

CASCO TOWNSHIP BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING  
MONDAY, MAY 15, 2023 @ 7:00PM

CALL TO ORDER: Overhiser called meeting to order @ 7:00pm and led in the Pledge of Allegiance.  
Present: Overhiser, Brenner, Clevenger, Macyauski, Fleming, Dave Quinn, SHAES, and 4 other interested citizens.  
Absent: None

PUBLIC COMMENT: None

**Reports:**

- SHAES

Dave Quinn with SHAES, gave a report of current things happening at SHAES.

- POLICE: No report
- Clerk:

Cheri presented minutes of the regular meeting April 17, 2023. Paul made motion to approve the minutes of April 17, 2023, Regular Meeting. Supported by Dan. No corrections or discussion. All votes in favor. Motion Carried.

Cheri made a motion to amend the following budget items:

**General Fund:**

|                 |                                  |            |
|-----------------|----------------------------------|------------|
| 101-215-709.000 | Clerk-fica/medicare              | \$91.77    |
| 101-215-801.000 | Clerk-Professional Fees-CPA      | \$500.00   |
| 101-253-725.000 | Treasurer-Aflac Ins. Expense     | \$90.00    |
| 101-262-752.000 | Elections- Misc. Expense         | \$165.00   |
| 101-265-803.000 | Technical Support                | \$1,512.00 |
| 101-265-850.000 | Phone/Internet                   | \$195.91   |
| 101-371-801.004 | Inspections-contractual electric | \$833.00   |
| 101-528-804.000 | Transfer Station-Recycling       | \$401.47   |
| 101-702-703.007 | Zoning Adm. Wages                | \$130.00   |
| 101-702-709     | fica/medicare                    | \$9.94     |

**Parks & Recreation**

|                 |                        |            |
|-----------------|------------------------|------------|
| 208-751-801.016 | Recreation consultants | \$2,105.00 |
|-----------------|------------------------|------------|

**Cemetery Fund**

|                 |                             |            |
|-----------------|-----------------------------|------------|
| 209-567-752.000 | Misc. Supplies              | \$72.98    |
| 209-567-801.002 | Cemetery Maint.-mowing-etc. | \$2,025.00 |

**Casco Senior Services**

|                 |                      |            |
|-----------------|----------------------|------------|
| 290-673-752.002 | Supplies & equipment | \$328.24   |
| 290-673-895.000 | Programming          | \$2,352.10 |

Supported by Paul. No further discussion. All votes in favor. Motion Carried.

Cheri offered information that there is going to be an August election, Lake Michigan College, and Fennville School District.

This Friday, May 19, 2023, 9:00am to 4:00pm, training with BS&A software,

In the morning will be General Ledger training

In the afternoon will be Treasury Dept.

There will be five attending at Casco and two from South Haven Charter Township joining us.

- **Treasurer:**

Clevenger gave the fund balances as of April 30, 2023-

|     |                               |                |
|-----|-------------------------------|----------------|
| 101 | General Fund                  | \$1,485,071.99 |
| 204 | Road Fund                     | \$1,005,821.76 |
| 206 | Fire Fund                     | \$676,013.04   |
| 207 | Police Fund                   | \$302,892.45   |
| 208 | Parks & Recreation Fund       | \$172,800.21   |
| 209 | Cemetery Fund                 | \$97,439.33    |
| 290 | Senior Services Fund          | \$206,142.83   |
| 703 | Tax Collection Fund           | \$194,708.91   |
| 863 | Lakeview Sewer Fund           | \$18,649.37    |
| 864 | Lakeview Water Fund           | \$5,398.78     |
| 865 | Pacific Sewer Fund            | \$25,137.08    |
| 866 | Pacific Water Fund            | \$53,144.64    |
| 867 | Orchard Sewer Fund            | \$30,458.00    |
| 868 | 102 <sup>nd</sup> Avenue Fund | \$97,929.69    |
| 869 | Beach Dr Fund                 | \$97,035.46    |
| 870 | Lakeview Paving Fund          | \$77,771.72    |

Kenny made motion to approve the following bills in the amount of \$278,859.40.

Check numbers 28226 thru 28294 in the amount of \$271,948.37.

EFT's 151,152,153,154 in the amount of \$ \$6,911.03

Total \$278,859.40

Dan supported. No further discussion. Motion Carried.

- **Parks & Recreation:**

Paul reported that the committee is going to help get the equipment, netting, painting the lines, etc. for the Pickle Ball Court.

