

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES

**November 19, 2015**

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Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:30 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Chad Chamberlain, Chairman	Robert Piazza	Absent
Morris Scott, Jr., Vice Chairman	Drew Kiszonak (entered at 7:32)	
Laurel Napolitani, Secretary		
Sidney Deutsch		
Donald Niece		
Everdina O'Connor		
Philip Rosenberg		

Also, in attendance were:

Brian Tipton, Esq., Authority Legal Counsel; Daniel Olshefski, Authority Chief Financial Officer; Kim Francisco, Authority Fiscal Officer; Stephen Donati, P.E., Authority Engineer; Billy J. Wauhop, Authority Consultant; and Patricia Kaspereen, Administrative Assistant.

Our risk manager, Sharon Cooper, was also present.

Chairman Chamberlain led everyone in the Pledge of Allegiance and then read the Introductory Statement.

### MINUTES

Mr. Scott moved and Mr. Deutsch seconded to approve the minutes of the October 21, 2015 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Absent
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Abstain		

Mr. Scott moved and Ms. Napolitani seconded to approve the minutes of the October 21, 2015 executive session, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Absent
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Abstain		

Mr. Scott moved and Ms. O'Connor seconded to approve the minutes of the October 29, 2015 special meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Absent
Mr. Kiszonak	Abstain	Mr. Rosenberg	Abstain
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

Mr. Scott moved and Ms. O'Connor seconded to approve the minutes of the October 29, 2015 executive session, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Absent
Mr. Kiszonak	Abstain	Mr. Rosenberg	Abstain
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

Sharon Cooper, our risk manager, was present to address the Board concerning correspondence no. 13. The Municipal Excess Liability Fund will be changing the company for our Public Officials and Employment Practices Liability insurance policy for 2016. She explained what the policy covers and stated that if anyone was aware of any claim that could develop we need to put our current insurance company on notice before the end of the year. There was a brief discussion. Mr. Tipton has some correspondence that he will forward to Ms. Kasperen that may be relevant to this situation.

Ms. Cooper left the meeting.

CORRESPONDENCE

Ms. Napolitani recapped the correspondence listed below:

1. A letter dated October 19, 2015, from Mr. Portice, CPA, of Bedard, Kurowicki & Co., to Chairman Chamberlain introducing the firm to the Authority.
2. A Notice dated October 22, 2015, that Cheema Oil has applied to the White Township Zoning Board for preliminary and final site plan approval to rebuild and expand the existing store and gas station located at 274 Route 46, and will be heard at a public hearing on November 19, 2015.

3. A renewal notification dated October 27, 2015, from Mr. Kettig, Section Chief, Preconstruction Permits, Bureau of Air Permits, NJDEP, for the emergency generator located at the Oxford STP.
4. A letter dated on October 29, 2015, from Mr. Sauder, Project Manager, CP Professional Services to Mr. Zeppenfeld, P.E., Municipal Finance & Construction Element, NJDEP, submitting copies of executed Change Order #4 for Contract #12-01: Oxford WWTF Upgrade.
5. A letter dated October 30, 2015, from Mr. Donati, P.E., VP, CP Engineers to Mr. Goffredo, President, Nu Cor Management, Inc., informing him that the connection fee must be paid in full prior to connecting the La Torre Plaza.
6. A letter dated October 30, 2015, from Mr. Schroeder, Partner, Nisivoccia LLP to the members of the Authority, submitting a proposal for auditing services for FY2015.
7. A letter dated November 4, 2015, from Mr. Machotka, P.E., Section Chief, Construction Section, Bureau of Construction, Payments & Administration, Municipal Finance & Construction Element, NJDEP, notifying the Authority that the DEP has reviewed and accepted Change Order #4 for Contract #12-01: Oxford WWTF Upgrade.
8. A letter dated November 5, 2015, from Mr. Chebra, P.E., Assistant Director, Municipal Finance & Construction Element, Division of Water Quality, NJDEP, to Mr. Wasser, Licensed Operator, notifying him that payment request #17, (WCMUA's #18), has been recommended for approval.
9. A letter dated November 5, 2015, from Mr. Donati, P.E., V.P., CPE to Mr. Paull, Acting Bureau Chief, Northern Bureau of Water Compliance & Enforcement, NJDEP, reporting a N.O.V. for the Oxford WWTF.
10. A Notice of Public Hearing dated November 6, 2015, from the NJUA JIF regarding its 2016 proposed budgets.
11. A letter dated November 9, 2015, from Mr. Donati, P.E., V.P., CPE, to Mr. Wauhopp, Authority Consultant enclosing a copy of Progress Payment Application No. 22, submitted by Tomar Construction Services for Contract No. 12-01: Oxford WWTF Upgrade.
12. A letter dated November 9, 2015, from Mr. Russo, Russo Law Offices to Mr. Wauhopp, Authority Consultant, submitting a Notice of the Delivery of Labor or Materials on behalf of Thomas Bartha & Sons Excavating, related to Contract #12-01.
13. A letter dated November 12, 2015, from Ms. Kierman, E.D., NJUA JIF regarding Public Officials and Employment Practices Liability claims.

