



**There is more to me  
than my disability.**  
Community Connections

[www.CommunityConnectionsCO.org](http://www.CommunityConnectionsCO.org)  
281 Sawyer Dr., Ste. 200, Durango, CO 81303  
Main office phone: 970.259.2464  
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[cci@cci-colorado.org](mailto:cci@cci-colorado.org)

**Community Connections, Inc.**  
**Board of Directors Meeting**  
January 27, 2021  
2:30-4:30pm  
Microsoft Teams Virtual Meeting

**Present:** Sarah Kahn, Chairperson; Jim Denier, Board Member; Cynthia Sadler, Secretary; Kicki Searfus, Board Member; George Glass, Vice-Chair; Janice Moen, Treasurer; Richard Siegele, Board Member; Cathy Sykes, Board Member

**Absent:** Bob Conrad, Board Member; Alexandra Rodriguez, Board Member

**Present from CCI:** Tara Kiene, President/CEO; Shannon Kreuser, Chief Financial Officer; Laura Alsum, Executive Assistant to the President/CEO; Judy Schreckenbach, VP of Human Resources; Ellen Stien, VP of Marketing & Development

**Guests:** Ross Douglass, Grenadier Financial

**1. Call to order**

- Sarah Kahn, Chairperson, called the meeting to order at 2:33pm and presided. Laura Alsum, Executive Assistant to the President/CEO recorded the minutes. A quorum of directors being present, the meeting proceeded with business.

**2. Introduction of guests and public comment**

- Sarah Kahn introduced Ross Douglas to the Board and he will be presenting an Investment report.

**3. Action Item: Approval of Minutes**

- **Sarah Kahn, Chairperson, asked if anyone opposed approving December minutes and January special meeting minutes. No opposition raised. Minutes approved.**

**4. Finance Committee**

**- Investment Report**

- Ross Douglas, with Grenadier Financial, presented and reviewed the Community Connections Investment portfolio. Ross discussed the goal of the portfolio and where we stand in regards of that goal and inflation. He recommends rebalancing the asset classes as stipulated in our investment policy. The Finance Committee approved of this rebalancing.

**- Action Items: Monthly Financials**

- Financials were presented at the 1/6/2021 Special meeting. Please see those minutes.

**5. CEO Report**

- Tara Kiene, CEO, shared some updates to the CEO Report
  - The joint committee voted 6 to 0 to allocate \$14.6 million to IDD providers through a supplemental. The money would be distributed to providers of day



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program, supported employment and transportation services to help reduce losses sustained in those programs. They have also recommended a 2.5% provider rate increase for FYE 2022.

- Due to the number of data breaches and phishing attacks happening in 2020 and so far this year, Microsoft Outlook implemented some increased security features. One of the changes blocks email forwarding to a personal email addresses. This means forwarding your CCI email to a Gmail, Yahoo, etc. personal email account will no longer be permitted. Netforce has removed any forwarded emails that may have been set up for the BOD members. State Statute requires that direct Board emails are available to the public. The Board may choose to keep their CCI email or post their personal email on the website. Laura will send an email to the Board explaining the options and providing instructions to access their CCI email directly if they choose to use that email address.

#### **6. Fund Development Committee Report (FDC)**

- Cynthia Sadler, Secretary, presented the Board with updates from the FDC
  - Festival Trees & Wreaths (FOT&W)
    - 75 businesses and donors were sponsors for the 2020 FOT&W.
    - The FOT&W raised \$77,000 in sponsorships, donations, in kind and silent auction.
      - \$11,500 was raised from 64 auction participants and 8 donors
  - Raffle was down this year because we did not have in person sales at the event and did not use the raffle tickets for the trees and wreaths.
    - \$5,770 (2020); \$10,040 (2019)
  - FDC is looking to give input to develop a Case for Support. This will help communicate to donors what CCI will accomplish with the donations they receive. It would include accomplishments, fund uses, and stories.
- Ellen Stien provided more updates from CO Gives Day. We increased our donors and donations through CO Gives day by almost double
  - \$13,522 (22 donors) 2020; \$8,175 (13 donors) 2019.

#### **7. Board Policy Manual Report**

- Sarah will send out an invite to the HR Board Policy Manual committee to meet next week. They will present at the next meeting.

#### **8. Action Item: Bylaws Review**

- George Glass, Member, sent his recommended changes to the Bylaws.
- Janice recommended adding “at least annually” instead of at the beginning of the fiscal year in Article 2.
- An updated draft will be sent to the Board for review and the by-laws will be voted upon at next meeting.

#### **9. Strategic Plan Update**



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- Tara provided a high-level review and update on the Community Connections Strategic Plan and the goals and accomplishments for this year. If anyone would like more in depth information, please let Tara know.

Regular session adjourned at 4:08 pm

Respectfully submitted,  
Laura Alsum, President/CEO Executive Assistant

Board of Directors Secretary Approval:

  
Cynthia W Sadler (Feb 25, 2021 16:24 MST)

Cynthia Sadler






# 2021-1-27 BOD Meeting Minutes

Final Audit Report

2021-02-25

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