

**City of Clark Council Meeting  
January 9<sup>th</sup>, 2023 at 7:00 PM**

**Call to order:** The Clark City Council met in session on January 9<sup>th</sup>, 2023 at 7:00pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Andrew Zemlicka, and Brandon Kottke. Not present was Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Emily Yexley, Darin Altfillisch, and Police Chief Jeremy Wellnitz.

Mayor Kline called the meeting to order at 7:00pm.

**Motion # 001-2023**

**Adopt Agenda**

Motion by Dohmann and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Mayor & Department Updates**

Darin Altfillisch gave the council a price on replacing a hot water pipe in the clinic building. New turbo and new brakes are needed for the payloader. Finance Officer called City Attorney Chad Fjelland to nail down some plans for the Jim Freese property. Altfillisch wants to re-run a city ordinance preventing residents from pushing snow back into the streets. Altfillisch also wants residents to keep their fire hydrants cleared of snow. Altfillisch and Chief Wellnitz spoke about parallel parking on both sides of the road on north Smith Street from Hwy 212 North to the first alley north of Sturtevant's. Police Chief Wellnitz presented the council with stats from 2022 and asked for permission to purchase rims for the police squads. Finance Officer Wellnitz advised the council that the ice-skating rink will be opening this weekend. Mayor Kline addressed a few concerns regarding the Clark dump grounds.

**Motion # 002-2023**

**Approve Department Updates**

Motion by Kottke and seconded by Dalton to approve the department updates. All members voting yes. Motion carried.

**Motion # 003-2023**

**Utility Bill Write Offs**

Motion by Dohmann and seconded by Kottke to write off the four presented utility bills. All members voting yes. Motion carried.

**Motion # 004-2023**

**Bill Collections**

Motion by Zemlicka and seconded by Dohmann to send the Severson utility bill to collections. All members voting yes. Motion carried.

**2023 Election**

Finance Officer Wellnitz advised the council that the following terms expire and are up for reelection on April 11<sup>th</sup>, 2023: Mayor - 3 year term; Council Ward I - 3 year term; Council Ward II - 3 year term; Council Ward III - 3 year term.

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**Motion # 005-2023**

**Approve Meeting Minutes**

Motion by Zemlicka and seconded by Dalton to approve the December meeting minutes. All members voting yes. Motion carried.

**Meter Installation Bids**

Helms and Associates put together a bid packet for the installation of new water meters. Bids will be opened on February 2<sup>nd</sup> at 10AM.

**Motion # 006-2023**

**Approve Financials**

Motion by Hagstrom and seconded by Kottke to approve the end of year financial statements. All members voting yes. Motion carried.

**Motion # 007-2023**

**Approve Claims**

Motion by Hagstrom and seconded by Dalton to approve following claims. All members voting yes. Motion carried.

**DECEMBER CLAIMS (12 22 CLMS2)**

#	To	For	Amount
30143	Cook's Wastepaper	dumpsters	\$ 258.25
30142	Northwestern Energy	utilities	\$ 523.64
30144	Dakota Pump Inc.	repairs	\$ 641.48
30145	Clark Building & Ranch	supplies	\$ 124.49
2794	City of Clark	utilities	\$ 168.65
30141	JW Roll off Services	dumpsters	\$ 199.82
30140	Menards	supplies	\$ 11.53
30139	Zenith Properties	Christmas Party	\$ 834.00
30146	Pam Ambrose	payroll adjustment	\$ 12.62
30151	Cardmember Services	credit card purchases	\$ 666.68
30150	Cook's Wastepaper	December Garbage	\$ 7,633.14
30149	Emily Yexley	couch	\$ 80.00
30152	Tony's Collision	windshield replacement	\$ 375.00
30153	Language Link	translation service	\$ 14.76
30154	AT&T	utilities	\$ 125.95

12/9/2022

City Council	payroll	\$ 2,399.60
EFTPS	payroll taxes	\$ 442.06

12/13/22

Mayor	payroll	\$ 271.58
Finance Office	payroll	\$ 2,275.25
Govt Bldg	payroll	\$ 71.55
Police	payroll	\$ 3,944.62
Streets	payroll	\$ 4,256.78
Sewer	payroll	\$ 1,394.40
Water	payroll	\$ 1,394.67

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Transit	payroll	\$	633.97
Clubhouse	payroll	\$	198.00
Library	payroll	\$	585.00
EFTPS	payroll taxes	\$	3,380.24
<b>12/27/2022</b>			
Mayor	payroll	\$	221.58
Finance Office	payroll	\$	2,224.00
Govt Bldg	payroll	\$	18.71
Police	payroll	\$	4,874.62
Streets	payroll	\$	5,043.75
Sewer	payroll	\$	1,666.77
Water	payroll	\$	1,667.12
Transit	payroll	\$	221.58
Clubhouse	payroll	\$	528.00
Library	payroll		
EFTPS	payroll taxes	\$	4,001.81
SD Retirement	Employee Retirement	\$	3,788.58
Child Support Pymt Ctr	Child Support	\$	352.62
<b>12/30/2022</b>			
	Vacation Buy Out		
Finance Office	payroll	\$	132.60
Police	payroll	\$	1,775.84
Streets	payroll	\$	1,281.83
Sewer	payroll	\$	545.32
Water	payroll	\$	545.45
EFTPS	Payroll Taxes	\$	954.46

**JANUARY CLAIMS (01 23 CLMS)**

IMEG	annual inspections	\$	3,200.00
Clark Chamber of Commerce	annual membership	\$	1,500.00
SDML Work Comp Fund	2023 work comp fees	\$	12,237.00
Pitney Bowes	meter rental	\$	162.00
Wellmark BCBS	insurance	\$	5,878.46
Principle Financial Group	insurance	\$	42.91
Vision Service Plan	insurance	\$	400.98
Delta Dental	insurance	\$	1,235.85
Star Laundry	rags and rugs	\$	253.93
Milbank Winwater Works	supplies	\$	1,497.93
SD Dept of Health	specimen	\$	90.00
Quill	supplies	\$	54.14
A&B Business Solutions	copier	\$	57.00

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Jim Holbeck	room for Wolfgram	\$	170.00
Clark Co Historical Society	subsidy	\$	577.00
Clark Fire Department	supplies	\$	783.05
Sturdevants Auto Value	supplies	\$	256.07
Clark County Courier	advertising	\$	263.86
Northwestern Energy	utilities	\$	7,127.71
Clark Ace Hardware	supplies	\$	222.57
SD DANR	2023 dues	\$	50.00
SD Police Chief's Association	2023 dues	\$	97.00
Axon Enterprise, Inc.	support and equipment	\$	6,164.11
Dollar General	supplies	\$	186.03
Backroads Floral	flowers	\$	55.00
WW Tire Service	tires	\$	1,576.85
ITC Telephone	utilities	\$	621.12
TriTech Software Systems	software	\$	2,587.37
Mack's Standard	gas	\$	181.05
SD Municipal League	dues	\$	1,384.64
U Drive Technology	text tool	\$	72.44
Greater Clark Area Community Found.	donations	\$	1,012.57
Overdrive	SD Digital Consortium	\$	600.00
Clark Community Oil	gas	\$	3,965.22
Quill	supplies	\$	154.76
Pheasantland Industries	street sign	\$	118.22
SD Dept of Revenue	sales tax	\$	20.45
SD Dept of Revenue	sales tax	\$	65.08
SD Rural Development	sewer loan	\$	787.00
SD Rural Development	sewer loan	\$	1,307.00
SD Rural Development	water loan	\$	908.00
US Bank Corporate Trust	SRF Loan	\$	6,940.29
Oscars Machine Shop	repairs	\$	2,816.85

**Payroll**

1/10/23			
Mayor	payroll	\$	276.92
Finance Office	payroll	\$	2,432.30
Govt Bldg	payroll	\$	69.22
Police	payroll	\$	4,625.97
Streets	payroll	\$	4,819.14
Landfill	payroll	\$	122.54
Sewer	payroll	\$	1,597.29
Water	payroll	\$	1,597.60
Transit	payroll	\$	395.08
Clubhouse	payroll	\$	604.12

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Library	payroll	\$	589.80
EFTPS	payroll taxes	\$	4,010.17

**Motion # 008-2023** **Approve Operations Manual Changes**  
 Motion by Kottke and seconded Zemlicka to approve changes to the operations manual that allows employees to donate sick leave. All members voting yes. Motion carried.

**Motion # 009-2023** **Approve Operations Manual for 2023**  
 Motion by Hagstrom and seconded by Dohmann to approve the operations manual for 2023. All members voting yes. Motion carried.

**Motion # 010-2023** **Resolution #864 Fee Schedule**  
 Motion by Hagstrom and seconded Kottke to approve Resolution #864 – fee schedule for 2023. All members voting yes. Motion carried.

**RESOLUTION # 864**

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF CLARK. BE IT RESOLVED that the following schedule of rates shall be effective as of the date of this Resolution for the following services provided by the City of Clark.

City Hall Offices:

Black and White photocopies .....	\$0.25/page
Color photocopies .....	\$1.00/page
Faxes .....	\$2.00/page, incoming and outgoing
Scan to email.....	\$5.00
NSF charges .....	maximum allowed by SDCL 57A-3-421

Maintenance:

Loader with operator.....	\$125/hour
Motor grader/blade with operator .....	\$125/hour
Semi with operator.....	\$125/hour
Dump truck with operator.....	\$80/hour
Skid loader with operator.....	\$85/hour
Operator only .....	\$50/hour
Mowing, rider .....	\$60/hour
Mowing, tractor & rotary .....	\$85/hour
After hours dump fee .....	\$50.00

Zoning:

Building Permit – fence, deck or storage shed .....	\$10
Building Permit – garage or small addition .....	\$25
Building Permit – house or commercial building .....	\$50
Variance, Conditional Use or Rezoning application.....	\$50

BE IT FURTHER RESOLVED that the city office employee shall determine as to the rate payable to the City of Clark.

As provided by SDCL 9-9-13, this Resolution shall be effective upon publication of the Notice of Adoption and replaces any previously stated rates.

Dated this 9<sup>th</sup> day of January 2023.

\_\_\_\_\_  
Kerry Kline, Mayor

ATTEST:

\_\_\_\_\_  
Alaina Wellnitz, Finance Officer

**Public Hearing – Resolution #865**

A public hearing was held with regards to Resolution #865, a resolution to lease the retention pond cropland to Jason McHenry and Cody Wookey. No one spoke in favor or against the resolution.

**Motion # 011-2023**

**Resolution #865**

Motion by Zemlicka and seconded by Dohmann to pass Resolution #865. All members voting yes. Motion carried.

**RESOLUTION # 865**

A RESOLUTION TO AUTHORIZE THE LEASE OF CERTAIN REAL ESTATE HELD BY THE CITY OF CLARK, TO CODY WOOKEY AND JASON MCHENRY AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE LEASING OF SAID REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the City of Clark owns real estate legally described as follows:

Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5<sup>th</sup> P.M., Clark County, South Dakota.

WHEREAS, Cody Wookey and Jason McHenry, desire to lease a portion of the above-described property from the City of Clark;

WHEREAS, the City of Clark desires to lease a portion of the above described property to Cody Wookey and Jason McHenry;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith enter a contract for the lease of the above-referenced real estate, upon those terms and conditions, and for the consideration as contained in the lease agreement on file with the City Finance Office;

AND BE IT FURTHER RESOLVED, that Kerry Kline, Mayor of the City of Clark, is hereby

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authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the lease of above described real estate.

\_\_\_\_\_  
Kerry Kline, Mayor  
City of Clark, South Dakota

ATTEST:

\_\_\_\_\_  
Alaina Wellnitz, City Finance Officer

**Annexation Study**

The 2016 Annexation Study was discussed. It was decided that the city would move forward with possibly annexing some of the suggested properties.

**Motion # 012-2023**

**Adjourn**

Motion by Hagstrom and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:39 pm.

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\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
February 6<sup>th</sup>, 2023 at 7PM**

**Call to order:** The Clark City Board of Adjustment met in session on February 6<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Board of Adjustment Members Present:** Andrew Zemlicka, Shane Hagstrom, Nick Dalton, Brandon Kottke, Derrick Dohmann, and Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Emily Yexley, Darin Altfillisch, Dala Albright, Rocky & John Guest, Aly McNamara, Luke Mueller, Darren Lewis, and Kristin Vandersnick.

Mayor Kerry Kline called the Board of Adjustment Meeting to order at 7:00pm.