14. A letter dated November 5, 2015, from Arthur Russo, Russo Law Offices to Mr. Wauhopp enclosing an OPRA request related to Contract #12-01.
15. A letter dated November 12, 2015, from Thomas DeNoia, DeNoia Tambasco & Germann, Attorneys at Law, to Mr. Tipton, Esq., Florio Perrucci Steinhardt & Fader, enclosing the Notice to Dispute of Lien Claim with regard to Thomas & Sons Builders and Tomar Construction Services.
16. A memo dated November 15, 2015, from Municipal Excess Liability JIF enclosing cyber liability tools.
17. A letter dated November 17, 2015, from Ms. Kaspereen, Custodian of Records, to Mr. Russo, Esq., in response to correspondence no. 14.
18. A letter dated November 18, 2015, from Mr. Russo, Esq., to Ms. Kaspereen in response to correspondence no. 17.

#### EXECUTIVE SESSION

At approximately 7:45 p.m., Mr. Scott moved and Ms. O'Connor seconded to adopt Resolution #15-53, to enter into an executive session to discuss contract matters. All in favor, motion carried.

At 8:37 p.m., Mr. Scott moved and Mr. Rosenberg seconded to return to open session. All in favor, motion carried.

Mr. Scott moved to give Mr. Wauhopp a \$5,000 bonus for a job well done, his extra effort and as a token of the commissioners' appreciation. Ms. Napolitani seconded. All in favor, motion carried.

Mr. Wauhopp thanked the Board.

Mr. Tipton presented Change Order #5, which is a reduction in the scope of work and \$265,000 for Contract #12-01.

Mr. Scott moved to adopt Resolution #15-54, authorizing the Chairman to execute Change Order #5 for Contract #12-01: Oxford WWTF Upgrade. The change order results in a net decrease of \$265,000, a reduced scope of work, and no change in the contract time. Ms. O'Connor seconded. The motion passed unanimously on a roll call vote.

Mr. Tipton stated there was a proposal to withdraw the Notice of Termination of the contract with Tomar (Contract #12-01).

Mr. Scott moved and Ms. O'Connor seconded to withdraw the Notice of Termination with Tomar for Contract #12-01. Mr. Niece was not convinced that the Authority needed to rush into taking this action at this time. The motion passed, roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Absent
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Yes
Mr. Niece	No	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

#### GENERAL COUNSEL'S REPORT

Mr. Tipton had nothing further to report.

#### CONNECTION FEE SUBCOMMITTEE REPORT

Mr. Piazza, chairman of the subcommittee, was on vacation.

Mr. Donati said he was directed by the subcommittee to put together a revised rate schedule for calculating connection fees that is more realistic than using DEP criteria. He distributed a chart prior to the meeting and explained it in more detail. Action on this matter will be tabled until the next meeting. Mr. Donati will provide an amended rate schedule with corrections and send it to Ms. Kaspereen for next month's agenda packet.

Mr. Wauhop visited the owner of La Torre Plaza and explained that he must pay his connection fee in full and not in installments.

#### CFO'S REPORT

Mr. Olshefski initiated discussion about flow data and billing for 2016. He prepared and distributed handouts, which he explained in more detail. In the past, flow data from 2007-2010 plus an I & I factor of 25% was used for calculating billing. Tonight's proposal uses flow data from the most recent 2 years and an I & I factor of 11%. Mr. Wauhop computed the new I & I factor based on the Belvidere plant. Billing for Warren Haven will be prorated based on the county facilities in that area and the new owners of the nursing home (approx. an 8% to 92% ratio). Based on the information, the proposed residential user rate for 2016 would be \$11.12 per billing unit, which is a 10% reduction from the 2015 rate. The proposed industrial user rate would be \$22.24 per billing unit, down from \$24.78 in 2015. The lower industrial rate may be an incentive for PCFA to send us more leachate, increasing our revenue. Overall, user bills will be lower for 2016. Based on the state's formula, the connection fee for 2016 could have been \$7,737, but the recommendation was to keep the connection fee the same as in 2015 - \$6,642 per EDU. Mr. Niece explained the reason for using 2 years of flow data rather than 3 years as previously discussed. Flow data from current years will be used in the future. The new user rates will be presented at the December hearing.

