

City of Desloge

NOTICE OF OPEN MEETING AND VOTE TO CLOSE PART OF THE MEETING DESLOGE BOARD OF ALDERMEN REGULAR MEETING

Monday, December 9, 2019

7:00 p.m.

Desloge City Hall, 300 North Lincoln

Posted: December 5, 2019 at 10:00 a.m. on the outdoor City Hall bulletin board.

Faxed: December 5, 2019 at 10:00 a.m. to radio and newspaper media.

The tentative agenda for this meeting includes:

- I. Call to Order and Pledge of Allegiance
- II. Consent Agenda
 - a. Approve or Amend Agenda
 - b. Approve November 4, 2019 Monthly Meeting Minutes
 - c. Bills for Payment
 - d. NB West Invoice
 - e. SFCEC Invoice

The items on the Consent Agenda are enacted with one motion. If separate discussion is desired, that item may be removed from the Consent Agenda and place on the regular Agenda by request of a member of the Board of Aldermen.

- III. Audit Presentation
- IV. Employee of the Quarter Presentation
- V. Public Comment
- VI. Ordinances
 - a. An Ordinance adding Chapter 555 to the code of city ordinances of the city of Desloge, Missouri regarding abandoned residential structures.
- VII. Bids
 - a. Fire Department Tanker Truck
- VIII. Discussion Items
 - a. Marijuana Related Issues
 - b. Credit Card Policy
 - c. Accounting Manual
 - d. Close out Desloge Drive Project
 - e. Set Date for Desloge Drive Project Ribbon Cutting
- IX. Mayor and Aldermen's Report
- X. Vote to Close the meeting pursuant to RSMo 610.021 – (3) Personnel
- XI. Adjourn

Individuals who require an accommodation should contact City Hall twenty-four (24) hours before the meeting.

Representatives of the news media may obtain copies of this notice by contacting
Stephanie Daffron City Clerk

STRUCTURES.--SEVERABILITY—EFFECTIVE DATE. Mayor Kater read the ordinance twice by title with copies available to the public. Alderman Sutton made a motion to approve the ordinance as read and Alderman Shaw seconded the motion. Hodge – aye; Sutton – aye; Christopher - absent; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion carried.

Alderman Deion Christopher appeared.

Bids

Fire Department Tanker Truck

Fire Chief Larry Gremminger presented to the board the three lowest bids for the tanker truck.

Danko Emergency Equipment Company
3000 M2106 Freightliner \$273,690.00

Hoffcomp
Tonye 14SD Conventional Freightliner \$296,466.36

Sentinel Emergency Solutions
Rosenbauer Freightliner \$308,379.00

Alderman Gremminger made the motion to approve the recommendation of Fire Chief Larry Gremminger and go with Danko Emergency Equipment Company for \$273,690.00 and Alderman Hodge seconded the motion. Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion carried.

Marijuana Related Uses

City Attorney Scott Reid discussed the proposed ordinance amending the code of the City of Desloge regarding marijuana related uses.

Credit Card Policy

City Clerk Stephanie Daffron discussed with the board the proposed Credit Card Policy. During our audit, I had discussed with our Auditor's Hochschild, Bloom & Company the need for a credit card policy. They provided a draft policy for the city to consider. Alderman Gremminger stated under Compliance with Policy Violations and Consequences, under section Credit Card Violations include but are not limited to, regarding the use of the credit card for purchase of more than \$3,000 by splitting purchases into more than one transaction to include the department heads amount of \$750.00 as well. Alderman Shaw noticed that the policy referenced "cardholder shall" and "you should" and asked that we make this consistent by using "cardholder shall".

Update Accounting Manual

City Clerk Stephanie Daffron discussed with the board the proposed updated accounting manual. All Alderman were in favor of the updates with no questions or concerns.

Close of Desloge Drive Project

City Administrator Dan Bryan stated that last week he had the semifinal inspection with MODOT contractors and engineers. MODOT stated they did not want to walk the project they had driven it several times and that it looked great. The only thing not signed off on was seed and straw. Under

MODOT regulations, the seed has to be at full potential by May or they will come back and correct the issue.

Set Date for Ribbon cutting on Desloge Drive Project

After discussion among the board, the date for the ribbon cutting will be January 3, 2020 at 2:00 p.m.

Mayor and Alderman Reports

Alderman Christopher had nothing to report.

Alderman Sutton had nothing to report.

Alderman Gremminger wanted to thank all departments for their hard work. He commented on how nice Christmas in the Park turned out and thanked the Library. Mr. Gremminger commented on the memorial tree lighting in the park and thanked those involved.

Alderman Hodge had nothing to report

Alderman Shaw had nothing to report

Alderman Hulsey had nothing to report

Mayor Kater announced:

- State of the County Address would be February 7, 2020 and if anyone was interested in attending to contact the City Clerk for reservations.
- The first day of filing for the 2020 General Municipal Election will be December 17, 2019 through January 21, 2020.
- The annual Christmas Dinner will be Thursday, December 12, 2019 at 6:30 p.m.

Vote to Close the Meeting

Alderman Hodge made the motion to close the meeting pursuant to RSMo 610.021 (3) Personnel and Alderman Christopher seconded the motion. Hodge – aye; Sutton – aye; Christopher - aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion carried.

EXECUTIVE SESSION BEGAN

8:10 p.m.

RETURN TO OPEN SESSION

8:18 p.m.


Mayor Kater moved to return to open session and Alderman Shaw seconded the motion. Alderman Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger - aye; Hulsey – aye. Motion carried.

Adjourn

Alderman Christopher moved to adjourn and Alderman Gremminger seconded the motion. Alderman

Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger - aye; Hulsey – aye. Motion carried.

MEETING ADJOURNED
8:19 p.m.



David Kater, Mayor

Stephanie M. Daffron, City Clerk