

Yreka United Methodist Church  
Leadership Team Board Meeting  
October 18, 2022

Leadership Board Members Present: Chris Barre, Shawn Cortright, Sarah Frey, Tracie Lima, Ed Matthews, ~~Melisa Raffaelli, Nick Sinnott, Vurl Frytten~~, Debby Whipple

Lay Members: Chris Barre & Jim Frey

Others: Pastor Mike Bekstrom, Charles Cook, Mike Raney

1. Open the meeting with prayer: Debbie Whipple called the meeting to order at 5:50 pm. Shawn Cortright opened in prayer.
2. Adoption of the agenda: A motion was made by Ed Matthews, seconded by Tracie Lima to adopt the agenda as is. Motion carried. (Later - Sarah Frey added under Old Business: Establish Board members' term of office and to select the nominating committee to submit names for 2023 perspective board members).
3. Review and approve minutes of previous meeting: A motion was made by Shawn Cortright, seconded by Sarah Frey to approve the minutes as submitted. Motion carried.
4. Congregational Comment: Charles Cook informed the board:
  - That Nick Sinnott is being overworked as the Facilities Committee leader. Facilities is too much for one person. Charles has been assisting him but even he is limited on what needs to be done.
  - The custodian does not clean the Education building.
  - Lights in the Sanctuary - In the past, ballasts were replaced at a cost of \$105. We need more and the cost will now be \$200 each. The problem when ordered, they cannot be shipped to California. They may need to replace or rewire for LED lights.
  - Also, a neighbor is using our church property to store his tractor and gravel. Pastor Mike will talk to the neighbor and the property needs to be returned to the way it was.
  - The lawn mower will not start. The magneto needs to be replaced.
5. Old Business:
  - a. Harvest Festival Updates: Shawn Cortright reported that the posters have been made and are being distributed. They have plenty of volunteers to make the night a success. A sign-up sheet was passed around to the board members.
  - b. Tailgaters Separate Checking Account Update: Michael Raney reported that the account has been set up and will be activated November 1. Ed Matthews will have the total of the amount of funds to transfer.
  - c. Next year's board members and their terms. Sarah Frey announced that a nominating committee needs to be selected to create a list of new board members and term limits need to be established. Her term is up at the end of the year and she will not be renewing her term.
6. New Business:
  - a. Correspondence: Michael Raney read a letter of resignation from Sadie Gorseth and Sue Ashe's letter recommending a name change for the garden in front of the Ed Building.

- b. Resignation of Sadie Gorseth: A motion was made by Shawn Cortright, seconded by Chris Barre to accept Sadie's resignation to be effective at the end of the month. Both Debby Whipple and Pastor Mike know of people who would be interested in the custodian position. The job is 10 hours a week at \$14 an hour which will increase to \$15. Debby and Shawn Cortright will set up an interview with the three mentioned.
- c. A letter from Sue Ashe regarding the renaming of Wilma's Garden: Sue Ashe recommended the name change from Wilma's Garden to Friendship Garden. There was concern that Wilma's family would be upset since they donated funds to YUMC. It was agreed to change the name to Wilma's Friendship Garden. A motion was made by Ed Matthews, seconded by Shawn Cortright to call the garden Wilma's Friendship Garden. Motion carried.
- d. Finance: Ed Matthews reported that board members need to start thinking about next year's budget and submit a proposal on their part of the budget. The Standard Operating Procedures are in the planning stage to be established and will review others.
  - i. 2023 Budget: Begin budget preparation during November meeting.
  - ii. Finance Standard Operating Procedures (FSOP): Tracie Lima read the first draft of the FSOP and reviewed each finance position.
 

On "Duties of Financial Secretary":

    - Change the 7<sup>th</sup> to 10<sup>th</sup> on forwarding the monthly bank statement to the Treasurer.
    - It was mentioned that a procedure needs to be established regarding paychecks being issued at the same time so employees know when to expect it.

"Sunday Tithe Counter": Needs to prepare a tithing instruction account sheet.
  - iii. September giving: It was down to 30 givers.
  - iv. Finance Summary: Ed Matthews gave a summary of the budget showing Table 1:
    - Income does not cover expenses and have over spent by \$7100. By reducing the budget by \$8200 may allow us to balance out at the end of the year.
    - The last column shows the Tailgater September balance of \$5,616.23 and will be finalized November 1st.
    - Since it doesn't look like the church will hold another rummage sale, Outreach will not be funded next year.
    - Strong Women is a stand alone account with a balance of \$4,800. Sarah Frey reported that the group did have expenses for the year but does not show.
    - Major maintenance was established in 2016 as an emergency fund. Current balance is \$20,101.16
    - Pastor Mike reported that the church will receive \$10,000 from UMCOR, due to the fires in the area, to assist the fire victims.

## 7. Board Report:

- Pastor: Pastor Mike reported that Steve Thornburg offered his swimming pool so four or five new members can be baptized. New families are coming to the church with children so the church is growing. Michael Raney and Liz Hockaday visited the fire victims with the UMCOR Organization. Shasta Camp has firewood for the taking, it will be announced in the bulletin. It is time to let the church body know that the leadership board has decided to not separate from the United Methodist church; Pastor Mike will let the congregation know from

the pulpit and if they have any questions they need to contact him or the Leadership Board members.

- Finance: See above.
- Facilities: Pastor Mike presented Nick Sinnott's report: Thank you to all who attended the work party day, a lot was accomplished.
- Congregational Care: Sarah Frey shared two concerns: In the beginning of church when asked to pass the peace, members need to make sure they "pass the peace" to the people they don't know and not just with the members they do know. The other concern is the Methodist Mens have not been meeting. The first meeting will be in November and they need to be supported by the congregation. To inform members, she will be planning an expo to get information out on what is happening within the church.
- Prayer Ministry: Shawn Cortright announced that the first of the year she will have a class on prayer and fasting.
- Praise and Worship: None.

8. Executive Session: None

9. Confirm next meeting – November 17, 2022, at 5:30 pm

10. Closing prayer and adjourn: Shawn Cortright closed in prayer. Meeting adjourned at 8:30 pm.

A handwritten signature in cursive script that reads "Kathryn L. Matthews". The signature is written in black ink and is positioned at the bottom left of the page.