioning?  YES  NO
- ii. Will there be an elevator?  YES  NO

**f. Dimensions**

- i. Number of stories \_\_\_
- ii. Total land area occupied: \_\_\_\_\_ sq.ft.
- iii. Floor area
  - (1) 1<sup>st</sup> & 2<sup>nd</sup> floor: \_\_\_\_\_ sq.ft.
  - (2) 3<sup>rd</sup> thru 10<sup>th</sup> floor: \_\_\_\_\_ sq.ft.
  - (3) 11<sup>th</sup> & above floors: \_\_\_\_\_ sq.ft.

**g. Number of off-street parking spaces (non-residential)**

- i. Enclosed: \_\_\_\_\_
- ii. Outdoors: \_\_\_\_\_

**h. Estimated project costs: \$ \_\_\_\_\_**

**NOTES:**

- I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan.
- All information submitted on this application is accurate to the best of my knowledge.
- Section 23A of the State Construction Code Act of 1972, Act. No. 230 of the Public Acts of 1972, being Section 125.1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who are to perform work on a residential building or a residential structure. VIOLATION OF SECTION 23A ARE SUBJECT TO CIVIL FINES.
- ALL BUILDING PERMITS WILL REQUIRE A PLAN REVIEW.

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_