Mr. Olshefski and Mr. Francisco left the meeting.

### ENGINEER'S REPORT

Mr. Donati's report was included in the agenda packets.

Operations/Permitting: The exceedance for TSS Percent Removal at the Oxford WWTP was the result of the ongoing influent bypass operation for the Upgrade. The bypass matter was addressed in a prior letter sent to the DEP, the Hotline was notified, and a follow-up call was made, so no fines should be issued.

Oxford Upgrade: There are still outstanding Work Directives (changes) that need to be resolved. A walk thru of the entire plant will be performed tomorrow and a final punch list prepared. If those items are minor and everything else is online and working, CPE is prepared to issue a Certificate of Substantial Completion. The Board has to formally accept the plant for use.

The New Jersey Environmental Infrastructure Trust made an on-site audit of the Oxford WWTF Upgrade. Everything went well.

Warren Haven Pump Stations: We are waiting for approval of the Highlands Exemption and TWA applications.

### AUTHORITY CONSULTANT

Mr. Wauhopp distributed his report prior to the meeting.

He distributed the proposed cell phone policy for review by the commissioners. If acceptable, action can be taken at the next regular meeting.

Belvidere plant: He recapped maintenance items performed during the month. The UV bank was disassembled and sent out to be upgraded. Two level sensors in the #1 cell of the sand-filter were replaced. Cleaned and serviced the grit unit. Greased and oiled the skimmer worm gears on the aeration basin. Winterized and stored lawn equipment.

Mr. Wauhopp invited the commissioners to stop in and see the new Kaiser Blower unit. He will request the purchase of a second unit next year. There are three of these units at the Oxford WWTF. The noise reduction is phenomenal.

Oxford plant: Mr. Wauhopp recapped maintenance items performed during the month. They pressure washed, scrapped clean and painted the old grit unit and started to paint the old aeration basin walls. The hole in the inflow channel was closed up. All building roof fans were serviced.

Under general business, the new automated wasting system at the Belvidere plant is working well. We are down to about a truckload of sludge per week.

The online auction company had two large county auctions last month, so, they did not have time to put ours in the system. Therefore, the auction of the outdoor light poles and two blowers from the Oxford facility will begin tomorrow, through Thanksgiving, and into the following Tuesday.

Mr. Wauhop has contacted local community colleges about his search for a possible fifth operator. Discussion ensued.

### FINANCE

Mr. Niece moved that Resolution #15-55 (Certificate No. 352: \$84,254.24) be approved to pay all bills from the Operating Fund as presented. Mr. Scott seconded. (No roll call taken, discussion ensued)

Mr. Rosenberg questioned the bill from Bill Hodge Electrical Contractor for \$4,942.34. He wanted to see backup information for the materials for the job before the check was released. Once Mr. Wauhop receives and is satisfied with more detail on this matter, the check can be released in a week. Mr. Rosenberg asked that future bills that simply state supplies (materials) be rejected and Mr. Wauhop request backup.

Mr. Rosenberg moved that Resolution #15-55 (Certificate No. 352: \$84,254.24) be approved to pay all bills from the Operating Fund as discussed above. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

Regarding the capital bills, Chairman Chamberlain recommended reducing the amount paid to Tomar by \$46,500 in liquidated damages (31days x \$1,500 a day). Therefore, in lieu of their requested amount of \$257,593.00, the payment to Tomar will be \$211,093.00. Mr. Scott moved that Resolution #15-56 (Certificate No. 360: \$280,253.96) be approved to pay all bills from the Capital Improvements Fund as presented, with the exception of the Tomar bill that will be paid as stated above. Mr. Rosenberg seconded. The motion passed unanimously on roll call vote.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

Chairman Chamberlain reminded everyone that he would not be attending the December Annual Rate Hearing or regular meeting. Vice Chairman Scott will run the December hearing and regular meeting.

