



## Drop Off and Pick Up

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### Check-in Process

- **Parents & Caretakers:** We highly encourage that the same parent or caretaker conduct pick-up and drop-off each day. Parents and caretakers should, when safe to do so, wear a mask for drop-off and pick-up in case a staff member needs to approach the car.
- **Drop-Off:** When you pull up to the facility, the parent will park in a parking spot and will stay in the car and rolls the window down while the child gets out and approaches the front door.
  - Older Participants who drive themselves will park and enter the facility to get a temperature reading.
- **Temperature Check:** Upon arrival, every participant/camper's temperature will be taken using contact-free thermometers. Children with a temperature above 100.4 degrees will not be permitted back to training/camp in 14 days, unless documentation of a negative test result can be provided and 72 hours has passed.
- **Signs of Illness:** Our staff will also make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), or fatigue.
  - The child will be removed from participation and Parent will be notified
  - Older children who drove themselves will call to notify their parents and see if they can drive themselves home
- **Carpooling:** Anyone who is in the same drop-off vehicle with someone who fails these screenings will also be denied entry into training/camp that day.
- **Admittance:** Once temperature clears, the participant/camper will be cleared to participate in the training session and/or camp.

### Check-out Process

- **Check-Out:** Please pull up into the parking lot and park in a parking spot. Parent will wait in their car and the child will be sent to the vehicle. Please be aware and careful that there will be children going to cars in the parking lot when you exit.



## Health & Safety Protocol

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### Standard Procedures / Reminders

While attending a Viper Sports Club Training Session/Summer Camp, participants should remember to follow all recommended health and safety actions. Per the CDC, these include things like:

- **Hand Washing:** Participants will need to wash their hands often with soap and water for at least 20 seconds especially after handling equipment, blowing their nose, coughing, or sneezing.
- **Social Distancing:** It is recommended to stay at least 6 feet (about 2 arms' length) from other people, when possible. We will be encouraging social distancing through increased spacing, small groups, and limited mixing between groups.
- **Cover Coughs and Sneezes:** Always remember to cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash. Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

### Sanitation & Cleaning Procedures

- **Frequently Touched Surfaces:** Frequently touched surfaces including doorknobs, countertops, handles, toilets, faucets, etc. will be cleaned and disinfected by our staff every 2-3 hours, and then again when camp wraps up for the day.
- **Cleaning Stations:** Each training session/camp will have EPA certified cleaning solutions for increased cleanup throughout the day.
- **Hand Washing & Sanitizing:** Promoting frequent handwashing for participants and staff. Hand sanitizer stations are placed throughout the building for in between handwashing. Before entering the training/camp area, each participant will need to use the sanitizer station.
- **Personal Items:** There will be a designated area for the participant's personal belongings.
- **Staff Training:** All Viper Sports Club Staff will be trained on all new health and safety protocols.



## **On-Going Monitoring**

- **When to Stay Home:** We need any participant who is sick, or coming from a household where someone is sick, to stay home.
  - **Call in all absences to 610-495-0999**
  - Leave name of participant and reason for absence
- **Updates:** Our facility will regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and we will update policies and procedures when needed.

## **Symptomatic & Confirmed Cases**

If a participant or Viper Sports Club staff member tests positive for COVID-19:

- **Positive Cases:** Any positive case of Covid-19 should be reported to the Viper Sports Club Facility director immediately. Viper Sports Club director will notify parents of all participants based on level of exposure. Any participants and staff member involved in that activity (ex: Skills Training, Hooked on Hockey camp group week 1, Hooked on Hockey Camp week 2, etc.) would not be able to return to activity at the Viper Sports Club for 14 days. Cleaning protocols will be initiated for any areas in which the participant was located.
- **Return to Training/Camp:** The participant who tested positive will not be permitted back into training/camp until they test negatively for COVID-19.
- **Positive Case in Household:** If a person living with a participant or staff tests positive, they must stay home and isolate as recommended by the CDC.
- **Symptomatic Individuals:** Participants will be sent home if showing symptoms and will not be allowed to return to the facility for 14 days, unless documentation of a negative test result can be provided and 72 hours has passed. Parents of campers who were exposed to symptomatic individuals will be notified.