**Wookey's Variance**

Gayle Wookey applied for a variance to use the following property, Lots 1 through 10, Block 12, Hoskins Addition (700 North Smith Street) in the following manner: to place a storage shed closer than the street setback of 47.5 feet. All required notices have been published and mailed. No opposition was heard. Dala Albright spoke on behalf of Gayle Wookey. Board finds applicant meets requirements of Clark City Code.

Motion by Dohmann and seconded by Hagstrom to approve the variance. All members voting yes. Motion carried.

Meeting adjourned at 7:05pm.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
February 6<sup>th</sup>, 2023 at 7:00 PM**

**Call to order:** The Clark City Council met in session on February 6<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Andrew Zemlicka, Shane Hagstrom, Nick Dalton, Brandon Kottke, Derrick Dohmann, and Melissa Nesheim.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Police Chief Jeremy Wellnitz, Emily Yexley, Darin Altfillisch, Rocky & John Guest, Aly McNamara, Luke Mueller, Darren Lewis, and Kristin Vandersnick.

Mayor Kline called the meeting to order at 7:05 pm.

**Motion # 013-2023**

**Adopt Agenda**

Motion by Nesheim and seconded by Kottke to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Andrew Zemlicka asked the council to consider giving the HS Junior Class a discount to use to the Golf Course Clubhouse for their prom supper. The matter was tabled until March.

**Planning & Zoning Brainstorming Session**

Luke Mueller from 1<sup>st</sup> District spearheaded a discussion regarding planning and rezoning the City of Clark. A subcommittee will be selected and meet monthly to compile proposed changes to the current ordinance in an effort to rewrite the zoning book.

**Public Hearing - Malt Beverage License**

A public hearing was held for a malt beverage license for Hooker's Bait and Tackle. No opposition was heard.

**Motion # 014-2023**

**Hooker's Bait and Tackle Malt Beverage License**

Motion by Dohmann and seconded by Hagstrom to approve the application for a malt beverage license for Hooker's Bait and Tackle. All members voting yes. Motion carried.

**Emerald Ash Bore**

Darren Lewis spoke to the council about the spread of the Emerald Ash Bore and projections for when it will likely show up in Clark County. He suggested the city get ahead of the spread by taking down the boulevard trees so landowners can work on the trees in their yard with more ease.

**Infrastructure First Project**

Kristin Vandersnick from Choose Clark County presented a grant opportunity from the Governor's Office of Economic Development. The Infrastructure First Project helps small communities develop a Capital Improvement Plan. After much discussion, the council decided

not to apply for the grant. Vandersnick also discussed the Hotel Feasibility Study that was done in the fall/winter of 2022 as well as other projects Choose Clark County has been working on.

**Motion # 015-2023** **Department Updates – Pool Renovation**  
 Finance Officer Wellnitz spoke about the pool renovation. Burbach Aquatics out of Platteville, Wisconsin has been in contact with Wellnitz and sent a proposal for the beginning stages of a renovation. Motion by Nesheim and seconded by Hagstrom to hire Burbach Aquatics for a technical evaluation of the Clark pool. All members voting yes. Motion carried.

**Motion # 016-2023** **Department Updates - Vehicles**  
 Police Chief Wellnitz and Public Works Supervisor Darin Altfillisch discussed the need for three new vehicles between their two departments: one police squad and two new trucks for the street department. The current manufacturing schedule and bidding procedures was discussed. Motion by Nesheim and seconded by Dohmann to allow the police department and street department to apply for three new vehicles. All members voting yes. Motion carried.

**Department Updates**

Altfillisch asked the council if he could be reimbursed or if the City could start buying the ammo he uses to kill muskrats at the ponds. Salt sanding for businesses was also discussed and the council decided to start charging for that service. Altfillisch will have a representative from Westside Implement come to the March meeting to discuss the new tractor Altfillisch wishes to purchase.

**Motion # 017-2023** **Clark Meter Installation Project**  
 Motion by Dalton and seconded by Zemlicka for the tentative award for the Clark Meter Installation Project, Base Bid is made to Forest Excavation, Clark, SD in the amount of \$199,350.00 contingent upon funding agency approval. All members voting yes. Motion carried.

**Motion # 018-2023** **Approve Meeting Minutes**  
 Motion by Nesheim and seconded by Kottke to approve the January meeting minutes. All members voting yes. Motion carried.

**Motion # 019-2023** **Approve Financials**  
 Motion by Dalton and seconded by Dohmann to approve the monthly financial statements. All members voting yes. Motion carried.

**Motion # 020-2023** **Approve Claims**  
 Motion by Hagstrom and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

**JANUARY CLAIMS (01 22 CLMS2)**

#	To	For	Amount
2813	City of Clark	utilities	\$ 216.32
30184	South Dakota 811	locates	\$ 31.50
30185	Cook's Wastepaper & Recycling	January garbage	\$ 7,587.90
30186	Clark Rural Water System	materials	\$ 15,084.80

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30187	Heiman, Inc.	reissue check	\$	294.00
30188	Midwest Alarm Company	security	\$	275.49
30189	Cook's Wastepaper & Recycling	dumpsters	\$	222.05
30190	Alaina Wellnitz	mileage reimbursement	\$	30.60
2815	Amazon Capital Services	books	\$	250.10
2819	A & B Business Solution	copier	\$	57.00
2820	Amazon Capital Services	supplies	\$	269.85
30193	Northwestern Energy	utilities	\$	8,403.28

**1/24/23 Payroll**

	Mayor	payroll	\$	226.92
	Finance Office	payroll	\$	2,304.41
	Govt Bldg	payroll	\$	152.41
	Police	payroll	\$	4,233.68
	Streets	payroll	\$	4,343.69
	Landfill	payroll	\$	1,477.62
	Sewer	payroll	\$	1,477.92
	Water	payroll	\$	419.10
	Transit	payroll	\$	127.93
	Clubhouse	payroll	\$	353.70
	Library	payroll	\$	572.00
2816	EFTPS	Payroll Taxes	\$	3,636.34
30191	Child Support Payment Center	Child Support	\$	352.62
30192	SD Retirement Systems	Employee Retirement	\$	3,932.78

**FEBRUARY CLAIMS (02 23 CLMS)**

Wellmark BCBS	insurance	\$	5,878.46
Ellwein Brothers	liquor	\$	375.60
First District Association	2023 Dues	\$	1,500.00
Star Laundry	rags and rugs	\$	256.98
Principal Financial Group	insurance	\$	42.91
Vision Service Plan	insurance	\$	400.98
Delta Dental	insurance	\$	1,235.85
Creative Printing	supplies	\$	308.12
SD Rural Development	loan	\$	908.00
SD Rural Development	loan	\$	1,307.00
SD Rural Development	loan	\$	787.00
Northwestern Energy	utilities	\$	57.77
Mid-States Organized Crime Center	2023 Membership Dues	\$	100.00
Kustom Signals	radar guns	\$	2,825.00
Pitney Bowes	postage ink	\$	132.79

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Alaina Wellnitz	training reimbursement	\$	227.12
U Drive Technology	text tool	\$	50.00
WW Tire Service	tires	\$	1,322.00
Quill	supplies	\$	582.69
AT&T	utilities	\$	126.04
Amazon Capital Services	headphones	\$	86.74
Cardmember Services	credit card purchases	\$	241.10
Mack's Standard	gas	\$	257.95
Darin Altfillisch	reimbursement	\$	20.00
Ken's Food Fair	concessions	\$	106.97
Sturdevant's	supplies	\$	343.43
Detectachem	drug test kits	\$	380.00
ITC	utilities	\$	620.82
Clark County Courier	advertising	\$	487.02
Butler Machinery Company	inspection	\$	570.00
Clark Community Oil	gas and propane	\$	2,313.63
Language Link	interpretation services	\$	55.75
Guardian Fleet Safety	mounts	\$	100.00
Westside Implement, Inc.	payloader repairs	\$	381.57
JW Roll Off Service	roll offs	\$	350.60
Oscars Machine Shop	dump truck	\$	4,483.25

**2/7/23 Payroll**

Mayor	payroll	\$	276.92
Finance Office	payroll	\$	2,381.99
Govt Bldg	payroll	\$	130.18
Police	payroll	\$	4,114.42
Streets	payroll	\$	4,444.57
Sewer	payroll	\$	1,490.52
Water	payroll	\$	1,490.80
Transit	payroll	\$	847.73
Clubhouse	payroll	\$	122.75
Parks	payroll	\$	183.60
Library	payroll	\$	591.50
EFTPS	Payroll Taxes	\$	3,607.71

**Motion # 021-2023**

**Adjourn**

Motion by Zemlicka and seconded by Nesheim to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:58 PM.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

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**City of Clark Council Meeting  
March 6<sup>th</sup>, 2023 at 7:00 PM**

**Call to order:** The Clark City Council met in session on March 6<sup>th</sup>, 2023 at 7:00pm in the City Hall Council Room.

**Council Members Present:** Derrick Dohmann, Shane Hagstrom, Brandon Kottke, Melissa Nesheim, and Andrew Zemlicka. Not present was Nick Dalton.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Darin Altfillisch, Emily Yexley, Kyle Gaikowski, Craig Spieker, and Tammy Rusher.

Mayor Kline called the meeting to order at 7:00pm.

**Motion # 022-2023**

**Adopt Agenda**

Motion by Dohmann and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Mayor & Department Updates**

Mayor Kline started off with an election update. Hagstrom, Nesheim, Dalton, and Mayor Kline all ran unopposed and will remain on the council for 3 more years. Kyle Gaikowski presented different options for a new tractor for the street department and the golf course. Altfillisch spoke about the snow piles in town. Currently, contractors that are hired to move snow for private businesses are dumping snow onto the city's piles at no charge from the city. Altfillisch would like to stop this practice or start billing contractors for the removal of snow. The topic was tabled until next month. Finance Officer Wellnitz told the council the skating rink is closed for the season and the new floors in the Ulyot Building are almost complete. Golf Course Manager Tammy Rusher said the clubhouse will be opening in mid-April with spring hours. The new golf carts are in and new scorecards are being ordered.

**Motion # 023-203**

**Approve Department Updates**

Motion by Nesheim seconded by Hagstrom to approve the department updates. All members voting yes. Motion carried.

**Field Sponsorship**

Craig Spieker spoke to the council about Dakota Style Field. Dakota Style reduced their donation to the field to \$2,000 and The Rotary wanted the City's blessing to keep the field named after Dakota Style. The council had no issues with that.

**1<sup>st</sup> District – PDM Updates**

Payton Carda from 1<sup>st</sup> Districts appeared via phone to go over disaster funding updates, a FEMA requirement that allows the city to be eligible for disaster relief funding.

**Football Team Fundraising Request**

FO Wellnitz spoke on behalf of CWL football coach Dave Severson. Severson volunteered his team to pick up branches on the golf course and the city parks. Severson asked that in return, the

city monetarily donate to the football team. The council agreed to donate a minimum of \$500 but the final amount will be determined after the clean-up is completed.

**Motion # 024-2023** **Authorization for Mayor to sign Fuel Site Use Agreement**  
Motion by Kottke and seconded by Melissa to authorize Mayor Kline to sign the Fuel Site Use Agreement. This agreement allows the city to use state fuel sites for gasoline in city equipment. All members voting yes. Motion carried.

**Motion # 025-2023** **2023 Dump Fees**  
Motion by Zemlicka and seconded by Dohmann to approve the updated dump fees for 2023. All members voting yes. Motion carried.

**Motion # 026-2023** **Pool Manager Pay**  
Staffing and pay at the city pool was discussed. Motion by Dohmann and seconded by Zemlicka to increase the Pool Manager pay to \$16.00 an hour. All members voting yes. Motion carried.

**Motion # 027-2023** **Summer Recreation Fees and Coaches**  
Motion by Nesheim and seconded by Dohmann to approve the 2023 pool fees, golf fees, and summer ball fees. All members voting yes. Motion carried.

**Motion # 028-2023** **Pro Pheasants Liquor License**  
Motion by Kottke and seconded by Dohmann to approve the special event liquor license for the Pro Pheasants on March 24<sup>th</sup> for the hours of 6:00pm and midnight. All members voting yes. Motion carried.

**Motion # 029-2023** **2<sup>nd</sup> Chance Prom Liquor License**  
Motion by Kottke and seconded by Hagstrom to approve the special event liquor license for the 2<sup>nd</sup> Chance Prom on April 1<sup>st</sup> for the hours of 5:00pm and midnight. All members voting yes. Motion carried.

**Motion # 030-2023** **Approve February Meeting Minutes**  
Motion by Nesheim and seconded by Kottke to approve the February meeting minutes. All members voting yes. Motion carried.

**Motion # 031-2023** **Approve Financial Statements**  
Motion by Hagstrom and seconded by Zemlicka to approve the monthly financial statements. All members voting yes. Motion carried.

**Motion # 032-2023** **Approve Claims**  
Motion by Dohmann and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

**FEBRUARY CLAIMS**

#	To	For	Amount
2232	US Bank Corporate Trust	SRF Loan 2	\$ 25,016.47
30219	Clark Co. Historical Society	subsidy	\$ 577.00

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2826	SD Dept. of Revenue	sales tax	\$ 17.72
2827	SD Dept. of Revenue	sales tax	\$ 219.65
2828	City of Clark	utilities	\$ 257.27
30220	Clark Ace Hardware	supplies	\$ 556.77
2830	Amazon Capital Services	supplies	\$ 132.30
30221	Clark Rural Water System	materials	\$ 15,486.60
30222	Cooks Wastepaper	February garbage	\$ 7,549.88
30223	Cooks Wastepaper	dumpsters	\$ 255.25
30226	Northwestern Energy	utilities	\$ 611.67
30227	Cardmember Services	credit card purchases	\$ 850.36
30228	Northwestern Energy	utilities	\$ 8,685.28
2838	Amazon Capital Services	supplies	\$ 348.35
2839	Dacotah Bank	service charge	\$ 60.00
2840	FuturePOS	credit card fees	\$ 58.48

**2/21/2023 Payroll**

Mayor	payroll	\$ 226.92
Finance Office	payroll	\$ 2,410.43
Govt Bldg	payroll	\$ 104.78
Police	payroll	\$ 4,064.42
Streets	payroll	\$ 4,361.49
Sewer	payroll	\$ 1,557.60
Water	payroll	\$ 1,557.89
Transit	payroll	\$ 358.78
Clubhouse	payroll	\$ 69.75
Parks	payroll	\$ 491.40
Library	payroll	\$ 572.00

2832	EFTPS	Payroll Taxes	\$ 3,674.04
30225	Child Support Payment Center	Child Support	\$ 352.62
30224	SD Retirement Systems	Employee Retirement	\$ 3,801.90

**MARCH CLAIMS**

Wellmark BCBS	insurance	\$ 5,878.46
Forest Excavating	services	\$ 6,223.98
J & J Heating	new heater at City Shop	\$ 2,559.20
Dakota Butcher	concessions	\$ 77.46
Sign Pro	golf cart stickers	\$ 195.00
Pitney Bowes	postage	\$ 1,520.99
Principal Financial Group	insurance	\$ 42.91
A&B Business Solution	copier	\$ 75.84
Vision Service Plan	insurance	\$ 400.98
Delta Dental	insurance	\$ 1,235.85



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SD Dept of Health	specimen	\$	15.00
Intoximeters	supplies	\$	325.00
Star Laundry	rags and rugs	\$	341.83
Quill	supplies	\$	60.57
Jeremy Wellnitz	deductible reimbursement	\$	1,650.92
AT&T Mobility	utilities	\$	68.45
Mack's Standard	gas	\$	351.55
Core & Main	software	\$	7,956.25
Clark County Courier	advertising	\$	165.14
SD Federal Property Agency	supplies	\$	44.00
Northwestern Energy	utilities	\$	366.21
A-I Computer Solutions	software	\$	250.00
Clark ACE Hardware	supplies	\$	247.20
Kens Food Fair	concessions	\$	13.88
SD Rural Development	Sewer 1 loan	\$	787.00
SD Rural Development	Sewer 2 loan	\$	1,307.00
SD Rural Development	Water loan	\$	908.00
Clark Co. Historical Society	subsidy	\$	577.00
Westside Implement	parts	\$	28.44
U Drive Technology	text tool	\$	50.20
South Dakota Sheriff's Association	conference fees	\$	115.00
Interstate Telephone Co.	utilities	\$	606.81
SD Assoc. of Code Enforcement	2023 dues	\$	75.00
SD Governmental FO Assoc.	2023 dues	\$	70.00
SD Human Resources Assoc.	2023 dues	\$	50.00
Sturdevant's	parts	\$	350.21
 <b>Payroll</b>			
Mayor	payroll	\$	276.92
Finance Office	payroll	\$	2,371.40
Govt Bldg	payroll	\$	104.78
Police	payroll	\$	4,821.17
Streets	payroll	\$	5,269.61
Sewer	payroll	\$	1,567.03
Water	payroll	\$	1,567.34
Transit	payroll	\$	311.16
Clubhouse	payroll	\$	308.28
Library	payroll	\$	588.25
EFTPS	Payroll Taxes	\$	3,836.75

**April Meeting Date**

The April meeting date was set for Tuesday, April 4<sup>th</sup> at 7:00PM.

**Special March Meeting**

The next council meeting will be March 20<sup>th</sup> at 7:00PM so the Board of Equalization can meet to discuss 2023 assessment roles.

**Motion # 033-2023**

**Adjourn**

Motion by Zemlicka and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:09 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Equalization Meeting  
March 20<sup>th</sup>, 2023**

**Call to order:** The Clark City Council and School Board President Bob Steffen met in session on March 20<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room as the Board of Equalization.

**Council Members Present:** Derrick Dohmann, Brandon Kottke, Andrew Zemlicka, Melissa Nesheim, Shane Hagstrom and School Board President Bob Steffens. Nick Dalton was absent.

**Others Present:** Mayor Kerry Kline and Finance Officer Alaina Wellnitz.

Mayor Kline called the meeting to order at 7:00 pm.

**Parcel 5219:** Lot 12, Block 6, Original Clark.

Owner Chelsi Paulson (not present), appealing structure value. Director of Equalization Jarvis Reidburn (not present) provided thoughts to Shane Hagstrom and agreed to lower the value until the property remodel was finished.

Motion by Hagstrom and seconded by Nesheim to send the appeal to the county. All members voting yes. Motion carried.

Motion by Dohmann and seconded by Steffens to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:13pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
March 20<sup>th</sup>, 2023**

**Call to order:** The Clark City Council met in session on March 20<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Brandon Kottke, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim, and Andrew Zemlicka. Not present was Nick Dalton.

**Others Present:** Mayor Kerry Kline and Finance Officer Alaina Wellnitz.

Mayor Kline called the meeting to order at 7:14pm.

**Motion # 034-2023**

**Adopt Agenda**

Motion by Zemlicka and seconded by Kottke to adopt the agenda. All members voting yes. Motion carried.

**Public Input**

Brandon Kottke asked the council about having employees reimburse the city for use of city equipment. Mayor Kline will look into what was done in the past and have an answer at the next meeting.

**Motion # 035-2023**

**Accept Resignation**

Motion by Zemlicka and seconded by Dohmann to accept the resignation of Eric Brush. All members voting yes. Motion carried.

**Motion # 036-2023**

**Adjourn**

Motion by Nesheim and seconded by Hagstrom to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:27pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
April 4<sup>th</sup>, 2023**

**Call to order:** The Clark City Council met in session on April 4<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim, Brandon Kottke and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Anna Kirkeby, Darin Altfillisch, and Police Chief Jeremy Wellnitz.

Mayor Kline called the meeting to order at 7:00 pm.

**Motion # 037-2023**

**Adopt Agenda**

Motion by Hagstrom and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**St. Paul Lutheran Church Parking**

Anna Kirkeby spoke to the council about the need for parallel parking on the north side of St. Paul Lutheran Church. The council saw no issue with her request and will order the appropriate street signs.

**Mayor & Department Updates**

Melissa Nesheim spoke on behalf of the new pool manager, Angie Graves, and gave the council pool updates. Derrick Dohmann spoke on behalf of Tammy Rusher and advised that the golf course clubhouse will open on April 16<sup>th</sup>. He requested a discounted rate for memberships on that day only and the council agreed on a 10% discount to incentivize membership purchases for that day. Summer Recreation Sign Up is April 6<sup>th</sup> from 5pm to 6:30pm.

**Motion # 038-2023**

**Approve Meeting Minutes**

Motion by Hagstrom and seconded by Zemlicka to approve the March meeting minutes. All members voting yes. Motion carried.

**Motion # 039-2023**

**Approve Financials**

Motion by Kottke and seconded by Dohmann to approve the financial reports. All members voting yes. Motion carried.

**Motion # 040-2023**

**Approve Claims**

Motion by Zemlicka and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

**MARCH CLAIMS (03 23 CLMS2)**

#	To	For	Amount
30255	Clark Community Oil Company	gas	\$ 3,006.64
30256	Cooks Wastepaper	dumpsters	\$ 60.77
30268	New Tech Bio, Inc.	AquaShade	\$ 2,634.00
30257	Clark Rural Water System	materials	\$ 11,161.10
30258	Dougs Service and Marine	repairs	\$ 3,164.77
30529	Clark Building Center	signs	\$ 60.77
30261	212 Truck & Trailer	repairs	\$ 2,780.66
2843	City of Clark	utilities	\$ 222.17
30260	Clark Building Center	ice melt	\$ 425.81
2844	SD Dept of Revenue	sales tax	\$ 18.43
2845	SD Dep of Revenue	sales tax	\$ 13.70
2846	Quill	supplies	\$ 149.93
30267	Northwestern Energy	utilities	\$ 567.06
30263	Grace Adam	water deposit refund	\$ 61.57
30262	City of Clark	utilities	\$ 88.43
30264	Cooks Wastepaper	March garbage	\$ 7,565.04
2853	Amazon Capital Services	supplies	\$ 579.92
2857	Dacotah Bank	service charges	\$ 30.00
2858	Future POS	credit card fees	\$ 63.53
<b>3/21/2023 Payroll</b>			
	Mayor	payroll	\$ 226.92
	Finance Office	payroll	\$ 2,320.72
	Govt Bldg	payroll	\$ 114.30
	Police	payroll	\$ 4,276.00
	Streets	payroll	\$ 4,572.79
	Sewer	payroll	\$ 1,520.75
	Water	payroll	\$ 1,521.05
	Transit	payroll	\$ 565.16
	Clubhouse	payroll	\$ 265.13
	Library	payroll	\$ 631.45
2832	EFTPS	Payroll Taxes	\$3,708.91
30225	Child Support Payment Center	Child Support	\$352.62
30224	SD Retirement Systems	Employee Retirement	\$3,886.46

**APRIL CLAIMS (04 23 CLMS)**

TreeTop Products, Inc	picnic tables	\$ 4,717.06
A-I Computer Solutions	software	\$ 319.99
Dakota Butcher	concessions	\$ 77.46

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Pitney Bowes Supplies	meter rental	\$	162.00
Wellmark BCBS	insurance	\$	5,878.46
US Bank Corporate Trust	SRF loan	\$	6,940.29
SD Rural Development	water loan	\$	908.00
SD Rural Development	sewer loan	\$	1,307.00
SD Rural Development	sewer loan	\$	787.00
Colleen Hohm	CPR Training	\$	300.00
Vision Service Plan	insurance	\$	400.98
Principal Financial Group	insurance	\$	42.91
Tara Thomas	training	\$	55.31
Star Laundry	rags and rugs	\$	253.80
Cardmember Services	credit card purchases	\$	921.44
SD Dept of Health	specimen	\$	30.00
Delta Dental	insurance	\$	1,235.85
AT&T Mobility	utilities	\$	125.44
Darin Altfillisch	ammo	\$	326.00
Ecolab	pest removal	\$	94.76
Jim Holbeck	room	\$	255.00
A & B Business Solutions	copier	\$	65.55
Quill	supplies	\$	122.37
Woodring Plumbing	toilet replacement	\$	1,045.92
Northwestern Energy	utilities	\$	8,591.84
Oscar's Machine Shop	repairs	\$	225.68
Midwest Alarm Company	battery	\$	56.50
Clark Co. Historical Society	subsidy	\$	577.00
Clark Building Center	supplies	\$	32.24
VGM Financial Services	golf cart lease	\$	1,903.15
Mack's Standard	supplies	\$	592.85
Sturdevant's Auto Value	supplies	\$	134.04
Nate Nickeson	window tint	\$	117.15
Efraimson Electric	repairs	\$	150.51
Clark County Courier	advertising	\$	311.69
Banyon Data System	software	\$	2,075.00
Interstate Telephone Co.	utilities	\$	597.06

**Hay Ground Auction**

Jason Foster was present via telephone to bid on baling the city owned hay land which consists of 30 acres, commonly referred to as the “East Pasture”, and 20 acres by the retention pond. Foster bid \$3000 for the East Pasture and \$1500 for the retention pond hay land.

**Motion # 041-2023**

**East Pasture Hay Land Agreement**

Motion by Hagstrom and seconded by Nesheim to approve the bid from Jason Foster for \$3000 to bale the East Pasture and authorize Mayor Kline to sign the lease agreement. All members voting yes. Motion carried.

**Motion # 042-2023**

**Retention Pond Hay Land Agreement**

Motion by Kottke and seconded by Zemlicka to approve the bid from Jason Foster for \$1500 to bale the hay land by the retention pond and authorize Mayor Kline to sign the lease agreement. All members voting yes. Motion carried.

**Motion # 043-2023**

**Tractor Purchase**

Motion by Zemlicka and seconded by Dohmann to approve the purchase of a new tractor from Westside Implement. All members voting yes. Motion carried.

**Motion # 044-2023**

**Solid Waste Collection Bids**

Motion by Nesheim and seconded by Dohmann to accept the bid from Cook’s Wastepaper and Recycling for solid waste collection. All members voting yes. Motion carried.

**Water and Sewer Repair Bids**

No bids were received for water and sewer repairs. City Attorney Chad Fjelland advised the council that any repairs needed would be hired at an ad hoc basis.

**Motion # 045-2023**

**Adjourn**

Motion by Dohmann and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:30pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
May 1<sup>st</sup>, 2023 at 7:00 PM**

**Call to order:** The Clark City Council met in session on May 1<sup>st</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Andrew Zemlicka, Melissa Nesheim, and Brandon Kottke.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Police Chief Jeremy Wellnitz, Darin Altfillisch, and Joslyn Hurlbert.

Mayor Kline called the meeting to order at 7:00 pm.

**Motion # 046-2023** **Adopt Agenda**  
Motion by Dohmann and seconded by Hagstrom to adopt the amended agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Motion # 047-2023** **Approve Minutes**  
Motion by Zemlicka and seconded by Nesheim to approve the April meeting minutes. All members voting yes. Motion carried.

**Motion # 048-2023** **Approve Financials**  
Motion by Hagstrom and seconded by Kottke to approve the financial reports. All members voting yes. Motion carried.

**Motion # 049-2023** **Approve April Claims**  
Motion by Kottke and seconded by Dohmann to approve the following claims. All members voting yes. Motion carried.

**APRIL CLAIMS (04 23 CLMS2)**

#	To	For	Amount
30297	Doug's Service and Marine	repairs	\$ 2,751.95
30298	U Drive Technology	text tool	\$ 57.48
30299	Cook's Wastepaper & Recycling	dumpsters	\$ 255.25
30295	Stephanie Hagstrom	refund for ball	\$ 27.00
30296	Nicole Peckham	refund for ball	\$ 30.00
30311	Jeff Peterson	rental	\$ 270.00
30300	Clark Ace Hardware	supplies	\$ 430.03
2864	Quill	supplies	\$ 6.59
30301	Madison Pickrel	meal reimbursement	\$ 14.00
30302	Nevaeh Rusher	meal reimbursement	\$ 14.00

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30303	Ella Wellnitz	mileage and meals	\$ 46.64
30304	Angie Graves	mileage and meals	\$ 105.28
30305	Cook's Wastepaper & Recycling	April garbage	\$ 7,549.88
30306	Clark Rural Water System	materials	\$ 11,091.40
2865	City of Clark	utilities	\$ 228.02
30307	SD DANR	loan	\$ 1,253.67
30308	Clark Community Oil Company	gas	\$ 2,589.92
30312	Northwestern Energy	utilities	\$ 563.69
2867	SD Dept. of Revenue	sales tax	\$ 43.07
2868	SD Dept. of Revenue	sales tax	\$ 55.48
2871	Amazon Capital Services	supplies	\$ 560.08
30313	Clark Golf Course	GC till reimbursement	\$ 366.54
30314	Watertown JO	softball registration	\$ 175.00
30315	Tiffany Wheeler	water deposit refund	\$ 52.33
30316	City of Clark	applied water deposit	\$ 47.67
30317	Watertown JO	softball registration	\$ 175.00
30318	Watertown JO	softball registration	\$ 175.00

**Payroll**

	Mayor	payroll	\$ 261.64
	Finance Office	payroll	\$ 2,316.89
	Govt Bldg	payroll	\$ 130.18
	Police	payroll	\$ 5,160.50
	Streets	payroll	\$ 2,812.90
	Sewer	payroll	\$ 1,498.56
	Water	payroll	\$ 1,498.85
	Transit	payroll	\$ 222.25
	Pool	payroll	\$ 564.38
	Clubhouse	payroll	\$ 1,361.22
	Library	payroll	\$ 568.75

2866	EFTPS	Payroll Taxes	\$3,664.28
30310	Child Support Payment Center	Child Support	\$352.62
30309	SD Retirement Systems	Employee Retirement	\$3,709.34

**Oaths of Office**

Finance Officer Wellnitz and Mayor Kline gave oaths of office to Kerry Kline, Shane Hagstrom, Melissa Nesheim, and Nick Dalton.

Mayor Kline called to order the 2023 City Council.

**Motion # 050-2023**

**Approve Mayor Appointments**

Motion by Nesheim and seconded by Zemlicka to approve the mayoral appointments for 2023. All members voting yes. Motion carried.

**Year 2023  
Mayor Kerry Kline Appointments**

Streets, Alleys, Sidewalks .....	Brandon Kottke
American Disabilities Act.....	Nick Dalton
Pool.....	Melissa Nesheim
Rubble Site.....	Nick Dalton
City Parks.....	Melissa Nesheim
Water & Sewer .....	Brandon Kottke
Fire Dept. ....	Shane Hagstrom
Zoning Officer.....	Shane Hagstrom
Finance Office.....	Derrick Dohmann
Liquor Officer.....	Derrick Dohmann
Med Van.....	Andrew Zemlicka
Recreation Director, Softball & Baseball Complex .....	Melissa Nesheim
Farm Land Lease .....	Andrew Zemlicka
Government Buildings.....	Nick Dalton
Golf Course/Clubhouse .....	Derrick Dohmann
Code Official.....	Alaina Wellnitz
City Attorney.....	Chad Fjelland
Health Officer .....	Louann Streff
Police Chief .....	Jeremy Wellnitz
Emergency Management .....	Jeremy Wellnitz
Hispanic Liaison .....	Wanda Torres

**Library Board (3 year term)**

- Patty Rosenau –2024
- Mona Marshall –2025
- Chris Jenkins – 2023
- Brenda Jenkins – 2023
- Melissa Nesheim – 2023
- Barb Pollock, President – 2023

**Park Board**

- Rae Jean Flora
- Deb Schlagel
- Alaina Wellnitz

**Clark Housing & Redevelopment Board (5 year term)**

- Jon Moeller – 2027
- Desi Lamb – 2024
- Trevor Forrest – 2025
- Terry Schlagel – 2026
- Shannon Huber, Secretary – 2025

**IPMC Code Board of Appeals**

- Shane Hagstrom
- Nick Dalton
- Derrick Dohmann
- Melissa Nesheim
- Andrew Zemlicka
  
- Brandon Kottke, alternate

**Motion # 051-2023** **Elect President**  
 Motion by Hagstrom and seconded by Nesheim to nominate Andrew Zemlicka as Council President. All members voting yes. Motion carried.

**Motion # 052-2023** **Elect Vice President**  
 Motion by Nesheim and seconded by Hagstrom to nominate Brandon Kottke as Council Vice President. All members voting yes. Motion carried.

**Public Input**

Mayor Kline advised the council that Don Greenfield asked to be on the agenda for June to talk about selling fireworks.

**Motion # 053-2023** **Farmers Market**  
 Joslyn Hurlbert spoke to the council about starting up the Farmers Market again. Farmers Market will be held on Commercial Street (from Backroads Floral to Dacotah Bank alley) on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month from June to October. Motion by Kottke and seconded by Nesheim to allow Farmers Market at the above location and dates. All members voting yes. Motion carried.

**Coffee Cart**

Alaina Wellnitz spoke on behalf of Julie McElhone and Kaden Binger. They were asking to use the Community Room kitchen for Kaden’s Coffee Cart throughout the summer. The council agreed to allow this at no charge.

**Motion # 054-2023** **Lewis Drug Lease Agreement**  
 Motion by Nesheim and seconded by Dohmann to approve the 5-year lease agreement for Lewis Drug at the rate of \$350 a month. All members voting yes. Motion carried.

**Motion # 055-2023** **Approve May Claims**  
 Motion by Kottke and seconded by Hagstrom to approve the following claims. All members voting yes. Motion carried.

**MAY CLAIMS (05 23 CLMS)**

Wellmark BCBS	insurance	\$ 5,878.46
South Dakota 811	locates	\$ 7.35
Dakota Pump Inc	repairs	\$ 1,874.91
RNDC	liquor	\$ 474.04
Midwest Alarm Company	alarms	\$ 275.49
SD Human Resource Assoc.	conference fee	\$ 50.00
SD Finance Officer Assoc.	conference fee	\$ 150.00
Black Hill Ammunition	ammo	\$ 669.00
Porter Distributing	liquor	\$ 259.40
Butler Machinery Company	parts	\$ 63.46
Creative Printing	pamphlets	\$ 1,617.41
Vision Service Plan	insurance	\$ 400.98
Chesterman Company	pop	\$ 713.22
Pheasantland Industries	cards	\$ 94.50

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SD Dept of Transportation	keys	\$ 97.34
Quill	supplies	\$ 573.83
US Foods	concessions	\$ 3,170.76
Delta Dental	insurance	\$ 1,235.85
A & B Business Solutions	copier	\$ 65.55
Forest Excavating	gravel and services	\$ 1,045.88
SD Dept of Health	specimen	\$ 30.00
Star Laundry	rags and rugs	\$ 288.00
Principle Financial Group	insurance	\$ 42.91
Van Diest Supply Company	chemical	\$ 104.40
Share Corporation	chemical	\$ 6,788.99
Southern Glazers	liquor	\$ 315.50
Cardmember Services	credit card purchases	\$ 1,076.82
Northwestern Energy	utilities	\$ 7,950.92
Clark County Auditor	non-emergency dispatch srvc.	\$ 4,144.28
Marjorie Lopez	water deposit	\$ 150.00
Dakota Applicators	city hall floors	\$ 13,712.48
Clark County Treasurer	Tango Tango	\$ 634.44
Jeremy Wellnitz	trip reimbursement	\$ 140.00
SD Rural Development	sewer loan	\$ 787.00
SD Rural Development	sewer loan	\$ 1,307.00
SD Rural Development	water loan	\$ 908.00
US Bank Corporate Trust	SRF loan	\$ 25,016.37
RDNC	liquor	\$ 346.90
Francis Dean & Associates	summer ball insurance	\$ 539.10
Joe Medanich	crack sealing	\$ 32,050.00
Macks Standard	gas and tools	\$ 605.58
AT&T Mobility	utilities	\$ 125.39
Two Way Solutions Inc.	radio repairs	\$ 306.99
Sturdevant's	supplies	\$ 327.87
Oscar's Machine Shop	repairs	\$ 3,352.10
 <b>Payroll</b>		
Mayor	payroll	\$ 276.92
Finance Office	payroll	\$ 2,463.84
Govt Bldg	payroll	\$ 57.15
Police	payroll	\$ 4,442.36
Code Enforcement	payroll	\$ 50.00
Streets	payroll	\$ 2,933.63
Landfill	payroll	\$ 414.00
Sewer	payroll	\$1,544.72
Water	payroll	\$1,545.00

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Transit	payroll	\$ 473.89
Pool	payroll	\$ 96.00
Clubhouse	payroll	\$ 3,922.46
Library	payroll	\$ 614.25
EFTPS	Payroll Taxes	\$ 4,261.91

**Department Updates**

Melissa Nesheim brought the council up to speed about the new pool manager, Leslie Schlagel. Tentative pool opening date is the 2<sup>nd</sup> weekend in June. Darin Altfillisch spoke about working on the roads with limited people and materials. He also discussed running water and sewer lines to the Warkenthein property north of Pebble Beach Drive. Altfillisch presented a quote for \$43,000 for a new roof on the clinic. The council would like to get a few more quotes. Shane Hagstrom said the golf course will need a new pump for the main well which has an estimated cost of \$7000-\$9000. Alaina Wellnitz spoke about the summer recreation meeting on May 4<sup>th</sup> and starting the abatement process again. Police Chief Wellnitz told the council that the south tornado siren is down and he’s waiting for Sharp Electric to look at it.

