

**ATTENTION AGRICULTURE, COMMUNICATIONS, MARKETING
& EDUCATION STUDENTS**

**2018-2019 INTERNSHIP PROGRAM
For assisting in the Winnebago-Boone Farm Bureau's
AG COMMUNICATION and AG-IN-THE-CLASSROOM PROGRAM**

The Winnebago-Boone Farm Bureau is a general not-for-profit corporation organized under IRS Code 501(c)(5) with one of its goals being to serve the needs of our counties' youth through education and other opportunities, so that they may increase their skills in agriculture.

The Farm Bureau offers an internship to assist in its Public Relations efforts and to assist with projects within the Winnebago-Boone Farm Bureau's "Ag-in-the-Classroom" (AITC) program. AITC is an educational program designed to instruct students of all ages of agriculture's role in society using innovative techniques such as science experiments, media, classroom visits and other materials.

The intern chosen will work directly with the WBFB manager and Ag Literacy Coordinator.

INTERNSHIP DETAILS

1. The ideal intern chosen would be a student in an Agricultural Communications or Marketing program or whose intended major is education. The student must be planning for a four-year degree. The candidate should enjoy working with younger students, consumers and be willing to work with adult Farm Bureau volunteers. An agriculture background is preferred, but not essential for this internship.
2. The intern must be a graduating high school senior or current college student and be enrolled in a college/university for the upcoming semester.
3. The intern applicant must go through an interview process with the WBFB manager and Ag Literacy Coordinator. The WBFB reserves the right to not offer the program if it feels a qualified candidate is not available.
4. The WBFB will pay \$10/hour. The intern would also be reimbursed for any on-the-job mileage.
5. The summer internship will run during a portion of May, June, July and August with the exact dates to be finalized with the selected candidate and Farm Bureau manager. The intern must be willing to work approximately 25 hours/week mostly during the day and attend evening meetings and weekends, when necessary.
6. A written report of duties performed is due to the Farm Bureau Manager by the last day of the internship.
7. The intern's specific responsibilities will be to:
 - Promote and facilitate Ag-in-the-Classroom and Consumer Education projects
 - Assist with a week-long, graduate credit Summer Ag Institute for teachers.
 - Assist with public relations efforts through social media, newsletters, press releases and other correspondence
 - Coordinate County Fair activities with volunteer committees
 - Assist with fundraising for the comprehensive Ag Ed program in Boone and Winnebago counties.
 - Other duties as assigned
8. Interested students should complete the application and return it with the two personal recommendation forms by **March 1st** to be considered for the Summer Internship. Questions can be answered by calling the Manager of the Winnebago-Boone Farm Bureau at 815-962-0653. The target start date for the summer internship is mid-May.