

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, DECEMBER 16, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

PRESENT: Council: Mayor Sandra Benford
 Deputy Mayor Garth Ward
 Deputy Mayor Brian Johnson – Via Teleconference at 9:30 a.m.

Administration: Wendy Wildman, CAO
 Heather Luhtala, Assistant CAO

Appointments: None

Public: 0

	Motion #	
1.		CALL TO ORDER Mayor Benford called the meeting to order at 9:30 a.m.
2.	155-15 (Agenda)	AGENDA MOTION by Deputy Mayor Johnson that the December 16, 2015 agenda be approved as presented. CARRIED
3.	156-15 (Minutes-Regular Meeting)	a) MINUTES – REGULAR MEETING MOTION by Deputy Mayor Ward that the minutes of the October 28, 2015 Regular Council Meeting be approved as presented. CARRIED
4.		APPOINTMENTS
5.	157-15 (Subdivision Authority Bylaw 184 – 1 st Reading) 158-15 (Subdivision Authority Bylaw 184 – 2 nd Reading) 159-15 (Subdivision Authority Bylaw 184 – Permission) 160-15 (Subdivision Authority Bylaw 184 – 3 rd Reading)	BYLAWS <u>a) Bylaw 184 To Establish A Subdivision Authority</u> MOTION by Deputy Mayor Ward that Bylaw 184, for the purpose of establishing a subdivision authority be given 1st reading. CARRIED <u>Bylaw 184 To Establish A Subdivision Authority</u> MOTION by Deputy Mayor Johnson that Bylaw 184 be given second reading. CARRIED <u>Bylaw 184 To Establish A Subdivision Authority</u> MOTION by Mayor Benford that by the unanimous consent of those Councillors present Bylaw 184 be given third and final reading. CARRIED UNANIMOUSLY <u>Bylaw 184 To Establish A Subdivision Authority</u> MOTION by Deputy Mayor Johnson that Bylaw 184 be given 3rd and final reading. CARRIED

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, DECEMBER 16, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

	<p>161-15 (Development Authority Bylaw 185 – 1st Reading)</p> <p>162-15 (Development Authority Bylaw 185 – 2nd Reading)</p> <p>163-15 (Development Authority Bylaw 185 – Permission)</p> <p>164-15 (Development Authority Bylaw 185 – 3rd Reading)</p>	<p>b) <u>Bylaw 185 To Establish A Development Authority</u> MOTION by Deputy Mayor Ward that Bylaw 185, for the purpose of establishing a development authority be given 1st reading. CARRIED</p> <p><u>Bylaw 185 To Establish A Development Authority</u> MOTION by Deputy Mayor Johnson that Bylaw 185 be given second reading. CARRIED</p> <p><u>Bylaw 185 To Establish A Development Authority</u> MOTION by Mayor Benford that by the unanimous consent of those Councillors present Bylaw 185 be given third and final reading. CARRIED UNANIMOUSLY</p> <p><u>Bylaw 185 To Establish A Development Authority</u> MOTION by Deputy Mayor Johnson that Bylaw 185 be given 3rd and final reading. CARRIED</p>
<p>6.</p>	<p>165-15 (FCSS Framework)</p> <p>166-15 (ASVA, Fire Protection Workshop)</p>	<p>BUSINESS</p> <p>a) <u>FCSS Framework – attached is the draft notes from the last Joint Regional FCSS meeting, held December 2nd, 2015 in Alberta Beach. These notes highlight the discussion and recommendation of the Committee which is to form a new regional board with the regional partners of Onoway, Alberta Beach and Interested Summer Villages. A proposal for FCSS Administration Services from Lac Ste. Anne County was also presented at the meeting and is attached for discussion as well. The Joint Regional FCSS Committee is seeking confirmation from all interested parties wishing to join their framework as soon as possible, so we should respond one way or the other.</u> MOTION by Deputy Mayor Ward that this item be deferred to the next Regular Council Meeting and in the interim, the Summer Village of South View continue to collaborate in the Joint Regional FCSS Framework group. CARRIED</p> <p>b) <u>ASVA, Fire Protection Planning Workshop – attached is an email from Beverly Anderson, Executive Director of ASVA announcing the scheduling of a number of Fire Protection Planning Workshops in the early part of 2016. These courses are not sponsored by the FRIAA project, but are supplementary to them. The Lac Ste. Anne/Wabamun session is being hosting in Alberta Beach on Saturday February 20th, 2016 at 1:00 pm and there is no registration cost</u> MOTION by Deputy Mayor Ward that Council be authorized to attend the ASVA Fire Protection Planning Workshop scheduled for Saturday, February 20, 2015 at 1:00 p.m. in Alberta Beach. CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, DECEMBER 16, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

