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## Rockford Town Regular Council Meeting October 7, 2020 7:00pm Teleconference

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

8 Mayor Carrie Roecks called the regular meeting to order at 7:00pm. Because of the COVID19, and the  
9 social distancing guidelines, the meeting was conducted via Zoom conference.

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11 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke  
12 and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also in  
13 attendance. William Benson had some internet issues but was able to connect at 7:07pm.

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15 **Mr. Stevenson made a motion to approve the agenda. Mr. Fricke seconded the motion. Motion was**  
16 **carried.**

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18 **Mr. Fricke made a motion to approve the minutes from the 09/16/2020 regular meeting. Mr. Laude**  
19 **seconded the motion. Motion was carried.**

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21 **ANNOUNCEMENTS**

- 22 - There will be two Public Hearings, via Zoom, on 10/21/2020 at 7pm regarding an increase in the  
23 property and fire levies.
- 24 - Ms. Harnois said that the McIntosh Grange, Valley Real-Life and the Rockford Lion's Club will be  
25 hosting a Halloween Party in the park on 10/31/2020.

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27 **COUNCIL REPORTS – None**

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29 **COMMISSION REPORTS**

30 **Planning and Zoning**

31 Ms. Harnois said that the town can make additional changes to the Planning and Zoning Regulations once a  
32 year and would like to revisit this in the Spring of 2021.

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34 **COMMITTEE REPORTS - None**

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36 **PUBLIC COMMENT**

- 37 - Mr. Benson said that his mother, Mary-Lou Benson and several of her neighbors would like to see  
38 the tree on the Northeast corner of Pacific and Pine Streets be removed before it falls on its own. Mr.  
39 Thompson said that the tree issue is on the list of Public Works projects.

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41 **ORDINANCES/RESOLUTIONS**

42 Resolution 20-08 will be tabled until the 10/21/2020 regular meeting.

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44 **OLD BUSINESS – None**

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46 **NEW BUSINESS**

- 47 - Council decided to delay any increase in utility rates until next year.
- 48 - Mrs. Johnson asked Council if the fee schedule could be changed to remove the \$150 fee for  
49 residents with inside meters not turning in a meter reading. Instead, the town could automatically  
50 charge them 25,000 gallons each time a read is not submitted. Council agreed to this and will  
51 approve an updated fee schedule with this verbiage at the next meeting.

- 52 - Ms. Roecks said that Wifiber is willing to provide internet service to Rockford and would like to use  
53 the Center Street Water Reservoir to place their equipment, per the license agreement that Council  
54 received. The town's attorney had some suggestions and edits to the agreement, which Wifiber  
55 agreed to. There was discussion regarding the exact location for the equipment.  
56 **Mr. Fricke made a motion to approve the license agreement between Wifiber and the Town of**  
57 **Rockford. Mr. Benson seconded the motion. Motion was carried.**  
58 - Ms. Harnois would like to help the town with the Shoreline Master Plan's periodic review. The  
59 Department of Ecology has awarded the town with a grant to cover any costs associated with the  
60 review. Ms. Harnois provided Council with an agreement for her consulting services, Mighty Small  
61 Planning Services, on this project.  
62 **Mr. Benson made a motion to adopt the agreement between Mighty Small Planning Services**  
63 **and the Town of Rockford. Mr. Fricke seconded the motion. Ms. Harnois abstained. Motion**  
64 **was carried.**  
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66 STAFF REPORTS

67 Public Works

- 68 - Mr. Thompson said that he has been doing research and speaking with a couple vendors about a  
69 backup generator for the town. There are certain specs that need to be followed, according to the  
70 electrician at JUB Engineers. The cost for a used generator will likely be \$25,000 - \$30,000.  
71 - Mr. Thompson said he will be finishing the Lake Street Sewer extension project tomorrow, 10/08/20.  
72 - The next project for Public Works will be finishing drainage in the park.  
73

74 Clerk/Treasurer

- 75 - Mrs. Johnson gave the September Treasurer's Report, stating that the total amount in all funds at  
76 the end of the September was \$652,146.95.  
77 - **Mr. Benson made a motion to approve the September Utility Bill Adjustments. Mr. Fricke**  
78 **seconded the motion. Motion was carried.**  
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80 PUBLIC COMMENT - None

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82 APPROVE CHECKS

83 **Mr. Stevenson made a motion to approve checks 16772-16757, with check number 16725 being**  
84 **voided, and six EFTs, for a total of \$53,909.30. Mr. Benson seconded the motion. Motion was carried.**  
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86 **Mr. Stevenson made a motion to adjourn the meeting at 7:42pm. Mr. Laude seconded the motion.**  
87 **Motion was carried.**  
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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor