

**Minutes of the Regular Meeting  
Joint Powers Board  
September 20, 2023**



**NORTHWEST SUBURBAN  
INTEGRATION SCHOOL DISTRICT**  
*A Global Community Learning and Growing Together*

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**Call to Order**

Chair Eric Gordee called the regular meeting of the Joint Powers Board to order at 6:16 PM on Wednesday, September 23, 2023 via Zoom with the following members present: Mindy Freiberg, Eric Gordee, Erin Heers-McArdle, Jackie Mosqueda-Jones, Aubry Woksonsommers, and ex-officio Heather Lyke. Absent: Abdisalam Adam and Bob Sansevere. Also in attendance: Brooklyn Center Superintendent Dr. Carly Baker, Dustin J. Reeves, Business Manager, and Sue Anderson, NWSISD.

**Approval of Agenda**

Motion by Freiberg, seconded by Woksonsommers, to approve the agenda as presented for September 20, 2023. Upon roll call, all voted in favor, none voted against. Motion carried.

**NWSISD Programs and Other Reports**

1. NWSISD Financial Report: Reeves presented the monthly financial report, including the high school grant update and federal grant update.
2. Executive Director Report: Lyke provided a written report, draft of 2023-24 Executive Director's goals, and an updated 2022-24 Strategic Action Plan.

**Discussion/Approval Items**

**Designation of Identified Official with Authority for the MDE External User Recertification**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). BE IT RESOLVED by the Joint Powers Board of Northwest Suburban Integration School District to authorize Heather Lyke to act as the Identified Official with Authority (IOwA) for Northwest Suburban Integration School District 6078-62. Motion by Heers-McArdle, seconded by Woksonsommers, to approve as presented. Upon roll call, all voted in favor, none voted against.

**Consent Agenda**

Motion by Freiberg, seconded by Mosqueda-Jones, to approve the Consent Agenda of routine action items including Check register for June, July and August 2023; Minutes from the regular Joint Powers Board Meeting, which was held on June 21, 2023. Upon roll call, all voted in favor, none voted against. Motion carried.

**Written Information**

- IDP: Bdote Sacred Sites Tour – October 4, 2023
- College and Career Tour Site Visits
- Step-Up Mentorship Program Field Trips

**Adjournment**

Motion by Gordy, seconded by Woksonsommers, to adjourn the meeting at 6:49 PM. Upon roll call, all voted in favor, none voted against. Motion carried.

Bob Sansevere  
Board Clerk