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Rockford Town Regular Council Meeting June 6, 2018 7:00pm

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NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

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Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.

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Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke, William Benson, Brian Laude, Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson.

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Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion. Motion was carried.

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Mr. Stevenson made a motion to approve the minutes from the 05/16/2018 regular meeting. Mr. Benson seconded the motion. Motion was carried.

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Ms. Roecks welcomed resident Greg Johnson back. He spoke about a piece of property that he owns on North Street that has an existing septic system. Whether or not the existing septic system is operational remains unknown at this time. Mr. Johnson's plan is to demolish the existing house and add a manufactured home. During the May 2, 2018 regular meeting, Council decided that ordinance 93-10, pertaining to existing septic systems, was a little unclear and asked Clerk Heidi Johnson to contact the Town's attorney for clarification. Mrs. Johnson informed Council that the attorney's response was "...the owner has to connect to city sewer and council cannot allow otherwise without repealing the existing ordinance."

Mr. Johnson informed Council that part of his loan package is to test the existing septic system, and if it is not in working order, replace it with a new one. The closest sewer main is quite a distance from the property and would require Mr. Johnson to acquire easements from the town and other property owners, as well as create a financial hardship. It was reiterated that the existing ordinance does not allow for this and Council cannot grant any waivers based on financial hardship.

There was discussion about what Mr. Johnson could do to connect to the town's sewer system, distance to the main line, and the possibility of "latecomers fees" if another structure connected to any sewer mainline Mr. Johnson placed. Mr. Laude, Mr. Benson, Mr. Fricke and Ms. Harnois agreed that connecting to the sewer system was the only permissible option at this point. Mr. Stevenson withheld comment because connection to the sewer system from Mr. Johnson property would require an easement from him. Council suggested that he work on getting some bids from contractors to connect to the town's system.

ANNOUNCEMENTS

- Fairfield's Flag Day is Saturday, June 9th. There will be a "Veteran's Wall" dedication at 10.45am in Fairfield.

- Ms. Harnois passed out cards from the Palouse Scenic Byway that display upcoming June events.

COUNCIL REPORTS

Ms. Harnois informed Council that she, Ms. Roecks and Mrs. Johnson attended a breakfast meeting with the Mayors of Tekoa and Latah and discussed several items that affected each town.

Ms. Harnois attended AWC's Small City Connector's Meeting in Palouse. She told Council about Palouse's solar farm and the benefits the City has already seen from it. She also mentioned that AWC would like to hear of any ongoing issues that the small towns are seeing from other agencies. They would like to help if possible.

53 Ms. Harnois plans to attend the RMSA dinner and IACC Conference in Chelan in October.
54 Ms. Roecks said that there needs to be a discussion on resuming a Planning and Zoning Commission. Mrs.
55 Johnson will advertise this to see if there is any interest.

56
57 COMMISSION REPORTS

58 Planning and Zoning/Comprehensive Plan
59 Ms. Harnois will send Mrs. Johnson the SEPA determination. It will be published in the Spokane Valley
60 News Herald and forwarded to all involved agencies.
61 Council will review the updated Planning and Zoning Regulations during a special meeting/workshop.

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63 COMMITTEE REPORTS

64 Tree City/Parks
65 Ms. Harnois asked Public Works to get her some numbers showing what it cost to remove the four dead
66 trees in the park so she can include it in the Tree City budget that is required each year.

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68 PUBLIC COMMENT

69 - Lorrie Engle stated that she is working on the spreadsheet for the Asset Management Committee that she
70 is on.

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72 - Vicki Bergstrom suggested that Town Hall staff have a book or list of questions that could be asked to any
73 potential builder/developer and present the answers to Council.

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75 - Patrick Marcalus said that he would like to see Council hold to the regulations already in place for the
76 septic/sewer requirements.

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78 ORDINANCES/RESOLUTIONS

79 Resolution 18-03 regarding the Six Year Transportation Improvement Plan requires a public hearing, and
80 possible adoption at the June 20, 2018 meeting.

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82 OLD BUSINESS

83 Nuisance/Notice of Abatement
84 There has been a Notice of Abatement sent to 236 Pacific Street. There has not yet been any response from
85 the property owner.

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87 Surplus Property

88 It was suggested that Council come up with a lower bid amount of the surplus property.

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90 NEW BUSINESS

91 None

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93 PUBLIC COMMENT

94 None

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96 STAFF REPORTS

97 Public Works

- 98 • The owner of 126 N Sprague wants to connect his house to the town's sewer system. Everything is
99 ready, and the project will be done soon
- 100 • Stringham Road will be patched by Spokane County on June 12th or 13th.
- 101 • The dump truck that was purchased is still in Massachusetts and is waiting to be shipped here.
- 102 • The town's engineer, Layne Merritt, told Mr. Thompson that the Rock Creek levy was not on the
103 federal registry of levies and that the town should have full jurisdiction over it, for two miles in each
104 direction. This will make the permitting process easier when it is time to dredge the creek.

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Clerk/Deputy Clerk

- Mrs. Johnson presented the May Past Due report.
- Mrs. Johnson asked if there were any questions on the May Utility Adjustment report.
Mr. Stevenson made a motion to approve the May Utility Adjustment Report. Mr. Benson seconded the motion. Motion was carried.
- Mrs. Johnson reminded that it is time for Council to elect a Mayor pro-tem
Mr. Stevenson made a motion to elect Ms. Harnois as Mayor pro-tem. Mr. Fricke seconded the motion. Motion was carried.

APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 14429 – 14458, and 3 EFTs, for a total of \$36,364.75. Mr. Benson seconded the motion. Motion was carried.

Mr. Benson made a motion to adjourn the meeting at 8:56pm. Mr. Benson seconded the motion. Motion was carried.

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor