

**SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, OCTOBER 19th, 2023, 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Butler, Kitzmiller and Reade were present. Absent: Hirsch. The City Attorney, City Administrator, and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Kitzmiller, second by Reade to approve the agenda for the Regular Meeting of the Summerset City Commission for October 19th, 2023. Motion carried.

CONSENT CALENDAR

Motion by Reade, second by Butler, to approve the minutes of the regular meeting of October 5th, 2023. Motion carried.

APPROVAL OF CLAIMS

Motion by Butler, second by Reade, to approve the claims and hand checks in the amount of \$868,280.06 from October 5th, 2023, through October 18th, 2023, as presented or amended. Motion carried.

Cardmember Services	77.49
Cardmember Services	9,426.86
American Legal	1,643.05
Black Hawk Water Users District	68.50
CBH CO-OP	2,339.99
City of Rapid City	4,949.91
Demersseman Jensen Tellinghuisen & Huffman, LLP	2,525.00
Diamond Water Company	146.45
Fire Pro	63.00
Golden West Technologies	3,808.50
HDR Engineering, Inc	46,089.05
Hermanson Egge Engineering, Inc.	310.00
IBM	26.76
Kieffer Sanitation	250.00
McComb Services	3,631.38
MDU	323.00
MG Oil Company	732.60
Midcontinent Communications	178.09
Midcontinent Testing Laboratories, Inc.	345.50
Precision Lawn & Hydroseed LLC	3,050.00
Rapid City Journal	672.91
RCS Construction Inc	785,593.67
Sanitation Products Inc.	271.02
SD One Call	26.25
Servall Uniform & Linen Supply	184.26
Sturdevant's AV Rapid City	40.95
Tyler Technologies	1,316.26
USA Bluebook	189.61

DEPARTMENT HEAD REPORTS

Stephany Baumeister, Finance Officer, Jon Ambrose, Wastewater Treatment Plant Superintendent, Anthony Kayl, Public Works Manager, Lisa Schieffer, City Administrator, and Rich Nasser, Police Chief gave their monthly reports.

RESOLUTION 2023-12 ESTABLISH CAPITAL OUTLAY FOR STREET IMPROVEMENTS

Motion by Butler, second by Reade to open discussion. Motion carried.

Mayor Torno gave a brief overview about adding \$250,000 per year to the capital outlay budget for the next 5 years. The cap would be \$1.5 million and would need to spend within 7 years. Street improvement for Siouxland Dr., Brighton St., Glenwood Dr., Breckenridge St., or other streets deemed in need of repair were discussed.

Motion by Butler, second by Kitzmiller to close discussion. Motion carried.

Motion by Butler, second by Kitzmiller, to approve resolution 2023-12 Establish Capital Outlay for Street Improvements. Motion carried.

PAYROLL CHANGE – POLICE DEPARTMENT

Motion by Kitzmiller, second by Reade to approve Corey Jonas 90-day review increase to \$26.94 effective 10/26/2023. Motion carried.

SURPLUS PROPERTY UPDATE – SD CODIFIED LAWS

Motion by Butler, second by Reade to open discussion. Motion carried

Mike Wheeler, City Attorney, gave a brief overview that the properties need to be listed, all offers will be accepted by realtor. Once all offers are accepted, they will then be given to the Board to review and decide. Wheeler stated that the city is not able to offer the land to the surrounding homeowners exclusively. The laws are clear and it needs to be same throughout the whole community.

Mitch Burdick, resident, expressed his concerns and would like to see the lot stay vacant and reverse surplus sale. Sara Donley, resident, expressed her concerns regarding the long process to surplus this property.

Motion by Kitzmiller, second by Reade to close discussion. Motion carried.

Motion by Butler, second by Kitzmiller, to move forward with listing the following property:

OC.50.07.36 6515 Astoria Court
OC.50.07.35 6509 Astoria Court
OC.50.07.34 6505 Astoria Court
OC.50.07.33 6499 Astoria Court
OC.50.07.32 6495 Astoria Court
OC.50.13.PARK Cambridge Street Picnic Park

and to table the matter on listing OC.50.07.24R located by the lift station. Motion carried.

MAILBOX/BEAUTIFICATION – TIMOTHY REISBECK

Motion by Kitzmiller, second Reade, to open discussion. Motion carried

Timothy Reisbeck gave a brief overview of some of the inconsistency of the mailboxes within Summerset. It would make our community more beautiful if they were all consistent. Collectively come up with a plan, maybe the city could investigate a bulk purchase.

Motion by Reade, second by Butler to close discussion. Motion carried

No action taken.

APPLICATION AND CERTIFICATE FOR PAYMENT #7

Motion by Butler, second by Reade to approve payment #7 for the Wastewater Treatment Plant expansion project. Motion carried.

WASTEWATER TREATMENT PLANT CAPACITY EXPANSION CHANGE ORDER #2

Motion by Butler, second by Reade to approve the wastewater treatment plant expansion change order #2. Motion carried

SURPLUS PROPERTY – POLICE DEPARTMENT

Motion by Kitzmiller, second by Reade to surplus the 2016 Ford Police Interceptor Utility Vehicle, VIN #1FM5K8AT1GGB73756. Motion carried.

SET FIRST READING FOR ORDINANCE 2023-17 EXTRA TERRITORIAL JURISDICTION

Motion by Kitzmiller, seconded by Butler to set the first reading for November 16th, 2023. Motion carried.

SET FIRST READING FOR ORDINANCE 2023-18 153.999 PENALTY

Motion by Reade, seconded by Kitzmiller to set the first reading for November 16th, 2023. Motion carried.

SET FIRST READING FOR ORDINANCE 2023-19 ALTERNATE MATERIALS

Motion by Butler, seconded by Kitzmiller to table the first reading until find out covenant's expiration date. Motion carried.

CITIZENS INPUT

None.

UPCOMING EVENTS:

City Offices will be closed Friday, November 10th in Honor of Veterans Day.

ITEMS FROM CITY ATTORNEY

No executive session.

ADJOURNMENT

Motion by Kitzmiller, second by Reade, to adjourn at 8:08 p.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer

Melanie Torno
Mayor

Published once _____, at a cost of \$ _____



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00027 - 11.02.2023 invoices

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code				On Hold						
Vendor: 1098 - A&B Business Solutions										Vendor Total: 451.18	
IN1096213	Invoice	10/17/2023	10/17/2023	11/2/2023	10/17/2023	45.00	0.00	0.00	0.00	45.00	
Monthly Water Machine Usage	BANKW - BANK WEST				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Monthly Water Machine Usage	NA		0.00	0.00	45.00	0.00	0.00	0.00	45.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4192-43400	Equip Expense				45.00	100.00%					
Vendor: IN1097522											Vendor Total: 406.18
IN1097522	Invoice	10/20/2023	10/20/2023	11/2/2023	10/20/2023	406.18	0.00	0.00	0.00	406.18	
Monthly Copy Machine Usage	BANKW - BANK WEST				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Monthly Copy Machine Usage	NA		0.00	0.00	406.18	0.00	0.00	0.00	406.18		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4192-43400	Equip Expense				406.18	100.00%					
Vendor: 1111 - Ambrose, Jonathan											Vendor Total: 50.00
Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00	
Cell Phone Stipend	BANKW - BANK WEST				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
604-4000-42810	Phone				50.00	100.00%					
Vendor: 1808 - Anglin, Mitch											Vendor Total: 50.00
Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00	
Cell Phone Stipend	BANKW - BANK WEST				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4310-42810	Phone				50.00	100.00%					
Vendor: 1816 - AT&T Mobility											Vendor Total: 3.24
287331276198X10232023	Invoice	10/15/2023	10/15/2023	11/2/2023	10/15/2023	3.24	0.00	0.00	0.00	3.24	
NetMotion License 605.381.9923	BANKW - BANK WEST				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
NetMotion License 605.381.9923	NA		0.00	0.00	3.24	0.00	0.00	0.00	3.24		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
101-4210-42810	Phone				3.24	100.00%					
Vendor: 1866 - Baumeister, Stephany											Vendor Total: 50.00
nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00	
Cell Phone Stipend	BANKW - BANK WEST				No						

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42810	Phone				50.00	100.00%				

Vendor: 0808 - BH Energy									Vendor Total:	6,018.96
10.17.2023	Invoice	10/24/2023	10/24/2023	10/24/2023	10/24/2023	6,018.96	0.00	0.00	0.00	6,018.96
Monthly Usage		BANKW - BANK WEST		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Monthly Usage	NA		0.00	0.00	6,018.96	0.00	0.00	0.00	6,018.96	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-42800	Utility Expense				588.45	9.78%				
101-4310-42800	Utility Expense				1,147.26	19.06%				
101-4520-42800	Utility Expense				51.88	0.86%				
604-4000-42800	Utility Expense				4,231.37	70.30%				

Vendor: 1906 - Birgen, Nicholin									Vendor Total:	50.00
Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42810	Phone				50.00	100.00%				

Vendor: 0095 - Butler, Dave									Vendor Total:	50.00
Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend		BANKW - BANK WEST		No						

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4140-42810	Phone				50.00	100.00%				

Vendor: 1665 - Cardmember Services									Vendor Total:	6,766.03
oct 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	6,766.03	0.00	0.00	0.00	6,766.03
Oct 2023 CC Statement		BANKW - BANK WEST		No	Payment Date: 11/2/2023				Bank Draft:	DFT0000067

Payable Register

Packet: APPKT00027 - 11.02.2023 invoices

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Oct 2023 CC Statement	NA		0.00	0.00	6,766.03	0.00	0.00	0.00	6,766.03	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
604-4000-42600	Supply/Material Exp				4,084.82	60.37%				
604-4000-42500	Repair/Maint Expense				1,004.90	14.85%				
604-4000-42900	Other Expense				491.63	7.27%				
101-4120-42700	Travel/Conf Expense				60.00	0.89%				
101-4140-42600	Supply/Material Exp				21.95	0.32%				
101-4140-42700	Travel/Conf Expense				75.00	1.11%				
101-4210-42600	Supply/Material Exp				68.90	1.02%				
101-4210-42610	Auto Expense				45.87	0.68%				
101-4210-42900	Other Expense				204.84	3.03%				
101-4310-42510	Street Snow Removal				161.28	2.38%				
101-4310-42600	Supply/Material Exp				477.84	7.06%				
101-4520-42600	Supply/Material Exp				69.00	1.02%				

Vendor: [1830 - Clarity Telecom](#)