**Motion # 056-2023**

**Approve Department Updates**

Motion by Hagstrom and seconded by Dohmann to approve department updates. All members voting yes. Motion carried.

**Dickinson Park Baseball Field**

Craig Spieker advised the council that Dacotah Bank and Clark Area Community Foundation both donated \$2500 and would like to rename the baseball field “Dickinson Field.” The council saw no issues with that.

**Motion # 057-2023**

**Use of Capital Outlay Funds**

Motion by Nesheim and seconded by Kottke to approve the use of \$14,000 of the government building capital outlay funds to pay for the new floors in the Ulliot Building. All members voting yes. Motion carried.

**Motion # 058-2023**

**Transfer of Capital Outlay Funds**

Motion by Dohmann and seconded by Zemlicka to transfer \$14,000 from the capital outlay fund into the general fund for the new floors. All members voting yes. Motion carried.

**Motion # 059-2023**

**Approve Mayor Signature on Draw Down Request**

Motion by Hagstrom and seconded by Dalton to approve the mayor’s signature on the draw down request for use of SRF loan funds. All members voting yes. Motion carried.

**Motion # 060-2023**

**Malt Beverage License Renewal**

Motion by Hagstrom and seconded by Kottke to approve the malt beverage license renewals for Heather’s Bistro, Big C, Ken’s Food Fair, El Corral, and Hookers Bait and Tackle. All members voting yes. Motion carried.

**Citizen Concerns**

A few concerns about the streets in Clark were discussed.

**Motion # 061-2023**

**Executive Session**

2023 City of Clark Meeting Minutes

Motion by Zemlicka and seconded by Nesheim to enter executive session for personnel and contractual issues, per SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 8:02 PM and was declared out at 8:36 PM.

**Motion # 062-2023**

**Adjourn**

Motion by Dohmann and seconded by Hagstrom to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:37 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
June 5<sup>th</sup>, 2023 at 7:00PM**

**Call to order:** The Clark City Board of Adjustment met in session on June 5<sup>th</sup>, 2023 at 7:00pm in the City Hall Council Room.

**Board of Adjustment Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Andrew Zemlicka, Melissa Nesheim, and Brandon Kottke.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Police Chief Jeremy Wellnitz, Luveta Wicks, Tracy Aguayo, Lana & Don Greenfield, Angie Werdel, Bill Boss, Chad Fjelland, Tammy Rusher, Darin Altfillisch, and Tyler Silkman.

Mayor Kline called the meeting to order at 7:00 pm.

**Handke Conditional Use**

Glenn Handke applied for a conditional use permit to build an addition on his property at 206 1<sup>st</sup> Ave West (Lots 7-9, Block 11, Alberts Keep Addition) that would take up more than the allowed 30% of a rear lot. All required notices have been published and mailed and all signatures were collected. No opposition was heard. Bill Boss appeared on behalf of Glenn Handke.

Motion by Hagstrom and seconded by Dalton to approve the conditional use permit on the condition that Roger Hurlburt is notified. All members voting yes. Motion carried.

**Kline Conditional Use**

Kerry Kline applied for a conditional use permit to build a fence on her property of 208 N Smith Street (Lots 1 & 2, Block 3, Original Clark) that is taller than the allowed four-foot height in the front yard of a property. All required notices have been published and mail and all signatures were collected. Comments from Kottke and Hagstrom were heard. No opposition was heard.

Motion by Dohmann and seconded by Hagstrom to approve the conditional use permit. All members voting yes. Motion carried.

**Wicks Conditional Use**

Luveta Wicks applied for a conditional use permit to build a garage on her property at 305 5<sup>th</sup> Ave SE (Lot 3, Block 10, Brown & Wares Addition) that would be closer than the 25-foot setback from the right-of-way. All required notices have been published and mail and all signatures were collected. No opposition was heard.

Motion by Zemlicka and seconded by Hagstrom to approve the conditional use. All members voting yes. Motion carried.

Motion by Nesheim and seconded by Dalton to adjourn.

Meeting adjourned at 7:14 pm.



This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
June 5<sup>th</sup>, 2023 at 7:00 PM**

**Call to order:** The Clark City Council met in session on June 5<sup>th</sup>, 2023 at 7:00pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Andrew Zemlicka, Melissa Nesheim, and Brandon Kottke.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Police Chief Jeremy Wellnitz, Lana & Don Greenfield, Angie Werdel, Chad Fjelland, Tammy Rusher, Darin Altfillisch, Tyler Silkman, and Emily Yexley.

Mayor Kline called the meeting to order at 7:14pm.

**Motion # 063-2023**

**Adopt Agenda**

Motion by Dohmann and seconded by Nesheim to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Motion # 064-2023**

**Fireworks Sales**

Motion by Nesheim and seconded by Kottke to approve Don Greenfield's fireworks sales by the Lion's can bank on Hwy 212 from June 27<sup>th</sup> to July 5<sup>th</sup>. All members voting yes. Motion carried.

**Motion # 065-2023**

**Potato Days**

Angie Werdel spoke about the annual Potato Days festivities. Motion by Nesheim and seconded by Dohmann to allow open containers within a 4-block radius of the bars. All members voting yes. Motion carried.

**Choose Clark County**

Kristin Vandersnick spoke to the council about the upcoming projects that Choose Clark County has been working on.

**Motion # 066-2023**

**Lew's Fireworks**

Motion by Nesheim and seconded by Dalton to allow the mayor to sign the Lew's Fireworks contract for the fireworks display on the 4<sup>th</sup> of July. All members voting yes. Motion carried.

**Motion # 067-2023**

**CABS Donation**

Motion by Hagstrom and seconded by Dohmann to cost share the price of a batter's box stencil for Clark Area Baseball. All members voting yes. Motion carried.

**Motion # 068-2023**

**Football Field Donation**

Motion by Kottke and seconded by Hagstrom to donate \$750 to the Clark/Willow Lake Football Boosters for their help in cleaning up the golf course and the parks in Clark. All members voting yes. Motion carried.

**Department Updates**

Darin Altfillisch gave an update on the pool. The cost of running water and sewer on North Idaho was discussed and it was decided to make a final decision at the July meeting. Jeremy Wellnitz spoke about the golf cart ordinance and children operating golf carts on City streets. Wellnitz will be installing cameras at the softball field. Finance Officer Wellnitz advised the council that the Finance Office will be closed June 7-9 while Wellnitz and Flora attend Finance Officer School in Pierre. Water issues at the golf course were discussed.

**Motion # 069-2023**

**Approve Department Updates**

Motion by Hagstrom and seconded by Kottke to approve department updates. All members voting yes. Motion carried.

**Budget Cuts**

Finance Officer Wellnitz discussed various budget cut ideas including the med van service and free dental and vision insurance for the council.

**Motion # 070-2023**

**CPI**

Motion by Hagstrom and seconded by Dalton to forfeit the 3% tax increase. All members voting yes. Motion carried.

**Motion # 071-2023**

**Surplus City Equipment**

Motion by Nesheim and seconded by Dohmann to surplus the following city owned equipment: utility tractor, leaf vacuum/bagger, fairway mower, pull behind fertilizer spreader and law spiker, 3600-gallon insulated tank, sewer snake, and pizza oven. All members voting yes. Motion carried.

**Motion # 072-2023**

**Appoint Appraisers**

Motion by Dohmann and seconded by Hagstrom to appoint Kyle Gaikowski, Terry Schlagel, and Bob Bjerke as appraisers for the above surplus equipment. All members voting yes. Motion carried.

**Motion # 073-2023**

**Approve Meeting Minutes**

Motion by Nesheim and seconded by Hagstrom to approve the May meeting minutes. All members voting yes. Motion carried.

**Motion # 074-2023**

**Approve Financials**

Motion by Dohmann and seconded by Zemlicka to approve the monthly financial statements. All members voting yes. Motion carried.

**Motion # 075-2023**

**Approve Claims**

Motion by Zemlicka and seconded by Nesheim to approve the following claims. All members voting yes. Motion carried.

**MAY CLAIMS (05 23 CLMS2)**

#	To	For	Amount
30352	Watertown JO	softball registration	\$ 175.00
30353	Agwrx	GC gas	\$ 1,185.36

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2880	Johnson Brothers	liquor	\$ 589.41
2881	Johnson Brothers	liquor	\$ 384.77
30354	Ellwein Brother	liquor	\$ 1,128.35
30355	Dakota Style	concessions	\$ 144.00
30356	Clark County Courier	advertising	\$ 347.66
30387	Eastside Equipment	tractor	\$ 34,884.00
30357	Clark Co Historical Society	subsidy	\$ 577.00
30358	Westside Implement, Inc.	repairs and parts	\$ 237.39
2882	Amazon Capital Services	supplies	\$ 950.50
30359	Zimco Supply Co.	chemical	\$ 10,395.62
30360	Two Way Solutions	radios	\$ 419.97
2883	ITC Telephone	utilities	\$ 635.76
30361	Clark Community Oil Company	gas	\$ 838.45
30362	US Foods Inc	concessions	\$ 1,816.17
30363	Dollar General	supplies	\$ 60.17
30364	Clark Ace Hardware	supplies	\$ 782.88
30365	Clark Building Center & Ranch	supplies	\$ 25.28
30366	Spot on Printing	shirts	\$ 78.05
30367	Rae Jean Flora	mileage	\$ 62.22
30368	Kens Food Fair	concessions	\$ 382.90
30369	VGM Financial Services	golf carts	\$ 1,903.15
2884	Quill	supplies	\$ 360.95
30370	Jeff Peterson	room	\$ 270.00
30371	Dougs Service & Marine Inc.	mower service	\$ 2,062.00
30372	Clark Rural Water System	materials	\$ 11,989.30
30373	Cooks Wastepaper & Recycling	dumpsters	\$ 255.25
2885	City of Clark	utilities	\$ 245.57
30374	Cooks Wastepaper & Recycling	garbage	\$ 7,863.61
30380	Core & Main	meters	\$ 92,137.56
30381	Meierhenry Sargent LLP	bond counsel	\$ 33,153.16
2888	SD Dept of Revenue	sales tax	\$ 780.08
2889	SD Dept of Revenue	sales tax	\$ 2,758.10
30376	Northwestern Energy	utilities	\$ 714.75
30375	Matti Boomgaarden	mower	\$ 150.00
30377	Denise Lafortune	refund	\$ 27.00
30378	Derrick Dohmann	grill	\$ 299.15
30379	SD Dept of Revenue	malt beverage license	\$ 600.00
30382	SD Public Assurance Alliance	insurance	\$ 43,948.69
2897	Amazon Capital Services	SRP supplies	\$ 723.98
2898	Amazon Capital Services	books and concessions	\$ 1,015.34
30383	Sodexo	library institute meals	\$ 129.44
30387	Northwestern Energy	utilities	\$ 6,701.73

**2023 City of Clark Meeting Minutes**

**Payroll**

5/15/2023	Mayor	payroll	\$ 226.92
	Finance Office	payroll	\$ 2,842.44
	Govt Bldg	payroll	\$ 107.95
	Police	payroll	\$ 4,789.67
	Streets	payroll	\$ 2,978.33
	Landfill	payroll	\$ 390.00
	Sewer	payroll	\$ 1,539.16
	Water	payroll	\$ 1,539.48
	Transit	payroll	\$ 508.01
	Pool	payroll	\$ 32.00
	Golf Club	payroll	\$ 5,254.16
	Parks	payroll	\$ 78.00
	Library	payroll	\$ 95.20
2866	EFTPS	Payroll Taxes	\$ 4,567.06

**Payroll**

5/30/2023	Mayor	payroll	\$ 226.92
	Finance Office	payroll	\$ 2,347.60
	Govt Bldg	payroll	\$ 95.25
	Police	payroll	\$ 4,064.42
	Streets	payroll	\$ 3,085.22
	Landfill	payroll	\$ 384.00
	Sewer	payroll	\$ 1,497.75
	Water	payroll	\$ 1,498.02
	Transit	payroll	\$ 368.31
	Pool	payroll	\$ 211.00
	Golf Club	payroll	\$ 5,224.23
	Library	payroll	\$ 679.50
2899	EFTPS	Payroll Taxes	\$ 4,493.04
30384	SD Retirement	Employees Retirement	\$ 5,187.44
30385	Child Support Payment Center	Child Support	\$ 528.93