### PUBLIC COMMENT

There was no public present.

Chairman Chamberlain wished everyone a Happy Thanksgiving, Happy Holidays and a Happy New Year.

As there was no more business to come before the Authority, Ms. Napolitani moved and Mr. Scott seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 9:38 p.m.

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Patricia Kaspereen  
Administrative Assistant



**RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

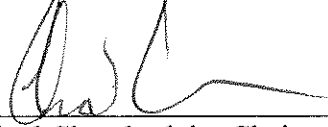
**NOW, THEREFORE, BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

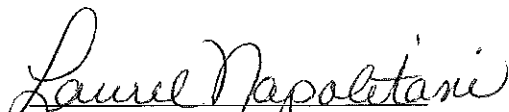
1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:

Contract Matters

3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
Chad Chamberlain, Chairman

  
\_\_\_\_\_  
Laurel Napolitani, Secretary

DATED: November 19, 2015

RESOLUTION RE: AUTHORIZATION FOR CHAIRMAN TO EXECUTE CHANGE ORDER NUMBER 5 TO WC(PR)MUA CONTRACT NO. 12-01: OXFORD WASTEWATER TREATMENT FACILITY UPGRADE

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority and Tomar Construction Services, Inc. entered into a Contract, with said Contract having a Notice to Proceed date of December 10, 2013, for the construction of the Oxford Wastewater Treatment Facility Upgrade - Contract No. 12-01; and

WHEREAS, it has been determined by the Authority that it is in its best interest to delete several items of work from the Contract; and

WHEREAS, Change Order Number 5 has been prepared by the Authority's Resident Engineer, which results in a net decrease in the Contract Price of two hundred and sixty-five thousand dollars (\$265,000), and no change in Contract Time, consisting of the following items:

<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. QUANT.</u>	<u>TOTAL COST</u>
1.	Delete new chain link fence (750LF & 10' double gate)	-	-	(\$21,000.00)
2.	Delete placement of min. 6" topsoil, seed, & straw	-	-	(\$16,500.00)
3.	Delete 12 trees planted by plant entrance	-	-	(\$2,700.00)
4.	Delete new concrete curbing (~100' )	-	-	(\$2,200.00)
5.	Delete remove sidewalks (220 sf remaining)	-	-	(\$850.00)
6.	Delete new 4' sidewalks & stairs including exc. & prep.	-	-	(\$25,000.00)
7.	Delete Site paving	-	-	(\$50,000.00)
8.	Delete Service Bldg. VCT tile floor (removal and install)	-	-	(\$9,000.00)
9.	Delete Service Bldg. Chemical Room (all work)	-	-	(\$137,750.00)


WHEREAS, certain materials and equipment associated with the items being removed from the Contract have already been furnished by the Contractor and paid for by the Authority and will be turned over to the Authority upon execution of this Change Order; and

WHEREAS, the Resident Engineer and Authority Consultant have negotiated said Change Order and found it to be necessary and the price to be reasonable.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Warren County (Pequest River) Municipal Utilities Authority that the Chairman is hereby authorized and directed to execute Change Order Number 5 to Contract No. 12-01, which reflects the work outlined above and contained in Change Order Number 5, at a decrease in Contract Cost of two hundred and sixty-five thousand dollars (\$265,000), and no change in Contract Time.

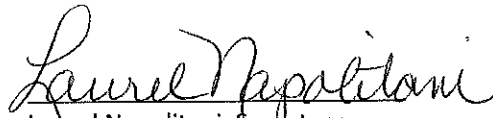
AND BE IT FURTHER RESOLVED that executed copies of Change Order Number 5 to Contract No. 12-01 shall be distributed by the Resident Engineer, to all appropriate parties.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

By:   
Chad Chamberlain, Chairman

**CERTIFICATION**

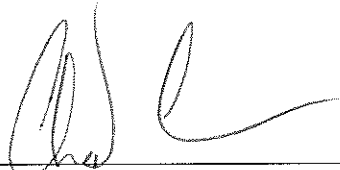
I, Laurel Napolitani, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy of a memorializing resolution adopted by a majority of all members of the Authority at a regular meeting of the Authority held on November 19, 2015.

