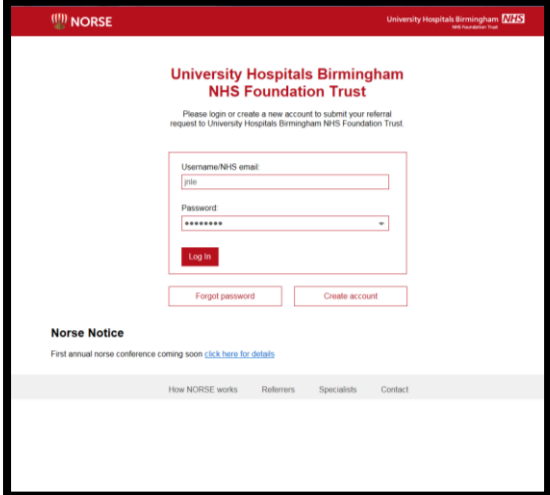
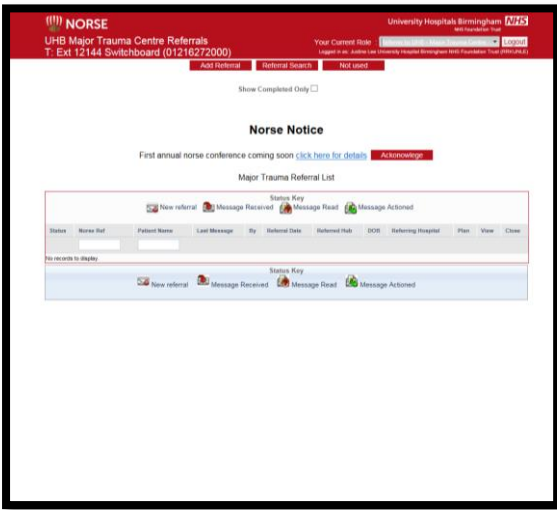


This is a basic guide for referring clinicians to use the NORSE system. It has many more features available and more coming online, but this should allow you to manage referrals without knowing the full NORSE system. A second version, with multi-speciality referrals is expected in Summer 2018.

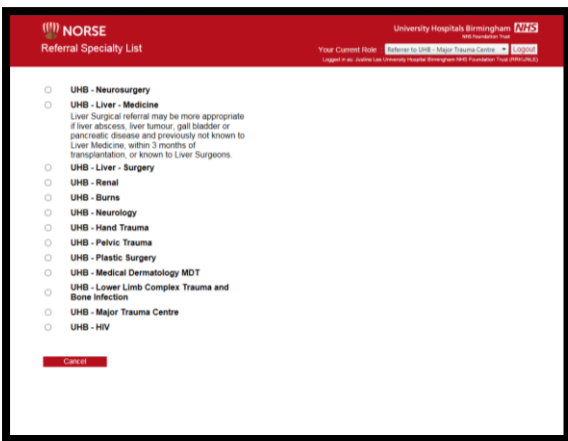
<b>A Basic Guide for referring a Patient to the QEHB Major Trauma Service</b>	
(This is a Basic Guide to using NORSe, the emergency online referral system used by QEHB. More details can be found within the NORSe for Birmingham Major Trauma Centre Standard Operating Procedure)	
<b>1).Polytrauma Patient in a Trauma Unit/LEH needs referral to Major Trauma Centre</b>	
<b>2) Contact QEHB CTC on 0121 627 2000 and ask for the CTC on Call (Consultant Trauma Co-ordinator)</b>	
<b>3) Discuss polytrauma case with QEHB CTC on the phone and decide the following outcome:</b>	Accepted for urgent transfer to MTC (Critical Care) Accepted for ward transfer to MTC (within 48 Hours) Not yet accepted for transfer to MTC Not accepted for transfer to MTC  <i>(Accepted for hyperacute transfer to MTC ED)</i>
'Accepted for hyperacute transfer to MTC ED', is also an outcome, as NORSE can be used to record details of any hyperacute transfer decision making for audit and governance purposes, after the transfer has taken place.	
4) As soon as is practical, after the referral, the referrer should log on to NORSE to complete the referral. The CTC and MTS can now manage this referral online with the QEHB specialities. Updates will be sent to the referrer and shared users, to reduce time spent chasing specialities.	
<b>4) Accessing NORSe</b>	
	<p>UHB In hospital login: <a href="http://ceto/Norse/login.aspx">http://ceto/Norse/login.aspx</a> or via desktop icon (Viking Ship)</p> <p>Username and Password is the same as your UHB login</p> <p>External login: <a href="https://nww.norse.uhb.nhs.uk">https://nww.norse.uhb.nhs.uk</a></p>