Paul made motion to purchase the pickle ball items, installing poles, painting lines not to exceed \$3,000.00. Supported by Dan. No further discussion. Motion Carried.

Paul made motion to replace two trees that have died at 1<sup>st</sup> Street not to exceed \$500.00.

Supported by Cheri. No further Discussion. Motion Carried.

Paul made motion to not exceed \$1,800.00 to clean up the triangle area at the Nature Preserve.

Supported by Dan. No further discussion. Motion Carried.

- **Planning Commission:**

Dan said there is a meeting this Wednesday, May 17, 2023.

- **ZBA**

According to Paul there were two applicants last month and one canceled. The second application died because of lack of support.

- **Casco Senior Services:**

Mary Campbell reported that the Senior Luncheon on May 3<sup>rd</sup> went very well. Food that was leftover went to shut-ins, so nothing was wasted. Surveys were passed out at the luncheon.

- **SHAWSA:**

Allan passed out the annual budget for SHAWSA to each board member.

#### OLD BUSINESS

- **Budget:**

A copy of the 23/24 Budget was given to each Board Member. Some items on the budget are different and those were reviewed. In particular was the Police Fund, this changed significantly because we don't have the police car anymore.

- **Insurance Proposal:**

It was recommended by the township's insurance company, Ted Hartleb Agency, to have Cyber Security coverage, the minimum premium amount to pay would be \$1,000.00.

Paul made motion to approve cyber security coverage not to exceed a \$1,000.00 premium. Supported by Kenny. No further discussion. Motion Carried.

- **Cereal Drive:**

Allegan County Community Foundation is sponsoring a Cereal Drive for Helping Hands for the month of May 2023.

#### NEW BUSINERSS:

- **Assessing Contract:**

Kyle has started the 20% review.

- **Salary Resolutions**

Resolutions for salaries effective 7/1/2023.

**Resolution no. 51523-1** Supervisor Salary effective 7/1/2023.

Paul Macyauski made a motion to approve the salary for the position of Supervisor in the amount of \$44,161.00 effective 7/1/2023. Dan supported. No further discussion.

Roll Call Vote: Ayes:4 Nays: 0 with Overhiser abstaining.

**Resolution No. 51523-2** Clerk salary position effective 7/1/2023

Paul made a motion to approve the salary for the position of Clerk in the amount of \$44,161.00.

Effective 7/1/2023. Dan supported. No further discussion.

Roll Call Vote: Ayes: 4 Nays:0 with Brenner abstaining.

**Resolution No. 51523-3** Treasurer Salary effective 7/1/2023

Paul made a motion to approve the salary of the position of Treasurer in the amount of \$32,540.00 effective 7/1/2023. Supported by Dan. No further Discussion.

Roll Call Vote: Ayes: 4 Nays: 0 with Clevenger abstaining.

**Resolution No. 51523-4** Trustee Salary for Dan Fleming effective 7/1/2023.

Kenny made a motion to approve the salary for the position of Trustee in the amount of \$5,260.50 effective 7/1/2023. Supported by Paul. No further discussion.

Roll Call Vote: Ayes: 4 Nays: 0 with Dan Fleming abstaining.

**Resolution No. 51523-5** Trustee Salary for Paul Macyauski effective 7/1/2023.

Kenny made a motion to approve the salary of the position of Trustee in the amount of \$5,260.50 effective 7/1/2023. Supported by Dan. No further discussion.

Roll Call Vote: Ayes: 4 Nays: 0 with Paul Macyauski abstaining.

- **Legal Assistance Center Contract:**

Paul made motion to renew the township's contract with ACLAC for the period of July 1, 2023 – June 30, 2024 to pay them \$3,000.00. Supported by Dan. No further discussion. Motion Carried.

- **66<sup>th</sup> Street Safety:**

Because of the fatality on 66<sup>th</sup> and 109<sup>th</sup> Avenue on May 3<sup>rd</sup> we now have a flashing stop sign there. Allan talked to the Road Commission and almost immediately we got the new stop sign.

- **EGLE Permission-Miami Park:**

A copy of the letter from Peterson & VandenBerg Environmental, LLC to Michigan Department of Natural Resources asking permission to do the Rock Revetment Installation on Lake Michigan Site Name: Casco Township Property Adjacent to Miami Park, Casco Township, Allegan County was given to all Board Members.

Dan made a motion to adjourn. Supported by Kenny. Motion Carried.

The meeting was adjourned at 8:35pm.

Minutes were Respectively Submitted by  
Cheryl Brenner, Casco Township Clerk