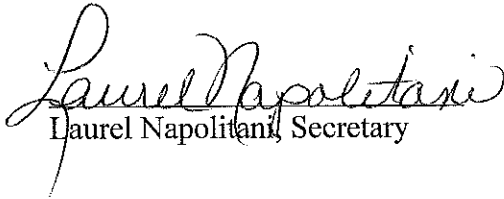
  
Laurel Napolitani, Secretary

**RESOLUTION RE:**

EXPENDITURES FROM THE OPERATING FUND  
DURING THE MONTH OF NOVEMBER 2015.

I **HEREBY CERTIFY**, that the bills listed on the attached Resolution of November 19, 2015, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2015 budget.

  
\_\_\_\_\_  
Chad Chamberlain, Chairman

  
Laurel Napolitano, Secretary

Certificate No. OF 352

Dated: November 19, 2015

Moved by: Mr. Rosenberg

Seconded by: Mr. Scott

Yes 8

No 0

Abstain 0

Absent 1

**APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND**

**Meeting: November 19, 2015**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check #16915 - #16924	10/30-11/10/15	\$8,150.13
	Due 11/19/15	<u>76,104.11</u>
	Total	\$84,254.24

PENTAMATION  
 DATE: 10/30/2015  
 TIME: 10:13:25

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 10/15

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
16915	10101	10/30/15	CENTURYLINK	5076	TELE/ALRM S WTR ST PS	33.57
16915	10101	10/30/15	CENTURYLINK	5076	TELE/ALRM BRKFLD	19.90
16915	10101	10/30/15	CENTURYLINK	5076	TELE/ALRM/FAX/INT BEL	305.23
			TOTAL CHECK			358.70
16916	10101	10/30/15	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	2,162.10
16917	10101	10/30/15	MJN PUBLISHING	5021	SPECIAL MTG NOTICE SG	8.67
16918	10101	10/30/15	UGSI CHEMICAL FEED, INC.	5024	LEVEL SENSOR	120.03
16919	10101	10/30/15	VERIZON WIRELESS	5076	MOBILE PHONES & OCCS	105.80
			TOTAL FUND			2,755.30
			TOTAL REPORT			2,755.30

PENTAMATION  
 DATE: 11/10/2015  
 TIME: 08:55:53

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 11/15

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
16920	10101	11/10/15	CENTURYLINK	5076	PHONE CHARGES	46.84
16920	10101	11/10/15	CENTURYLINK	5076	PHONE CHARGES	137.62
16920	10101	11/10/15	CENTURYLINK	5076	PHONE CHARGES	33.57
16920	10101	11/10/15	CENTURYLINK	5076	PHONE CHARGES	37.74
		TOTAL CHECK				255.77
16921	10101	11/10/15	EXPRESS-TIMES	5021	SPECIAL MEETING NOTICE	87.75
16922	10101	11/10/15	JCP&L	5071	ELECTRIC CHARGES	2.81
16923	10101	11/10/15	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,980.00
16923	10101	11/10/15	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,552.50
16923	10101	11/10/15	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,485.00
		TOTAL CHECK				5,017.50
16924	10101	11/10/15	NJ ADVANCE MEDIA	5021	LEGAL NOTICE SPECIAL MEET	31.00
		TOTAL FUND				5,394.83
		TOTAL REPORT				5,394.83

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PENTAMATION  
 DATE: 11/13/2015  
 TIME: 10:08:35

