

**Lake Musconetcong Regional Planning Board
Reorganization Meeting
January 21, 2026**

The Clerk opened the Reorganization Meeting at 7:00 p.m. with a reading of the Open Public Meetings Notice which was sent to the Daily Record and New Jersey Herald on January 16, 2025 and was sent to the Clerks of the four municipalities, the State and the two counties.

OATH OF OFFICE: The Clerk administered the Oath of Office to Mr. Riley and Mr. Rattner.

ROLL CALL:

| | |
|---------------------------|---------------------------|
| Jacob Hamilton - present | Shawn Potillo - present |
| Robert Hathaway - present | Steven Rattner - present |
| Joseph Keenan - present | Rudy Shlesinger - present |
| Rosemarie Maio - present | Lester Wright - present |
| Judith McGrath - present | Earl Riley - present |

ANNUAL BUSINESS:

Election of Officers

Chairman: Ms. Maio nominated Earl Riley as Chairman, seconded by Mr. Hathaway. Mr. Rattner moved to close nomination, seconded by Mr. Hathaway. Earl Riley was elected Chairman for 2026 on unanimous voice vote

Vice Chairman: Mr. Wright nominated Robert Hathaway as Vice-Chairman, seconded by Mr. Potillo. Mr. Keenan moved to close nomination, seconded by Mr. Rattner. Robert Hathaway was elected Vice-Chairman for 2026 on majority voice vote. Mr. Hathaway abstained.

Secretary/Treasurer: Mr. Rattner nominated Lester Wright as Treasurer/Secretary, seconded by Mr. Hathaway. Mr. Hathaway moved to close nomination, seconded by Mr. Rattner. Lester Wright was elected Treasurer/Secretary for 2026 on unanimous voice vote.

Resolutions

Chairman Riley offered the following resolutions as Consent Agenda items, which were read by title and acted on under one motion. Chairman Riley pulled Resolution #4 from the Consent Agenda.

Resolution #1 Meeting Notice:

WHEREAS, the Lake Musconetcong Regional Planning Board is required to select a public place for the posting of all notices of regular and special meetings of the Board, and

WHEREAS, said Board must provide notice of all regular and special meetings of the Board to at least two (2) newspapers, one of which must be designated as the official newspaper of the Board.

NOW, THEREFORE, BE IT RESOLVED, that the public place for the posting of all notices of regular and special meetings of the Board shall be the bulletin board within the administration building of the Borough of Netcong Municipal Building, located at 23 Maple Avenue, Netcong, Morris County, New Jersey; and

BE IT FURTHER RESOLVED, that the **New Jersey Herald** is designated as the official newspaper of the Lake Musconetcong Regional Planning Board for the year 2026.

AND BE IT FURTHER RESOLVED, that the **New Jersey Herald** and the **Daily Record** are hereby designated to receive all notices of Board meetings in 2026 as required under the Open Public Meetings Act.

Resolution #2 – Annual Notice:

WHEREAS, the Lake Musconetcong Regional Planning Board must provide annual notice of all regular meetings of the Board to be held during a calendar year;

NOW, THEREFORE, BE IT RESOLVED, that the schedule of all regular meetings as listed below, be and hereby is declared to be the official list of all dates of the regular meetings of said Board for the year 2026, and

BE IT FURTHER RESOLVED, that the said meetings shall commence at 7:00 p.m. and will be scheduled to end no later than 10:00 p.m. with all meetings to be held at the municipal building of the Borough of Netcong, 23 Maple Avenue, Netcong, Morris County, New Jersey, unless otherwise noted

MEETING DATES

| | |
|-------------------|--------------------|
| February 18, 2026 | August 19, 2026 |
| March 18, 2026 | September 17, 2026 |
| April 15, 2026 | October 21, 2026 |
| May 20, 2026 | November 18, 2026 |
| June 17, 2026 | December 16, 2026 |
| July 15, 2026 | |

BE IT FURTHER RESOLVED, that the Annual Reorganization Meeting for the calendar year 2027 will be the third Wednesday of the month.

