

Presiding Commissioner, Kyle Carroll, West District Commissioner Kyle White, East District Commissioner Chet Owen and County Clerk Melissa Meek.

Presiding Commissioner, Kyle Carroll opened the meeting with a prayer & led all those in attendance in the Pledge of Allegiance.

West District Commissioner Kyle White made the motion to approve the agenda for today's meeting and the minutes from the February 10<sup>th</sup> meeting. East District Commissioner, Chet Owen seconded the motion. Motion carried.

Shannon Howe & Garry McFee of Howe & Company met with the Commission to discuss building plans at the Road & Bridge facility. The proposed building would be for future use of office space needed for the County as well as space for retention of records. Shannon, Gary and the Commission then left to do a final inspection with MODOT of the bridge project known as BRO (39) on Heimbaugh Rd.

Brooke Ray from the DeKalb County Fair Board called the Commission to ask permission to have a building constructed on the east end of the open front shed for use during events at the fairgrounds. They are looking at grants for possible funding. The Commission approved their request.

County Clerk, Melissa Meek discussed a request she had from Assessor Tanya Zimmerman. Her request was to move her contract employees to part-time. Melissa advised that the concern was in order to keep our current health insurance we must stay at 50 employees or less, but she felt with the employee count low the Commission could make this allowance. Tanya has the funds available in her budget, but the concern has always been to keep the employee count under 50 for the County. With the Commissioner's approval Tanya will be able to move her contract employees to part time immediately. West District Commissioner, Kyle White made the motion to allow Assessor Tanya Zimmerman the ability to hire 2 full time positions or make those positions part time. East District Commissioner, Chet Owen made the second. All in favor. Motion carried. Melissa will let Tanya know the Commission's decision.

Gabe DeShon of Washington Township met with the Commission briefly to get a copy of the brush letter the County sends out so they could start the process of sending their own brush letter before it gets to the County. Adams Township sent a text to East District Commissioner, Chet Owen questioning the process the Commission now has in place. Chet will visit with township about their concern.

County Clerk, Melissa Meek reminded all that filing for the August primary starts on the 24<sup>th</sup> of February.

**If you have an event you would like to hold at The DeKalb County Fairgrounds please contact County Clerk, Melissa Meek to ensure there are no scheduling conflicts, and that you have the correct insurance in place.**

Attending today's meeting was Shannon Howe & Garry McFee from Howe & Company.

With no further business before the County Commission, they adjourned until February 24, 2026.