



**BARRY COUNTY CENTRAL DISPATCH
ADMINISTRATIVE BOARD MEETING MINUTES
JANUARY 27, 2020 2:00 P.M.**

- A. CALL TO ORDER- Chair Forbes called the meeting to order at 2:00p.m.
1. Pledge of Allegiance
- B. ROLL CALL Present: Director Lehman, Forbes, Smelker, Wilson, Leaf, Weeks, Rothenberger, Murphy, Cove, Redman, Yarger. Absent: Vujea
- C. ADDITIONS / DELETIONS TO AGENDA- None
- D. APPROVAL OF TODAY'S MEETING AGENDA
- Motion by: Leaf Second by: Smelker Ayes: All Nays: None Motion: Carried**
- E. APPROVAL OF THE DECEMBER 2019 MEETING MINUTES
- Motion by: Leaf Second by: Smelker Ayes: All Nays: None Motion: Carried**
- F. LIMITED PUBLIC COMMENT- None
- G. COMMITTEE REPORTS
1. Personnel: Cove reports that the committee is scheduling a February meeting to begin Director Lehman's annual review.
 2. Finance: No meeting
 3. Equipment: VHF radio system maintenance bid- Rothenberger reports that the equipment committee met and they reviewed two bids. One from C-Comm for \$2800.00 and one from Chrouch Communications for \$4500.00. It was noted that C-Comm did not complete their contractual obligations for 2019. Rothenberger and Director Lehman recommend that the board accept the bid from Chrouch Communications. Rothenberger motioned that BCCD accept the bid from Chrouch Communications in the amount of \$4500.00.
- Motion by: Rothenberger Second by: Smelker Roll Call Vote. Ayes: All Nays: None Motion: Carried**
- H. DIRECTOR'S MONTHLY REPORT- Director Lehman provided a detailed written report. The report was reviewed and discussed.
- I. NEW BUSINESS
1. Open House – March 3, 2020. The Board is encouraged to assist.
 2. Board Chairperson, Vice Chairperson and Committee Appointments
Chair: Redman nominates Forbes as Chairperson and moves to close nominations.
Motion: Redman Second: Murphy Ayes: ALL Nays: None Motion: Carried
Vice Chair: Redman nominates Smelker as Vice Chair and moves to close nominations.
Motion: Redman Second: Murphy Ayes: ALL Nays: None Motion: Carried

Committee Appointments for 2020 (Chair is first named):

Personnel: Vujea, Weeks, Leaf, Cove

Finance: Smelker, Wilson, Redman

Equipment: Rothenberger, Murphy, Yarger

J. MISCELLANEOUS- None

K. BUDGET REPORTS

1. December – Final 2019 Operating Budget \$1,396,294.34 utilized which is 86.71% of the budgeted amount
2. December – Final 2019 State Budget- \$350,232.85 utilized which is 86.62% of the budgeted amount.

L. JANUARY EXPENSES FOR APPROVAL

1. Operating \$12,117.59

Motion by: Murphy Second: Leaf Roll Call Vote Ayes: All Nays: None Motion: Carried

2. State

Motion by: Murphy Second: Leaf Roll Call Vote Ayes: All Nays: None Motion: Carried

3. February 2020 Contingent Vouchers for Approval

Motion by: Murphy Second: Leaf Roll Call Vote Ayes: All Nays: None Motion: Carried

M. OLD BUSINESS

1. E. Wilson Board Seat- Wilson has been appointed for another term.

N. SECOND LIMITED PUBLIC COMMENT

Weeks shares that a new stop light will be installed at Crane Road and M-37 in Middleville. He is hopeful that the work will be completed in 2020.

Forbes shares a story about a community member sharing Smart911 with her friends which is a good reminder to us all to share Smart911 and mileage information with our network. Forbes encourages the board to assist with the March 3rd open house.

O. ADJOURN-

Motion by: Leaf Second: Murphy Ayes: All Nays: None Motion: Carried Adjourned at 2:40p.m.

Respectfully Submitted by: Kristen Cove, Barry County Central Dispatch Administrative Board Member

NEXT MEETING IS SCHEDULED FOR MONDAY, FEBRUARY 24, 2020 AT 2:00 PM