

*EBR FIRE DISTRICT NO. 6*

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**BOARD MEETING:** TUESDAY JUNE 18, 2024, at 5:00PM  
STATION 51 – 7878 PRESCOTT RD. BATON ROUGE, LA 70812

**CALL TO ORDER**

**ROLL CALL:** R. HIGGINS, CHAIRMAN  
S. GRAVES, VICE-CHAIRMAN  
C. MAY  
S. PULLAM  
R. FORT

**APPROVAL FROM THE MARCH 12, 2024, MEETING**

**FINANCIAL REPORT**

**OLD BUSINESS:**

1. Station 51 roof
2. Alerting equipment for Stations
3. Security Cameras
4. Civil Service Board appointee

**NEW BUSINESS:**

1. Annual Audit
2. Automatic Aid to BRFD

**CHIEFS REPORT:**

**ADJOURNMENT**

*East Baton Rouge Fire Protection District 6*

**Board Meeting March 12, 2024**

Board Members Present:     S. GRAVES, VICE CHAIRMAN  
                                  C. MAY  
                                  S. PULLAM  
                                  R. FORT

Non-Members: Chief Dunn, Assistant Chief R. Lipscomb, FF L. Lejeune, FF L. Houston

The Vice Chairman called the public meeting to order.

Motion made by Graves and seconded by Pullam to accept the minutes from the **December 12, 2023** meeting with no objections.

Motion made by Pullam and seconded by Graves to accept the financial report with no objections.

Old Business:

New Business:

1. Chief Dunn welcomed new Board member Richard Fort.
2. Chief Dunn briefed the board on the condition of the leaking roof at Station 51 and estimates to replace the roof. After discussion involving complete documentation and warranty the Graves made the motion to award Garcia Roofing the project. The motion was seconded by Pullam.
3. Chief Dunn gave the Board the rundown of the current communications changes for the department requiring updating outdated equipment and installing alerting speakers at Station 51. After discussion Graves made a motion to purchase the equipment. The motion was seconded by Fort.
4. Thermal Imaging Camera Replacement to replace failing gear with a Seek Pro Camera from NAFECO motion made by Pullam seconded by Fort.
5. Station Camera Systems discussed in lieu of a drive by shooting that struck Station 51. Reviewed estimates from Certified and Custom Security. Motion made by Fort to accept Custom Security Estimate. Motion seconded by Graves.
6. Civil Service Board opening notification to be sent on behalf of the District 6 Civil Service Board to Southern University to fill the open board position.

Chiefs Report:

1. Chief Dunn spoke to the board about step up pay for personnel working out of class. Motion made by May and seconded by Fort to compensate members working in the position of a Captain or Asst Chief's vacated position a flat rate of \$40 per 24 hours for Captain and \$60 per 24 hours for Assistant Chief.
2. Incentive pay approved for current AEMT's \$100 dollars per month to be paid in the first pay period of December annually. Motion by Pullam, seconded by Graves.
3. Chief Dunn recommended increasing the rate of pay to \$15 - \$16 for contract workers to be more competitive with local Fire Departments and to offer time and a half for holiday pay. Motion made by Pullam, seconded by Fort.

Motion was made by Pullam seconded by Fort for Adjournment.

\*In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Chief Hancock at (225) 355-3110.