Reorganization & Regular Meeting January 20, 2027

BE IT FURTHER RESOLVED that said meetings will observe the following tentative Agenda:

- | | |
|----------------------------|---------------------------|
| Salute to Colors | Reports of Committees |
| Call to Order | Treasurers Report |
| Compliance to Sunshine Law | Approval of Bills |
| Roll Call | Unfinished (Old) Business |
| Modifications to Agenda | New Business |
| Open to the Public | Open to the Public |
| Action on Minutes | Adjournment |
| Communications | |

BE IT FURTHER RESOLVED, that all special meeting dates and agendas shall be published according to law.

Resolution #3 – Notification of Meetings:

WHEREAS, N.J.S.A. 10:4-6 et seq., known as the “OPEN PUBLIC MEETING ACT” provides for the fixing of a reasonable charge to be paid by any person requesting notification of meetings and minutes of the Lake Musconetcong Regional Planning Board.

NOW, THEREFORE, BE IT RESOLVED, by the said Board that the sum of fifteen dollars (\$15.00) is hereby fixed as the fee to be paid by any person or organization requesting that notice of meetings and minutes of the Board for the calendar year 2026 are mailed to same.

BE IT FURTHER RESOLVED, as provided by N.J.S.A. 40:4-19, no charge shall be made to any newspaper or municipality, named board or agency, county or state that requests the mailings of such notice(s) and/or minutes of the Lake Musconetcong Regional Planning Board to its business office.

Resolution #5 – Consultants:

WHEREAS, there exists a need for the retention of consultant(s) by the Lake Musconetcong Regional Planning Board; and

WHEREAS, the funds for such services are available; and

WHEREAS, Section 40:55-71D of the Municipal Land Use Law states that said Board may employ or contract for, and fix the compensation of legal counsel and experts, and other staff and services, as it may deem necessary, not exceeding the amount appropriated by said Board for its use; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40:1101 et seq., requires that the resolution authorizing the awards of contracts for “Professional Services” without competitive bidding must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by said Board that it hereby retains James Bryce as Attorney for the Board for the period January 1, 2026 through December 31, 2026 at the rate of \$150.00 per hour with no retainer;

BE IT FURTHER RESOLVED, by said Board that this contract be awarded without competitive bidding as a “professional service” under the provisions of the law because such services are of a qualitative nature as will not reasonably permit the drawing of specifications or receipt of competitive bidding; and that a copy of this resolution be published in the official newspapers of said Board as required by law within (10) days; and that this resolution take effect immediately.

Resolution #6 – Designating Depositories for the 2026 Calendar Year:

BE IT RESOLVED by the Lake Musconetcong Regional Planning Board that the attached Cash Management Plan is hereby approved and adopted for Calendar Year 2026; and

BE IT FURTHER RESOLVED by the Lake Musconetcong Regional Planning Board that the following bank and brokerage firm are hereby designated depositories for the Lake Musconetcong Regional Planning Board for 2026:

- Fulton Bank, N.A.
- Fidelity Investments

**CASH MANAGEMENT PLAN OF THE
LAKE MUSCONETCONG REGIONAL
PLANNING BOARD**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-23 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain funds of the Lake Musconetcong Regional Planning Board (the “Board”) pending the use of such funds for the intended purposes. The Plan is intended to assure that all funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments. All investments shall be made on a competitive basis insofar as practicable.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Board:
- Lake Management Operating
 - Long Term Savings
 - Any other accounts within the Board’s name and any of its agencies

III. DESIGNATION OF OFFICIALS OF THE LAKE MUSCONETCONG REGIONAL PLANNING BOARD AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Treasurer of the Board the “Designated Official” is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan and shall thereafter be relieved of any liability for loss of such moneys due to insolvency or closing of any depository designated by, or the decrease in value of any investment authorized, by the Cash Management Plan.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Fulton Bank of New Jersey
- Fidelity Investments

V. AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 - (4) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
 - (5) Local government investment pools;
 - (6) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
 - (7) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.
- B. Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State bank located within this State or other financial intermediary through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1997, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; in which direct investment may be made pursuant to paragraphs (1) and (3) of subsection (a) of this section and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940”, 5 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.
- (d) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities. Same as Money Market;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to section 8 of P.L. 1977, c.396 (C.40A:5-23.1), or any combination of the preceding, or the selection of an entity seeking to sell an investment to the local unit who has a material business or personal relationship with that organization shall disclose that relationship to the governing body of the local unit and to the Local Finance Board or a county or municipal ethics board, as appropriate.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Board, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Lake Musconetcong Regional Planning Board to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Board or by a third-party custodian prior to or upon the release of the Board's funds.

