

Classes at National

Workshops at the National Convention in Detroit will be held on Sunday, July 14, 2024.

Time	Room 354	Room 355
10:00-12:00	Conventions 101-New Delegates	President and Secretary Training
12:00-1:00	Lunch Break	Lunch Break
1:00-3:00	I'm not Lion-It Otter be Fun	Treasurer's Training

Class Descriptions

Conventions 101-New Delegates

This class will be helpful for new delegates and a refresher for those who want to improve their Parliamentary skills. Instructors will review basic rules to be followed at conventions and introduce Robert's Rules, the parliamentary procedures we follow. Participants will practice speaking at a mic and receive handouts for reference. This class is a great way to meet new people and get comfortable addressing an audience.

President and Secretary Training

National President, Trisa Mannion, will talk about the responsibilities and expectations of the President including, leadership skills, communicating with the members, and recruitment. National Secretary, Karen Wolver, will present a PowerPoint on the secretary's duties, including keeping good records, taking minutes, preparing convention calls, and distributing supplies.

I'm not "Lion"-It "Otter" be Fun!

Knowing Your Member's Strengths

Are you a Lion, an Otter, a Beaver, or a Golden Retriever? Maybe a little of all four? Join us as we learn about our strengths, the strengths of others, and how to best utilize them. We will take a test first to see where our strengths lie and then discuss how to build on those strengths. Spoiler alert-masks may be involved.

Treasurer's Training

National Treasurer, Bonnie Sevre, will talk about money. How to keep track of it, what documents need to be filed and when, and how to perform audits. The Treasurer keeps track of membership dues, the data base, and keeps our bills paid. Bonnie will explain the 990N form, and how to prepare monthly and quarterly financial reports.

