Skagit County Fire Protection District #4

23624 Jackson St Clear Lake WA 98235

Agenda – BUSINESS MEETING

July 6, 2023, 7:00 pm

1. Call to Order / Flag Salute-
2. Public Comment-
	1. Final Actions-
3. Reading of Minutes from June 1, 2023
4. Correspondence –
5. Attorney Report –
6. Unfinished Business
	1. Demand letter-
	2. EIN/UBI-
		1. 91-1348313-District
		2. 91-1436137-Association. Changed for some reason in 9-2004 per Gary Friend and David Chisholm.
	3. WA CARES-
	4. Burn Box- Big Lake/Clear Lake- Response from Big Lake?
	5. Fonk Road-
	6. Association Quarterly payment review-
	7. SOG-
		* 1. Public Comment
			2. Communication with the Fire marshal, planning, and development (Skagit County dept and agencies)
			3. Purchasing policy- 1/1/2011 SOG #116 needs to be reviewed and updated. Review 8/3/2023.
			4. Secretary Olson needs to locate the credit card policy we just updated to review again and match with SOG #116-Review 8/3/2023.
	8. New Firefighter applications-TBD
	9. Budget Review 2023-TBD
7. New Business
	1. Commissioner filings
		1. Brian file 3-day August
		2. John’s position-Open
	2. Taxes County Reports-
8. Chief’s Report
9. Assistant Chief’s report
10. Accounts Payable & Financial Report
	* + A/P check# 4592-4608 $21,776.71
		+ Payroll: #4588-4591 $4077.14
		+ Electronic Funds Tax Payments
			1. L&I $49.34
			2. Paid Family $30.66
			3. EFTPS-$1053.47
		+ Total $26,987.32
11. Adjournment

Next Business Meeting:8/3/2023 at 7:00 p.m.

Respectfully Submitted,

Katy Olson, Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_