

TOWN OF VIRGIL PLANNING BOARD
Minutes of Special Meeting - Monday, 1 June 2015 - 7 PM
Town Hall - 1176 Church Street - Virgil, NY 13045

Board Members (*absent)

*Jeffrey Breed, Chairman
Gary Wood, Acting Chairman
*Carole Lathrop
Dawn Willis
Ann Howe
Mark Baranello, Alternate

Others Present

Patrick Snyder, Town Attorney
Craig Umbehauer, Town CEO
Joan Fitch, Board Secretary

Applicants & Public Present

Glenn Anderson for Kajen, LLC, Applicant; Cynthia Bush.

SPECIAL MEETING

The Special Meeting of the Town of Virgil Planning Board was called to order by Acting Chairman Gary Wood at 7 p.m.

Kajen, LLC, Applicant/John McGee, Reputed Owner - NYS Route 13 - TM #s 105.00-06-10.000 & 9.100 - Minor Subdivision of Land

Acting Chairman Wood acknowledged that this Special Meeting was being held at the request of Mr. Terwilliger; reference is made to the Town Planning Board Minutes of 18 May 2015 for specifics.

Acting Chairman Wood recognized Glenn Anderson, acting on behalf of Steve Terwilliger who was seeking approval of this subdivision as shown on the map accompanying the application. Town Attorney Patrick Snyder advised the Board that Part 2 of the Environmental Assessment Form should be completed; Part 1, completed by the applicant, was reviewed by the Board.

At the conclusion of their discussion, the Board completed their portion of the Short Environmental Assessment Form. Negative responses were obtained to all questions in Part 2. Therefore, **a motion was made by Member Ann Howe that the action, based on the information submitted, will not cause any significant adverse environmental impact, resulting in a Negative Declaration. The motion was seconded by Member Dawn Willis, with the vote recorded as follows:**

Ayes: Acting Chair Wood	Nays: None
Member Willis	
Member Howe	Absent: Chair Breed
Alternate Member Baranello	Member Lathrop

Motion carried.

This becomes Action #18 of 2015.

Acting Chair Wood acknowledged receipt of County Planning Department's report which was then reviewed by this Board.

Upon completion of the Board's review, **a motion was made by Member Howe to approve the Minor Subdivision of Land, as requested, incorporating Items 1 and 2 of the Cortland Co. Planning Department's recommendations contained at the end of the report received on 1 May 2015 (signed by Daniel S. Dineen), in addition to the receipt of a waiver from the Cortland County Health Department regarding the onsite sewage treatment system. The motion was seconded by Alternate Member Mark Baranello, with the vote recorded as follows:**

Ayes: Acting Chair Wood	Nays: None
Member Willis	
Member Howe	Absent: Chair Breed
Alternate Member Baranello	Member Lathrop

Motion carried.

This becomes Action #19 of 2015.

ADJOURNMENT

At 7:20 p.m., a motion was made by Member Willis, seconded by Member Howe, to adjourn the meeting. All Board members present voted in the affirmative.



Joan E. Fitch
Planning Board Secretary

Emailed to Town Supv., Clerk, Atty., CEO, PB
Members & Co. Planning on 6/18/15.