## **Masks/Face Coverings**

- **Viper Sports Club Staff:** All staff will wear cloth face coverings if the state and/or CDC requires them.
- **Participants:** Children and youth will not be required to wear cloth face coverings, although face coverings are still recommended by the CDC, especially for older youth, when feasible, particularly in indoor or crowded locations.



## **Shared Objects/Equipment**

- We discourage sharing of items that are difficult to clean, sanitize, or disinfect.
- We instruct participant to try and keep their belongings separated from others.
- We will ensure adequate supplies to minimize sharing of high-touch materials to the extent possible or limit use of equipment to one group of participants at a time
- We will clean and disinfect between sessions when needed.

## **Camps: Lunches & Snacks**

- **Food:** Each camper will provide their own lunch & snacks and avoid sharing of foods and disposable utensils.
  - Campers will need to make sure they place all their trash in the trash cans themselves to help minimize the staff from touching these items
- **Meal Seating:** We will be instructing the campers on socially distanced while eating. Campers will be instructed to wash their hands before returning to the pitch
- **Water Bottles:** Campers are to bring their own refillable water container and we will provide water for refills.

## **Group Sizes and Ratios**

- If possible, groups will include the same group members each day/session, and the same staff providers will remain with the same group every day/session.
- Limit mixing between groups when possible.
- Maintain an adequate ratio of staff to participants to ensure safety.

## **Exclusionary Criteria**

- **Temperature:** Participants who register a temperature above 100.4° will not be permitted participate for 14 days, unless documentation of a negative test result can be provided and 72 hours has passed.
- **Symptomatic Individuals:** Participants will be sent home if showing symptoms and will not be allowed to return to camp for 14 days, unless documentation of a negative test result can be provided and 72 hours has passed. Parents of participants who were exposed to symptomatic individuals will be notified.

## **Updated Waiver/Registration Form**

We have added an updated our Waiver Form for the skills training and camps that includes information regarding COVID-19. Even if you have previously signed a Waiver/Registration Form for us at any point, we will need all participants to complete a new waiver form. You can find the waiver form on our website in the skills training link and the camp link: [www.vipersportsclub.com](http://www.vipersportsclub.com)



## Payments, Refunds, & Cancellations

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- **Payment Plans:**
  - A \$50 deposit for your children's skills training or camp registration can be made:
    - If you register more than two weeks in advance, you can make a non-refundable deposit for each camp week rather than pay in full at the time of registration.
    - The deposit will be applied to the total cost of skills training or camp for each week (\$50 per camp)
    - The remaining balance will be due two weeks prior to each camp week or the first skills training session.
- **Refunds:**
  - **Three Day Policy:** Viper Sports Club announces on *June 1, 2020* that our Summer Camps and Skills Training Sessions will be running on Updated Dates. From this day, currently enrolled families have three (3) days to request a refund if they wish to unenroll from camp or skills training due to the updated dates. Past *11:59pm on Wednesday, June 3*, no refunds will be given for those campers or skills training participants.
    - If you wish to cancel your camp or skills training enrollment during these three days, email [vipersportsclub@comcast.net](mailto:vipersportsclub@comcast.net)
  - **Refund Policy:** Any camper or skills training participant that enrolls in a camp or skills training on or after *June 1, 2020* will not be eligible for refunds. A refund for the camp week or skills training would only be given if the camp week or skills training is cancelled (see covid-19 cancellation policy).
- **Covid-19 Cancellations after June 1,2020:**
  - **Skills Training/Camp Cancellations:** If the Viper Sports Club officially cancels skills training or a camp after June 1, 2020, all participants registered in the skills training and camps will be issued a refund minus a \$50 administrative fee, or you may have a credit applied to another week of camp or fall skills training.
  - **Credits:** If a camp or skills training cancels mid-week due to a positive COVID-19 test in that camp or skills training, or some other extenuating circumstance, a prorated credit will be issued to each of those participants.