**JUNE CLAIMS (06 23 CLMS)**

Chesterman Company	pop	\$ 891.08
U Drive Technology	text tool	\$ 116.12
SD Assoc of Rural Water System	membership	\$ 565.00
Runnings Supply, Inc.	supplies	\$ 119.99
Menards	pothole patch	\$ 1,576.55
JB Auto Repair	siren work	\$ 546.98
Woodring Plumbing	repairs	\$ 460.21
Pheasantland Industries	supplies	\$ 566.35
Ellwein Brothers	liquor	\$ 1,652.95

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Star Laundry	rags and rugs	\$ 574.76
SD Federal Property Agency	stove and refrigerator	\$ 40.00
RNDC	liquor	\$ 119.00
Wellmark BCBS	insurance	\$ 5,878.46
Porter Distributing Co	liquor	\$ 1,498.45
WW Tire Service	tires	\$ 1,052.90
Quill	supplies	\$ 302.86
Tony's Collison Center	repairs and maintenance	\$ 1,670.10
Ecolab Pest Elimination	pest control	\$ 102.34
Southern Glazers	liquor	\$ 532.63
Principal Financial Group	insurance	\$ 42.91
SD Dept of Transportation	gas	\$ 649.92
Cardmember Services	credit card bill	\$ 533.22
Vision Service Plan	insurance	\$ 400.98
Delta Dental of SD	insurance	\$ 1,235.85
Darin Altfillisch	deductible reimbursement	\$ 913.95
SD Dept of Health	specimen	\$ 30.00
A & B Business Solutions	copier	\$ 65.55
RNDC	liquor	\$ 581.59
Consolidated Electrical Dist.	lift station generator	\$ 3,538.43
US Foods	concessions and supplies	\$ 6,606.49
Quill	supplies	\$ 189.65
SD Rural Development	loan	\$ 1,307.00
SD Rural Development	loan	\$ 908.00
SD Rural Development	loan	\$ 787.00
Clark Co. Historical Society	subsidy	\$ 577.00
Hawkins Inc	chemical	\$ 8,583.16
Ferguson Waterworks	sprinkler heads	\$ 4,902.00
AT&T Mobility	utilities	\$ 125.39
Econo Signs	street signs	\$ 1,913.87
Dollar General	supplies	\$ 85.09
Dakota Butcher	concessions and liquor	\$ 113.64
Dakota Style	chips and seeds	\$ 151.20
Johnson Brothers	liquor	\$ 291.86
Westside Implement	parts	\$ 416.22
Agwrx Cooperative	gas	\$ 756.56
Sturdevants	parts	\$ 35.98
Mack's Standard	gas	\$ 486.94
SD DANR	drinking water fees	\$ 600.00
Clark County Courier	advertising	\$ 519.70
New Dimensions LLC	mowing/trimming	\$ 2,500.00
Clark Ace Hardware	supplies	\$ 1,161.64



**City of Clark Board of Adjustment Meeting  
June 15<sup>th</sup>, 2023 at 12:00pm**

**Call to order:** The Clark City Board of Adjustment met in session on June 15<sup>th</sup>, 2023 at 12pm in the City Hall Council Room.

**Board of Adjustment Members Present:** Derrick Dohmann, Shane Hagstrom, Brandon Kottke, and Melissa Nesheim. Not present were Andrew Zemlicka and Nick Dalton.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Brandon Smid from Helms and Associates, Darin Altfillisch, Cassie Kottke, Todd Warkenthien, Bonnie Fjelland, and Tad Heaton.

Mayor Kline called the meeting to order at 12:05pm.

**Fjelland Variance**

Bonnie Fjelland applied for a variance to place a shed on her property at 501 N Idaho Street (Lot 6 & 7 Block 5 Hoskins Addition) that is larger than the allowed 150 square feet and closer to the allowed setbacks. All required notices were published and mailed. No opposition was heard.

Motion by Hagstrom and seconded by Dohmann to approve the variance. All members voting yes. Motion carried.

Dan Whalen did not appear on behalf of his variance so his application was tabled.

Motion by Hagstrom and seconded by Kottke to adjourn.

Meeting adjourned at 12:14pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
June 15<sup>th</sup>, 2023**

**Call to order:** The Clark City Council met in session on June 15<sup>th</sup>, 2023, at 12pm in the City Hall Council Room.

**Council Members Present:** Derrick Dohmann, Shane Hagstrom, Brandon Kottke, and Melissa Nesheim. Not present were Andrew Zemlicka and Nick Dalton.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Brandon Smid from Helms and Associates, Darin Altfillisch, Cassie Kottke, Todd Warkenthien, and Tad Heaton.

Mayor Kline called the meeting to order at 12:14pm.

**Motion # 079-2023**

**Adopt Agenda**

Motion by Nesheim and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Water System Improvement Bids**

4 bids were received for the Water System Improvements Project. Halme Incorporated from Lake Norden, SD, came in as the lowest bidder.

**Motion # 080-2023**

**Bid Approval**

Motion by Dohmann and seconded by Hagstrom to give tentative award for the Clark Water System Improvements Project, Base Bid is made to Halme Inc. of Lake Norden, SD in the amount of \$4,682,986.00 contingent upon funding agency approval. All members voting yes. Motion carried.

**Motion # 081-2023**

**Potato Days Electricity**

Motion by Kottke and seconded by Nesheim to accept the proposal from Sharp Electric to put extra electrical panels at the swimming pool park. All members voting yes. Motion carried.

**Warkenthien Water/Sewer**

A discussion was held at length regarding the city's involvement on getting water and sewer access to Todd Warkenthien's property on North Idaho St. The discussion was tabled until further estimates could be provided.

**Motion # 082-2023**

**Adjourn**

Motion by Dohmann and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 1:10pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
July 10<sup>th</sup>, 2023**

**Call to order:** The Clark City Council met in session on July 10<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Brandon Kottle, Melissa Nesheim, and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, City Attorney Chad Fjelland, Luanne Warren, Todd & Tina Warkenthein, and Deb Schlagel.

Mayor Kline called the meeting to order at 7:00 pm.

**Motion # 083-2023**

**Adopt Agenda**

Motion by Dohmann and seconded by Hagstrom to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Warkenthein Property**

Todd Warkenthein came back to the council for a 3<sup>rd</sup> time to discuss the water and sewer lines that will be put in on his property on North Idaho Street. It was decided that Warkenthein will place the lines at his own expense and the city will find an alternative way to get water and sewer up north if it is ever deemed necessary.

**Pickleball**

Deb Schlagel wants to renovate the tennis courts at the High School and asked for the council's blessing to start the process. Schlagel plans on turning the west side of the tennis courts into a pickleball court. The east side will remain a tennis court. The council saw no issue with the plans.

**Department Updates**

Brandon Kottke spoke on behalf of Darin Altfillisch regarding a water leak on the east side of town. The council agreed that the leak must be fixed and Chad Fjelland will look into assessing the cost if that becomes necessary. Dohmann informed the council that he would like to look into getting a well dedicated for irrigating the golf course.

**Motion # 084-2023**

**Approve Department Updates**

Motion by Nesheim and seconded by Dalton to approve department updates. All members voting yes. Motion carried.

**Swimming Pool Filter**

The council discussed purchasing a new sand filter for the swimming pool. A new filter would be roughly \$40,000. Hagstrom would like to repair the filter if possible. It was agreed that, since the filter wouldn't be installed before the end of the season, purchasing it can wait until the city receives the engineering report from Burbach Aquatics.

**Easement**

Luanne Warren asked the council for assistance with a neighbor dispute regarding city property. After much discussion, it was decided the city would have an engineer look at the easement and make recommendations on how to fix the issue of gravel and water running into Warren’s property. The city will also take over maintaining the property from here on out to lessen the conflicts.

**Freese Property**

No further updates were provided regarding the drainage on this property.

**Motion # 085-2023**

**Approve Meeting Minutes**

Motion by Dohmann and seconded by Zemlicka to approve the June meeting minutes. All members voting yes. Motion carried.

**Motion # 086-2023**

**Approve Financials**

Motion by Kottke and seconded by Nesheim to approve the financial reports. All members voting yes. Motion carried.

**Motion # 087-2023**

**Approve Claims**

Motion by Hagstrom and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

**JUNE CLAIMS (06 23 CLMS2)**

#	To	For	Amount
30427	Tara Thomas	mileage	\$ 102.51
30428	Rae Jean Flora	mileage and meals	\$ 263.71
30429	Alaina Wellnitz	mileage and meals	\$ 252.10
30430	Clark Rural Water System	materials	\$ 19,668.60
30431	Clark Area Baseball & Softball	stencil	\$ 170.00
30433	Ken's Food Fair	concessions	\$ 719.52
30455	Clark Building and Ranch	supplies	\$ 1,748.54
2907	City of Clark	utilities	\$ 883.21
30434	Cook's Wastepaper & Recycling	garbage	\$ 8,005.36
30435	Cook's Wastepaper & Recycling	dumpsters	\$ 255.25
30436	SD Golf Association	handicap dues	\$ 675.00
30437	VGM Financial Services	golf carts	\$ 1,903.15
30438	Northern Con Agg LLP	pea rock	\$ 1,152.30
30439	Oscars Machine Shop	supplies	\$ 140.00
30440	Clark Community Oil Company	gas	\$ 1,246.26
2908	Quill	supplies	\$ 155.15
2909	ITC	utilities	\$ 602.41
30441	Choose Clark County	subsidy	\$ 20,000.00
30442	Northwestern Energy	utilities	\$ 1,161.61
2912	SD Dept of Revenue	sales tax	\$ 268.88

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2913	SD Dept of Revenue	sales tax	\$ 3,278.99
30443	CWL Booster Club	donation	\$ 750.00
30452	US Foods	concessions & supplies	\$ 7,756.37
2915	Amazon Capital Services	supplies	\$ 1,088.62
30444	Cardmember Services	credit card closing	\$ 68.56
30445	Cardmember Services	credit card charges	\$ 2,792.02
30446	Angie Graves	purchase reimbursement	\$ 25.56
30447	Alaina Wellnitz	purchase reimbursement	\$ 111.63
30448	Shannon Huber	VFW Tournament Fee	\$ 207.30
30449	Chris Bokinskie	VFW Tournament Fee	\$ 225.00
30457	Northwestern Energy	utilities	\$ 6,559.11
30453	AT&T Mobility	utilities	\$ 125.39
30454	Clark Golf Course	petty cash	\$ 9,000.00
30456	Lindner Music	DJ at Golf Course	\$ 400.00
30458	Charlotte Carpenter	swim lesson reimbursement	\$ 72.00

**Payroll**

6/13/23	Code Enforcement	payroll	\$ 80.00
	Mayor	payroll	\$ 276.92
	Finance Office	payroll	\$ 2,469.28
	Govt Bldg	payroll	\$ 76.20
	Police	payroll	\$ 4,729.89
	Streets	payroll	\$ 3,194.71
	Landfill	payroll	\$ 204.00
	Sewer	payroll	\$ 1,579.86
	Water	payroll	\$ 1,580.16
	Transit	payroll	\$ 517.53
	Pool	payroll	\$ 1,386.45
	Golf Club	payroll	\$ 7,698.46
	Parks	payroll	\$ 750.00
	Library	payroll	\$ 975.35
2905	EFTPS	Payroll Taxes	\$5,600.19

**Payroll**

6/14/2023	Council	payroll	\$3,345.50
2906	EFTPS	Payroll Taxes	\$586.84

**Payroll**

6/27/2023	Code Enforcement	payroll	\$ 76.50
	Mayor	payroll	\$ 226.92
	Finance Office	payroll	\$ 2,354.96
	Govt Bldg	payroll	\$ 117.48
	Police	payroll	\$ 4,064.42
	Streets	payroll	\$ 3,343.22

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Landfill	payroll	\$ 384.00
Sewer	payroll	\$ 1,651.94
Water	payroll	\$ 1,652.28
Transit	payroll	\$ 384.18
Pool	payroll	\$ 8,345.76
Golf Club	payroll	\$ 6,533.23
Parks	payroll	\$ 750.00
Library	payroll	\$ 601.25
EFTPS	Payroll Taxes	\$ 6,384.35
SD Retirement	Employees Retirement	\$ 3,630.80
Child Support Payment Center	Child Support	\$ 352.62