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
16925	10101	11/19/15	ACCURATE WASTE REMOVAL SE	5079	SLUDGE HAULING OCT	4,224.00
16926	10101	11/19/15	AMERICAS	5070	PROPANE OCT	271.92
16927	10101	11/19/15	BILL HODGE ELECTRICAL CON	5024	WIRE BLOWER/RETURN PUMP	4,942.34
16928	10101	11/19/15	BILLY WAUHOP & ASSOCIATES	5029	MGMT/OPER SUPER OWNER REP	6,418.00
16929	10101	11/19/15	C & M AUTO PARTS	5024	MISC MAINT ITEMS	2.61
16929	10101	11/19/15	C & M AUTO PARTS	5024	MISC MAINT ITEMS	424.93
16929	10101	11/19/15	C & M AUTO PARTS	5024	MISC MAINT ITEMS	193.13
16929	10101	11/19/15	C & M AUTO PARTS	5024	MISC MAINT ITEMS	7.57
16929	10101	11/19/15	C & M AUTO PARTS	5024	MISC MAINT ITEMS	628.24
TOTAL CHECK						
16930	10101	11/19/15	CINTAS CORPORATION #101	5043	UNIFORMS	8.98
16930	10101	11/19/15	CINTAS CORPORATION #101	5043	UNIFORMS	14.35
16930	10101	11/19/15	CINTAS CORPORATION #101	5043	UNIFORMS	8.98
16930	10101	11/19/15	CINTAS CORPORATION #101	5043	UNIFORMS	8.98
16930	10101	11/19/15	CINTAS CORPORATION #101	5043	UNIFORMS	14.35
16930	10101	11/19/15	CINTAS CORPORATION #101	5043	UNIFORMS	14.35
16930	10101	11/19/15	CINTAS CORPORATION #101	5043	UNIFORMS	14.35
16930	10101	11/19/15	CINTAS CORPORATION #101	5043	UNIFORMS	8.98
16930	10101	11/19/15	CINTAS CORPORATION #101	5043	UNIFORMS	93.32
TOTAL CHECK						
16931	10101	11/19/15	CINTAS CORPORATION #101	5043	JACKETS	571.87
16932	10101	11/19/15	COUNTY OF WARREN	5028	SUPPORT FINANCE OFFICE	1,000.00
16933	10101	11/19/15	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	38.75
16933	10101	11/19/15	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	2,841.56
16933	10101	11/19/15	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	2,557.50
16933	10101	11/19/15	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	1,523.25
16933	10101	11/19/15	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	77.50
16933	10101	11/19/15	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	387.50
16933	10101	11/19/15	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	7,426.06
TOTAL CHECK						
16934	10101	11/19/15	DEUTSCH, SIDNEY	5011	STIPEND NOV	166.67
16935	10101	11/19/15	FLORIO PERRUCCI STEINHARD	5027	LEGAL SERVICES OCT	4,187.29
16936	10101	11/19/15	GERO, WAYNE	5092	REIMB HEALTH BENEFITS	491.55
16937	10101	11/19/15	JCP&L	5071	ELECT S WTR PS	510.04
16937	10101	11/19/15	JCP&L	5071	ELECT AXF AVE PS	95.18
16937	10101	11/19/15	JCP&L	5071	ELECT WH2 PS	303.61
16937	10101	11/19/15	JCP&L	5071	ELECT OXF WWTP	7,411.18
16937	10101	11/19/15	JCP&L	5071	ELECT WTR ST MONIT	2.81
16937	10101	11/19/15	JCP&L	5071	ELECT BEL WWTP	6,331.14
16937	10101	11/19/15	JCP&L	5071	ELECT BEL WWTP	14,653.96
TOTAL CHECK						
16938	10101	11/19/15	JCP&L	5071	ELECT WARREN HAVEN	328.72
16939	10101	11/19/15	JEFCO EQUIPMENT SUPPLIES	5024	GLOVES	193.10
16940	10101	11/19/15	JIORLE'S OFFICE SUPPLIES	5030	OFFICE SUPPLIES	183.16



PENTAWATION  
 DATE: 11/13/2015  
 TIME: 10:08:35

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 2  
 VENCHK11  
 ACCOUNTING PERIOD: 11/15

