

project architect



about us

At f-BLOK we seek out problems to solve. We believe we have a responsibility to improve each space we affect and occupy. Every day our team strives to do this by bridging the gap between owner, architect, contractor, trades and technology to find efficiencies and maximize investment in the built environment. We may not always be part of the solution but are happy to connect you with our network of business leaders, contractors and experts that might be.

We partner with local and national entrepreneurs, doers, researchers and change-makers to learn and expand our perspective. Our organization is responsive to the requirements of the work rather than the directives of any powerful individual. We challenge overly complicated processes and policies, hierarchy and ego driven decisions— striving for efficiencies, lean planning, collaboration and community building in all that we do.

We are on the hunt for a Project Architect to lead projects in Manitoba and beyond as well as contribute to our internal teams that promote the continual learning and excellence related to management, research and knowledge building, and creative and technical execution. The Project Architect will be tasked with overseeing and coordinating architectural projects at a variety of scales including assessments, studies, extensive renovations and new builds. The Project Architect will ensure our team is operating as a well-oiled machine that is working forward together and fostering a high collaboration across all interactions. This person needs to do well with ambiguity and thrive in fast-paced and sometimes stressful situations and have the ability to make sound decisions. This person needs to be a world-class communicator, coordination guru, and executer. The Project Architect is reliable, adaptable, collaborative and passionate about advancing architecture, and more importantly, passionate about having fun day-after-day and pushing the creative boundaries of themselves and those who work with them.

about the position

- Working as part of a collaborative team of architects, interior designers, technologist, consultants, contractors and owners.
- Acting as lead architect and/or project manager on a variety of commercial projects.
- Participating in business development.
- Contributing to the overall culture and trajectory of the firm.
- Responsible for ensuring design quality and responsiveness of each project/ solution.
- Conducting evaluation of existing building conditions and documentation of building components through measurement tools, photographs, written descriptions and data worksheets.
- Producing comprehensive reports including descriptions of existing conditions, building code reviews, recommended actions and proposed costing.
- Actively participating in design reviews and discussions.
- Overseeing, producing, coordinating and managing full multidisciplinary design and construction document packages and teams.
- Performing contract administration.
- Communicate with the office and share lessons learned and best practices on a regular basis.
- Mentor team members and up-and-coming architects/ interior designers.
- Producing marketing material (graphics, design reports, etc).
- Support BIM/ technology efforts.

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about you

- You are a Registered Architect or in the process of becoming one.
- You have 5+ years experience in an architectural office or similar.
- You are passionate about making a difference in the world and pursuing thoughtful solutions grounded in environmental, economic, cultural and social sustainability.
- You have knowledge and experience working with non-profits, community groups and Indigenous groups.
- You have experience and interest in working in collaborative construction contract models such as design-build, construction management and integrated project delivery.
- You love coordinating across many disciplines and never drop the ball.
- You find opportunity within constraint—maximizing value and efficiencies.
- You have a keen eye for detailing and carrying design execution through all stages of projects.
- You have a passion for technology, graphic design, and the advancement of what's possible.
- You are proficient in BIM software and also embrace the right technology for the task for its ability to assist in communicating and exploring ideas, not because it is flashy or “what you know”.
- You don't just check your work, you double check and welcome the feedback or review of a team member or senior.
- You are passionate about delivering high quality client service, design excellence and technical expertise and love nothing more than your hard work paying off with a successful team project.
- You meet deadlines, no questions.
- You are equally able to work alongside a partner or team as you are able to take full ownership of a project from start to finish.
- You believe in thoughtful consideration on how the built environment affects the overall environment, the health & wellness and the social participation of those that occupy each space and are eager to pursue inclusivity and accessibility for all, always.
- You thrive when juggling many moving parts simultaneously, and you can turn up the hustle when necessary.
- You are comfortable with minimal direction combined with high expectations.
- You always follow up and follow through on time.
- You are never the person who says, “that's not my job”.
- You have a strong knowledge of the National Building Code and codes applicable in other jurisdictions across Canada.
- You have a keen understanding and interest in building science and construction methods.
- You are excited about f-BLOK and the role and impact you may be able to have with us.

how to apply

Interested applicants are encouraged to forward their cover letter and resume, in confidence, to info@f-BLOK.ca. Only candidates selected for an interview will be contacted. We thank all applicants for their interest in f-BLOK architecture inc.