Vendor Total: 1,128.60

10.18.2023	Invoice	10/18/2023	10/18/2023	11/2/2023	10/18/2023	1,128.60	0.00	0.00	0.00	1,128.60
Fax/Phone/Internet	BANKW - BANK WEST	No								

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Fax/Phone/Internet Distributions	NA	0.00	0.00	1,128.60	0.00	0.00	0.00	1,128.60
Account Number	Account Name	Project Account Key			Amount	Percent		
101-4192-42800	Utility Expense				1,128.60	100.00%		

Vendor: [1783 - CMS Services](#)

Vendor Total: 561.23

5589	Invoice	10/24/2023	10/24/2023	11/2/2023	10/24/2023	561.23	0.00	0.00	0.00	561.23
WWTP service heaters	BANKW - BANK WEST	No								

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WWTP service heaters	NA	0.00	0.00	561.23	0.00	0.00	0.00	561.23
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
604-4000-42500	Repair/Maint Expense			561.23	100.00%			

Vendor: [1784 - DANR](#)

Vendor Total: 60.00

10.24.2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	60.00	0.00	0.00	0.00	60.00
O. Davis Operator Certification	BANKW - BANK WEST	No								

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
O. Davis Operator Certification	NA	0.00	0.00	60.00	0.00	0.00	0.00	60.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
604-4000-42700	Travel/Conf Expense			60.00	100.00%			

Vendor: [1813 - Davis, Owen](#)

Vendor Total: 50.00

Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend	BANKW - BANK WEST	No								

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cell Phone Stipend Distributions	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00
Account Number	Account Name	Project Account Key		Amount	Percent			
604-4000-42810	Phone			50.00	100.00%			

Payable Register

Packet: APPKT00027 - 11.02.2023 invoices

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 0468 - Delta Dental									Vendor Total:	994.50
1893057	Invoice	11/2/2023	10/30/2023	11/2/2023	10/30/2023	994.50	0.00	0.00	0.00	994.50
Employee Dental	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Employee Dental	NA	0.00	0.00	994.50	0.00	0.00	0.00	994.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
998-0000-21800	Dental & Vision	Ins Payable	413.40	41.57%
101-4210-41700	Med Ins Expense		268.20	26.97%
101-4140-41700	Med Ins Expense		44.70	4.49%
604-4000-41700	Med Ins Expense		122.92	12.36%
101-4310-41700	Med Ins Expense		134.10	13.48%
211-4650-41700	Med Ins Expense		11.18	1.12%

Vendor: 1115 - Haveman Business Services LLC									Vendor Total:	1,762.50
565	Invoice	10/19/2023	10/19/2023	11/2/2023	10/19/2023	1,762.50	0.00	0.00	0.00	1,762.50
Finance Office Consultant	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Finance Office Consultant	NA	0.00	0.00	1,762.50	0.00	0.00	0.00	1,762.50

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4140-42200	Prof Fees Expense		1,762.50	100.00%

Vendor: 0041 - Health Pool of SD									Vendor Total:	14,577.14
2023-5932	Invoice	10/30/2023	10/30/2023	11/2/2023	10/30/2023	14,577.14	0.00	0.00	0.00	14,577.14
Employee Health Insurance	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Employee Health Insurance	NA	0.00	0.00	14,577.14	0.00	0.00	0.00	14,577.14

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4210-41700	Med Ins Expense		3,970.17	27.24%
101-4140-41700	Med Ins Expense		2,068.38	14.19%
604-4000-41700	Med Ins Expense		3,155.69	21.65%
101-4310-41700	Med Ins Expense		2,407.99	16.52%
211-4650-41700	Med Ins Expense		205.50	1.41%
101-4310-41700	Med Ins Expense		2,769.41	19.00%

Vendor: 1513 - Hirsch, Clyde									Vendor Total:	50.00
Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend	BANKW - BANK WEST				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Cell Phone Stipend	NA	0.00	0.00	50.00	0.00	0.00	0.00	50.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
101-4110-42810	Phone		50.00	100.00%

Vendor: 1953 - I&S Group, Inc.									Vendor Total:	650.00
97867	Invoice	9/30/2023	9/30/2023	11/2/2023	9/30/2023	650.00	0.00	0.00	0.00	650.00
Capital Improvement Planning	BANKW - BANK WEST				No					

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Capital Improvement Planning	NA		0.00	0.00	650.00	0.00	0.00	0.00	650.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4110-42200	Prof Fees Expense				650.00	100.00%				

Vendor Total: 34.08

Vendor: [1036 - Iron Outfitter Waste Services, Inc.](#)

42759102423	Invoice	10/24/2023	10/24/2023	11/2/2023	10/24/2023	34.08	0.00	0.00	0.00	34.08
On-Site Shredding					No					
	BANKW - BANK WEST									

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
On-Site Shredding	NA		0.00	0.00	34.08	0.00	0.00	0.00	34.08	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4192-42200	Prof Fees Expense				34.08	100.00%				

Vendor Total: 50.00

Vendor: [0324 - Kayl, Anthony](#)

Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend					No					
	BANKW - BANK WEST									

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42810	Phone				50.00	100.00%				

Vendor Total: 50.00

Vendor: [1103 - Kitzmiller, Michael](#)

Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend					No					
	BANKW - BANK WEST									

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4110-42810	Phone				50.00	100.00%				

Vendor Total: 90.00

Vendor: [0664 - Meade County Register of Deeds](#)

schram	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	90.00	0.00	0.00	0.00	90.00
Recording Fees - j. Schram					No					
	BANKW - BANK WEST									

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Recording Fees - j. Schram	NA		0.00	0.00	90.00	0.00	0.00	0.00	90.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4652-42300	Publishing Exp				90.00	100.00%				

Vendor Total: 835.00

Vendor: [0027 - Meade County Sheriff's Departm](#)

Jonas Body Armor	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	835.00	0.00	0.00	0.00	835.00
C. Jonas Body Armor					No					
	BANKW - BANK WEST									

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
C. Jonas Body Armor	NA		0.00	0.00	835.00	0.00	0.00	0.00	835.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4210-42900	Other Expense				835.00	100.00%				

Payable Register

Packet: APPKT00027 - 11.02.2023 invoices

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 1110 - Mid-American Research Chemical										Vendor Total: 761.86
0802886-IN	Invoice	10/13/2023	10/13/2023	11/2/2023	10/13/2023	761.86	0.00	0.00	0.00	761.86
Double Strength Super Zyme	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Double Strength Super Zyme	NA		0.00	0.00	761.86	0.00	0.00	0.00	761.86	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42630	Chemicals and Lab Supplies				761.86	100.00%				
Vendor: 1826 - On-Site First Aid & Safety										Vendor Total: 42.80
3204	Invoice	10/30/2023	10/30/2023	11/2/2023	10/30/2023	42.80	0.00	0.00	0.00	42.80
PW First Aide Refill	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW First Aide Refill	NA		0.00	0.00	42.80	0.00	0.00	0.00	42.80	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42600	Supply/Material Exp				42.80	100.00%				
Vendor: 1732 - Schieffer, Lisa										Vendor Total: 50.00
Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4140-42810	Phone				50.00	100.00%				
Vendor: 1245 - SD State Treasurer										Vendor Total: 964.18
Sept 2023	Invoice	10/20/2023	10/20/2023	11/2/2023	10/20/2023	964.18	0.00	0.00	0.00	964.18
September Sales Tax	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
September Sales Tax	NA		0.00	0.00	964.18	0.00	0.00	0.00	964.18	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-0000-21700	Sales Tax Payable				964.18	100.00%				
Vendor: 1820 - Smith, Jeff										Vendor Total: 50.00
Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4310-42810	Phone				50.00	100.00%				
Vendor: 1729 - Torno, Melanie										Vendor Total: 50.00
Nov 2023	Invoice	11/2/2023	11/2/2023	11/2/2023	11/2/2023	50.00	0.00	0.00	0.00	50.00
Cell Phone Stipend	BANKW - BANK WEST				No					

Payable Register

Packet: APPKT00027 - 11.02.2023 invoices

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cell Phone Stipend	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4120-42810	Phone				50.00	100.00%				

Vendor: [1707 - USGS](#)

Vendor Total: 17,000.00

91110638	Invoice	10/24/2023	10/24/2023	11/2/2023	10/24/2023	17,000.00	0.00	0.00	0.00	17,000.00
2023 joint funding agreement	23NTJFA00...	BANKW - BANK WEST	No							

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2023 joint funding agreement	23NTJFA	NA	0.00	0.00	17,000.00	0.00	0.00	17,000.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
101-4310-42200	Prof Fees Expense			17,000.00	100.00%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	31	53,301.30	0.00	0.00	0.00	53,301.30	6,766.03	46,535.27
Grand Total:		53,301.30	0.00	0.00	0.00	53,301.30	6,766.03	46,535.27

Account Summary

Account	Name	Amount
101-0000-21700	Sales Tax Payable	964.18
101-4110-42200	Prof Fees Expense	650.00
101-4110-42810	Phone	100.00
101-4120-42700	Travel/Conf Expense	60.00
101-4120-42810	Phone	50.00
101-4140-41700	Med Ins Expense	2,113.08
101-4140-42200	Prof Fees Expense	1,762.50
101-4140-42600	Supply/Material Exp	21.95
101-4140-42700	Travel/Conf Expense	75.00
101-4140-42810	Phone	200.00
101-4192-42200	Prof Fees Expense	34.08
101-4192-42800	Utility Expense	1,717.05
101-4192-43400	Equip Expense	451.18
101-4210-41700	Med Ins Expense	4,238.37
101-4210-42600	Supply/Material Exp	68.90
101-4210-42610	Auto Expense	45.87
101-4210-42810	Phone	3.24
101-4210-42900	Other Expense	1,039.84
101-4310-41700	Med Ins Expense	5,311.50
101-4310-42200	Prof Fees Expense	17,000.00
101-4310-42510	Street Snow Removal	161.28
101-4310-42600	Supply/Material Exp	520.64
101-4310-42800	Utility Expense	1,147.26
101-4310-42810	Phone	150.00
101-4520-42600	Supply/Material Exp	69.00
101-4520-42800	Utility Expense	51.88
101-4652-42300	Publishing Exp	90.00
Total:		38,096.80

Account	Name	Amount
211-4650-41700	Med Ins Expense	216.68
Total:		216.68

Account	Name	Amount
604-4000-41700	Med Ins Expense	3,278.61
604-4000-42500	Repair/Maint Expense	1,566.13
604-4000-42600	Supply/Material Exp	4,084.82
604-4000-42630	Chemicals and Lab Supplies	761.86
604-4000-42700	Travel/Conf Expense	60.00
604-4000-42800	Utility Expense	4,231.37
604-4000-42810	Phone	100.00
604-4000-42900	Other Expense	491.63
Total:		14,574.42

Account	Name	Amount
998-0000-21800	Dental & Vision Ins Payable	413.40
Total:		413.40



City of Summerset, SD

Refund Check Register

Refund Check Detail

UBPKT00115 - Refunds 0 UBPKT00113 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-0386-08	Maciejewski, Lisa	11/2/2023	26971	11.87			11.87	Generated From Billing
02-0390-00	Bowerman, Bradley	11/2/2023	26972	34.80			34.80	Generated From Billing
Total Refunds: 2				46.67				

Revenue Code Summary

Revenue Code	Amount
996 - 996	46.67
Revenue Total:	46.67



City of Summerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00028 - PYPKT00056 - Sept 26 - Oct 25, 2023

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 0322 - AFLAC Remittance Processing										Vendor Total: 135.46
INV0000057	Invoice	10/27/2023	10/27/2023	10/27/2023	10/27/2023	34.45	0.00	0.00	0.00	34.45
AFLAC Accidental	BANKEFT - BANK WEST EFT				No	Payment Date: 10/27/2023			Bank Draft: DFT0000059	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
AFLAC Accidental	NA		0.00	0.00	34.45	0.00	0.00	0.00	34.45	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
998-0000-21840	Accident Insurance				34.45	0%				
Vendor: 0322 - AFLAC Remittance Processing										
INV0000058	Invoice	10/27/2023	10/27/2023	10/27/2023	10/27/2023	4.29	0.00	0.00	0.00	4.29
AFLAC Accidental	BANKEFT - BANK WEST EFT				No	Payment Date: 10/27/2023			Bank Draft: DFT0000060	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
AFLAC Accidental	NA		0.00	0.00	4.29	0.00	0.00	0.00	4.29	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
998-0000-21840	Accident Insurance				4.29	0%				
Vendor: 0322 - AFLAC Remittance Processing										
INV0000059	Invoice	10/27/2023	10/27/2023	10/27/2023	10/27/2023	96.72	0.00	0.00	0.00	96.72
AFLAC Disability	BANKEFT - BANK WEST EFT				No	Payment Date: 10/27/2023			Bank Draft: DFT0000061	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
AFLAC Disability	NA		0.00	0.00	96.72	0.00	0.00	0.00	96.72	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
998-0000-21840	Accident Insurance				96.72	0%				
Vendor: 1952 - Child Support Payment Center										
INV0000060	Invoice	10/27/2023	10/27/2023	10/27/2023	10/27/2023	517.00	0.00	0.00	0.00	517.00
Child Support Garnishment	BANKW - BANK WEST				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Child Support Garnishment	NA		0.00	0.00	517.00	0.00	0.00	0.00	517.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
998-0000-21810	Garnishment Payable				517.00	0%				
Vendor: 0011 - SDRS										
INV0000061	Invoice	10/27/2023	10/27/2023	10/27/2023	10/27/2023	4,467.96	0.00	0.00	0.00	4,467.96
SDRS 6%	BANKEFT - BANK WEST EFT				No	Payment Date: 10/27/2023			Bank Draft: DFT0000062	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SDRS 6%	NA		0.00	0.00	4,467.96	0.00	0.00	0.00	4,467.96	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
211-0000-21910	SDRS Payable				182.46	0%				
101-0000-21910	SDRS Payable				2,759.66	0%				
604-0000-21910	SDRS Payable				1,525.84	0%				
Vendor: 0011 - SDRS										
INV0000062	Invoice	10/27/2023	10/27/2023	10/27/2023	10/27/2023	4,608.62	0.00	0.00	0.00	4,608.62
SDRS 8%	BANKEFT - BANK WEST EFT				No	Payment Date: 10/27/2023			Bank Draft: DFT0000063	

Payable Register

Packet: APPKT00028 - PYPKT00056 - Sept 26 - Oct 25, 2023

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
SDRS 8%	NA	0.00	0.00	4,608.62	0.00	0.00	0.00	4,608.62		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-0000-21910	SDRS Payable				4,608.62	0%				

Vendor: [1022 - SDRS-SUPPLEMENTAL RETIREMENT PLAN \(SDSRP\)](#) Vendor Total: 570.00[INV0000063](#) Invoice 10/27/2023 10/27/2023 10/27/2023 10/27/2023 570.00 0.00 0.00 0.00 570.00
SDRS Supplemental BANKW - BANK WEST No

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SDRS Supplemental Distributions	NA	0.00	0.00	570.00	0.00	0.00	0.00	570.00
Account Number	Account Name	Project Account Key		Amount	Percent			
101-0000-21910	SDRS Payable			425.02	0%			
604-0000-21910	SDRS Payable			144.98	0%			

Vendor: [0128 - United Stated Treasury](#) Vendor Total: 16,322.47[INV0000064](#) Invoice 10/27/2023 10/27/2023 10/27/2023 10/27/2023 5,216.85 0.00 0.00 0.00 5,216.85
Federal W/H BANKEFT - BANK WEST EFT No Payment Date: 10/27/2023 Bank Draft: DFT0000064

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal W/H	NA	0.00	0.00	5,216.85	0.00	0.00	0.00	5,216.85
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
211-0000-21710	Payroll Tax Payable			166.04	0%			
604-0000-21710	Payroll Tax Payable			654.08	0%			
101-0000-21710	Payroll Tax Payable			4,396.73	0%			

[INV0000065](#) Invoice 10/27/2023 10/27/2023 10/27/2023 10/27/2023 9,000.60 0.00 0.00 0.00 9,000.60
Social Security BANKEFT - BANK WEST EFT No Payment Date: 10/27/2023 Bank Draft: DFT0000065

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security	NA	0.00	0.00	9,000.60	0.00	0.00	0.00	9,000.60
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
211-0000-21710	Payroll Tax Payable			186.42	0%			
604-0000-21710	Payroll Tax Payable			1,454.74	0%			
101-0000-21710	Payroll Tax Payable			7,359.44	0%			

[INV0000066](#) Invoice 10/27/2023 10/27/2023 10/27/2023 10/27/2023 2,105.02 0.00 0.00 0.00 2,105.02
Medicare BANKEFT - BANK WEST EFT No Payment Date: 10/27/2023 Bank Draft: DFT0000066

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medicare	NA	0.00	0.00	2,105.02	0.00	0.00	0.00	2,105.02
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
211-0000-21710	Payroll Tax Payable			43.60	0%			
604-0000-21710	Payroll Tax Payable			340.16	0%			
101-0000-21710	Payroll Tax Payable			1,721.26	0%			

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	10	26,621.51	0.00	0.00	0.00	26,621.51	25,534.51	1,087.00
Grand Total:		26,621.51	0.00	0.00	0.00	26,621.51	25,534.51	1,087.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>101-0000-21710</u>	Payroll Tax Payable	13,477.43
<u>101-0000-21910</u>	SDRS Payable	7,793.30
	Total:	21,270.73

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>211-0000-21710</u>	Payroll Tax Payable	396.06
<u>211-0000-21910</u>	SDRS Payable	182.46
	Total:	578.52

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>604-0000-21710</u>	Payroll Tax Payable	2,448.98
<u>604-0000-21910</u>	SDRS Payable	1,670.82
	Total:	4,119.80

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>998-0000-21810</u>	Garnishment Payable	517.00
<u>998-0000-21840</u>	Accident Insurance	135.46
	Total:	652.46



City of Summerset, SD

Monthly Transaction Report

Date Range: 10/1/2023 - 10/31/2023

Account Number	Name	Date	Type	Amount	Reference	Packet	Receipt	Adj Type
01-0186-08	Gering, Steven	10/10/2023	Miscellaneous	99.94	ADJ	UBPKT00086		MSC
					Revenue Code	Plus 1	Plus 2	Balance
					400	0.00	0.00	22.95
					500	0.00	0.00	22.41
					802	0.00	0.00	5.94
					805-S	0.00	0.00	11.82
					806	0.00	0.00	10.43
					890	0.00	0.00	1.39
					899	0.00	0.00	25.00
					Aging Total:	0.00	0.00	99.94
								MSC
02-0271-01	Malde, Randy	10/19/2023	Miscellaneous	-15.00	courtsey penalty removal	UBPKT00103		Balance
					Revenue Code	Plus 1	Plus 2	Balance
					195-P	0.00	0.00	-15.00
					Aging Total:	0.00	0.00	-15.00
								MSC
02-0398-00	Tipton, Carolyn	10/20/2023	Miscellaneous	-15.00	Courtsey removal	UBPKT00105		Balance
					Revenue Code	Plus 1	Plus 2	Balance
					195-P	0.00	0.00	-15.00
					Aging Total:	0.00	0.00	-15.00
								MSC
02-0177-00	Pugh, Richard	10/24/2023	Miscellaneous	-15.00	Courtsey Removal	UBPKT00108		Balance
					Revenue Code	Plus 1	Plus 2	Balance
					195-P	0.00	0.00	-15.00
					Aging Total:	0.00	0.00	-15.00
								MSC
07-0022-01	Summerset Hotel LLC	10/30/2023	Miscellaneous	-55.90	Monthly Shared Meter Adj	UBPKT00111		Balance
					Revenue Code	Plus 1	Plus 2	Balance
					150	0.00	0.00	-55.90
					Aging Total:	0.00	0.00	-55.90
								MSC
					Transaction Grand Total for Period:			-0.96

Adjustment Type Totals

Type	Count	Amount	Type	Count	Amount	Type	Count	Amount
Adjustment Type: MSC - Miscellaneous	Count: 10							
150 - Commercial	1	-55.90	195-P - Penalty as a service...	3	-45.00	400 - Residential Sewer	1	22.95
802 - Maintenance Reserve...	1	5.94	805-S - 805-S	1	11.82	806 - SRF Debt Service	1	10.43
						899 - 899	1	25.00
						Grand Total Adjustment Types for Period:		-2.35

Totals by Transaction Type

Transaction Type	Count	Amount
Miscellaneous Adjustment	5	-0.96
Total for Period:	5	-0.96

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Miscellaneous Adjustment	150 - Commercial	1	-55.90
	195-P - Penalty as a service posted in legacy	3	-45.00
	400 - Residential Sewer	1	22.95
	500 - Garbage	1	22.41
	802 - Maintenance Reserve Fee	1	5.94
	805-S - 805-S	1	11.82
	806 - SRF Debt Service	1	10.43
	890 - Tax	1	1.39
	899 - 899	1	25.00
	Miscellaneous Adjustment Total:	11	-0.96
	Total for Period:	11	-0.96

Totals by Revenue Code

Revenue Code	Count	Amount
150 - Commercial	1	-55.90
195-P - Penalty as a service posted in legacy	3	-45.00
400 - Residential Sewer	1	22.95
500 - Garbage	1	22.41
802 - Maintenance Reserve Fee	1	5.94
805-S - 805-S	1	11.82
806 - SRF Debt Service	1	10.43
890 - Tax	1	1.39
899 - 899	1	25.00
Total for Period:	11	-0.96

Required Report

Oct. 2023 Commissioner Kitzmiller

MEETINGS

- Attended 2 Commission Meeting
- Attended 1 Special Meeting.....and Picture Day
- Attended 1 Parks Board Meeting

PUBLIC WORKS

Almost daily calls or text messages with Public Works Supervisor.