**JULY CLAIMS (07 23 CLMS)**

Lew's Fireworks	display	\$ 5,000.00
Moeller Sheet Metal	AC inspection	\$ 363.83
Chesterman Company	pop	\$ 1,172.74
IMEG	inspection	\$ 924.00
Motorola Solutions	warranty	\$ 244.08
Porter Distributing	liquor	\$ 1,221.15
Pitney Bowes	meter rental	\$ 162.00
Ellwein Brothers	liquor	\$ 2,146.05
Southern Glazers	liquor	\$ 681.60
Recreation Supply Co.	basketball hoop and supplies	\$ 1,064.00
Ferguson Waterworks	parts	\$ 207.00
My Turn Playsystems	wood chips	\$ 3,561.00
Rivards Turf & Forage	chemicals	\$ 1,056.34
Star Laundry	rags and rugs	\$ 307.61
Clark County Weed Board	spraying	\$ 294.64
Elite Drain & Sewer Cleaning	manhole pumping	\$ 328.50
JW Roll Off Service	dumpsters	\$ 946.68
Butler Machinery Company	generator maintenance	\$ 1,222.00
Republic National Distributing Co.	liquor	\$ 533.96
Johnson Brothers	liquor	\$ 1,733.93
SD Dept of Health	specimen	\$ 30.00
Tony's Collision Center	repairs	\$ 413.30
Wellmark BCBS	insurance	\$ 3,265.82
Delta Dental	insurance	\$ 1,093.50
Vision Service Plan	insurance	\$ 354.12
Principal Financial Group	insurance	\$ 18.39
Menards	pothole patch	\$ 938.66
Pitney Bowes	postage	\$ 1,520.99
Kibble Equipment	parts	\$ 103.60

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SD Dept of Transportation	fuel	\$ 1,044.24
Dakota Butcher	liquor	\$ 98.03
Dakota Style	chips	\$ 144.00
Clark County Auditor	supplies	\$ 82.80
Pullman Well Drilling Inc	golf course pump	\$ 5,097.64
A & B Business Solutions	copier	\$ 153.19
Overhead Door Company	repairs	\$ 193.83
Window Pros	cleaning	\$ 160.00
Eastside Equipment	parts	\$ 595.00
Johnson Lawn & Tree Service	remove trees	\$ 250.00
New Dimension, LLC	mowing/trimming	\$ 2,500.00
Clark County Courier	advertising	\$ 275.81
Clark Co Historical Society	subsidy	\$ 577.00
SD Rural Development	loan	\$ 787.00
SD Rural Development	loan	\$ 1,307.00
SD Rural Development	loan	\$ 908.00
US Bank Corporate Trust	loan	\$ 6,940.29
U Drive Technology	text tool	\$ 50.00
Ken's Food Fair	concessions	\$ 907.33
Mack's Standard	gas	\$ 398.02
Agwrx	fuel	\$ 791.30
Westside Implement	parts	\$ 45.44
VGM Financial Services	golf cart rentals	\$ 1,903.15
Clark Ace Hardware	supplies	\$ 813.99
Interstate Telephone Company	utilities	\$ 668.84
Clark Community Oil	water for golf course and fuel	\$ 8,016.58
Clark Rural Water System	materials	\$ 21,042.10
Oscars Machine Shop	repairs	\$ 146.72
212 Truck & Trailer Repairs	repairs	\$ 280.44
US Foods	concessions and supplies	\$ 2,214.31
RNDC	liquor	\$ 570.90
Clark County Courier	advertising	\$ 50.00
Ellwein Brothers, Inc.	liquor	\$ 2,418.45
Johnson Brothers	liquor	\$ 665.22
Pullman Well Drilling	descaling	\$ 907.20

**Payroll 7/10/2023**

Code Enforcement	payroll	\$ 80.00
Mayor	payroll	\$ 276.92
Finance Office	payroll	\$ 2,653.54
Govt Bldg	payroll	\$ 146.05
Police	payroll	\$ 4,645.26

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Streets	payroll	\$ 3,383.33
Landfill	payroll	\$ 384.00
Sewer	payroll	\$ 1,605.80
Water	payroll	\$ 1,606.12
Transit	payroll	\$ 315.14
Pool	payroll	\$ 5,518.19
Golf Club	payroll	\$ 7,567.44
Parks	payroll	\$ 750.00
Library	payroll	\$ 809.60
EFTPS	Payroll Taxes	\$ 6,373.99

**Motion # 088-2023**

**Adjourn**

Motion by Hagstrom and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:58pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Board of Adjustment Meeting  
August 7<sup>th</sup>, 2023**

**Call to order:** The Clark City Board of Adjustment met in session on August 7<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Board of Adjustment Members Present:** Kerry Kline, Nick Dalton, Derrick Dohmann, Shane Hagstrom, and Brandon Kottke. Not present were Melissa Nesheim and Andrew Zemlicka.

**Others Present:** Finance Officer Alaina Wellnitz, Sara Gjerde, Todd Fiedler, Mark Cronauer, Chad Fjelland, Theresa and Lon Reidburn, and Luanne Warren.

Mayor Kline called the meeting to order at 7:00 pm.

**SGR Distributing Variance**

Sara Gjerde with SGR Distributing applied for a variance to build a duplex on her property at 201 North Dakota Street that is larger than the allowed lot coverage amount. All required notices were published and mailed. Mark Cronauer and Todd Fielder addressed the possible drainage issues with building this duplex. Discussion ensued regarding the drainage concerns.

Motion by Dohmann and seconded by Dalton to approve the variance. All members voting yes. Motion carried.

Meeting adjourned at 7:08pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
August 7<sup>th</sup>, 2023**

**Call to order:** The Clark City Council met in session on August 7<sup>th</sup>, 2023 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, and Brandon Kottke. Not present were Melissa Nesheim and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Chad Fjelland, Theresa & Lon Reidburn, and Luanne Warren.

Mayor Kline called the meeting to order at 7:09pm.

**Motion # 089-2023**

**Adopt Agenda**

Motion by Dohmann and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Lon Reidburn asked about snow removal on the city owned lot next to his house. Brandon Kottke spoke on behalf of Cassi Kottke and thanked the city for their help with Potato Days.

**Water Improvement Project**

Finance Officer Wellnitz advised the council that Halme, Inc will break ground for the Water Improvement Project as soon as August 14<sup>th</sup>. Halme will start by replacing old water lines on a select number of streets on the north side of town. A map of the streets that will be affected is at City Hall.

**Easement**

Discussion regarding the city owned lot between the Warren and Reidburn residences continued. Lon Reidburn agreed to redirect the gutters on his house and shed to help alleviate some of the gravel run-off in Warren's yards.

**Department Updates**

Wellnitz updated the council on the pool study being done by Burbach Aquatics. The study will hopefully be done by the end of August. The appraisal for the med van building came back at \$130,000. The city would have to repay 80% of that to the State in order to own the building. Discussion regarding the med van service ensued. Hagstrom asked Wellnitz to talk to Halme, Inc about putting a hydrant on the northeast corner of the golf course parking lot.

**Motion # 090-2023**

**Approve Department Updates**

Motion Dohmann and seconded by Kottke to approve the department updates. All members voting yes. Motion carried.

**Motion # 091-2023**

**Approve Minutes**

Motion by Dohmann and seconded by Dalton to approve the August meeting minutes. All members voting yes. Motion carried.

**Motion # 092-2023**

**Approve Financials**

Motion by Dalton and seconded by Hagstrom to approve the financial reports. All members voting yes. Motion carried.

**Motion # 093-2023**

**Approve Claims**

Motion by Kottke and seconded by Hagstrom to approve the following claims. All members voting yes. Motion carried.

**JULY CLAIMS (07 23 CLMS2)**

#	To	For	Amount
2930	City of Clark	utilites	\$ 3,545.50
30505	Cook's Wastepaper & Recycling	July Garbage	\$ 7,858.11
30506	Angie Werdel	refund for swim lessons	\$ 108.00
2931	Quill	supplies	\$ 367.10
30507	Jill Rathe	utility payment refund	\$ 34.79
30508	Midwest Alarm Company	alarms	\$ 275.49
30509	Cook's Wastepaper & Recycling	dumpsters	\$ 255.25
30510	South Dakota 811	locates	\$ 52.50
30511	Clark Building & Ranch	field chalk	\$ 139.90
30513	Northwestern Energy	utilites	\$ 1,803.48
30512	Lonnie Phillips	beadboard at City Hall	\$ 3,108.20
2936	Amazon Capital Services	concessions	\$ 286.44
2938	SD Dept of Revenue	sales tax	\$ 528.24
2939	SD Dept of Revenue	sales tax	\$ 3,084.80
30516	John Deere Financial	parts	\$ 103.60
30517	Renee Mudgett	pool manager pay	\$ 98.00
2946	Quill	supplies	\$ 728.70
2947	Amazon Capital Services	supplies & books	\$ 304.60
30518	Matti Boomgarden	water deposit refund	\$ 100.00
30519	City of Clark	water deposit applied	\$ 150.00
30520	Justus Reidburn	water deposit refund	\$ 150.00
2950	Dacotah Bank	service charge	\$ 10.00
2951	FuturePOS	credit card fees	\$ 1,218.73
7/25/2023			
Payroll	Mayor	payroll	\$ 226.92
	Finance Office	payroll	\$ 2,322.92
	Govt Bldg	payroll	\$ 63.50
	Police	payroll	\$ 4,064.42
	Streets	payroll	\$ 4,370.28
	Landfill	payroll	\$ 384.00
	Sewer	payroll	\$ 1,630.82
	Water	payroll	\$ 1,631.14
	Transit	payroll	\$ 288.93

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	Pool	payroll	\$	9,435.88
	Golf Club	payroll	\$	7,059.97
	Parks	payroll	\$	750.00
	Library	payroll	\$	588.25
2942	EFTPS	Payroll Taxes	\$	6,889.90
30514	SD Retirement	Employees Retirement	\$	3,610.60
30515	Child Support Payment Center	Child Support	\$	352.62

**AUGUST CLAIMS (08 23 CLMS)**

Chesterman Company	pop	\$	895.50
Southern Glazers	liquor	\$	292.18
Star Laundry	rags and rugs	\$	227.91
Pitney Bowes	service agreement	\$	493.08
Avera Occupational Medicine	drug testing	\$	203.00
Johnson Brothers	liquor	\$	687.18
Republic National Dist. Company	liquor	\$	466.05
Glass Products	door glass	\$	407.13
Recreation Supply Co.	tests	\$	111.10
Share Corporation	chemicals	\$	2,974.53
JW Roll Off Service	dumpsters	\$	619.27
Girton Adams Co.	pool heater repairs	\$	1,208.53
Mark Foster	Sickle Mower	\$	500.00
Wellmark BCBS	insurance	\$	5,225.30
Hawkins	chemicals	\$	3,589.31
US Foods Inc.	concessions and supplies	\$	8,005.74
Dakota Style	chips and seeds	\$	139.20
Ellwein Brothers	liquor	\$	1,484.05
Principal Financial Group	insurance	\$	36.78
Porter Distributing Company	liquor	\$	709.55
Heiman Inc	inspection	\$	49.00
Vision Service Plan	insurance	\$	385.36
212 Truck & Trailer Repairs	parts	\$	528.61
SD Dept of Transportation	fuel	\$	423.65
Lacey Helkenn	coach pay	\$	500.00
Stephanie Hagstrom	coach pay	\$	500.00
Angie Werdel	coach pay	\$	500.00
Travis Werdel	coach pay	\$	500.00
Stephanie Arthur	coach pay	\$	500.00
Kasie Ingraham	coach pay	\$	500.00
Kari Thonvold	coach pay	\$	500.00
Brian Thonvold	coach pay	\$	250.00
Amy Nelson	coach pay	\$	500.00
Janet Gehrke	coach pay	\$	500.00

