



**Greater Lewisville Association of REALTORS®
Electronic Keybox Transfer Report**

Pursuant to the rules and regulations of the Greater Lewisville Association of REALTORS® (the G.L.A.R) with respect to the electronic KeyBox system is submitted by the undersigned parties to furnish notice to and report the transfer to the G.L.A.R. of the KeyBoxes identified below. The current owner of the said KeyBox(es) is referred to as the "Assignor" and the party who will become the new owner of said KeyBox(es) is referred to as the "Assignee".

Assignor and Assignee acknowledge that this report is required to be completed and furnished to the G.L.A.R. within the five (5) days after the transfer of said KeyBox(es). Assignor and Assignee further acknowledge that the failure to file this report timely may result in a fine or other sanctions to either or both of the undersigned parties.

Assignee hereby agrees to observe and comply with all the rules and regulations of the G.L.A.R. with respect to the electronic KeyBox system as adopted from time to time by the G.L.A.R.; and to observe and comply with the terms and provisions of the original Keyholder Agreement executed by the Assignee, a copy of which Assignee hereby acknowledges that Assignee has received, read and understands the terms thereof.

The date of transfer for said KeyBox(es) is the _____ day of _____, 20_____.

***\$5.00 per lockbox transfer fee on boxes within NTREIS service area
\$30.00 per lockbox transfer fee on boxes outside NTREIS service area***

ASSIGNOR: (current owner)

ASSIGNEE: (new owner)

Print Name

Print Name

Signature

Signature

Texas Real Estate License Number

Texas Real Estate License Number

Name of Brokerage Firm

Name of Brokerage Firm

Office Address

Office Address

_____ **Assignee understands that iBoxes other than those marked iBox BT LE are not under warranty**
_____ **Battery power has been verified by opening the shackle on each box**

The transfer of the following Electronic KeyBoxes are covered by this report:

1) KeyBox Number _____

5) KeyBox Number _____

2) KeyBox Number _____

6) KeyBox Number _____

3) KeyBox Number _____

7) KeyBox Number _____

4) KeyBox Number _____

8) KeyBox Number _____