	<p>167-15 (Weed Inspection Report)</p>	<p>c) <u>Weed Inspection Report</u> – attached is a 2015 annual report from the municipality’s contracted weed inspector. This letter updates Council on the highlights of the fight against noxious and prohibited weeds in the community. The letter also mentions some areas for concern and recommended improvements to help continue to mitigate the spread of weeds in the municipality. One of the recommendations is being able to strengthen enforcement by allowing the cost of enforcement to be levied against the tax roll of offending property owners; to do this the Weed Inspector is requesting a motion from Council to that effect. MOTION by Deputy Mayor Ward that Council support enforcements under the Weed Control Act via Weed Notice’s from the Weed Inspector and that any outstanding balance owing due to the Weed Notice Order may be levied against the property as part of the tax payment process. <p style="text-align: right;">CARRIED</p> <p>Administration to request a report from the weed inspector on the noxious weeds and her findings in the Summer Village.</p> </p>
	<p>168-15 (LIAMS Donations)</p>	<p>d) <u>LIAMS Donation</u> – further to discussions related to the attached email, Council agreed to consider a one-time donation of \$1,500.00 to the Lake Isle Aquatic Management Society in 2015. MOTION by Deputy Mayor Johnson that Council approve the donation to LIAMS in the amount of \$1,500.00. <p style="text-align: right;">CARRIED</p> </p>
	<p>169-15 (Seniuk & Company)</p>	<p>e) <u>Seniuk & Company</u> – attached is the Engagement Letter for 2015 from the municipal auditors. Unless you have any major concerns we just need a motion to approve this engagement and execute the memorandum as presented MOTION by Deputy Mayor Johnson that Council approve the engagement of Seniuk and Company as municipal auditors for the 2015 audit and authorize the execution of the engagement letter. <p style="text-align: right;">CARRIED</p> </p>
	<p>170-15 (Support S.V. of Grandview)</p>	<p>f) <u>Summer Village of Grandview</u> – attached is a November 4th, 2015 letter from the Summer Village of Grandview requesting resolutions of support from all the summer villages in the province for an upcoming grant application. The focus of the proposed project will be to study the feasibility of using algae harvesters as a means of mitigating cyanobacteria. MOTION by Deputy Mayor Johnson that: “Be it resolved that the Summer Village of South View support the Community Partnership Grant application being made by the Summer Village of Grandview for the feasibility study, field test, and research project of an algae harvester as a possible means of mitigating the effects of cyanobacteria blooms in Alberta’s lakes. This grant will provide many benefits to the Summer Village including the delivery of services to our residents with the anticipated improvement in water quality of our lakes.” <p style="text-align: right;">CARRIED</p> </p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, DECEMBER 16, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

	<p>171-15 (Boat Launch Project)</p>	<p>g) <u>Boat Launch Project – as follow-up to the attached email, is there any additional concern on the length of the boat launch or related construction. We left the discussion off at waiting until spring water levels before ordering more slabs and applying for new access permits.</u> MOTION by Deputy Mayor Johnson that the discussion on the boat launch project be deferred to the summer season. <p style="text-align: right;">CARRIED</p> </p>
	<p>172-15 (ARB Programs)</p>	<p>h) <u>Municipal Government Board – attached is an invite for Council to participate in the upcoming Assessment Review Board Exam and Certification programs. Details of the course and registration will be provided online.</u> MOTION by Deputy Mayor Ward that Council accept for information the Municipal Government Board upcoming Assessment Review Board Exam and Certification programs. <p style="text-align: right;">CARRIED</p> </p>
	<p>173-15 (Parkland County – Support Letter)</p>	<p>i) <u>Parkland County – request from Mayor Shaigec to help lobby the Province to slow down their phase out of coal-fired generating plants.</u> MOTION by Deputy Mayor Ward that the Summer Village of South View support Parkland County’s position in regards to the phase-out of the coal-fired generating plants AND THAT Mayor Benford be authorized to lend her name to their letter. <p style="text-align: right;">CARRIED</p> </p>
	<p>174-15 (AMSC – Aggregated Purchasing Program)</p>	<p>j) <u>AUMA, AMSC – attached is an invitation to sign-up for a new AMSC Aggregated Purchasing program. This program offers access to reduced rates and discount prices on purchases through aggregate transaction volumes. Not sure if we would see a big savings from the program, but if you want to know more we can certainly look into it.</u> MOTION by Deputy Mayor Johnson that Council accept for information the AUMA/AMSC Aggregated Purchasing program offer. <p style="text-align: right;">CARRIED</p> </p>
	<p>175-15 (LSAC – Request for Fire Contracts with Northwest)</p>	<p>k) <u>Lac Ste. Anne County – attached is a November 12th, 2015 letter from Assistant County Manager Robert Osmond requesting that, further to previous correspondence, the Summer Village of South View forward a copy of its new fire services agreement for review by LSAC Council and Administration. County Council has requested that these details be included as part of a draft service agreement which would outline the expectations the Summer Village would have of the County in any future mutual/one way aid agreement regarding fire services. The October 23th, 2015 letter is also attached for review. This matter was discussed by the Fire Services Committee that their recommendation is that the Town of Onoway respond to the County on behalf of all municipalities who are contracting with North West starting January 1st, 2016 and I have responded via email to the County to this effect.</u> MOTION by Deputy Mayor Johnson that Council ratify Administration’s actions in responding to the County regarding the request for copies of fire contracts noting this matter will be addressed by the Town of Onoway on behalf of the Summer Village of South View. <p style="text-align: right;">CARRIED</p> </p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, DECEMBER 16, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

	<p>176-15 (LSAC – Request for Financial Information)</p>	<p><u>l) Lac Ste. Anne County – attached is the letter that was received from LSAC requesting a series of Financial and Budgetary Items for their information. As per our email discussion, I have responded by directing the County to our municipal website where all of this information is readily available for their review, with the exception of the 2016 budget which will not be available until early in the spring of 2016 as per usual.</u> MOTION by Deputy Mayor Johnson that Council ratify Administration’s actions in advising Lac Ste. Anne County that the Summer Village posts its financial statements on their website annually and that the 2016 budget deliberations are not available until early spring.</p> <p style="text-align: right;">CARRIED</p>
	<p>177-15 (Boat Docks on MR’s)</p>	<p><u>m) Boat Docks on Municipal Reserve – attached is correspondence with the property owner of 214 Oscar Wikstrom Drive regarding our request to have him remove his dock sections from the municipal reserve.</u> MOTION by Deputy Mayor Ward that the property owner of 214 Oscar Wikstrom Drive be advised that items are not to be kept on municipal reserves and, therefore, need to be removed AND THAT all other items on the reserve areas will be dealt with accordingly as we are in the process of obtaining information on who these items belong to and further note that boathouses are unique in that they are registered to owners and are insured.</p> <p style="text-align: right;">CARRIED</p> <p>Admin to see if bylaw fines exist for items not being removed from the reserve areas.</p>
	<p>178-15 (FCM Membership)</p>	<p><u>n) FCM Membership – attached is a request from the Federation of Canadian Municipalities highlights their recent work and requesting that the Summer Village renew its membership for the 2016-2017 year.</u> MOTION by Deputy Mayor Johnson that the Summer Village of South View approve the membership to FCM for the 2016-2017 operating year.</p> <p style="text-align: right;">CARRIED</p>
	<p>179-15 (Northern Gateway Request for Maps)</p>	<p><u>o) Northern Gateway Public School Division – attached is a request from NGPS for revised municipal maps to update their bus routing software program. I am not really familiar with what exactly they are looking for (format wise) but We can do our best to accommodate the request if Council wishes.</u> MOTION by Deputy Mayor Ward that Council authorize Administration to forward the requested maps in the prescribed formats if possible.</p> <p style="text-align: right;">CARRIED</p>
	<p>180-15 (Firefighter Appreciation Night)</p>	<p><u>p) Onoway Regional Fire Services – attached is an invitation to attend an upcoming Standard First Aid Course at a reduced rate of \$100.00 be registrant (scheduled date is January 9th and 10th, 2016 in Onoway). Also attached is an invite to the Firefighter Appreciation Night scheduled for December 30th, 2015 at the Alberta Beach Golf Course for a cost of \$25.00 per person.</u> MOTION by Deputy Mayor Johnson that Council and Administration be authorized to attend the Onoway Regional Fire Services Firefighter Appreciation Night scheduled for December 30, 2015 for a cost of \$25.00 per person.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, DECEMBER 16, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