**DISTRICT 6 FIRE DEPARTMENT**  
**Profit & Loss Actual vs Annual Budget**  
**January through May 2024**

	Jan - May 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
500 · Ad valorem taxes	2,610,420.83	2,674,600.00	-64,179.17	97.6%
505 · ARPA Funds	0.00	502,000.00	-502,000.00	0.0%
510 · Service fees	171,248.17	182,000.00	-10,751.83	94.1%
520 · State fire insurance rebate	0.00	97,000.00	-97,000.00	0.0%
530 · State revenue sharing	61,976.03	94,000.00	-32,023.97	65.9%
531 · City-Parish general fund	35,625.00	71,250.00	-35,625.00	50.0%
540 · Interest income	77,283.49	100,000.00	-22,716.51	77.3%
560 · Miscellaneous revenue	525.00	10,000.00	-9,475.00	5.3%
<b>Total Income</b>	<u>2,957,078.52</u>	<u>3,730,850.00</u>	<u>-773,771.48</u>	<u>79.3%</u>
<b>Gross Profit</b>	2,957,078.52	3,730,850.00	-773,771.48	79.3%
<b>Expense</b>				
600 · Accounting fees	6,570.00	35,000.00	-28,430.00	18.8%
620 · Legal fees	6,720.66	50,000.00	-43,279.34	13.4%
700 · Advertising	404.68	1,500.00	-1,095.32	27.0%
705 · Bank charges	125.00	320.00	-195.00	39.1%
730 · Dues	2,864.00	11,000.00	-8,136.00	26.0%
740 · Employee benefit-dental ins.	5,945.23	15,000.00	-9,054.77	39.6%
741 · Employee benefit-health ins.	100,078.72	255,000.00	-154,921.28	39.2%
742 · Employee benefit-life ins.	302.00	1,000.00	-698.00	30.2%
743 · Employee benefit-retirement	178,067.18	422,000.00	-243,932.82	42.2%
744 · Employee benefit-FICA/Medicare	11,341.90	30,000.00	-18,658.10	37.8%
745 · Employee benefit-w/c insurance	16,877.07	100,000.00	-83,122.93	16.9%
746 · Employee benefit - vision ins.	1,466.35	3,600.00	-2,133.65	40.7%
750 · Fee billings	14,225.19	21,000.00	-6,774.81	67.7%
751 · Food	536.80	2,000.00	-1,463.20	26.8%
780 · Insurance-combined	12,412.95	60,000.00	-47,587.05	20.7%
820 · Maintenance & repair-comm. eqt.	3,264.09	3,000.00	264.09	108.8%
821 · Maintenance & repair-equipment	10,964.41	7,000.00	3,964.41	156.6%
822 · Maintenance & repair-buildings	3,371.64	50,000.00	-46,628.36	6.7%
823 · Maintenance & repair-vehicles	5,985.92	50,000.00	-44,014.08	12.0%
824 · Medical program	150.00	7,000.00	-6,850.00	2.1%
826 · Office equipment maintenance	1,390.10	5,000.00	-3,609.90	27.8%
850 · Postage	430.08	1,300.00	-869.92	33.1%
851 · Pest control	444.60	600.00	-155.40	74.1%
871 · Rent-hydrants	3,523.65	9,000.00	-5,476.35	39.2%
872 · Retirement costs-other	75,326.05	76,280.00	-953.95	98.7%
880 · Salaries-regular employees	694,271.01	1,410,000.00	-715,728.99	49.2%
881 · Salaries-contract employees	1,152.00			
882 · Supplies-cleaning/combined	7,593.69	14,000.00	-6,406.31	54.2%
883 · Supplies-fuel	7,113.89	25,000.00	-17,886.11	28.5%
885 · Supplies-office	784.30			
886 · Supplies-station	159.93			
887 · Supplies-firefighting	3,816.52	12,000.00	-8,183.48	31.8%
888 · Supplies-uniforms	8,740.61	8,000.00	740.61	109.3%
889 · Supplies-first aid	11,126.79	10,000.00	1,126.79	111.3%
890 · Telephone	5,000.45	10,500.00	-5,499.55	47.6%
891 · Training & travel	2,529.85	20,000.00	-17,470.15	12.6%
900 · Utilities-gas & electric	2,669.05	12,500.00	-9,830.95	21.4%
901 · Utilites-water & sewer	2,849.18	1,600.00	1,249.18	178.1%
910 · Capital outlay-firefighting eqt	471.92	300,000.00	-299,528.08	0.2%
914 · Capital outlay-facilities	28,507.50			
<b>Total Expense</b>	<u>1,239,574.96</u>	<u>3,040,200.00</u>	<u>-1,800,625.04</u>	<u>40.8%</u>
<b>Net Ordinary Income</b>	1,717,503.56	690,650.00	1,026,853.56	248.7%
<b>Net Income</b>	<u>1,717,503.56</u>	<u>690,650.00</u>	<u>1,026,853.56</u>	<u>248.7%</u>



# DISTRICT SIX FIRE DEPARTMENT

ISO Class "2" Fire Department

**Colin Dunn**  
Fire Chief

Notice Posted: June 12, 2024 1300 Posted by: Colin Dunn  
(Date) (Time)

## NOTICE OF PUBLIC MEETING

DATE: Tuesday, June 18, 2021  
TIME: 5:00 PM  
PLACE: Station Headquarters, 7878 Prescott Road, Baton Rouge, LA 70812

### I. AGENDA: (Full meeting agenda)

Call to Order and Roll Call

Approval of Minutes from last meeting/hearing: March 12, 2024  
(Date of last meeting)

#### A. Old Business (If any):

1. Station 51 roof
2. Alerting equipment for Stations
3. Thermal Imaging Camera
4. Security Cameras
5. Civil Service Board appointee

#### B. New Business:

1. Annual Audit
2. Mutual Aid to BRFD

#### C. Chief Report

#### D. Adjournment

Chief Colin Dunn  
Fire Protection District Six; (225) 355-3110

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*"A Commitment to the Community"*

7878 Prescott Rd. / Baton Rouge, Louisiana 70812 / Telephone: (225) 355-3110 / Fax: (225) 357-8118