To assure that all parties with whom the Board deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

VII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the Board a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Board as Deposit or Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.

- E. The earned income on such Deposits or Permitted Investments.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Board.

VIII. TERM OF PLAN

This Plan shall be in effect from January 1, 2026 to December 31, 2026. Attached to this Plan is a resolution of the Board approving this Plan for such a period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Board, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

On motion by Mr. Hathaway, seconded by Ms. Maio, and carried by the following unanimous roll call vote, the above resolutions were adopted.

ROLL CALL:

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| Mr. Hamilton - yes | Mr. Pottillo - yes |
| Mr. Hathaway - yes | Mr. Rattner - yes |
| Mr. Keenan - yes | Mr. Shlesinger - yes |
| Ms. Maio - yes | Mr. Wright - yes |
| Ms. McGrath - yes | Chairman Riley - yes |

Chairman Riley stated he pulled Resolution #4 because there is a typo in the compensation. The Clerk’s compensation should be \$600 per month and the resolution states \$550. The Clerk responded that \$550 is her monthly compensation. At the last meeting the Board approved a \$50.00 monthly stipend for preparing the monthly financial reports. The stipend is not part of the monthly compensation which is why it was not included in the resolution.

Resolution #4 – Clerical Personnel:

WHEREAS, there exists a need within the Lake Musconetcong Regional Planning Board for the retention of personnel to perform such clerical duties and office work as required by the Board’s job description to hold a monthly public meeting, at the monthly compensation of \$550.00, and in addition, other such work as deemed necessary by the Lake Musconetcong Regional Planning Board at a \$20.00 hourly rate or other rate negotiated per task, and

WHEREAS, the funds for such duties and services are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED, by the said Board that it hereby appoints Ellen Horak, as the Clerk, to be retained on a month-to-month basis, as an independent contractor, for the balance of the

calendar year 2026 to perform such duties and office work, outlined previously, with reimbursement for all expenses, such as postage, phone bills, etc.; and

BE IT FURTHER RESOLVED by said Board that if the Clerk should not be available during the year for the above services, she is to provide for coverage.

On motion by Ms. Maio, seconded by Mr. Hathaway, and carried by the following unanimous roll call vote, the above resolutions were adopted.

ROLL CALL:

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|--------------------|----------------------|
| Mr. Hamilton - yes | Mr. Pottillo - yes |
| Mr. Hathaway - yes | Mr. Rattner - yes |
| Mr. Keenan - yes | Mr. Shlesinger - yes |
| Ms. Maio - yes | Mr. Wright - yes |
| Ms. McGrath - yes | Chairman Riley - yes |

COMMITTEE APPOINTMENTS: Chairman Riley made the following committee appointments:

- Canal Society** – Ms. McGrath
- Site Plan/Stream Encroachment** – Mr. Wright
- Audit Committee** – Mr. Pottillo (Chair) with Mr. Keenan
- Musconetcong Watershed Association** – Mr. Rattner
- Lake Awareness** –Ms. Maio
- Lake Management** – Mr. Hathaway
- Operating Budget** – Mr. Wright
- CD Investment** – Ms. McGrath (Chair) with Mr. Rattner and Mr. Shlesinger

MODIFICATIONS TO THE AGENDA: Additional bill listed.

OPEN TO THE PUBLIC: Chairman Riley opened the meeting to the public. Seeing no one from the public wishing to speak, Chairman Riley closed the public portion of the meeting.

PRESENTATION: Marty Pisano (Board’s Website) - Mr. Pisano came forward and informed the Board that his company currently manages the website and social media for the Netcong Community Partnership (Business Improvement District). His business is based in Netcong and he is a government contractor. The person who would develop and oversee the Board’s website worked for him for many years, but has since gone back to Poland. This is the person who handles the Netcong Community Partnership’s (“NCP”) website. The work is done remotely. Mr. Pisano stated this person is extremely competent and he is willing to do this for the Board. He will work within the Board’s budget. Mr. Pisano said the NCP pays him \$1,500 twice per year for the site development and he believes he would charge the Board about the same. Mr. Hathaway introduced the Board to Mr. Pisano from Media Now, which is a Netcong business and a member of the NCP. Mr. Pisano brought a quasi-outside contractor to develop the NCP’s website The NCP used this person to build their website and manage it. Mr. Pisano stated he is not a retail business. Ms. Maio asked the name of the person. Mr. Pisano responded that his name is Arek Mateusiak, but he does not know how to pronounce his last name, but his company is A4Bits. Mr. Hathaway stated he is very familiar with Marty and although has not met Arek, he is familiar with his work. Mr. Pisano attends the NCP meetings and speaks for Arek. Mr. Hathaway noted the work done by

Arek on the NCP's website is stellar and he has been doing it since about 2018. Mr. Potillo asked for clarification on the proposal that is for the Board to hire Marty's company and Marty will subcontract the work to Arek. Chairman Riley responded that is correct. Chairman Riley asked if Arek will completely develop the site. Mr. Pisano responded in the affirmative. Chairman Riley stated he is the person who created the Board's current website and he has all of the information. Mr. Pisano stated Arek posts everything on the website and updates the site. Chairman Riley said he forwarded the proposal to the Board and he asked the Board to review the proposal and let him know if they have any questions. Chairman Riley stated he hopes to have a decision made at the next meeting. Mr. Hathaway asked Mr. Pisano to provide some type of document regarding Arek's fees. Mr. Pisano responded it would be better for the Board to indicate what they are willing to pay. Mr. Hathaway noted Arek will do semi-annual updates to the website and he asked Mr. Pisano to attend the Board's meeting on a quarterly basis. Chairman Riley thanked Mr. Pisano for his presentation.

ACTION ON MINUTES: On motion by Ms. Maio, seconded by Ms. McGrath, the Minutes of the December 17, 2025 meeting were approved on unanimous voice vote.

COMMUNICATIONS: The following communications have been placed on file:

01-07-26 Byram Township - notification of re-appointment of Earl Riley as Byram's representative to the Board

01-08-26 Saint Cesario Society Inc. - check in the amount of \$100 re: thank you donation

01-08-26 Jerilyn Dicanio, Acrisure - Youth and Adult Group Accident Medical Insurance Renewal Policy

On motion by Mr. Hathaway, seconded by Mr. Wright and carried by unanimous voice vote, the communications were accepted.

REPORTS OF COMMITTEES:

Canal Society – There was no report.

Musconetcong Watershed Association – Mr. Rattner reported he has a follow up on last month's discussion about the Highlands Council which had only met once last year because they could not get a quorum. He read in the newspaper that between December and January 12th, the Senate finally appointed seven new members. Hopefully they will now have a quorum and can hold their meetings.

Site Plan Review/Stream Encroachment – There was no report.

Lake Awareness – Ms. Maio reported she confirmed with the Hopatcong Elks Club that the fishing contest will be held jointly. The fishing contest will be held on Father's Day.

Lake Management – Mr. Hathaway stated they need to decide what to do about herbicide. He would like to engage Jim Bryce, the Board's attorney to solicit proposals. As he instructed the Board last year, they are not bound by rule and regulation to accept the lowest bid. Mr. Hathaway noted that this last relationship was unsatisfactory and the Board should select Chris Hanlon, barring any major difference in cost, who did it the year before and did a great job and was much more professional. Chairman Riley reported he inspected the harvester again last Friday looking for any critter involvement in the engine

compartment and it is clean. Chairman Riley stated he checks it once per month to make sure there is nothing trying to live in it.

Operating Budget – There was no report.

CD Investment – There was nothing to report. There is currently no money invested in a CD.

TREASURER’S REPORT: The Treasurer’s Report was emailed to the Board. On motion by Mr. Hathaway, seconded by Mr. Rattner and carried by unanimous voice vote, the Treasurer’s Report was accepted and placed on file.

BILLS: On motion by Mr. Hathaway, seconded by Mr. Potillo and carried by the following unanimous roll call vote, the following bills are to be paid if and when funds are available:

Operating Account:

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|---|------------|
| Ellen Horak - Clerk’s Monthly Compensation & Stipend for Preparation of Financial Reports | \$ 600.00 |
| Acrisure NJ Partners Insurance Services - Group Accident Medical Ins. | \$ 400.00 |
| United States Liability Insurance Company - Public Officials Liability Ins. installment payment | \$ 270.20 |
| Selective Insurance - Commercial Liability Ins. Installment Payment | \$1,922.00 |

Lake Management Account:

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|--------------------------|----------|
| JCP&L – electric at shed | \$ 11.48 |
|--------------------------|----------|

Debit/Credit Card:

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| Optimum - internet service | \$ 40.00 |
| Shoprite - garbage bags for the shoreline clean-up day | \$ 10.65 |
| GoDaddy - website builder (3-years) | \$ 719.64 |

ROLL CALL:

| | |
|--------------------|----------------------|
| Mr. Hamilton - yes | Mr. Potillo - yes |
| Mr. Hathaway - yes | Mr. Rattner - yes |
| Mr. Keenan - yes | Mr. Shlesinger - yes |
| Ms. Maio - yes | Mr. Wright - yes |
| Ms. McGrath - yes | Chairman Riley - yes |

UNFINISHED (OLD) BUSINESS:

\$572,000 Grant – Chairman Riley reported he resubmitted the progress report yesterday and the final financial report was previously submitted. Both the final progress report and final financial report are in the hand of the State and all the Board is waiting for is their approval and the check for \$57,2001

Board’s Website – Chairman Riley noted the proposal the Board received. Mr. Potillo stated he thought the goal of the Board was to look for a company to do the website to keep continuity and to not use an individual who could walk away. Ms. Maio stated she is not comfortable with the arrangement discussed being the Board is going to pay someone (Mr. Pisano) who is going to pay someone (Arek) who is someone the Board is never going to meet or talk to. Mr. Hathaway stated that when dealing with people who do this type of work, they do not come to meetings. Everything is done through emails. Mr. Potillo

said he agrees with Mr. Hathaway and the Board will never meet the person doing the work. Mr. Potillo expressed his concern that the Board would be paying this person who is subcontracting it out. Chairman Riley stated they will pay A4Bits, which is Arek's company and Marty will deposit the money. Chairman Riley said he will find out where Arek's company is licensed. Chairman Riley noted he appreciates Mr. Potillo's concern about an individual being responsible for the website and a company would be better, but it would be very expensive. Mr. Hathaway said he does not think Arek is a stand-alone person, he has a company. Mr. Hathaway said they should ask Marty the size of Arek's company

NEW BUSINESS:

Annual Report – Chairman Riley reported the Annual Report has been distributed to the Board for review and approval. On motion by Ms. Maio, seconded by Mr. Hathaway and carried by unanimous voice vote, the Board approved and accepted the Annual Report.

New Legal Notice Requirements - Chairman Riley noted the Memorandum from the Clerk regarding new legal requirements for public notices. The Board spoke about the new requirements and the extra cost of needing to publish twice a month for one year that all public notices can be found on the Board's website. A link will also need to be put on the website for all public notices.

2026 Budget - Chairman Riley noted the Board adopted their budget in October because Morris County requires them to submit their budget in October. The Board incurred additional expenses in November and December that were not included in the budget, one being the security cameras at a cost of about \$1,000 per year. They need to find a place in the budget for the security cameras. Also, the insurance went up \$2,000 from 2024 to 2025. Chairman Riley said he will obtain and review each insurance policy and talk to the insurance company about a discount for the security cameras. Chairman Riley said they are going to need to redo the budget somehow and he does not want to increase any municipal costs. The Board will need to cover the additional costs. The Board agreed. Chairman Riley added that they have not yet looked at the herbicide cost.

Chairman Riley commented that in addition to Greenwood State Park, the state is closing surrounding areas all over the state because they do not have the personnel.

OPEN TO THE PUBLIC: Chairman Riley opened the meeting to the public. Seeing no one from the public wishing to speak, Chairman Riley closed the public portion of the meeting.

ADJOURNMENT: On motion by Mr. Hathaway, seconded by Mr. Wright, and carried by unanimous voice vote, the meeting was adjourned at 7:55 P.M.

Respectfully submitted,

Ellen Horak, Clerk