Public Works Supervisor and I discussed the following:

- Removal of the City yard waste containers on November 1, 2023.
- Mack is down with some electrical issues for the arm. Parts have been ordered.
- Anticipation of the arrival of the cities new garbage truck this month.
- Winter mixture of salt and ice melt has been delivered.
- All plow trucks are operational.
- Addition equipment for Sturgis Road sidewalk snow removal.
- Ordinance discussion on Mailboxes.
- Leisure Lane replacement slide has been ordered.

Additional Information:

- New leadership was put in place for City Parks Board.
- Lisa provided all emails to the Parks Board, so I sent a short email to get conversations started.
- Took phone calls from citizens and monitored my Facebook page.

Required Report

Oct 2023 Commissioner Clyde Hirsch

MEETINGS

- Attended 1 () Commission Meetings
- Attended 1 () Special Meetings.

POLICE DEPARTMENT

10/12 Visit with Rich on Staff shortage
and Applications

Talk to Rich about speed Bumps

10/24 Attended P/Z meeting

10/26 End of Month meeting with Rich

**Sid Reade
Finance Commissioner**

Month of: October, 2023

Meetings:

- Attended two regular Commission meetings
- Attended one special meeting to appoint Parks and Recreation board member
- Observed the Parks and Recreation meeting

Contacts:

- Budget discussion with Finance Officer
 - Upcoming City budget closeout
- Discussion with City Administrator
 - Proposed Alternate Material Ordinance background

October 2023 Waste Water Commissioner Report

Meetings and Business

Attend 2 Commission Meetings

Attend 2 Special Meetings

Normal Calls, Visits, and emails

Waste Water Treatment

- Plant is running good this month, no violations
- Decanter issue, manual good but auto mode problem. Respond after hours
- Construction scheduled move to July 2024, delay on electronic components
- Still working the purchase of all land around plant instead of part, budgeted
- Law Suite with Water Warriors working on settlement

MISC

- None!

OCTOBER 2023 MAYOR REPORT

COMMISSION MEETINGS

- * Attended Two (2) Commission Meetings
- * Attended One (1) Special Meeting

CITY DEVELOPMENT AND PLANNING

- * Discussions regarding surplus city land with MWheeler with follow up
- * Discussed Norman Ranch housing development with LSchieffer reviewed possible developers agreement, and follow up emails and discussions
- * Meeting with JAmbrose, DButler, AKayl, LSchieffer, and BPowles regarding purchase of land near waste water treatment plant and follow up meetings needed
- * Attended informational meeting regarding outdoor fitness opportunities for the community with grant opportunities
- * Attended meeting with AKayl, LSchieffer, LShagla from HDR, and developer regarding possible developers agreement
- * Emails with BBjorn and DBrennenman of Piedmont Valley Chamber of Commerce, AAnglin from SEDC, and LSchieffer to discuss job description of economic development and collaboration, as well as schedule collaboration meeting
- * Reviewed complaint from resident near Infinity Dr.
- * Discussions (ongoing) with City Administrator regarding current developments, including zoning, platting, and future growth
- * Ongoing discussions with LSchieffer regarding future developments, both residential and commercial developments
- * Met with possible businesses and individuals with ideas for future business with follow up emails to other businesses for collaboration
- * Reviewed proposed developers agreement and follow up emails with items to be further discussed
- * Attended open house for Milliron Quartz and Granite
- * Reviewed and signed multiple building permits

DEPARTMENT AND PERSONNEL INTERACTION

- * Review of emails and documents from TWiezorek regarding development matters

- * Phone conference with TWiezorek and LSchieffer regarding development matters
- * Review of documents provided to commission via email from TWiezorek with follow up phone calls
- * Email to all commissioners regarding documents sent
- * Email to all commissioners for scheduling and information for annual city wide pictures
- * Follow up email to all commissioners for upcoming meeting
- * Follow up email to Commissioner Reade
- * Follow up emails with Commissioner Kitzmiller
- * Follow up emails with FEMA regarding review and meeting
- * Attended FEMA internal meeting with FEMA, AKayl, LSchieffer, LShagla from HDR, and 3rd party contractors
- * Discussions with SBaumeister and AKayl regarding Public Works budget and end of year spending
- * Discussion with SBaumeister regarding 2023 end of year and 2024 budget
- * Discussions with AKayl regarding 2023 budget and monies available
- * Follow up discussions with AKayl, LSchieffer, SBaumeister, and MWheeler regarding capital improvement monies and drafted resolution
- * Discussions with Chief Nasser regarding personnel matters and job postings, as well as interviews scheduled
- * Discussion with Chief Nasser regarding employee retention
- * Discussed with Chief Nasser regarding hiring and recruitment options for open police officer positions
- * Follow up emails with FEMA regarding scheduling for internal meeting
- * Attended meeting with AKayl, LSchieffer, LShagla from HDR, and FEMA regarding 3rd party review of study and the next steps
- * Phone call with Parks and Rec board member
- * Reviewed annual view of Officer Juso
- * Emails with MWheeler and LSchieffer regarding platting issues
- * Emails with MWheeler regarding property sale
- * Emails with Department of Labor, Chief Nasser, and Sgt Macrander for resources and services for recruitment of new officers
- * Phone call with MWheeler regarding FEMA and other legal matters
- * Recruitment efforts of new Parks and Rec board members, reviewed applications, and appointed to board for commission approval
- * Research for temporary and/or portable speed bumps
- * Discussions with AKayl regarding speed bumps

- * Discussions with Chief Nasser regarding speed bumps
- * Discussion with LSchieffer and AKayl regarding fee adjustments
- * Reviewed invoices for the month of September
- * Reviewed financial information, including revenue and expenditure reports
- * Email to Parks and Rec board regarding follow up with
- * Emails with Parks and Rec Board for agenda item request and
- * Reviewed emails from Superintendent Wormstadt and awaiting follow up from Parks & Rec Committee
- * Discussions with LSchieffer regarding grant opportunities
- * Discussion with Chief Nasser regarding motorcycle incident
- * Discussed with LSchieffer regarding insurance claim to SDPAA
- * Reviewed email of citizens complaint and correspondence with LSchieffer and MWheeler
- * Reviewed agenda for Commission meeting
- * Approved and signed leave slips
- * Reviewed Planning & Zoning Committee meeting via facebook live
- * Attended and spoke at Parks & Recreation Committee meeting per agenda item request
- * Reviewed major incident reports (MIR) from Police Department

MISC.

- * Phone call with Piedmont Valley Panther's Commissioner regarding collaboration of community park project
- * Attended Piedmont Valley Panther's meeting for discussion of collaboration of community park project with PVP board and parents
- * Phone call with WWormstadt regarding collaboration meeting and community needs
- * Follow up phone call with DCI
- * Follow up emails with ROlson from Legislative Audit
- * Follow up email with Senator Thune's office
- * Discussion with accounting firms regarding forensic audit availability
- * Reviewed citizen emails through cityinfo
- * Conversations regarding DOT land at Stage Stop exit and plan for interchange project and 2nd exit
- * Review of claim on land regarding land near Stage Stop exit
- * Attended Policy Summit hosted by Elevate to discuss infrastructure regionalization, child care needs, and interstate import/exports



COMMUNITY PLANNING & DEVELOPMENT SERVICES

City of Summerset

7055 Leisure Lane, Summerset, SD 57718

Phone: (605) 718-9858

Fax: (605) 718-9883

Web: www.summerset.us

APPLICATION FOR DEVELOPMENT REVIEW

REQUEST (please check all that apply)

- ☐ Annexation
☐ Comprehensive Plan Amendment
☐ Fence Height Exception
☐ Planned Development (Overlay)
☐ Designation
☐ Initial Plan ☐ Final Plan
☐ Major Amendment
☐ Minimal Amendment

- ☒ Subdivision
☐ Layout Plan
☐ Preliminary Plat
☐ Final Plat
☒ Minor Plat

- ☐ Rezoning
☐ Road Name Change

- ☐ Conditional Use Permit
☐ Major Amendment
☐ Minimal Amendment
☐ Vacation
☐ Utility / Drainage Easement
☐ R.O.W. / Section Line Highway
☐ Access / Non-Access
☐ Planting Screen Easement
☐ OTHER (specify) _____

LEGAL DESCRIPTION (Attach additional sheets as necessary)

EXISTING Lots 4 and 5 High Meadows Subdivision Meade County
 (Located in City's 3 mile jurisdiction)

PROPOSED

LOCATION

Size of Site-Acres

Square Footage

Proposed Zoning

DESCRIPTION OF REQUEST: Adjust lot lines between two existing
lots

Utilities: Private / Public

Water

Sewer

APPLICANT

Name James & melody Schram

Address 10808 N. High Meadows Dr.

City, State, Zip Black Hawk, SD 57718

Cell 605-519-3435 Home

Phone 320-894-1174 or 9110

E-mail melody.schram@gmail.com

Signature _____

Date _____

PROJECT PLANNER - AGENT

Name Baseline Surveying, Inc. Sharon Vasknetz

Address 2305 Junction Avenue

City, State, Zip Sturgis SD 57785

Phone 605-490-1401

E-mail office@sturgissurveying.com

Signature _____

Date _____

OWNER OF RECORD (If different from applicant)

Name same

Address _____

City, State, Zip _____

Phone _____

E-mail _____

Property Owner Signature

Date

James Schram 8-18-23

Signature

Print Name: James Schram

Title*: _____

*required for Corporations, Partnerships, etc.

