



# The Country Playhouse Preschool

## School Tuition Contract

### Tuition Calculations

At The Country Playhouse Preschool, our tuition is based on actual operating expenses; therefore, we are unable to give refunds or make adjustments on monthly tuition because of school holidays, family vacations, absences, unexpected closures, etc. Consideration may be given to those students and/or families who are absent because of lengthy illness, on a case-by-case basis. The Director will determine whether or not considerations will be made.

The monthly tuition is calculated based on an average of 10-months, and some months will have more classroom days than others. This ensures families are not being charged for holidays, or Enumclaw School District closures. The average results are simplified by having the same rate each month.

### Registration Fee

Upon registering your child, a **non-refundable** Registration Fee of **\$100** per child will be required to hold your child's spot. This fee not only holds your child's spot for the upcoming school year, but it is used for various supplies and curriculum for your child's class throughout the school year.

### Payments and Additional Fees

The monthly tuition is due on the 1<sup>st</sup> of each month and will be processed through ACH or credit/debit card ONLY. We do not accept any other forms of payment, other than a check for the registration fee upon enrollment. Payments made via credit or debit card will be charged a user convenience fee of **2.5%** per transaction, however there is no fee for ACH payments. Tuition payments will be processed on the 1<sup>st</sup> of each month, and if the 1<sup>st</sup> falls on a weekend, payments will be processed the last business day before the weekend.

- Payments that are unable to be processed due to NSF will be charged a fee of **\$10.00** per day after the 3<sup>rd</sup> of the month, per child until the balance is paid in full.
- In addition, any payments that are returned as **NSF** will incur a **\$35.00** NSF fee.
- Late Pick-Up fees for a child picked up after **12:20PM** is **\$1.00 per minute late, per child**. *This does not apply on Lunch Buddies days.*
- **Lunch Buddies:** Several times a month we invite students to bring their lunch to school and eat with their classmates. Students are able to stay at school until 12:45PM for an additional fee of **\$5.00** per child. Sign up sheets will be posted near the sign-in/out table.

### Withdrawal

If you choose to withdraw your child at any time during the school year, a **2-week written notice** is required AND your child's account must be in good standing with a zero balance. **NO REFUNDS** will be issued.

I, \_\_\_\_\_ have read, understand and  
Parent/Guardian Name

will abide by the terms outlined above regarding my child's enrollment and attendance with The Country Playhouse Preschool.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Child's Class: Please check your child's class.  Preschool 3's & 4's (T/Th)  Pre-K 4's & 5's (M/W/F)