Use grey, right hand, top corner, drop down list to select:

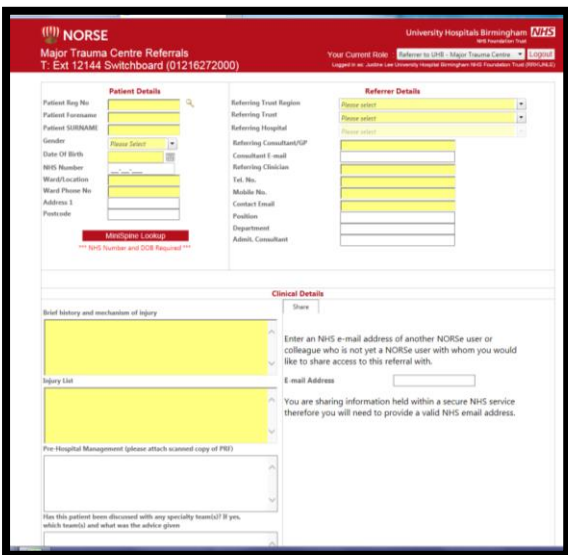
'Referrer to UHB Major Trauma Centre'

Select red tab, 'Add Referral'



Select round dot for UHB Major Trauma Centre

(Do not double click as it will deselect)



Upper fields are for the referring team to record the patients demographics. Hospital number refers to the hospital the patient is in at time of referral.

If the patient's NHS number and date of birth is known, the 'minispine' facility can be used to look up a patient's demographics

All yellow fields are mandatory

**NORSE** University Hospitals Birmingham NHS Foundation Trust  
 Major Trauma Centre Referrals  
 T. Ext 12144 Switchboard (01216272000)

Your Current Role: **Referral Officer - Major Trauma Centre**

**Patient Details**

Patient Reg No: 100001  
 Patient Forename: Slicky  
 Patient SURNAME: Mouse  
 Gender: Male  
 Date Of Birth: 05/01/1950  
 NHS Number: [Redacted]  
 Ward Location: Shirey Ward  
 Ward Phone No: 01 01 01 1001  
 Address 1: [Redacted]  
 Postcode: [Redacted]

**Referrer Details**

Referring Trust Region: WEST MIDLANDS  
 Referring Trust: East of England NHS Foundation Trust  
 Referring Hospital: Fourlands Hospital  
 Referring Consultant/SP: Professor Duck  
 Consultant E-mail: prof.duck@shirey.hospital  
 Referring Clinician: Dr Rudolph  
 Tel. No.: 01 10 01 10 01 1001  
 Mobile No.: 20 32 20 32 20 309  
 Contact Email: dr.rudolph@shirey.hospital  
 Position: SHO CT2 ED  
 Department: ED  
 Admit Consultant: Not known

**Clinical Details**

Brief history and mechanism of injury: [Redacted]

Injury List: [Redacted]

Pre-Hospital Management (please attach scanned copy of PRF): [Redacted]

Has this patient been discussed with any specialty teams? If yes, which team(s) and what was the advice given: [Redacted]

The Major Trauma Referral page asks you for:

Brief History including Mechanism of Injury

Injury list (after CT Traumagram and initial Secondary Survey)

Pre-Hospital Management details (drugs and interventions)

Have any specialities been consulted yet? If so what was their advice.

Emergency Medicine Management details (drugs and interventions)

**Injury List**

E-mail Address: [Redacted]

You are sharing information held within a secure NHS service therefore you will need to provide a valid NHS email address.