	<p>181-15 (LSAC 2015 Fire Fees Invoice)</p> <p>182-15 (Fire Dispatch Parkland ECC)</p> <p>183-15 (Fire Services Agreement – Town of Onoway)</p>	<p>q) <u>Lac Ste. Anne County – Fire Invoice for 2015. Attached is the Summer Villages invoice for 2015 in the amount of \$9,849.12. After the Dec/Jan/Feb. meeting discussions and presentation, the Summer Village budgeted only \$5,577.00 as this is what was proposed in this document under the new funding model. The County is now saying that because South View did not approve the new fire agreement they are not eligible to receive the new funding model and thereby the reduced rate. I have attached several emails back and forth on this, as well as information from those original meetings. I am of the opinion that no where, verbally or in writing, did the County state that in order to receive this new funding model you had to sign a new agreement. And as the County is adamant we must adhere to the Municipal Services Agreement, I would like to draw Councils attention to clause 5 where it states we will be presented with costs by September 30th annually – and these were the only costs we were presented with. But this is here for Council discussion and direction Administratively we can issue payment for what was budgeted only, and Council would have to pass a motion to pay anything more.</u></p> <p>MOTION by Deputy Mayor Ward that the Summer Village of South View pay 2015 Fire Services fees in accordance with what was budgeted by the municipality being the amount of \$5,577.00 as opposed to the invoiced amount of \$9,849.12 as this was the information that was provided by Lac Ste. Anne County at the January/February 2015 meetings.</p> <p style="text-align: right;">CARRIED</p> <p>r) <u>Fire Dispatch Agreement with Parkland ECC.</u></p> <p>MOTION by Deputy Mayor Ward that the Summer Village of South View approve the Fire Dispatch Agreement with Parkland ECC and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p> <p><u>Fire Services Agreement with the Town of Onoway</u></p> <p>MOTION by Deputy Mayor Johnson that the Summer Village of South View approve the Fire Services Agreement with the Town of Onoway and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p>
<p>7.</p>	<p>184-15 (Accounts Payable)</p> <p>185-15 (Income/Expense Statements)</p>	<p>FINANCIAL</p> <p>a) <u>Accounts Payable – October 2015 cheques #772 - #788, including auto including auto withdrawals, totaling \$12,275.42</u></p> <p>MOTION by Deputy Mayor Johnson that Council accept for information Accounts Payable cheques # 772 - #788, including auto including auto withdrawals, totaling \$12,275.42 October 2015.</p> <p style="text-align: right;">CARRIED</p> <p>b) <u>Income and Expense Statements – as at October 31, 2015</u></p> <p>MOTION by Deputy Mayor Johnson that Council accept for information the Income and Expense Statements as at October 31, 2015.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, DECEMBER 16, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