FUND - MUA01 -- MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
16941	10101	11/19/15	KASPEREN, PATRICIA	5022	PETTY CASH POSTAGE	56.22
16941	10101	11/19/15	KASPEREN, PATRICIA	5710	PETTY CASH MISC	171.98
	TOTAL CHECK					228.20
16942	10101	11/19/15	KISZONAK, DREW	5011	STIPEND NOV	166.67
16943	10101	11/19/15	KUSTOM CONTROL SOLUTIONS	5061	INSTALL PLC CNTRL HRDWR	7,920.00
16944	10101	11/19/15	LIN SUPPLY INC.	5024	MISC PLUMBING SUPPLIES	3.18
16944	10101	11/19/15	LIN SUPPLY INC.	5024	MISC PLUMBING SUPPLIES	9.48
	TOTAL CHECK					12.66
16945	10101	11/19/15	MAIN POOL & CHEMICAL CO.,	5521	SODIUM HYDROXIDE	385.00
16946	10101	11/19/15	NAPOLITANI, LAUREL	5011	STIPEND NOV	291.67
16947	10101	11/19/15	NIECE, DONALD L.	5011	STIPEND NOV	166.67
16948	10101	11/19/15	NISIVOCIA CONSULTING LLC	5030	TECH SUPP ADMN COMPUTER	75.00
16949	10101	11/19/15	NJ MOTOR VEHICLE COMMISSI	5710	REGISTRATION RENEW ESCORT	46.50
16950	10101	11/19/15	NUN PUBLISHING	5021	LEGAL NTC 10/30 MTG	9.34
16951	10101	11/19/15	PASSAIC VALLEY SEWERAGE C	5079	SLUDGE DISPOSAL	3,200.00
16952	10101	11/19/15	PIAZZA, ROBERT	5011	STIPEND NOV	291.67
16953	10101	11/19/15	POSTMASTER BELVIDERE	5022	STAMPS	158.60
16954	10101	11/19/15	QC LABORATORIES INC.	5509	LAB ANALYSIS	234.50
16954	10101	11/19/15	QC LABORATORIES INC.	5509	LAB ANALYSIS	60.50
16954	10101	11/19/15	QC LABORATORIES INC.	5509	LAB ANALYSIS	278.50
16954	10101	11/19/15	QC LABORATORIES INC.	5509	LAB ANALYSIS	12.50
16954	10101	11/19/15	QC LABORATORIES INC.	5509	LAB ANALYSIS	783.50
16954	10101	11/19/15	QC LABORATORIES INC.	5509	LAB ANALYSIS	269.50
	TOTAL CHECK					1,639.00
16955	10101	11/19/15	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	18.34
16955	10101	11/19/15	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	17.69
16955	10101	11/19/15	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	16.58
	TOTAL CHECK					52.61
16956	10101	11/19/15	ROSENBERG, PHILIP H.	5011	STIPEND NOV	166.67
16957	10101	11/19/15	RUSSELL REID INC.	5024	GREASE REMOVAL	1,700.00
16958	10101	11/19/15	SHADE TREE ELECTRIC	5024	INSTALL LIGHTS/ACC FST	3,664.00
16959	10101	11/19/15	STAPLES CREDIT PLAN	5030	OFFICE SUPPLIES	22.47
16960	10101	11/19/15	THE COUNTY OF WARREN	5070	MOTOR FUEL	182.18
16961	10101	11/19/15	TOM BARTHA & SON EXCAVATI	5061	EXCAVATION WORK DECANT	5,115.00
16962	10101	11/19/15	TOM BARTHA & SON EXCAVATI	5024	REPLACE AIR HEADER PIPING	4,830.00

PENTAMATION  
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MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

PAGE NUMBER: 3  
VENCHK11  
ACCOUNTING PERIOD: 11/15

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
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TOTAL FUND

76,104.11

TOTAL REPORT

76,104.11

**CAPITAL IMPROVEMENT  
BILLS LIST  
November 19, 2015**

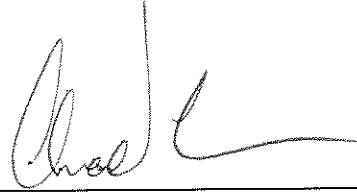
1. CP Engineers, LLC Period: October 2015 Engineering Services Warren Haven Pump Stations Rehab	.....\$4,517.91
2. CP Engineers, LLC Period: October 2015 Engineering Services Construction Services Oxford WWTP Upgrade	.....50,660.36*
3. Certified Testing Laboratories, Inc. Concrete Testing Oxford WWTP Upgrade	.....3,056.40*
4. Florio Perrucci Steinhardt & Fader, LLC Period: October 2015 Legal Services Oxford WWTP Upgrade	.....10,926.29*
5. Tomar Construction Services, Inc. Payment Application #22 Contract No. 12-01 Oxford WWTP Upgrade Less Liquidated Damages held in Reserve Amount paid to Tomar	.....257,593.00* ... <u>(46,500.00)**</u> <u>\$211,093.00</u>
Total	...\$280,253.96**

\* Bills to be submitted by CPE to request reimbursement from the NJEIT Financing Program

**RESOLUTION RE:**

EXPENDITURES FROM THE CAPITAL IMPROVEMENTS  
FUND FOR THE MONTH OF NOVEMBER 2015.

I **HEREBY CERTIFY** that the bills listed for CAPITAL IMPROVEMENTS are in  
accordance with the Authority's budget.



Chad Chamberlain, Chairman



Laurel Napolitani, Secretary

Certificate No. CI 360

Dated: November 19, 2015

Moved by: Mr. Scott

Seconded by: Mr. Rosenberg

Yes 8

No 0

Abstain 0

Absent 1