**Pre-Hospital Management (please attach scanned copy of PRF)**

Has this patient been discussed with any specialty teams? If yes, which team(s) and what was the advice given: [Redacted]

**Emergency Department management**

File to attach

Attachments should be under 2Mb in size and be from the following file types: \*.doc, \*.docx, \*.jpg, \*.bmp, \*.png, \*.pdf

Complete Later Submit Cancel

**NORSE** University Hospitals Birmingham NHS Foundation Trust  
 Major Trauma Centre Referrals  
 T. Ext 12144 Switchboard (01216272000)

Your Current Role: **Referral Officer - Major Trauma Centre**

**Patient Details**

Patient Reg No: 100001  
 Patient Forename: Slicky  
 Patient SURNAME: Mouse  
 Gender: Male  
 Date Of Birth: 05/01/1950  
 NHS Number: [Redacted]  
 Ward Location: Shirey Ward  
 Ward Phone No: 01 01 01 1001  
 Address 1: [Redacted]  
 Postcode: [Redacted]

**Referrer Details**

Referring Trust Region: WEST MIDLANDS  
 Referring Trust: East of England NHS Foundation Trust  
 Referring Hospital: Fourlands Hospital  
 Referring Consultant/SP: Professor Duck  
 Consultant E-mail: prof.duck@shirey.hospital  
 Referring Clinician: Dr Rudolph  
 Tel. No.: 01 10 01 10 01 1001  
 Mobile No.: 20 32 20 32 20 309  
 Contact Email: dr.rudolph@shirey.hospital  
 Position: SHO CT2 ED  
 Department: ED  
 Admit Consultant: Not known

**Clinical Details**

Brief history and mechanism of injury: 67 year old male, driver's leg lamp post, high speed 70mph. Trapped in vehicle for 60 mins. PPH: HTN

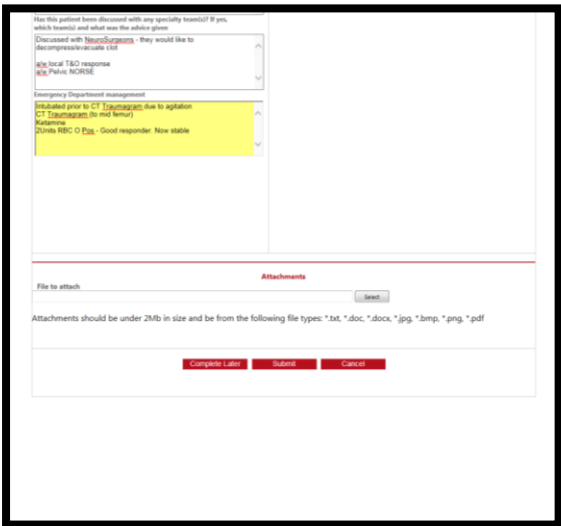
Injury List: SAM with gunshot laceration. Lower laceration - Grade 4. Small bowel injury? P Pelvic injury. Right NCF fracture.

Pre-Hospital Management (please attach scanned copy of PRF): Prolonged entrapment. PPH: Snake. SAM splint. Morphine 10mg. Oxycodone, 4mg (for Right)

Has this patient been discussed with any specialty teams? If yes, which team(s) and what was the advice given: Discussed with Trauma/Ortho. They would like to

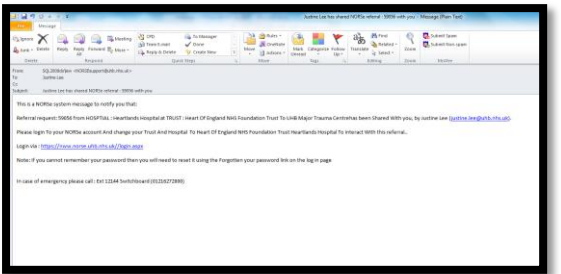
You must share the referral with another colleague at your hospital, ideally someone who will be managing the patient when you are off duty.

You can share with more than one user.

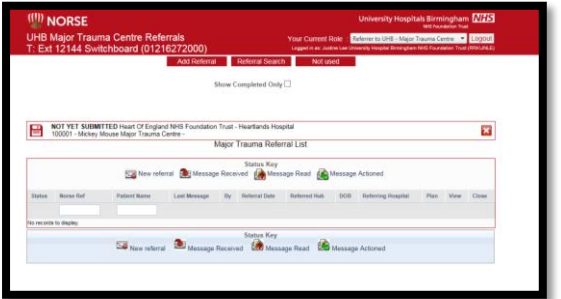


If you have completed your referral, please submit.

If you wish to complete the referral later, you can select that option, but the referral has not been made.



Once submitted you will receive an email to confirm submission.



(Incomplete referral pending but can be seen by UHB MTC Consultant)