Property Owner Signature

Date

Melody A. Schram 8-18-23

Signature

Print Name: Melody Schram

Title*: _____

FOR STAFF USE ONLY

ZONING
Current
North
South
East
West
Planner
File No.
Comp Plan
Received By:

- ☐ Sewer Utility
☐ Fire Department
☐ Public Works
☐ Planning
☐ Building Inspector
☐ Engineering
☐ City Code Enforcement
☐ Police
☐ City Attorney

- ☐ BHP&L
☐ Finance Officer
☐ Register of Deeds
☐ County - Planning
☐ SD DOT
☐ SD DENR
☐ Auditor - Annexation
☐ Drainage
☐ Parks & Recreation

- ☐ Diamond D Water
☐ Black Hills Water
☐ Quaal Road District
☐ Other: _____
☐ Other: _____
☐ Other: _____
☐ Other: _____

Planning and Zoning Meeting Date: _____

Commission Meeting Date: _____

Date Paid: _____

Payment Type: Cash ☐ Check ☐ Credit Card ☐

COUNTY TREASURER'S CERTIFICATE

I, Treasurer of Meade County, South Dakota, do hereby certify that all taxes which are due upon the land described herein, as shown by the records of my office, are fully paid.

Dated this _____ day of _____, 20____

Meade County Treasurer

CERTIFICATE OF CITY FINANCE OFFICER

I, Finance Officer of the City of Summit, South Dakota, do hereby certify that all special assessments which are due upon the land described herein, as shown by the records of my office, are fully paid.

Dated this _____ day of _____, 20____

Finance Officer of the City of Summit

CERTIFICATE OF CITY FINANCE OFFICER

I, Finance Officer of the City of Summit, do hereby certify that all special assessments which are due upon the land described herein, as shown by the records of my office, are fully paid.

Dated this _____ day of _____, 20____

Finance Officer of the City of Summit

CERTIFICATE OF PLANNING COMMISSION

The City of Summit Planning and Zoning Commission certifies it has reviewed the final plat and hereby recommends approval to the City Commission of the City of Summit, South Dakota.

Dated this _____ day of _____, 20____

Planning Commission Member

RESOLUTION OF CITY COMMISSION

Whereas there has been presented to the City Commission of the City of Summit, South Dakota, the within plat of the above described land, and it appears to the Council of Commissioners that:

- The system of streets set forth therein conforms to the system of streets of the existing plat of the City, and
- All lots and parcels shown on the City Subdivision Map have been properly described and identified with the plat.
- All taxes and special assessments upon the tract or Subdivision have been fully paid and survey thereon have been executed according to law.

NOW THEREFORE, BE IT RESOLVED that said plat is hereby approved in all respects.

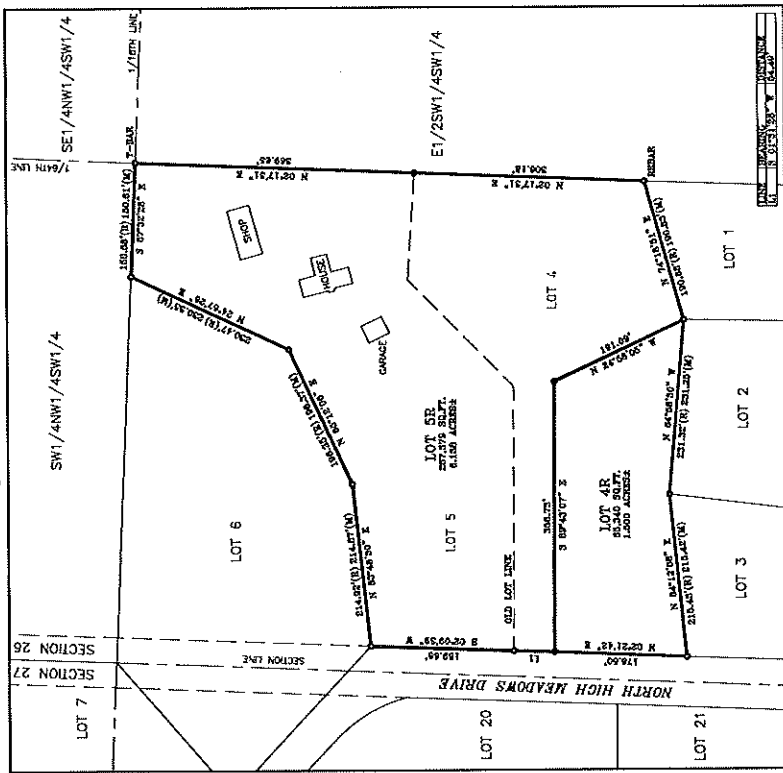
Dated at Summit, South Dakota

this _____ day of _____, 20____

Mayer of the City of Summit

PREPARED BY: BASELINE SURVEYING, INC.
2305 JUNCTION AVENUE, SIOUX FALLS, SD. 57105

Plat of
Lot 4R & Lot 5R of High Meadows Subdivision.
Formerly Lot 4 & Lot 5 of High Meadows Subdivision, Township 3 North,
Range 6 East, Black Hills Meridian, Meade County, South Dakota.



SURVEYOR'S CERTIFICATE

I, Sharon E. Vokietz, 2305 Junction Avenue, Sioux Falls, SD, being a Registered Land Surveyor in the State of South Dakota, do hereby certify that the request of the City of Summit, South Dakota, for a plat of the above described land, has been reviewed and approved by me. I have marked upon the ground the boundaries in the manner shown, and that the plat is correct to the best of my knowledge, information and belief. I have also marked the boundaries of the adjacent lots and blocks. Agreements that are not shown to me are not shown herein.

IN WITNESS WHEREOF
I hereunto set my hand and seal
this _____ day of _____, 20____

Sharon E. Vokietz
Registered Land Surveyor No. 7719

OWNER'S CERTIFICATE

We, James Schram and Melody Schram, do hereby certify that we are the owners of the land shown and described herein, and that we do hereby authorize the above described survey to be made and that we do hereby agree to the development of this land shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations. Declassed right-of-way as shown herein is dedicated to public use.

IN WITNESS WHEREOF
We hereunto set our hands this _____ day of _____, 20____

James Schram, Owner

ACKNOWLEDGEMENT OF OWNERS

STATE OF SOUTH DAKOTA } SS
COUNTY OF _____

On this _____ day of _____, 20____, before me, the undersigned officer, personally appeared James Schram and Melody Schram, known to me to be the persons who executed the foregoing Owner's Certificate and acknowledged to me that they executed the same for purposes therein contained.

IN WITNESS WHEREOF, I hereby set my hand and official seal.

Notary Public _____ My commission expires _____

OFFICE OF REGISTER OF DEEDS

Meade County Register of Deeds

PHONE: 805-490-1401 JOB NUMBER: 23-154

DEADLINE NOTES

All major drainage easements shown herein shall be kept in place and maintained in accordance with the provisions of the plat. The plat shall be kept in place and maintained in accordance with the provisions of the plat. The plat shall be kept in place and maintained in accordance with the provisions of the plat.

SURVEYOR'S NOTES

- USDA & Minor Drainage Easements: An eight foot (8') wide utility and minor drainage easement is hereby granted on the land shown and described herein, for the purpose of installing and maintaining a drainage system. The easement shall be kept in place and maintained in accordance with the provisions of the plat.
- Documents of Record on Reference: Plat Book 10 of Page 1 and Deed Book 85 of Page 210 as recorded in the Meade County Register of Deeds Office in Sioux Falls, South Dakota.
- Building Restrictions per the most recently adopted International Building Code and the Building Subcode Requirements per the City of Summit, South Dakota.
- Base of Bedrock Using Geologic North System (GPS).

CERTIFICATE OF HIGHWAY OR STREET AUTHORITY

This location of the proposed easement to the Highway or Street as shown herein is hereby approved. Any change in the location of the proposed easement shall require additional approval.

Dated this _____ day of _____, 20____

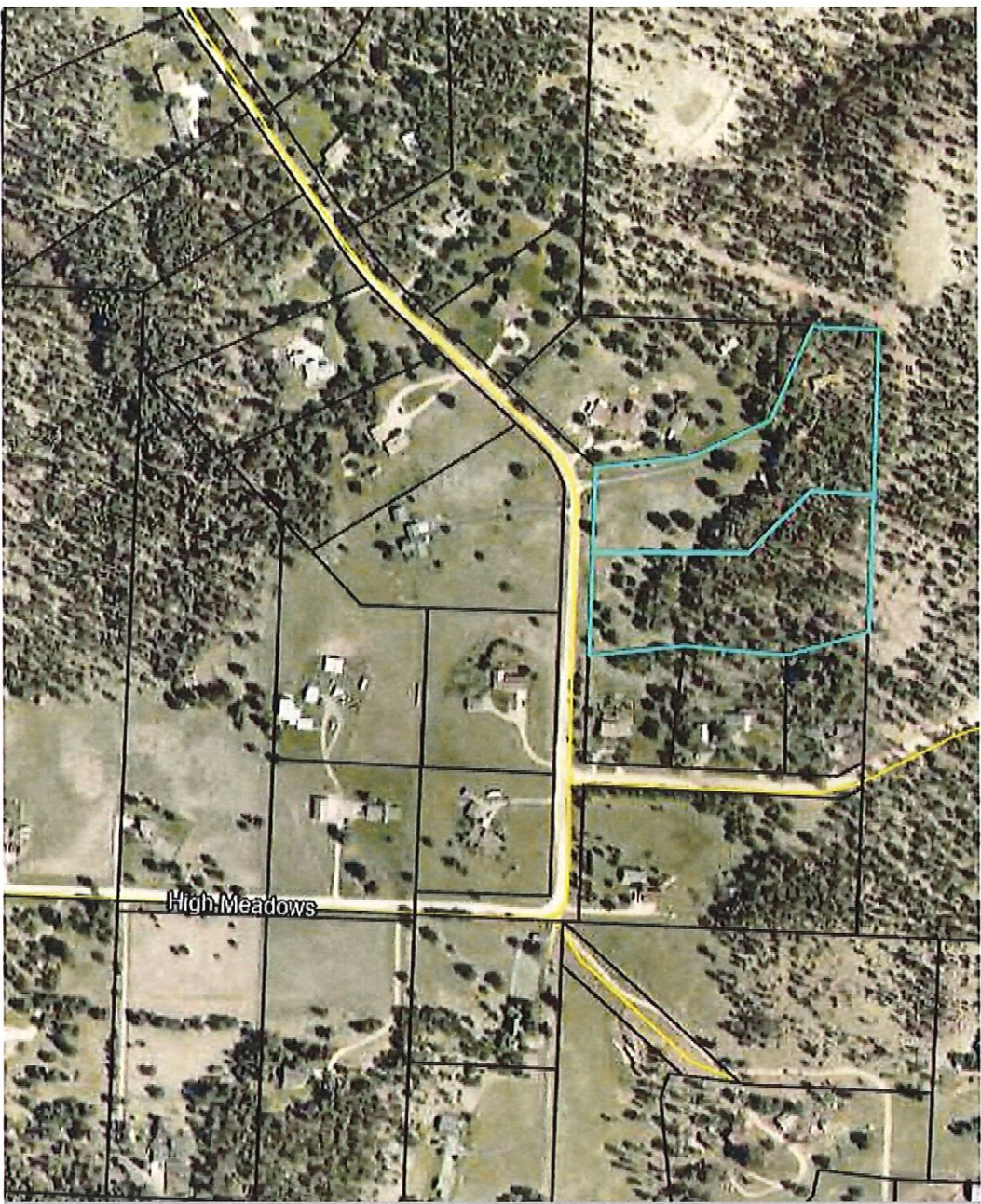
Highway or Street Authority

CERTIFICATE OF DIRECTOR OF EQUALIZATION

I, Director of Equalization of Meade County, South Dakota, do hereby certify that I have on record in my office a copy of the within described plat.