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Tiffany Pickrel	coach pay	\$ 250.00
Jack Helkenn	coach pay	\$ 500.00
Collin Gaikowski	coach pay	\$ 500.00
Chris Bokinskie	coach pay	\$ 500.00
Hudson Fuller	coach pay	\$ 500.00
Northwestern Energy	utilities	\$ 7,760.02
Book Systems Inc	Atrium System	\$ 1,210.00
A & B Business Solutions	copier	\$ 65.55
Northern Con Agg LLP	pea rock	\$ 1,780.40
SD Dept of Health	specimen	\$ 60.00
Delta Dental	insurance	\$ 1,188.40
Kissner Paving	street repairs	\$ 16,836.77
Republic National Dist. Company	liquor	\$ 637.48
Butler Machinery Company	payloader repairs	\$ 12,552.55
Dakota Pump Inc.	sewer plant repairs	\$ 3,317.30
Clark County Courier	advertising	\$ 204.72
Core & Main	meter parts	\$ 31,197.38
Oscars Machine Shop	parts	\$ 2,225.34
Eastside Equipment	tractor parts	\$ 450.53
Mack's Standard	fuel	\$ 430.80
AT&T Mobility	utilities	\$ 125.36
Uline	parts	\$ 126.63
ITC	utilities	\$ 648.56
Clark Ace Hardware	supplies	\$ 718.38
Clark Chamber of Commerce	potato days donation	\$ 1,500.00
Strurdevants Auto Value Clark	parts	\$ 519.20
Tony's Collision Center	repairs	\$ 520.00
Jeff's Vacuum Center	repairs	\$ 109.89
Agwrx Cooperative	fuel	\$ 735.35
Clark Building Center	supplies	\$ 83.95
Ken's Food Fair	concessions	\$ 616.58
Westside Implement	parts	\$ 141.91
VanDiest Supply Company	mosquito chemical	\$ 3,723.50
Johnson Brothers	liquor	\$ 844.73
Tonys Electric	fryer repair	\$ 216.75
Clark Community Oil Company	fuel and chemical	\$ 1,122.64
U Drive Technology	text tool	\$ 69.28
VGM Financial Services	cart rental	\$ 1,903.15
Halme, Inc.	MOD payment	\$ 28,500.00
SD Rural Development	loan	\$ 787.00
SD Rural Development	loan	\$ 1,307.00
SD Rural Development	loan	\$ 908.00

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US Bank Corporate Trust	loan	\$ 25,016.47
Clark Co. Historical Society	subsidy	\$ 577.00
New Dimensions, LLC	mowing/trimming	\$ 2,500.00
Clark Chamber of Commerce	clark bucks	\$ 125.00
NB Golf, LLC	cart repairs	\$ 384.20
Cardmember Services	credit card charges	\$ 443.67
Cooks Wastepaper and Recycling	dumpsters	\$ 255.25
Quill	supplies	\$ 62.55

**8/8/2023 Payroll**

Code Enforcement	payroll	\$131.00
Mayor	payroll	\$276.92
Finance Office	payroll	\$2,703.28
Govt Bldg	payroll	\$82.55
Police	payroll	\$4,114.42
Streets	payroll	\$3,600.45
Landfill	payroll	\$288.00
Sewer	payroll	\$1,591.82
Water	payroll	\$1,592.12
Transit	payroll	\$469.93
Pool	payroll	\$6,151.57
Golf Club	payroll	\$7,020.17
Library	payroll	\$399.20
EFTPS	Payroll Taxes	\$5,853.81

**Set September Meeting Date**

The September council meeting was set for September 6<sup>th</sup> at 7:00PM.

**Motion # 094-2023**

**Adjourn**

Motion by Kottke and seconded by Dohmann to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:44 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

## City of Clark Council Meeting

September 6<sup>th</sup>, 2023

**Call to order:** The Clark City Council met in session on September 6<sup>th</sup>, 2023 at 7:00pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Melissa Nesheim, Brandon Kottke, and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz, Darin Altfillisch, Police Chief Jeremy Wellnitz, Wade DeSart, and Angie Werdel.

Mayor Kline called the meeting to order at 7:00 pm.

### **Motion # 095-2023**

### **Adopt Agenda**

Motion by Dohmann and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

### **Public Input**

Shane Hagstrom advised the council that the drain spouts on Lon Reidburn's house had not been moved per his agreement with the City. Mayor Kline will address this issue with Reidburn and have him fix them by September 20<sup>th</sup>.

### **Harvest Fest**

Angie Werdel spoke to the council about Harvest Fest coming up on September 30<sup>th</sup> and asked the City for picnic tables and garbages.

### **Department Updates**

Wade DeSart from Helms and Associates spoke to the council about the water improvement project starting on the north side of Clark. Police Chief Wellnitz gave 2023 stats from the PD. Altfillisch asked about fixing the drainage issue on the Berg property.

### **Motion # 096-2023**

### **Approve Department Updates**

Motion by Zemlicka and seconded by Nesheim to approve department updates. All members voting yes. Motion carried.

### **14U Fast Pitch**

Finance Officer Wellnitz spoke on behalf of Kasie Ingraham. Ingraham is starting a girls 14U fast pitch softball team and asked the city for help with the tournament fee and equipment. The council was against donating to a club sport and advised Wellnitz that fast pitch players and parents should raise money on their own.

### **Motion # 097-2023**

### **Resolution #866**

Motion by Kottke and seconded by Zemlicka to approve Resolution #866 – Park Equipment Capital Outlay. All members voting yes. Motion carried.

**RESOLUTION # 866**

**A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND PARK EQUIPMENT REPLACEMENT.**

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the replacement of certain pieces of park equipment is necessary for the proper repair, maintenance and upkeep of the City parks, and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that there are not sufficient funds within the general fund to purchase said park equipment, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of purchasing said park equipment;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$5,000 per annum beginning with the 2024 appropriations from the general fund for the purpose of replacing park equipment.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Dated this 6<sup>th</sup> day of September, 2023.

\_\_\_\_\_  
Kerry Kline, Mayor

ATTEST:

\_\_\_\_\_  
Alaina Wellnitz, Finance Officer  
(SEAL)

**Motion # 098-2023**

**Approve Audit Bid**

Motion by Dohmann and seconded by Hagstrom to approve the audit bid for \$14,250 from William Neal & Co for auditing services. All members voting yes. Motion carried.

**Med Van Services**

After much discussion by the council, it was decided that the city will not buy out the Med Van building from the State and the council will raise the med van rates for the nursing home and assisted living facilities.

**Dickinson Park Well**



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Council members and Altfillisch discussed putting a well in at Dickinson Park for irrigation on the ball field. More quotes were requested.

**Golf Course Water Issues**

The council brainstormed ideas to solve the water issues at the golf course. Dohmann and Kline will be getting quotes to dredge and reline the irrigation pond.

**Motion # 099-2023**

**Approve Meeting Minutes**

Motion by Dohmann and seconded by Hagstrom to approve the August meeting minutes. All members voting yes. Motion carried.

**Motion # 100-2023**

**Approve Financial Statements**

Motion by Nesheim and seconded by Hagstrom to approve the September financial statements. All members voting yes. Motion carried.

**Motion # 101-2023**

**Approve Meeting Minutes**

Motion by Dohmann and seconded by Hagstrom to approve the August meeting minutes. All members voting yes. Motion carried.

**Motion # 102-2023**

**Approve Claims**

Motion by Hagstrom and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

**AUGUST CLAIMS**

#	To	For	Amount
30591	JW Roll Off Service	dumpsters	\$ 289.16
30592	Northwestern Energy	utilities	\$ 7,003.95
30593	Cooks Wastepaper	August garbage	\$ 7,964.18
30594	Language Link	translation	\$ 8.83
30595	Menards	supplies	\$ 171.81
30596	SD Golf Association	dues	\$ 275.00
30597	SD Dept of Transportation	fuel	\$ 795.53
30598	Clark Rural Water System	materials	\$ 21,156.90
2957	City of Clark	utilities	\$ 2,314.43
2958	SD Dept of Revenue	sales tax	\$ 366.51
2959	SD Dept of Revenue	sales tax	\$ 3,949.22
2965	Amazon Capital Services	books	\$ 148.56
 <b>8/22/2023</b>			
<b>Payroll</b>	Mayor	payroll	\$ 226.92
	Finance Office	payroll	\$ 2,304.40
	Govt Bldg	payroll	\$ 88.90
	Police	payroll	\$ 4,064.42
	Streets	payroll	\$ 2,894.88
	Landfill	payroll	\$ 384.00

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	Sewer	payroll	\$	1,502.35
	Water	payroll	\$	1,502.63
	Transit	payroll	\$	459.63
	Pool	payroll	\$	198.53
	Golf Club	payroll	\$	6,382.79
	Library	payroll	\$	611.00
2961	EFTPS	Payroll Taxes	\$	4,649.21
30589	SD Retirement	Employees Retirement	\$	3,450.02
30590	Child Support Payment Center	Child Support	\$	352.62

**SEPTEMBER CLAIMS (09 23 CLMS)**

TopKote Inc	chip seal	\$	39,960.00
IMEG	services	\$	924.00
Southern Glazers of SD	liquor	\$	702.64
Porter Distributing Inc	liquor	\$	1,137.75
Dakota Style	concessions	\$	325.68
Ellwein Brothers Inc	liquor	\$	2,950.80
Dakota Butcher	liquor	\$	546.95
Wellmark BCBS	insurance	\$	5,225.30
Star Laundry	rags and rugs	\$	401.87
Dakota Pump Inc	repairs	\$	19,185.41
Republic National Distributing Co.	liquor	\$	677.06
USA Blue Book	supplies	\$	575.20
Creative Printing	supplies	\$	1,105.22
Hawkins Inc	chemical	\$	20.00
Ecolab	pest control	\$	102.34
SD Dept of Health	specimen	\$	362.00
Chesterman Company	pop	\$	769.80
Vision Service Plan	insurance	\$	385.36
Delta Dental	insurance	\$	1,188.40
US Foods	concessions	\$	5,046.92
AT&T	utilities	\$	140.47
Rae Jean Flora	insurance reimbursement	\$	2,899.98
Johnson Brothers	liquor	\$	369.74
Northwestern Energy	utilities	\$	3,499.85
Jeremy Wellnitz	meal reimbursement	\$	20.00
SD Rural Development	loan	\$	787.00
SD Rural Development	loan	\$	1,307.00
SD Rural Development	loan	\$	908.00
Clark Co Historical Society	subsidy	\$	577.00
Principal Financial Group	insurance	\$	36.78

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First Service Appraisal	appraisal	\$ 1,200.00
Westside Implement	parts	\$ 197.55
Republic National Distributing Co.	liquor	\$ 841.46
Johnson Brothers	liquor	\$ 1,234.81
Dash Medical Gloves	gloves	\$ 96.90
Sturdevants Auto Value	supplies	\$ 1,069.22
Kens Food Fair	concessions and supplies	\$ 852.18
Agwrx Cooperative	fuel	\$ 1,285.76
VGM Financial Services	cart rentals	\$ 1,903.15
New Dimensions	mowing/trimming	\$ 2,500.00
Cardmember Services	credit card purchases	\$ 474.97
U Drive Technology	text tool	\$ 52.12
Clark County Courier	advertising	\$ 417.90

**9/1/23 Payroll**

Mayor	payroll	\$ 276.92
Finance Office	payroll	\$ 2,371.40
Govt Bldg	payroll	\$ 107.95
Police	payroll	\$ 4,114.42
Streets	payroll	\$ 2,783.52
Landfill	payroll	\$ 384.00
Sewer	payroll	\$ 1,517.09
Water	payroll	\$ 1,517.37
Transit	payroll	\$ 371.48
Golf Club	payroll	\$ 5,657.28
Library	payroll	\$ 572.00

EFTPS	Payroll Taxes	\$ 4,380.80
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**Motion # 103-2023**

**Approve Capital Outlay Transfer**

Motion by Dohmann and seconded by Nesheim to approve the transfer of \$3000 from the Government Building Capital Outlay fund to the General Fund. All members voting yes. Motion carried.

**Motion # 104-2023**

**Approve Use of Funds**

Motion by Nesheim and seconded by Kottke to approve the use of \$3000 from the Capital Outlay funds to pay for beadboard in the Ulliyot Building. All members voting yes. Motion carried.

**First Reading- Ordinance #581 Flood Plain Management**

The first reading was had for Ordinance # 581 – Flood Plain Management.

**First Reading – Ordinance #580 2024 Budget**

The first reading was had for Ordinance #580- 2024 Budget. Budget discussion and cuts followed the reading.

**Motion # 105-2023**

**Executive Session**

Motion by Nesheim and seconded by Dohmann to enter executive session for personnel and contractual issues, per SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 8:55pm and was declared out at 9:30pm.

**Motion # 106-2023**

**Adjourn**

Motion by Kottke and seconded by Dohmann to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:30 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Alaina Wellnitz  
(seal)

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