	186-15 (Bank Reconciliation)	<p>c) <u>Bank Reconciliations – as at October 31, 2015</u> MOTION by Deputy Mayor Johnson that Council accept for information the Bank Reconciliation as at October 31, 2015. <p style="text-align: right;">CARRIED</p> <p>d) <u>Grant Report n/a</u></p> </p>
8.	<p>187-15 (14 Hillside)</p> <p>188-15 (Policy & Bylaw Review Collaboration Grant)</p> <p>189-15 (Council Reports)</p>	<p>COUNCIL REPORTS <u>Mayor Benford:</u> -snow removal and sanding has been done -break-ins at the Darwell post office boxes and restaurant</p> <p><u>Deputy Mayor Ward</u> -damage to our road from 210 OWD sewer truck, will be assessing in the spring, will talk to Border Paving repairing this and charging back to property -action list reinstated to each meeting -bylaw review -tree removal update -update on unfinished developments in the Summer Village</p> <p><u>14 Hillside</u> MOTION by Deputy Mayor Ward that the Development Officer issue an order on 14 Hillside for the cleanup and removal of all exterior debris and the removal or moving of the shed with a due-date of May 31st, 2016 AND THAT should the municipality have to take action, all associated costs be charged back to the respective tax roll under section 553 of the Municipal Government Act. <p style="text-align: right;">CARRIED</p> <p><u>Policy and Bylaw Review Collaboration Grant</u> MOTION by Deputy Mayor Ward that the Summer Village of South View lead an application under the Regional Collaboration Program for a comprehensive review of policies and bylaws. <p style="text-align: right;">CARRIED</p> <p><u>Deputy Mayor Johnson</u> -year end T-4's -map of setbacks of the Summer Village</p> <p><u>Council Reports</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented. <p style="text-align: right;">CARRIED</p> </p></p></p>
9.		<p>ADMINISTRATION REPORT <u>CAO Report</u> -handed out the Sewage Inspection Report information from the old computer files</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, DECEMBER 16, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

	190-15 (CAO Report)	<p><u>CAO Report</u> MOTION by Deputy Mayor Johnson that Council accept for information the verbal CAO report as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	191-15 (Information & Correspondence)	<p>INFORMATION AND CORRESPONDENCE MOTION by Deputy Mayor Ward that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> a) Alberta Beach – 2015-2016 Organizational Chart. b) Development Officer Kormos – Order to Remedy Lot 6, Block 3 Plan 2647 KS. c) Bylaw Register – attached is a list of all bylaws on record and their status. d) Darwell Wastewater Lagoon Commission – minutes of the November 3rd, 2015 meeting for review. e) Government of Alberta – attached is an October 28th, 2015 update on the ongoing development of an emergency management framework and plans for future implementation and training. f) Gov’t of Alberta, - Assessment Bulletin for review. g) Advisory Aspects – attached is the October 2015 edition of Advisory Aspects for membership review. h) LSAC – attached is an October 29th, 2015 letter confirming the recent organization appointments for the County. You will note that the title Reeve has changed to Mayor and all appointments are for the remaining two-year period. I) Brazeau County – attached is a November 30th, 2015 letter submitted by Brazeau County expressing concerns over Government of Alberta Bill 6. j) Jim Eglinski – attached is a letter and updated contact information from our Member of Parliament, Jim Eglinski. k) SV of Sandy Beach – updated Organizational Chart. l) SV of Sunrise Beach – updated Organization Chart m) YRL – the December 7th, 2015 Yellowhead Regional Library Executive Committee Highlights for review n) CPO reports for September and October <p style="text-align: right;">CARRIED</p>
11.		<p>IN CAMERA SESSION <u>In Camera Session</u></p>
12.	192-15 (Next Meeting)	<p>NEXT MEETING <u>Regular Council Meeting</u> MOTION by Mayor Benford that the next Regular Council Meeting be scheduled for Wednesday, February 17, 2016 at 9:30 a.m. at the Town of Onoway Council Chambers.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, DECEMBER 16, 2015 AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

13.		ADJOURNMENT Mayor Benford declared the meeting adjourned at 12:06 p.m.

Mayor

CAO

Upcoming Meetings:

- December 16, 2015 - Regular Council Meeting – 9:30 a.m. – Town of Onoway Council Chamber
- February 6, 2016 at 9:00 a.m. SVLSACE – location TBD