Dated this _____ day of _____, 20____

Meade County Director of Equalization



Minor Plat Review Plat of Lot 4R & Lot 5R of High Meadows Subdivision

Formerly Lot 4 & Lot 5 of High Meadows Subdivision
Located in the W 1/2 of the SW ¼ of the SW ¼ of Section 26, Township 3 North, Range 6 East,
Black Hills Meridian, Meade County, South Dakota

General Information:

Parcel Acreage 7.638 acres
Location Meade County
Date of Application 8-18-23
Surveyor's Project Number 23-154
Reviewed By: Lindsay Shagla, HDR Engineering, Inc.

Purpose: Move an interior lot line.

Access and Utilities: Access and utilities will remain the same.

Fire Protection: By Black Hawk Volunteer Fire Department.

Drainage: Drainage will remain the same.

Final Plat Review:

Bearings and distances close on the plat.
Acreages also need to be listed in square footage.
Add a space between W and ½ in plat title.

Document Prepared by:
Michael V. Wheeler
DeMersseman Jensen, LLP
516 Fifth Street
Rapid City, SD 57701
(605)342-2814

AGREEMENT

This agreement ("Agreement") has been made November _____, 2023 by and between the City of Summerset, a municipal corporation, 7055 Leisure Lane, Summerset South Dakota 57718 ("City") and Speedy Properties LLC., 7333 Sutton Drive, Rapid City, South Dakota 57702, ("Landowner").

WHEREAS, Landowner owns the following described real property ("Real Property"):

Plat of Lot 9 of Infinity Business Park Subdivision, Section 8, Township 2 North, Range 7 East, Black Hills Meridian, City of Summerset, Meade County, South Dakota.

WHEREAS, Landowner has submitted a grading permit application for the real property to the City to develop Lot 9; and

WHEREAS, Landowner desires to utilize Lot 9 for open storage in accordance with Summerset City Ordinances, specifically Section 155.116 (BB)(1),(2), and (3); and

WHEREAS, as a condition for approval of the Grading Permit, the City reserves the right to require Landowner to comply with all applicable City Ordinances as set forth further herein, which requirements the City would otherwise have imposed during the grading permit process; and

WHEREAS, this agreement shall pertain to and bind Landowner at the time said Landowner's application with the City for a grading permit is submitted to City for its consideration.

NOW THEREFORE, based upon the above recitals and mutual covenants stated in this document, the parties hereby acknowledge and agree as follows:

The City agrees to approve the Landowner's grading permit contingent upon and in exchange for Landowner's agreement to timely perform the obligations stated in the following Paragraph 2. The owner of the Real Property shall be subject to the following:

2.0 Landowner may be allowed to utilize gravel/base course for a certain amount of time on its open storage area as described herein. Within _____ years from the date that the City issues the grading permit referenced herein, however, the open storage area on Lot 9 shall be paved with either asphalt or concrete paving in accordance with all Summerset City Ordinances, including but not limited to all requirements and specifications stated in the Summerset Infrastructure Design Criteria Manual.

2.1 If any building or any other structure is to be erected upon the open storage site, said hard surface paving with either asphalt or concrete shall be completed at the time a building permit application is submitted to the City of Summerset relating to on Lot 9 of Infinity Business Park Subdivision. Said paving shall be completed in accordance with all Summerset City Ordinances, including but not limited to the requirements and specifications stated in the Summerset Infrastructure Design Criteria Manual.

2.2 No other requirements other than paving are subject to the delay as stated in this agreement, and Landowner agrees that it shall promptly comply with all other applicable

ordinances of the City of Summerset, including but not limited to all ordinance requirements relating to drainage, appropriate fencing, fencing height, and lighting requirements.

2.3 In the event the property legally described in this Agreement is sold or otherwise transferred to a third-party prior to the timeframe referred to in Section 2.0, above, this agreement will automatically become null and void. The City does not intend to have the terms and conditions of this Agreement be deemed transferrable to a third-party.

2.3 In the event Landowner breaches any obligations contained in this Agreement, the City may exercise and enforce all rights and remedies under South Dakota law, including but not limited to the right to obtain an order of specific performance or other injunctive relief, in addition to all other legal and equitable remedies.

2.4 This Agreement shall be recorded with the Meade County Register of Deeds and shall run with the land upon any successor in interest to the Real Property.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement as of the date first written above.

CITY:

City of Summerset

Melanie Torno, Mayor

STATE OF SOUTH DAKOTA)

:SS

COUNTY OF MEADE)

On this the _____ day of November, 2023, before me, the undersigned officer, personally appeared Melanie Torno, who acknowledged herself to be the Mayor of the City of Summerset, a municipal corporation, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purpose therein contained by signing the name of the corporation by himself in such capacity.

IN WITNESS WHEREOF, I hereunto set me hand and official seal.

Notary Public, South Dakota

My Commission Expires:_____

OWNER:
Speedy Properties LLC.

Jason Hanson, Owner

STATE OF SOUTH DAKOTA)

:SS

COUNTY OF MEADE)

On this the _____ day of November, 2023, before me, the undersigned officer, personally appeared Jason Hanson, who acknowledged himself to be the Owner of Speedy Properties LLC., and that he as such officer, being authorized so to do, executed the foregoing instrument for the purpose therein contained by signing the name of the corporation by himself in such capacity.

IN WITNESS WHEREOF, I hereunto set me hand and official seal.

Notary Public, South Dakota

My Commission Expires:_____

MELANIE TORNO,
MAYOR

COMMISSION:
DAVID BUTLER
MICHAEL KITZMILLER
SIDNEY READE
CLYDE HIRSCH

CITY OF
SUMMERSET



CITY HALL
7055 LEISURE LANE
SUMMERSET, SD 57718

TEL: 605.718.9858
FAX: 605.718.9883

WWW.SUMMERSET.US

November 1, 2023

Sean Henderson
Meade County Emergency Management
1300 Sherman Street, Suite 103
Sturgis, SD 57785

Dear Mr. Henderson,

As the Federal Emergency Management Agency's (FEMA) Local Mitigation Plan requirements under 44 CFR §201.6 specifically identify criteria that allow for multi-jurisdictional mitigation plans and that many issues are better resolved by evaluating hazards more comprehensively by coordinating at the county, regional, or watershed level, the **City of Summerset** is submitting this letter of commitment to confirm that it has agreed to participate in the **Meade County Multi-Jurisdictional Hazard Mitigation Plan**.

Further, as a condition to participating in the mitigation planning process, the **City of Summerset** agrees to meet the requirements for mitigation plans identified in 44 CFR §201.6 and to provide such cooperation as is necessary to **Meade County** to complete the plan in conformance with FEMA requirements.

The **City of Summerset** understands that it must engage in the following planning process, as more fully described in FEMA's Local Mitigation Planning Policy Guide effective April 19, 2023, including, but not limited to:

- Identification of hazards unique to **Summerset** not addressed in the master planning document;
- The conduct of a vulnerability analysis and an identification of risks, where they differ from the general planning area;
- The formulation of mitigation goals responsive to public input and development of mitigation actions complementary to those goals. A range of actions must be identified specific for each jurisdiction;
- Demonstration that there has been offered an opportunity for participation in the planning process by all community stakeholders (examples of participation include relevant involvement in any planning process; attending meetings; contributing research, data, or other information; commenting on drafts of the plan; etc.);
- Documentation of an effective process to maintain and implement the plan; and,
- Formal adoption of the Multi-jurisdictional Hazard Mitigation Plan by the jurisdiction's governing body.

Therefore, with a full understanding of the obligations incurred by participating in the FEMA hazard mitigation planning process as a participant in a multi-jurisdictional plan; I commit the **City of Summerset** to the **Meade County Multi-Jurisdictional Hazard Mitigation Plan** effort.

Executed this ____ day of _____ 2023.

Melanie Torno, Mayor City of Summerset

Lisa Schieffer

From: Melanie Torno <melanietorno@gmail.com>
Sent: Tuesday, October 31, 2023 11:03 AM
To: Lisa Schieffer
Subject: For packet

10:54



How can we help you find your solution?



14.5 ft. Length



14 in. Width



(3) 4.5 ft. Sections

(2) End Caps

(14) Connector Rods

Hardware



Premium Rubber Speed Bumps

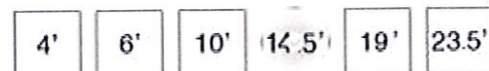
★★★★★ [46 Reviews](#)

Save 15% (502) **\$428.85**

SKU 063B1280

Product Configuration

Speed Bump Length



Selected Speed Bump Length : 14.5'

Qty



© barcoproducts.com

10:55



How can we help you find your solution?



19 ft. Length



14 in. Width



(4) 4.5 ft. Sections

(2) End Caps

(3) Connector Rods

Hardware



Premium Rubber Speed Bumps

★★★★★ [46 Reviews](#)

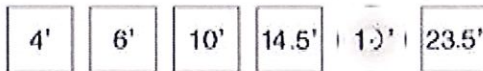
Save
11% (639)

\$568.85

SKU 06381281

Product Configuration

Speed Bump Length



Selected Speed Bump Length : 19'

Qty



barcoproducts.com

Sent from my iPhone

NOTICE FOR PUBLICATION

Ordinance 2023-19

AN ORDINANCE AMENDING ORDINANCE TITLE XV – LAND USAGE,

CHAPTER 155: ZONING, OF CITY OF SUMMERSET

ORDINANCE § 155.999 PENALTY

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on amended

Ordinance #2023-19 Amending Title XV - Chapter 155, Subsection 155.999 – Penalty.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on November 16th, 2023 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance.

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 24th day of October 2023.

City of Summerset

Published once on _____, at the total approximate cost of \$_____.

ORDINANCE §2023-19

AN ORDINANCE TO AMEND ARTICLE XV: LAND USAGE, CHAPTER 155: ZONING, OF CITY OF SUMMERSET ORDINANCE § 155.999 PENALTY

BE IT ORDAINED BY THE COUNCIL OF COMMISSIONERS OF THE CITY OF SUMMERSET, Meade County, South Dakota that the following additions and amendments be made to City of Summerset Ordinance § 155.999 Penalty:

AND BE IT ORDAINED BY THE COUNCIL OF COMMISSIONERS OF THE CITY OF SUMMERSET, Meade County, South Dakota that the following § 153.999 Penalty, amend by replacing the currently existing § 155.999 Penalty, in City of Summerset Ordinance Article XV: Land Usage, Chapter 153: Zoning:

§ 155.999 PENALTY

(A) Unless another penalty is expressly provided, every person convicted of a violation of any provision of this chapter, rule, or regulation adopted or issued in pursuance thereof shall be punished by a fine of not more than \$500. Additionally, the City may enforce a violation of these ordinances, including the failure to timely obtain proper permitting, with the imposition of a civil penalty in an amount that can be established by the Board of Commissioners by Resolution, which may from time to time be amended. Each violation and each day upon which any violation shall occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any section herein, whether or not such penalty is reenacted in an amendatory ordinance.

(B) In addition to the penalty described above, the city may pursue other remedies, including, but not limited to, abatement of nuisances, injunctive relief, and revocation of licenses or permits. The owner or owners of real estate within the district affected by the regulation of this chapter may also pursue such remedies by filing a complaint through the Planning and Zoning Board.

Dated this ____ day of October, 2023.

ATTEST:

CITY OF SUMMERSET

Stephany Baumeister, Assistant Finance Officer

Melanie Torno, Mayor

(Seal)

Vote: Hirsch:
Kitzmiller:
Butler: _____
Reade:
Torno:
Publication:
Effective date:

First Reading:
Second Reading:
Publication:
Effective Date:

RESOLUTION 2023-13

A RESOLUTION SETTING CERTAIN FEES AND CHARGES FOR SERVICES PROVIDED BY
THE CITY OF SUMMERSET FOR 2023-24

BE IT RESOLVED that the following schedule of rates shall be effective as of December 1, 2023 for the following services provided by the City of Summerset.

DESCRIPTION OF FEE:	AMOUNT OF FEE:	
Adult Orientated Business License Application Annual License Additional Fees	\$500 \$300 \$50\Employee Annual Fee	
Amusement Ride Licensing Fee	\$50 per day \$150 per week \$300 per month	
Building Permits: Residential Valuation	\$0 – 1,600 \$1,601 - 2,000 \$2,001 - 25,000 \$25,001 - 50,000 \$50,001 - 100,000 \$100,001 - 500,000 \$500,001 - 1,000,000 \$1,000,001 and up	\$37 \$69.25 \$45 + \$9/\$1,000 over \$2,000 \$252 + \$6.50/\$1,000 over \$25,000 \$414.50 + \$4.50/\$1,000 over \$50,000 \$639.50 + \$3.50/\$1,000 over \$100,000 \$2039.50 + \$3/\$1,000 over \$500,000 \$3,539.50 + \$2.50/\$1000 over 1,000,000
Building Permits: Commercial Valuation	\$1 - \$1,600 \$1,600 - \$2,000 \$2,001 - \$25,000 \$25,001 - \$50,000 \$50,001 - \$100,000 \$100,001 - \$500,000 \$500,001 - \$1,000,000 \$1,000,001 and up	\$37 \$69.25 \$69.25 + \$14/\$1,000 over \$2,000 \$391.25 + \$10.10/\$1,000 over \$25,000 \$643.75 + \$7/\$1,000 over \$50,000 \$993.75 + \$5.60/\$1,000 over \$100,000 \$3,233.75 + \$4.75/\$1,000 over \$500,000 \$5,608.75 + \$3.15/\$1,000 over \$1,000,000
Building Permit Flat Fees		
Accessory Structures over 120sf		Determined upon review
Basement Remodels		Determined upon review
Decks*		Determined upon review minimum 250.00
Sheds*		Determined upon review minimum 250.00
Driveways/Sidewalks/platforms		\$375 for 3 inspections*
Retaining Walls		\$100 penalty of \$100 if not obtained before const.
Replacement of Doors and Windows		\$200 penalty of \$200 if not obtained before const.
Reroofing with new unlike material		\$100 penalty of \$100 if not obtained before const.
Swimming Pools		\$100 penalty of \$100 if not obtained before const.
Fences		\$75.00 penalty of \$75 if not obtained before const.
Erosion Control Deposit		\$1000
Failure to obtain inspection		\$500 per violation
Occupancy prior to final inspection		\$500
Street Light Fee		\$150-\$250
Commercial Plan Review		50% of Permit
Building Investigation Fee		\$65/hr
Business License	New Renewal Late Fee	\$100 per year \$50 per year \$100 if not paid by January 1 st
Code Enforcement Fees:	First Violation Second Violation Third Violation	\$100 in any rolling 12-month period \$200 in any rolling 12-month period \$300 in any rolling 12-month period
Nuisance Violations		Civil Penalty of \$200 per day may be imposed
Code Enforcement Appeal Fee		\$100
Contractors Licensing Fee		\$100/Annual based on calendar year
Copies		\$0.10 each .25 each
Circuses, Carnivals or other such shows Licensing Fee		\$25 per day

Convenience Fee – Credit and Debit card payments		No more than 2% of transaction	
Drainage Permit	Application Application W/Board Action Routine Maintenance Work Performed w/o application	\$50 \$100 \$25 \$500 fine	
Fax		\$2	
Filing Fees		As per Meade County	
Grading Permit Fee		As per Table 100-D	
Grading Permit Review Fee		As per Table 100-E	
Horse-Drawn-Carriage-Licensing-Fee		\$25-per-day	
Liquor Licenses Special One Day On-Sale Malt Beverage and Wine License Application Transfer Fee 24 Hour Brown Bag Permit-City Parks Sidewalk Café/Beer Garden Permit		Fees Set by State Statute \$5 per day up to 15 days plus publication fee \$30 \$150-per State Statute \$25 per day \$100	
Notary Fee		\$5 *free for City of Summerset residents	
Police Support Accident Reports Fee False Alarm 1-5 Incidents 6-7 Incidents 8 or more incidents		 \$5.00 \$50.00 \$75.00 \$100.00	
Parking/Storage Violation Fee if paid City within 72 hours Parking/Storage Violation Fee not paid City within 72 hours Parking/Storage Violation Fee if paid to City within 72 hours-Handicap Stall Parking/Storage Violation Fee not paid City within 72 hours--Handicap Stall		 \$10 \$20 \$100 \$110	
Pawnbrokers Licensing Fee		\$50 per Year due on 1 st of January	
Peddler Licensing Fee		\$25 per day \$75 per week \$200 per month	
Planning and Zoning Fees Minimum Plat Fees Layout Plat Fee Preliminary Plat Fee Minor Plat Fee Final Fee Minor Boundary Change		 \$300 \$300 \$100 \$300 \$300 \$300 \$1,000 \$1,000-\$ 0.00 \$1,000 \$250.00 \$750 \$250	
Plat and Resolution Filing Fees		\$90	
Sewer: Sewer Tap Fee-Residential Sewer Tap Fee Commercial Multi-family (3 or more) Stagebarn Septic Permit Residential: Sewer Service Charge Sewer Maintenance Reserve Fee Sewer Debt Reserve CWSRF Surcharge Deposit Commercial and Residential Apartment Dwelling 5 or More Units: Sewer Service Charge		\$3,000 \$6,000 \$7,500 T/B/D by Signed Agreement \$150.00 \$36 per month \$4.50 per month \$2.20 per month \$7.90 per month \$50 owner/\$100 renter Base Fee \$ 20.15 .0525 per 1000 Surcharge \$15.85 \$4.50 Per Month	

Sewer Maintenance Reserve Fee Sewer Debt Reserve CWSRF Surcharge Deposit	\$2.20 Per Month \$7.90 per month \$100	
Private Wastewater Disposal System: Permit and Inspection Fee-Tap Fee	\$1,000	
Sewer Late Payment Penalty Sewer Delinquent Account Deposit	\$15 \$100	
Industrial Waste Permit	\$ 500 Annual Administrative Fee	
Wastewater Treatment System Service Fee	Set by resolution to fund expansion and emergency need-none currently	
Sign Permit-New Temporary Sign Permit Off Premise Sign Permit – Renewal Annual Banner Sign Renewal Sign Permit Extension Fee	IRC Ordinance Table 100-A \$35 \$100 \$100 ½ the cost of initial permit fee	
Solid Waste Collection – Residential Extra Garbage Totes Overage of Garbage in tote Return to Residents for pickup Fee Garbage Container Return Fee Collection Charges excess garbage Illegal Dumping Fee	\$ 16.98\month\resident plus sales tax \$10 per tote per month plus sales tax \$5.00 plus sales tax \$10.00 plus sales tax \$250 Charge as billed by solid waste hauler plus sales tax \$1,000 per Occurrence	
Storm Sewer Maintenance Fees	Set by resolution-currently none	
Wireless Telecommunication Siting Fees Administrative Review Fee Special Permit Fee Appeal Fee Amendment Application Fee	\$300 \$300 \$100 \$300	
Vendor-Temporary Vendor on Commercial Property-Temporary	\$100 Two Days \$500 Twelve Days \$100 per Year	
Video Lottery License	\$50 per machine per year	
Wind Generation Facilities-Commercial Permit Fee	\$85	

Note: Sales tax may be required on some of the fees within this resolution.

BE IT FURTHER RESOLVED that these fees shall remain in place until changed by an act of the City Commission.

ATTEST:

Stephany Baumeisder
Finance Officer

Melanie Torno
Mayor

CITY OF SUMMERSET

SCHEDULE

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER


S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		


CONTACT US
7055 LEISURE LANE
(605) 718-9858
WWW.SUMMERSET.US


All dates are subject to change

 **Federal Holidays**
City Offices are closed.


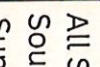
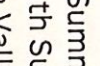
 **City Wide Clean-up**

 **Meetings**




 **Commission Meetings**

 **P & Z Meetings**

 **Trash Pick-up Days**

 All Summermet Areas
 South Summermet
 Sun Valley Estates

Trash totes need to be at the curb by 7:00 am. They should be placed at the back of the curb, three feet clearance from each other, and all other obstructions.

 Election Day
 Primary Election
 General Election

2024 CALENDAR

MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



**CITY OF SUMMERSET
RESOLUTION 2023-14
LIQUOR LICENSE RENEWAL RESOLUTION**

WHEREAS, the City of Summerset, Meade County, a South Dakota municipal corporation having the authority to enforce all statutes and ordinances within its corporate boundaries, and to pass resolutions regarding legal issues concerning the municipality.

AND WHEREAS, The City of Summerset Council of Commissioners has duly reviewed and examined renewal applications in a Regular Meeting held on November 2, 2023.

NOW THEREFORE, BE IT RESOLVED by the City of Summerset Council of Commissioners that the following licenses be approved and renewed for the 2024 license year:

Renewal of a Package Off Sale Liquor License #PL-4993 for 2024 with Sunday Sales, from Eaglecav, LLC, 3435 West Main, Rapid City, SD 57702, DBA: Lynn's Dakota Mart, 8031 Stagestop Rd., Lot 2R of Tract 1R, 25-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota

Renewal of a Retail On Sale Liquor License #RL-5278 for 2024 with Sunday Sales and Ten Video Lottery Terminals, from MG Oil, 8074 Stagestop Rd., Summerset, SD 57718, DBA Happy Jacks -- Summerset 2, at 8074 Stagestop Rd., Lot SC4 & SC5, 23-3-6, Siouxland Estates, City of Summerset, Meade County, South Dakota.

Renewal of a Package Off Sale Liquor License #PL-19301 for 2024 with Sunday Sales, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of a Retail On Sale Liquor License #RL-20903 for 2024 with Sunday Sales and Eight Video Lottery Terminals, from The Pit Stop LLC, 8034 Stagestop Rd., Summerset, SD 57718, at Lot 2R, 23-3-6, Stagestop Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of Retail On-Off Sale Wine License #RW-24486 for 2024 with Sunday Sales, from Dollar General Store #18299, 12000 Sturgis Road, Summerset, SD 57718, Lot C of Tract 1R of Siouxland Estates Subdivision, City of Summerset, Meade County, South Dakota.

Renewal of On Sale Liquor License #RL-26888 for 2024 with Sunday Sales, from Aces LLC, 12340 Jenter Road Summerset SD 57718, DBA Angel's Catering and Receptions, at 12340 Jenter Road, Summerset SD, 57718, STAGE STOP SUB LOT B OF LW-1 24-3-6, City of Summerset, Meade County South Dakota.

Renewal of Retail On Sale Liquor License #RL-24438 for 2024 with Sunday Sales, from Neighbors, 7280 Freedom Lane, Summerset, SD 57718, at Lot 24 BLK 9, Summerset USA Subdivision, City of Summerset, Meade County, South Dakota.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Department of Revenue and Regulation, Special Tax Division along with the applications and fees for the 2024 license term.

Dated this 2nd day of November 2023.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer

Melanie Torno
Mayor

Date Received 10.24.2023
Date Issued _____

2024

License No. PL-4993

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

EAGLECAV, LLC 3435 West Main
8031 STAGESTOP RD. Rapid City, SD
SUMMERSET, SD 57718-9141 57702

Lic # PL-4993
HAGGAR'S GROCERY Lynn's Dakotamart
8031 STAGESTOP RD
SUMMERSET, SD 57718-9141

Owner's Telephone#: 605-388-8948

Business Telephone #: 605-787-6645

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☒ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] No

County: Meade

Do you own [] or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a
felony? ☒ Yes [] No

D. Legal description of licensed premise:

Lot 2 R2 of Tract 1R Sioux Land Estates
City of Summerset, Located in Section 25
Township 3 North, Range 6 East of
the BHM, Meade County, South Dakota

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
[] Yes [] No If Yes, please list on the back page

E. State Sales Tax Number: 1038-0626-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/16/23 Print Name Donald Feist Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒
Amount of fee collected with application \$400.00
Amount of fee retained \$400.00
Forwarded with application \$ _____

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received 10.24.2023
Date Issued _____

2024

License No. RL-5278

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

M G OIL COMPANY
PO BOX 1006
RAPID CITY, SD 57709-1006

Lic # RL-5278
HAPPY JACKS - SUMMERSET 2
8074 STAGESTOP RD
SUMMERSET, SD 57718

Owner's Telephone#: (605) 342-0527

Business Telephone #: 605-718-9639

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Meade

Do you own ☐ or lease ☒ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

23-3-6 Siouxland Estate Lot SC4-SC5,
Sec 23, T3N, R6E, BHM,
Summerset, Meade County, SD

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1032-4289-STC

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒ _____

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/18/2023 Print Name Troy Erickson

Signature 

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Renewal - no public hearing held ☒

Amount of fee collected with application \$ 1200.00

Amount of fee retained \$ 1200.00

Forwarded with application \$ _____

Date Received 10.25.2023

Date Issued _____

2024

License No. PL-19301

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and Mailing Address

B. Doing Business As Name and Physical Address

THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Lic # PL-19301
THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Owner's Telephone#: 605 381-9255

Business Telephone #: (605) 787-9255

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☒ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Meade

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

10.660.02R
10/2R
23-3-6

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page

E. State Sales Tax Number: 1022-9364-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10-25-23 Print Name Marlene Kumbom Signature Marlene Kumbom

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒
Amount of fee collected with application \$400.00
Amount of fee retained \$400.00
Forwarded with application \$ _____

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received 10.25.2023
Date Issued _____

2024

License No. RL-20903

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Lic # RL-20903
THE PIT STOP LLC
8034 STAGESTOP RD
SUMMERSET, SD 57718-9130

Owner's Telephone#: (605) 351-9876

Business Telephone #: (605) 787-9255

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this License in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes ☐ No If Yes, please list on the back page

Place of business is located in a municipality? ☒ Yes ☐ No

County: Meade

Do you own ☒ or lease ☐ this property? (Check one)

Are real property taxes paid to date? ☒ Yes ☐ No

Are you of good moral character having never been convicted of a
felony? ☒ Yes ☐ No

D. Legal description of licensed premise:

66.10002R
6012R
9336

E. State Sales Tax Number: 1022-9364-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10.25.23 Print Name Martine Kullom Signature Martine Kullom

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____
Mayor or Chairman

Renewal - no public hearing held ☒
Amount of fee collected with application \$1200.00
Amount of fee retained \$1200.00
Forwarded with application \$ _____

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received 10.18.2023

Date Issued _____

2024License No. RW-24486**Uniform Alcoholic Beverage License Application**A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

CITY OF SUMMERSET

PO BOX 783 7055 LEISURE LANE
SUMMERSET, SD 57718

Lic # RW-24486

DOLLAR GENERAL STORE # 18299

12000 STURGIS RD
SUMMERSET, SD 57718

Owner's Telephone#: _____

Business Telephone #: (615) 855-4000 ext. 5086C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☒ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] NoCounty: MeadDo you own [] or lease ☒ this property? (Check one)Are real property taxes paid to date? ☒ Yes [] NoAre you of good moral character having never been convicted of a
felony? ☒ Yes [] No

D. Legal description of licensed premise:

See attachedIs this License in active use? ☒ Yes [] NoDo you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?[] Yes ☒ No If Yes, please list on the back pageE. State Sales Tax Number: 1032-2660-STCF. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/17/23 Print Name Steve Deura Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Renewal - no public hearing held ☒Amount of fee collected with application \$500.00Amount of fee retained \$500.00

Forwarded with application \$ _____

Date Received 10.16.2023
Date Issued _____

2024

License No. RL-26888

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

ACES LLC
12340 JENTER DR
SUMMERSET, SD 57718-8806

Lic # RL-26888
ANGEL'S CATERING AND RECEPTIONS
12340 JENTER DR
SUMMERSET, SD 57718-8806

Owner's Telephone#: 605-721-9229

Business Telephone #: 605-721-9229

C. Indicate the class of license being applied for
(submit separate application for each class of license).

Place of business is located in a municipality? ☒ Yes [] No

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

County: Meade

Do you own ☒ or lease [] this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a
felony? ☒ Yes [] No

D. Legal description of licensed premise:

Reception Hall
12340 Jenter Ad.
Stage Stop Sub Lot B of LW-124-3-6

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
[] Yes ☒ No If Yes, please list on the back page

E. State Sales Tax Number: 1035-9510-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 6/16/23 Print Name Armando Adams Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

Renewal - no public hearing held ☐

Amount of fee collected with application \$ 1200.00

Amount of fee retained \$ 1200.00

Forwarded with application \$ 1200.00

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side

Date Received 10.16.23
Date Issued _____

2024

License No. RL-24438

Uniform Alcoholic Beverage License Application

A. Corporation, LLC, or Sole Proprietor Name and
Mailing Address

B. Doing Business As Name and Physical Address

NEIGHBORS GRUB-N-PUB LLC

7280 FREEDOM LANE
SUMMERSET, SD 57718

Lic # RL-24438
NEIGHBORS GRUB-N-PUB
7280 FREEDOM LANE
SUMMERSET, SD 57718

Owner's Telephone #: 605-415-5219

Business Telephone #: 605-714-7688

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes [] No

County: Meade

Do you own ☒ or lease [] this property? (Check one)

Are real property taxes paid to date? ☒ Yes [] No

Are you of good moral character having never been convicted of a
felony? ☒ Yes [] No

D. Legal description of licensed premise:

00.51.09.24
Summerset USA lot 24 B1K9

Is this License in active use? ☒ Yes [] No

Do you or any officers, directors, partners, or stockholders hold
any other alcohol retail, manufacturing, or wholesaler licenses?
[] Yes ☒ No If Yes, please list on the back page

E. State Sales Tax Number: 1037-9003-ST

F. New license? _____ Transfer? (\$150) _____ Re-issuance? ☒

G. CERTIFICATE The undersigned applicant certifies under the penalties of perjury that all statements herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 10/16/23 Print Name James Schwas Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY- Notice of hearing was published _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

For Local Government Use

(Seal) _____

Mayor or Chairman

Renewal - no public hearing held ☒

Amount of fee collected with application \$ 1200.00

Amount of fee retained \$ 1200.00

Forwarded with application \$ 1000.00

If disapproved, endorse reason thereon and return to applicant

Please complete reverse side